



City and County of San Francisco  
Daniel Lurie, Mayor

## San Francisco Department of Public Health



San Francisco Health Network  
Behavioral Health Services

1380 Howard Street, 5<sup>th</sup> Floor, San Francisco, CA 94108  
Phone: (415) 255-3400 Fax: (415) 255-3567

### Memo

**To:** SFDPH BHS Contracted Programs Providing Specialty Mental Health (SMH) and Substance Use Disorder (SUD) Services

**From:** Alice Kurniadi, Deputy Budget Director, DPH Business Office

**Date:** September 12, 2025

**Re:** FY 2025-26 Appendix B Updated on CDTA Website

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### Purpose

This memo is to inform the San Francisco Behavioral Health Services (BHS) Contracted Programs (CBOs) of the publication of the FY 2025-26 the Appendix B (Budget), Appendix B instructions, and Outpatient Blended Rate Template on the [CDTA website](#).

### Introduction

FY 2025-2026 BHS contracts will continue the CalAIM efforts. Minor updates were made to improve the useability of the Appendix B (Budget), Appendix B instructions, and Outpatient Blended Rate (OPBR) Template, and FY 2025-26 Year End Procurement Timelines.

### FY 2025-26 Appendix B & Blended Rate Template Updates

The following updates have been made to the FY 2025-26 Appendix B to provide additional clarification and instructions for users:

- Updated the practitioner types in the staffing/salaries tab
- Included additional instructions for how to complete the detail budget tab for Outpatient Blended Rate programs on the salaries/benefits tab and Operations tab and when programs should be separated into multiple columns based on mode of services.
- Include Annual versioning on the Budget Summary tab to identify the current FY version of the Budget (App B)
- Clarified in the CRDC tab where to enter Epic bill area information.

There are minimal changes to the FY 2025-26 Outpatient Blended Rate Template. Please refer to the template instructions tab for detailed information.

Also, a reminder that effective FY 2024-25, new contracts (contract has a new CID) will receive two-year funding notification (FN) and are required to submit completed contract documents for both years. Please carefully review

the revised Appendix B instructions before completing your FY 2024-25 Appendix B. If you have any questions, please contact your CDTA Program Manager.

#### **FY 2025-26 Year End Procurement Timelines**

Key year-end timelines including deadlines for submitting Contract Change Requests (CCR) for FY 2025-2026 have also been posted on the CDTA Website for your reference. Please remember to submit any CCRs ahead of the timeline and contact your CDTA Program Manager if you have any questions and concerns.

#### **Upcoming Office Hours**

DPH will be hosting an office hour session on Thursday September 25, 2025, 12:00PM – 1:00PM to answer questions regarding the FY25-26 Appendix B, and the Outpatient Blended Rate template. DPH will review key updates from the templates at the beginning of the hour. Please be on the lookout for a follow-up email with meeting details.