City and County of San Francisco
Department of Building Inspection

Daniel Lurie, Mayor
David Kane, S.E., Interim Director

NOTICE OF MEETING

Special Meeting of the
CODE ADVISORY COMMITTEE

DATE: **November 10, 2026 (Tuesday)**

TIME: **9:30 a.m. to 11:00 a.m.**

LOCATION: **49 South Van Ness Ave, 5th Floor, Room 511**

This Committee meets regularly every second Wednesday of the month. If you wish to be placed on a mailing list for agendas, please email ken.hu@sfgov.org.

Members of the Code Advisory Committee will attend this meeting in-person.

Members of the public are invited to meet in-person or to participate remotely. Please see the information on Page 3 for remote meeting access.

Remote Access to Information and Participation:

Event address for attendees: https://bit.ly/CAC111026

PUBLIC COMMENT CALL-IN: 1-415-655-0001 Access Code: 2483 577 7827 ID: 4276 2858

To raise your hand for public comment on a specific agenda item press '*' then '3' when prompted by the meeting moderator.

Note: Public comment is welcome and will be heard during each agenda item. Reference documents relating to agenda are available for review at the 49 South Van Ness Ave, 2nd Floor, Key Programs Counter. For information, please email ken.hu@sfgov.org.

AGENDA

1.0 Call to Order, Roll Call, and confirmation of quorum.

Members of the Code Advisory Committee

Ned Fennie, A.I.A., Chair	Stephen Harris, S.E., Vice-Chair	Gina Centoni
Marc Cunningham	Rene' Vignos, S.E	Henry Karnilowicz
Arnie Lerner, FAIA, CASp	Don Libbey, P.E.	Zachary Nathan, AIA, CASp
Deepak Patankar, AIA, LEED AP	Jim Reed	Jonathan Rodriguez
Brian Salyers, F.P.E.	Tony Sanchez-Corea, III	Paul Staley
John Tostanoski		

Technical Services Division
49 South Van Ness Avenue, Suite 500 – San Francisco CA 94103
(628) 652-3720 – sf.gov/dbi

2.0 Approval of the meeting minutes for the Code Advisory Committee regular meetings of October 14, 2026.

3.0 Discussion and possible action regarding proposed ordinance amending the Planning and Building Codes to change the name of the Department of Building Inspection's Expanded Compliance Control program to the Compliance Oversight program. (File No. 261105)

Possible action would be to make a recommendation to the Building Inspection Commission for their further action.

4.0 Discussion regarding Occupant Load Factors for Office Use.

5.0 Discussion regarding Information Sheet EG-06: Secondary Egress for 4 to 6 Story R-2 Occupancy.

6.0 Public Comments on items not on this agenda but within the jurisdiction of the Code Advisory Committee. Comment time is limited to 3-minutes or as determined by the Chairperson.

7.0 Committee comments on items not on this agenda.

8.0 Subcommittee Reports: (Discussion & possible action)

a. Housing Code Subcommittee:

Subcommittee Chair: Henry Karnilowicz
Subcommittee Members: Jim Reed
Paul Staley

b. Mechanical Electrical Plumbing & Fire Subcommittee:

Subcommittee Chair: Brian Salyers, F.P.E.
Subcommittee Members: Henry Karnilowicz
Jim Reed
John Tostanoski

c. Administrative & General Design and Disability Access Subcommittee

Subcommittee Chair: Jonathan Rodriguez
Subcommittee Members: Arnie Lerner, F.A.IA., CASp
Zachary Nathan, A.I.A., CASp
Henry Karnilowicz
Tony Sanchez-Corea
Deepak Patankar, AIA, LEED AP

d. Structural Subcommittee

Subcommittee Chair: Stephen Harris, S.E.
Subcommittee Members: Rene' Vignos, S.E., LEED A.P.
Marc Cunningham
Ned Fennie, AIA
Don Libbey, P.E.

e. Green Building Subcommittee

Subcommittee Chair: Zachary Nathan, AIA, CASp
Subcommittee Members: Jonathan Rodriguez
Gina Centoni
Henry Karnilowicz

9.0 Committee Members and Staff's identification agenda items for the next meeting, as well as current agenda items to be continued to another CAC regular meeting or special meeting, or a subcommittee meeting.

10.0 Adjournment.

Note to Committee Members: Please review the appropriate material and be prepared to discuss at the meeting. If you are unable to attend, please contact Chairperson Ned Fennie at JEF@FM-ARCH.COM or Ken Hu at ken.hu@sfgov.org. The meeting will begin promptly.

Remote Meeting Access (WebEx)

To watch via WebEx application on your desktop/laptop:

Click the link to join the meeting: https://bit.ly/CAC111026

You will then be prompted to enter the following information:

- First and Last Name: These fields are required to be entered; however, if you wish to remain anonymous, you may type "Public" in the first and last name fields.
- Email Address: This field is required to be entered; however, if you wish to remain anonymous, you may type "Public@public.com" in the email field
- Click the "Join Now" button to join the meeting

PUBLIC COMMENT CALL-IN: 1-415-655-0001 Access Code: 2483 577 7827 ID: 4276 2858

Providing Public Comment:

- Dial in to **1-415-655-0001** and then enter access code **2483 577 7827 then #**
- Press ID number: **4276 2858 and #** to enter meeting as an ATTENDEE
- You will hear a beep when you join the meeting as a participant. Stop and LISTEN.
- Wait for Public Comment to be announced.
- When the Chair or Committee Secretary calls for Public Comment, **dial '*' then '3' to be added to the speaker line.**
- You will then hear "You have raised your hand to ask a question, please wait to speak until the host calls on you." Callers will hear silence when waiting for their turn to speak.
- Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. **It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.**
- To withdraw your question, press '*' then '3'. – you will hear: "You have lowered your hand."
- When the system message says "Your line has been unmuted" – **THIS IS YOUR TIME TO SPEAK.**
- When the Chair or Committee Secretary states "Welcome Caller," you are encouraged to state your name clearly. As soon as you speak, you will have 2 minutes to provide your comments.
- Once your 2 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear "Your line has been muted."
- Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, TO OBTAIN A COPY OF THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT CITY HALL, 1 DR. CARLTON B. GOODLETT PLACE, ROOM 244 SAN FRANCISCO, CA 94102. OFFICE (415) 554-7724, FAX (415) 554-5163, E-MAIL: sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/ and at the San Francisco Public Library.

POLICY STATEMENT OF PUBLIC HEARING OR MEETING

Pursuant to Section 67.7-1(c) of the San Francisco Administrative Code, members of the public who are unable to attend the public meeting or hearing may submit written comments regarding a calendared item to Technical Services Division, at 49 South Van Ness Ave, 5th floor, San Francisco, CA 94103 or at the place of the scheduled meeting. These written comments shall be made a part of the official public record.

SAN FRANCISCO LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Administrative Code Sec. 16.520-16.534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street #701, SF, CA 94102 or (415) 554-9510 voice, or (415) 703-0121 fax, or visit their website at http://www.sfgov/ethics/.

ACCESSIBLE MEETING INFORMATION POLICY

To assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate these individuals.

The meeting will be held at the Department of Building Inspection, 49 South Van Ness Ave. The closest accessible BART stations are the Civic Center Station at 8th (at the United Nations Plaza) and Market Street and 16th at Mission Street.

Accessible MUNI/Metro lines servicing this location are the, 42 - Downtown, 14 & 14 Limited - Mission, and F - Market bus lines. For information about MUNI accessible services call
(415) 923-6142.

The meeting room is wheelchair accessible. Accessible curb side parking spaces have been designated on Mission and Otis Streets. There is accessible parking available within the Department of Building Inspection parking lot. The entrance to this lot is on Otis Street.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Assistive Listening devices will be available at the meeting. A sign language interpreter will be available upon request. Agendas and Minutes of the meeting are available in large print/tape form and/or readers upon request. Please contact Technical Services Division at (628) 652-3730, providing 72 hours notice will help to ensure availability.

To request a sign language interpreter, reader, materials in alternative formats, or other accommodations for a disability, please contact Technical Services Division at (628) 652-3730. Providing 72 hours' notice will help to ensure availability.

Materials are available in alternate formats on request.