

Sugary Drinks Distributor Tax Advisory Committee Community Input Subcommittee DRAFT MINUTES

March 10, 2026 - 4:00PM

Order of Business:

1. Call to Order / Roll Call [discussion and action] Meeting called to order at: 4:01pm

SDDTAC Members Present: Chester Williams, Gabriela Castellanos, Shoon Mon, Prasanthi Patel, Priscilla Rodriguez

SDDTAC members absent: Jennifer Lebarre

2. Approval of January and February Meeting Minutes [discussion and action]

Chester motions to approve January meeting minutes. Gaby seconds. 3 votes, January minutes are approved.

Chester motions to approve February meeting minutes. Shoon seconds. 3 votes, February minutes are approved.

3. Review and Consideration of Agenda [discussion and action]

Shoon motions to approve agenda. Chester seconds. Agenda is approved.

4. General Public Comment – No public comment

5. Community Input Loop Updates – No updates

6. House Keeping [discussion and possible action]

a. SDDTAC health equity seat 3 vacant – [application](#) due 3/13/26

b. Update from OEWD on Healthy Retail Program – Contract with grantee is not in place and with the current budget climate, funds may not carry over into the next fiscal year. OEWD will escalate to OEWD leadership to make request for carry forward. Member states that OEWD was amenable to the \$0 allocation for Healthy Retail and suggests discussion with Mayor’s Office to possibly move to next fiscal year.

c. SFDPH CBO Budget Meetings - 3/19/26 9am – 10am at 25 Van Ness and 3/23/26 at 4pm – 5pm
Location TBD

d. InAdvance Policy Workgroup Updates - Brainstorm list of 40 community-based groups and have outreached to 33 of them. Surveying underway with a few groups and exploratory meetings with 10 more. If you are aware of any groups that might want to participate? Or at the very least, circulate the [digital survey link](#)? If so, please share your name and which organization, will follow up to ask you to make an introduction.

e. April meeting SDDTAC Co-Chair Vote – per the SDDTAC by laws, there should be an election of SDDTAC chairs after annual report is submitted. Please send nominations to SDDT backbone staff, voting will take place at April SDDTAC meeting.

7. SDDTAC Strategic Plan Review [discussion and possible action]

Prasanthi provides overview and proposed timeline of SDDTAC strategic implementation plan. Per the Padlet activity conducted previously by SDDTAC. Theme/strategies have been identified: policy/revenue protection/growth, education/awareness, data and evaluation, governance, and collaboration/collective impact. The strategies are not specifically assigned to subcommittees, ensuring that the committee is not working in silos and objectives can be cross-cutting amongst the strategies. Members are recommended to add comments/notes to the implementation plan so that all feedback is incorporated. Current main goal is to work on strategy goals and objectives. Subcommittee reviews the education/awareness and collaboration/collective impact strategies. Members are encouraged to add notes to the document so that the committee can consider. More discussion will be held at the full committee meeting next week.

9. Debrief on Food Security Convenings [discussion and possible action]

Member shared that the mayor's roundtable held in December discussed opportunities for food security in SF, challenges and how best to streamline those processes for both the mayor's office and for community-based organizations. The goal of that discussion was to follow up in January with a subgroup of participants (roughly 50 CBOs in attendance and up to 6 city departments). The Food Security Task Force is scheduling meeting with Board of Supervisors and there is discussion that there is interest in championing an office of citywide food, as well as a community advisory body. More information will be provided as it is received.

10. Next Meeting Agenda Items [discussion and possible action]

- SDDTAC Strategic plan

11. Announcements

No announcements

12. Adjournment

Chester motions to adjourn. Gabriela seconds. 4 votes, meeting is adjourned at 4:53pm.