



City and County of San Francisco
Shelter Monitoring Committee

MINUTES (DRAFT)
SHELTER MONITORING COMMITTEE
POLICY SUBCOMMITTEE MEETING
April 13, 2022, Via WebEx
3:00pm – 4:15 pm

Present:

Subcommittee Chair Gabriela Avalos
Subcommittee Member Traci Watson

Subcommittee Member Traci Watson
Subcommittee Member Cris Plunkett

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *3 min*
Meeting began at 3:06 PM. There was quorum.

- I. MINUTES** *ACTION*
- A. March 9, 2021 Minutes** *Subcommittee Chair Avalos* *5 min*
 The Subcommittee reviewed the draft October 2021 Minutes.
Explanatory document- October 2021 Draft Minutes
No public comment
Proposed Action: Approve March 2021 Draft Minutes
M/S/C: Avalos/Plunkett/Unanimous
March Draft Minutes approved

II. OLD BUSINESS *DISCUSSION/ACTION*

- A. DRAFT RESOLUTION** *Member Plunkett* *15 min*
 The Subcommittee revisited the resolution. It seeks to improve the data available about the unhoused, encourage participation from a broader set of stakeholders, and to improve equity, e.g., for people of color. Some stakeholders worry that available data is not being fully utilized; however, it was agreed that the phrase “but does not disclose” should be stricken.

Member comment: Member Rachowicz wanted to clarify what is being asked of the City. Certainly, nothing is intentionally hidden. Also, significant steps are underway to improve equity, e.g., HSH hired an equity director and is improving their dashboard.
Public comment: None
Proposed Action: move the amended Resolution to the full Committee for their approval
M/S/C: Plunkett/Rachowicz/Unanimous

III NEW BUSINESS *DISCUSSION/ACTION*

- A. NAVIGATION CENTERS** *Subcommittee Chair Avalos* *15 min*
 The Subcommittee discussed Navigation Centers. SMC Membership is down. There are eight Nav Centers if the TAY is included; more may be coming online eventually. It is not prudent to move too fast. To assess what the Committee is realistically able to do in the short term, the Subcommittee decided to recommend that the SMC Members undertake to participate in: (1) the monthly virtual (Teams) meeting that HSH has with all shelters; (2) Navigation Center tours hosted by HSH; and (3) one pilot inspection at each Navigation Center.

Public comment: Kathleen da Silva, RD again suggested the word “develop” be changed to “review” in SOC #9. SOC #10 can be retained without modifications to encompass all sites.

Proposed Action: *move SOC revision and plan to the full Committee for their approval*

M/S/C: Avalos/Rachowicz/Unanimous

Recommendation approved to ask the full Committee for their vote and approval

B. ENCOURAGING PROFESSIONALISM IN SHELTER STAFF Subcommittee 15 min

The Subcommittee discussed ways to impact the performance of shelter staff. Contracts call for a minimum training regimen. The SMC cannot take direct action, e.g., increase wages, but more inspections and training (e.g., on conflict resolution) would be realistic options.

Public comment: Kaleese Street stated that, based on personal experience, site visits are “motivational.” More training would be good. Many shelter employees work out of conviction more than for the pay. Some are worried about safety; the possibility that safety could be improved might be even more motivational than increased pay.

IV. PUBLIC COMMENT 5 min

Members of the public may address the Committee on items that are within the subject matter jurisdiction of the Committee for up to three minutes. [With respect to an action item on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item on the agenda, members of the public may address the Committee for up to one minute at the time such item is called.] Members of the public may only speak once per agenda item. If a concise written summary (up to 150 words) is provided, staff will use this to memorialize the comments.

Public comment: None

V. ADJOURNMENT

Proposed Action: *Approve adjournment*

M/S/C: Plunkett/Avalos/Unanimous

Meeting adjourned at 4:36 PM

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Phone 415.554.7724
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| Action Item | Assigned To |
|---|------------------|
| Share 2004 Staff training manual and SOC #31. | Staff |
| Share draft inspections forms, if any. | Staff |
| Share details of training required by HSH. | Member Rachowicz |