

Sugary Drinks Distributor Tax Advisory Committee

Community Input Subcommittee

DRAFT MINUTES

January 13, 2026 - 3:30PM

Order of Business:

1. **Call to Order / Roll Call** 5 minutes - [discussion and action] Meeting called to order at 3:45pm.
SDDTAC members present: Omar Flores, Prasanthi Patel, Chester Williams, Shoon Mon, Jennifer Lebarre
SDDTAC members absent: Gabriela Castellanos Rumbo
2. **Approval of December Meeting Minutes** [discussion and action]
Chester motions to approve minutes. Shoon seconds. 3 votes, 1 abstention, Omar Flores. Minutes are approved.
3. **Review and Consideration of Agenda** [discussion and action]
Chester motions to approve agenda with edit to add agenda item to move monthly subcommittee meeting time to agenda item #6 before housekeeping. Omar Flores seconds. 4 votes, agenda is approved.
4. **General Public Comment** - No Public Comment
5. **Community Input Loop Updates** - No updates
6. **Community Input Subcommittee Monthly Meeting Time Change**
Chester motions to approve monthly subcommittee meeting time to 4:00pm – 5:30pm. Prasanthi seconds. 4 votes, motion passes.
7. **House Keeping** 5 minutes [discussion and possible action]
 - a. SDDTAC health equity seat 3 – vacancy; staff working with Board of Supervisor staff to revise application and will share flyer once completed.
 - b. SFDPH Community Budget Meetings (1/20 4pm – 5pm and 1/22 - 9am – 10am): in person to discuss and share out information on budget related issues, including budgeted reductions in FY 26-27. Sign up to attend meetings by January 16th
 - c. In Advance Soda Tax Policy Workgroup meeting – identifying mutual date for work group members to meet.
 - d. At the next week's SDDTAC meeting, staff will share preliminary outline of SDTT 2025 Data Brief and FY 24-25 evaluation report findings and recommendations and for the committee to approve at the February SDDTAC meeting
7. **Review of Community Input Subcommittee Annual Report Section** [discussion and possible action]
Members review subcommittee annual report section and suggest adding language for the following:
 - Advocacy to the Commission Streamlining Taskforce
 - Accelerated budget timeline presentation to MoMagic
 - Utilization of presentation template to CBOs
 - Prasanthi as chair as of January 2026

- Conducted video testimonies for SDDT grantees to use for opportunities
- Outreached and developed partnerships with D10 market, SFUSD student health advisory, youth commission, etc.)

For the future considerations section:

- Bi-directional community input for sugary drink policy change
- Collaboration with SFUSD parent groups
- Looking to the future to ensure SDDTAC alignment with food security priorities from the Mayor's Office and HSA

Staff will add to the subcommittee annual report section and will present at the February subcommittee meeting for approval.

8. **SDDTAC Strategic Plan Subcommittee Review** [discussion and possible action]

Members discussed the context and background of the strategic plan to continue the work this year and ensure that the plan is meaningful and thorough. Members look forward to discussion at the full committee meeting to discuss the big picture of what they want for the SDDTAC moving forward.

9. **Next Meeting Agenda Items** [discussion and possible action]

- Mayor's Roundtable and HSA convening debrief – food security updates
- Subcommittee annual report section review and vote
- Debrief of SDDTAC January meeting on strategic plan

10. **Announcements**

- Reminder about subcommittee meeting, 4pm start time starting in February

11. **Adjournment**

Chester motions to adjourn meeting. Prasanthi seconds. Meeting is adjourned at 4:45pm.