



MEETING OF THE CIVIC DESIGN REVIEW COMMITTEE

Monday, December 15, 2025

2 p.m.

City Hall, Room 416

Draft Minutes

Chair Walker called the meeting to order at **2:04** p.m.

1. Call to Order, Roll Call, Agenda Changes, Land Acknowledgment (0:11)

Commissioners Present

Debra Walker, Chair

Jessica Rothschild

McKenna Quint

Patrick Carney

Seth Brenzel

Janine Shiota, Vice President

Commissioners Absent

All Commissioners were present.

Staff Present:

Sarah Hollenbeck, Deputy Director of Finance and Administration

Manraj Dhaliwal, Commission Secretary

Chair Walker asked for any agenda changes and no changes were suggested.

Chair Walker announced the public meeting instructions.

Commission Secretary Manraj Dhaliwal announced public comment instructions.

Chair Walker began the meeting by reading the Arts Commission's land acknowledgment statement.

2. General Public Comment (5:40)

There was no public comment.

3. Southeast Plant: Operations, Engineering, Maintenance Buildings – Phase 3 Review (6:20)

The project team presented the Phase 3 design updates for the Southeast Plant Operations/Engineering & Maintenance Buildings,. The team revisited prior Phase 2 comments, which asked for more glazing along public-facing facades and improved lighting to enhance nighttime visibility and walkability. In response, the team added new slot windows on Gerald Avenue and Phelps Street, introduced colored window film for visual interest, and refined façade detailing with recessed dark precast accents above and below new windows. Building materials—precast concrete at the base and metal panel cladding above.

Additional improvements focused on pedestrian experience and site activation. Ground-level fencing along the street edge was changed from solid precast concrete to perforated metal panels, which lighten the appearance and contribute to a more open streetscape relationship. Lighting for the building will be supported primarily by existing and upcoming streetlight poles, complementing previously approved downlighting along the perimeter fence. Interior adjustments included adding a double-height window on a courtyard-facing elevation and widening an upper-level window to strengthen transparency. The landscape architect confirmed that Phase 2 landscape plans remain intact, including a central courtyard designed for staff gatherings, lunch breaks, and all-hands outdoor meetings, with new trees and scented plantings planned for the shared street.

Commissioners expressed appreciation for the team's clear response to earlier feedback and the thoughtful refinement of the façades. They asked questions about window placement and effect of the colored film on interior light quality. Commissioners also inquired about the project's public art budget, and staff clarified that funds would be applied to another approved location.

Commissioner Carney, seconded by Commissioner Brenzel moved to approve Phase 3 Review for Southeast Plant: Operations, Engineering, Maintenance Buildings

There was no additional public comment.

The motion was unanimously approved.

Motion to approve Phase 3 Review for Southeast Plant: Operations, Engineering, Maintenance Buildings

4. New Business and Announcements (33:00)

Chair Walker shared that she is working with staff on reviewing and clarifying CDR processes, including how project feedback should be carried forward between phases. This topic may be scheduled for future discussion.

No additional new business or announcements were raised.

There was no public comment.

5. Adjournment (34:50)

There being no further business, the meeting was adjourned at 2:39 p.m.



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Archives Available

A recording of this meeting will be available online after the meeting at the following address:

https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=149

Language Accessibility

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