



City and County of San Francisco
SHELTER MONITORING COMMITTEE

MEETING MINUTES (DRAFT)

Wednesday, **January 19, 2022** | 10:00 AM
Via WebEx

Present: Chair Jonathan Adler
Vice Chair Diana Almanza
Committee Member Gabriela Avalos
Committee Member Traci Watson
Committee Member Bryce Dennis
Committee Member Cris Plunkett
Committee Member Steven Clark

Excused: Committee Member Lisa Rachowicz
Committee Member Tomiko Eya

Absent: Committee Member David Harris

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.
PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTIONS

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 5 min
Meeting began at 10:10 AM. There was a quorum after 10:30 AM, when Member Watson joined.

I. MINUTES

DISCUSSION/ ACTION

OCTOBER 2021 MINUTES **MEMBERS & STAFF** 5 min
The Committee reviewed the Draft October 2021 Minutes
Explanatory document – Draft October 2021 SMC Minutes
No public comment
Proposed Action: Approve Minutes
M/S/C: Clark/Avalos/Unanimous – October 2021 Minutes approved

II. NEW BUSINESS/REPORTS

DISCUSSION/ ACTION

A. PROPOSED RESOLUTION – TELECONFERENCED MEETINGS

DISCUSSION/ ACTION

CHAIR ADLER 5 min

The resolution documents the rationale for holding meetings online during the pandemic.
No public comment
Proposed Action: Approve adding the SMC to the list of signatories.
M/S/C: Avalos/Adler/ Unanimous – Motion approved

The Committee approved the resolution allowing its meetings and those of its subcommittees to be held exclusively by teleconferencing technology.

B. POLICY SUBCOMMITTEE *DISCUSSION/ ACTION 15 min*
SUBCOMMITTEE CHAIR AVALOS

Subcommittee Chair Avalos stated that it has been hard to meet, but she would attempt to arrange regular meetings starting as soon as feasible. There are always ideas and proposals that need to be addressed, e.g., issues related to food and nutrition.

Note: The City Attorney was not inclined to recommend that a quorum of 50% would be considered adequate and appropriate. That is, although SMC bylaws do not define the number or percentage of Members needed for a quorum during subcommittee meetings, we should assume that a majority is required, the same as required for the full Committee.

C. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING *DISCUSSION*
HSH 5 min

Lisa Rachowicz was unable to attend the meeting. No vacancy report was available for review.

No public comment

D. DEPARTMENT OF PUBLIC HEALTH *DISCUSSION 10 min*
DPH STAFF

SOC report was reviewed. There were six formal complaints in December.

No public comment

E. PROPOSED RESOLUTION REGARDING EQUITY *DISCUSSION*
MEMBER PLUNKETT 10 min

Committee Member Plunkett asked if the Committee could again consider his proposed resolution. Members had been asked to offer any suggestions for revision and consideration at previous meetings. Insofar as no comment had been received, he asked for a vote. Chair Adler noted that National Hispanic Heritage Month ended in October and stated that items of this nature should be reviewed and approved by the Policy Subcommittee prior to being acted upon by the full Committee. It was agreed that the proposal could be taken up at the next subcommittee meeting.

Explanatory document – Draft Equity Resolution

No public comment

III. PUBLIC COMMENT *DISCUSSION 5 min*

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist in the compilation of the meeting minutes.

No public comment

ADJOURNMENT

This item requires a motion, a second, and to be carried.

***Proposed Action: Approve adjournment
M/S/C: Watson/ Dennis /Unanimous
Meeting adjourned at 11:10 AM***

Action Item	Assigned To
Set up regular monthly Policy Subcommittee meetings.	Subcommittee Chair Avalos
Send a copy of any Resolution on equity approved by the Policy Subcommittee edits to the full Committee before the next SMC meeting.	Committee Staff

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Robert Hill at robert.hill@sfdph.org or (415) 255-3642.

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Know Your Rights under the Sunshine Ordinance (Chapter 67 San Francisco Administrative Code) Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE THIS ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE:**

Administrator
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City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

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