

# Sugary Drinks Distributor Tax Advisory Committee Community Input Subcommittee

## DRAFT MINUTES

May 12, 2026 - 4:00PM

### Order of Business:

1. **Call to Order / Roll Call** Meeting called to order at: 4:04pm  
SDDTAC Members Present: Chester Williams, Prasanthi Patel, John Maa, Gabriela Castellanos, Jennifer Lebarre, Shoon  
SDDTAC Members Absent: Priscilla Rodriguez  
Public: Molly Devinney
2. **Approval of April Meeting Minutes**  
Gaby motions to approve minutes. Chester seconds. Jennifer abstains.
3. **Review and Consideration of Agenda**  
Chester motions to approve agenda. Gaby seconds. Agenda is approved.
4. **General Public Comment** – No public comment
5. **Community Input Loop Updates** 5 minutes
  - Jennifer – SFUSD working in partnership with DCYF on summer meals for students, 18 years and younger and special needs students and adults. meals will need to be consumed on campus from June 15 – July 24, 2026
  - John – general surgeon at Chinese Hospital and focuses on AAPI community, working with API Health Parity Coalition. Happy to share in both directions about opportunities; rejoined the SDDTAC and worked with Santa Cruz soda tax about the importance of soda tax. Final decision to be made regarding state soda tax.
6. **House Keeping** 5 minutes [discussion and possible action]
  - Health equity, seat 3 filled as of April 21, 2026 – John Maa
  - Potential Food Coordination Legislation – Mayor’s Office staff to present to [FSTF Meeting](#), Shape Up SF Coalition meeting on 5/21/2026 and invited to present at June SDDTAC meeting
  - Reminder: SUSF Coalition meeting 5/21/26 cohost – SFUSD at 1515 Quintara– [register](#)
  - Reminder: May 20, 2026 SDDTAC meeting is in person at 25 Van Ness, Room 610 at 4pm
  - Reminder: SDDTAC Summer Meeting Recess – vote at June SDDTAC meeting
7. **Subcommittee Member Vote**  
Jennifer motions to vote and welcome John Maa into community input subcommittee. Gaby seconds. 6 votes, motion passes.
8. **Community-Based Action Research Review, In Advance**  
Molly from InAdvance provides project overview and community-based action research updates. Updates included status of collected survey and focus groups. The outcomes are to develop community engagement and policy recommendations for moving forward in alignment with the 5-year SDDTAC strategic plan. Members suggest community-based organizations and focus areas to support survey administration and/or focus groups.

InAdvance will share preliminary data from the community-based action research. In addition, they will facilitate 2 sessions at the May 28<sup>th</sup> SDDT Annual convening. The sessions will focus on community action research – participatory learning and policy development. Breakout groups will discuss SDDTAC structure, relationship mapping tax success, and what gets taxed and how. Members share feedback on questions for break-out groups for InAdvance to consider and incorporate for planning. Next steps are direct introductions to CBOs for research and SDDTAC members to consider volunteering to facilitate a breakout group at the SDDT annual convening.

9. **SDDTAC Strategic Plan Review**

Prasanthi provides overview of agenda and instructions for the May SDDTAC meeting. She shares the purpose of the May SDDTAC meeting and the world café table rotations that will focus on SDDTAC advocacy strategy playbook, communications and public education and evidence/story/partner alignment. Members will be in assigned groups to rotate to the themed tables. Members will receive guidance and instructions prior to the meeting to be prepared and equipped for the World Café activity on May 20<sup>th</sup> SDDTAC meeting.

10. **Next Meeting Agenda Items**

- Debrief of SDDT Annual Convening
- Review of May SDDTAC meeting
- Subcommittee summer recess

11. **Announcements** – No announcements

12. **Adjournment**

John motions to adjourn. Gaby seconds. Meeting is adjourned at 5:33pm