



Commission Streamlining Task Force

CITY AND COUNTY OF SAN FRANCISCO

MEMORANDUM

TO: Chair Ed Harrington and Members, Commission Streamlining Task Force

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DATE: August 1, 2025

SUBJECT: Preliminary Recommended Actions for Borderline Inactive Bodies

Per Proposition E, approved by voters in November 2024, the Commission Streamlining Task Force ("Task Force") is responsible for making recommendations to the Mayor and Board of Supervisors about ways to modify, eliminate, or combine the City's appointive boards and commissions ("policy bodies") to improve the administration of government.

The Task Force will discuss borderline inactive bodies at its August 20 meeting. This memo defines borderline inactivity, establishes a list of such bodies, and issues preliminary recommendations for each.

Borderline inactive bodies are defined as policy bodies that either met fewer than four times in the last calendar year or have a vacancy rate greater than twenty five percent. These thresholds helped staff identify **22 bodies that struggle to meet regularly and achieve quorum**:

- 8 bodies met fewer than 4 times in the last calendar year (2024)
- 11 bodies have vacancy rates greater than 25%¹
- 3 bodies met both criteria

After reviewing each body, **staff recommend keeping 11, eliminating 9, and deferring decision-making on 2.**

These recommendations were informed by several evaluation criteria as well as additional contextual information about each body. Contextual information was provided by City departments, commissioners, and members of the public.

¹ These data reflect a point-in-time snapshot from outreach conducted in May and June 2025

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Criteria	Evaluation	If Yes
1 Required by state or federal law	Is this body explicitly required by state or federal law?	Keep
	Does this body fulfil some function that is required by state or federal law?	Keep, unless this function could be carried out elsewhere
2 Activity	Is this body inactive?	Consider eliminating
	Is this body borderline inactive?	Consider eliminating
3 Overlap with other bodies	Do other bodies cover a similar topic or policy area?	Consider combining or eliminating
4 Breadth	Is this body narrowly focused on a single funding source, neighborhood, age/demographic group, or narrow topic?	Consider eliminating if interest could be adequately served by a body with a broader scope

At its August 20 meeting, the Task Force may vote to eliminate any or all of these bodies from the charter or code. If the Task Force recommends eliminating a body at the August 20 meeting, the City Attorney will prepare draft legislation removing it from the charter or code. The Task Force will then review the draft legislation at a future meeting and vote on whether to forward it to the Board of Supervisors. The Task Force may amend its decisions at any time before the final legislation is approved.

Each borderline inactive body will also be discussed at one additional Task Force meeting alongside other bodies in the same policy area. For example, the Sheriff's Department Oversight Board will be discussed on August 20, as a borderline inactive body, and again on September 3, as a public safety body. A planned decision calendar can be found online at sf.gov/commissionstreamlining.

The following sections include a list of borderline inactive bodies and a discussion and recommended action for each. These recommendations are intended to support Task Force decision-making and action. All recommendations are preliminary and may be revisited at the future policy area meeting and/or updated if new information is gathered about a body.

Summary of Recommended Actions for Borderline Inactive Bodies

Dept.	Name of Body	Code Citation	Recommendation
ADM	Cannabis Oversight Committee	Administrative Code § 5.38-1	Keep
ADM	Sweatfree Procurement Advisory Group	Labor and Employment Code § 151.7	Eliminate
ADM	Treasure Island Development Authority Board of Directors	Cal. Health & Safety Code § 33492.5	Keep
ADM	Treasure Island/Yerba Buena Island Citizen Advisory Board	Board of Supervisors Res. No. 89-99	Eliminate
ADM	Justice Tracking Information System (JUSTIS) Committee Governance Council	Administrative Code § 2A.85	Eliminate
APD	Community Corrections Partnership	Cal. Penal Code §§ 1228-1233.8	Keep
CHF	Children, Youth and Their Families Oversight and Advisory Committee	Charter § 16.108-1; Administrative Code § 2A.233	Keep
CON	Citizens' General Obligation Bond Oversight Committee	Administrative Code § 5.30	Defer decision-making
CON	Enhanced Infrastructure Financing District Public Financing Authority No. 1	Administrative Code § 5.48	Keep
CPC	Bayview Hunters Point Citizens Advisory Committee	Administrative Code § 5.70	Keep
CPC	South of Market Community Planning Advisory Committee	Administrative Code § 5.26	Eliminate
DEM	Disaster Council	Administrative Code § 7.4	Keep
HRC	LGBTQI+ Advisory Committee	Administrative Code § 12A.6	Keep
HRD	Workers' Compensation Council	Administrative Code § 16.121-2	Eliminate
HSA	Commission on Aging Advisory Council	Administrative Code § 5.6-4	Defer decision-making
MYR	Citizens Committee on Community Development	Administrative Code § 2A.290	Keep
MYR	SOMA Community Stabilization Fund Community Advisory Committee	Administrative Code § 5.27	Eliminate
PRT	Waterfront Design Advisory Committee	Planning Code § 240	Eliminate
PUC	Residential Users Appeal Board	Board of Supervisors Ord. 191-78; Public Utilities Commission Res. No. 03-0112	Keep
REG	Elections Commission	Charter § 13.103.5	Keep
SDA	Sheriff's Department Oversight Board	Charter § 4.137	Eliminate
TTX	Treasury Oversight Committee	Administrative Code § 5.9	Eliminate

Recommended Actions for Borderline Inactive Policy Bodies

1. Cannabis Oversight Committee (City Administrator's Office)

Advises the Board of Supervisors (BOS) and Mayor on the implementation and enforcement of cannabis laws and regulations ([Admin. Code § 5.38-1](#)).

Primary Department	ADM	Meetings (CY24)	5
Current Type	Advisory	Members (as of May 2025)	16 total seats 9 vacant seats (56%)
Established	2018	Appointing Officers	9 voting members appointed by BOS and 7 non-voting members appointed by Public Health, Police, Building Inspection, Planning, SFUSD, Entertainment Commission, and Fire.
Sunset Date	1/01/2027	Qualifications	Specialized seat qualifications for the BOS appointments related to cannabis business ownership, employment, and usage, including one seat reserved for a verified "equity applicant" who meets multiple eligibility criteria.

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive - greater than 25% vacancy rate
3 Overlap with other bodies	None
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic Cannabis

Staff Recommendation: Keep

The Cannabis Oversight Committee brings together seasoned and new industry members to advise the City's elected leaders on how to implement and enforce cannabis laws. No other body could perform these tasks. The Cannabis Oversight Committee uplifts members of the cannabis industry

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who are verified by the Office of Cannabis as Equity Applicants and Business Owners; these members meet many conditions based on justice involvement for cannabis offenses, income level, SFUSD attendance, and long-term San Francisco residence. Additionally, Ordinance [6-25](#) was approved six months ago extending the sunset date of this advisory body from 2025 to 2027; this both indicates a recent reaffirmation of the body and a sunset date earlier than the three year advisory committee template.

2. [Sweatfree Procurement Advisory Group](#) (City Administrator's Office)

Evaluates the implementation, administration, and enforcement of the Sweatfree Contracting Ordinance. Evaluates the industries engaged in the manufacture and sale of goods to determine whether contracts for any goods in addition to apparel, garments, and textiles should be targeted for enforcement. Determines how the City and County may maximize its purchase of goods produced in San Francisco ([Labor and Employment Code § 151.7](#))

Primary Department	ADM	Meetings (CY24)	3
Current Type	Advisory	Members (as of May 2025)	11 total seats 5 vacant seats (45%)
Established	2005	Appointing Officers	BOS (5 seats), MYR (5 seats), Controller (1 seat)
Sunset Date	N/A	Qualifications	Labor representation, public procurement, human rights/poverty advocacy, financial expertise

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive – fewer than 4 meetings in CY24, greater than 25% vacancy rate
3 Overlap with other bodies	None
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic Sweatfree contracting

Staff Recommendation: Eliminate

While advising on coordination of departmental processes was a valued function of the Advisory Group in the initial phases of implementing Article 151, twenty years after its effective date, the administration of Article 151 has reached a point of maturity where coordination can be more efficiently performed directly by department staff who are responsible for administering different aspects of the law. The subject-matter knowledge and knowledge transfer capacity of City staff has grown over time.

Meanwhile, investigations of sweatfree violations are conducted by an international nonprofit monitoring organization that the City contracts with. The monitoring organization has the ability to conduct on-site factory inspections and provide recommendations to remedy sweatfree violations.

The majority of other public procurement laws do not have an associated advisory group. Relatedly, most other peer public jurisdictions do not have a Sweatfree Procurement Advisory Group or equivalent codified into their municipal laws or procurement policies. For example, the City of Los Angeles, a peer jurisdiction with historical ties to the garment industry, requires contractors to follow a sweatfree code of conduct but does not have an advisory group mandated by law. The City of New York, another jurisdiction with historical ties to the garment industry, has policies related to ethical contractor behavior but neither a specific sweatfree procurement ordinance nor a sweatfree advisory group.

3. Treasure Island Development Authority Board of Directors (City Administrator's Office)

Governs the Treasure Island Development Authority (TIDA), a City agency and non-profit corporation which promotes planning, redevelopment, reconstruction, rehabilitation, reuse and conversion of a former naval station, including Treasure Island and Yerba Buena Island, for the public interest, convenience, welfare and common benefit of the inhabitants of the City (Cal. Health & Safety Code § 33492.5).

Primary Department	ADM	Meetings (CY24)	9
Current Type	Governance	Members (as of May 2025)	7 total seats 2 vacant seats (29%)
Established	1997	Appointing Officers	Mayor
Sunset Date	None	Qualifications	Expertise in the areas of real estate development, urban planning, environmental protection and resource conservation, homeless assistance, financing and other disciplines relevant to the reuse of the naval station

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	Yes – the TIDA Board of Directors must exist as long as TIDA is incorporated as a nonprofit organization
2 Activity	Borderline inactive - greater than 25% vacancy rate
3 Overlap with other bodies	Planning and Land Use – Treasure Island 1. Treasure Island /Yerba Buena Island Citizen's Advisory Board
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input checked="" type="checkbox"/> Single neighborhood Treasure Island <input type="checkbox"/> Age or demographic group <input type="checkbox"/> Narrow topic

Staff Recommendation: Keep

The Treasure Island Development Authority Board of Directors (TIDA BOD) is legally required to exist as long as the Treasure Island Development Authority is incorporated as a nonprofit organization. It cannot be combined with another body. Staff recommend keeping it for this reason.

Furthermore, since gathering membership data, a sixth appointment was made, dropping the vacancy rate to 14%, which means TIDA BOD no longer meets the definition of borderline inactive.

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Staff may recommend future modifications to this body's current structure once the Task Force develops a template for governance bodies.

4. Treasure Island/Yerba Buena Island Citizen Advisory Board (City Administrator's Office)

Gathers public input and opinion from diverse communities to provide additional expertise to the Treasure Island Development Authority (TIDA). Provides recommendations to TIDA concerning the final reviews and implementation of the draft base reuse plan dated July 1996, policies and objectives for interim reuses, and other matters of importance to the future of Treasure Island and all citizens of San Francisco as the Board of Directors of the Authority may refer to it ([Board of Supervisors Resolution 89-99](#)).

Primary Department	ADM	Meetings (CY24)	2
Current Type	Advisory	Members (as of May 2025)	17 total seats 11 vacant seats (65%)
Established	1999	Appointing Officers	Mayor and Board of Supervisors
Sunset Date	None	Qualifications	Some must be Island residents

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive – fewer than 4 meetings in CY24, greater than 25% vacancy rate
3 Overlap with other bodies	Planning and Land Use – Treasure Island 1. Treasure Island Development Authority Board of Directors
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input checked="" type="checkbox"/> Single neighborhood Treasure Island <input type="checkbox"/> Age or demographic group <input type="checkbox"/> Narrow topic

Staff Recommendation: Eliminate

The Community Advisory Board (CAB) should be eliminated to reflect the evolved context of the Treasure Island development. The CAB was created as part of the planning process, and the development plan was ultimately adopted in 2011. Since then, the CAB's relevance and utility have declined and engagement with the TIDA Board has decreased.

While the CAB has become an outlet for residents to raise quality-of-life issues, this function is misaligned with TIDA's core mission, which centers on long-term development. As the Island transitions into a more established residential community with an anticipated master HOA, this is the appropriate moment to sunset the CAB. Island residents would benefit from a dedicated residents' organization which could more effectively liaise with City departments—such as SFPD and MTA—on

neighborhood issues, alleviating the burden on TIDA to serve as a catch-all for local concerns and allowing it to refocus on its primary mandate.

5. Justice Tracking Information System (JUSTIS) Committee Governance Council (City Administrator's Office)

Establishes policy, provides guidance, and oversees the ongoing operations of JUSTIS, an integrated criminal justice information system serving participating criminal justice agencies in San Francisco ([Admin. Code § 2A.85](#)).

Primary Department	ADM – DT	Meetings (CY24)	1
Current Type	Staff Working Group	Members (as of May 2025)	12 total seats 0 vacant seats (0%)
Established	2000	Appointing Officers	12 public safety departments
Sunset Date	None	Qualifications	City employees

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive – fewer than 4 meetings in CY24
3 Overlap with other bodies	General Admin & Finance – Information Technology 1. Committee on Information Technology
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic IT system governance

Staff Recommendation: Eliminate

Technology has evolved in the twenty-five years since this body was created, with the ongoing management of integrated justice-related technology infrastructure now addressed within DT's operational structure. The Council has faced difficulties securing participation from required members, particularly elected public safety officials, in part due to membership criteria that limit delegation. Current work relies on ongoing coordination among departmental IT staff outside of the Council.

6. Community Corrections Partnership (Adult Probation Department)

Advises the City on the use of evidence-based practices in sentencing and probation in compliance with the use of state Community Corrections Performance Incentives funds (Cal. Penal Code §§ 1228-1233.8).

Primary Department	ADP	Meetings (CY24)	2
Current Type	Staff Working Group	Members (as of May 2025)	13 total seats 1 vacant seat (8%)
Established	2011	Appointing Officers	Court, Board of Supervisors or City Administrator's Office, District Attorney, Public Defender, Sheriff, Police, Human Services, Public Health, Adult Probation, Nonprofits
Sunset Date	None	Qualifications	Various public safety professionals, nonprofit providing rehabilitative services to those convicted of a criminal offense, and an individual representing the interest of victims

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	Yes – required to exist to receive State funds
2 Activity	Borderline inactive – fewer than 4 meetings in CY24
3 Overlap with other bodies	Justice System – Sentencing and Probation 1. Sentencing Commission 2. Reentry Council 3. Juvenile Justice Coordinating Council 4. Juvenile Probation Commission
4 Breadth	Is the body's focus limited to one of the following? <input checked="" type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input type="checkbox"/> Narrow topic

Staff Recommendation: Keep

This body is legally required to receive state Community Corrections Performance Incentives funds.

7. Children, Youth and Their Families Oversight and Advisory Committee

(Department of Children, Youth, and Their Families)

Provides a forum for community members and service providers to discuss decisions regarding the Children and Youth Fund. While not a full governance body, has important governance responsibilities to oversee the Department of Children, Youth, and Their Families' (DCYF's) grantmaking process and approve certain budget and policy documents. Participates in the evaluation of the DCYF Director and assists in recruitment when the position is vacant. Advised by DCYF's Service Provider Working Group on issues faced by nonprofits providing children's services ([Charter § 16.108-1](#); [Admin. Code § 2A.233](#)).

Primary Department	CHF	Meetings (CY24)	4
Current Type	Advisory*	Members (as of May 2025)	11 total seats 9 vacant seats (82%)
Established	2015	Appointing Officers	Mayor, Board of Supervisors
Sunset Date	None	Qualifications	Seats reserved for youth, parents, and people with experience providing children's services
*includes some governance responsibilities			

Evaluation:

Criteria		Evaluation
1	Required by state or federal law	No
2	Activity	Borderline inactive – greater than 25% vacancy rate
3	Overlap with other bodies	Children and Youth 1. Service Provider Working Group 2. Our Children, Our Families Council 3. Child Care Planning and Advisory Council 4. Children and Families First Commission 5. Early Childhood Community Oversight and Advisory Committee
4	Breadth	Is the body's focus limited to one of the following? <input checked="" type="checkbox"/> Single funding source Children & Youth Fund <input type="checkbox"/> Single neighborhood <input checked="" type="checkbox"/> Age or demographic group Children & youth <input type="checkbox"/> Narrow topic

Staff Recommendation: Keep

This body had a high vacancy rate in the last year, but Mayor Lurie recently appointed five new commissioners, and the Board of Supervisors is actively recruiting members for the other open seats. DCYF expects all seats to be filled in the coming months.

The OAC provides oversight of DCYF's large grant portfolio (\$90+ million per year) and reviews and approves several planning documents developed throughout DCYF's 5-year grantmaking cycle. DCYF finds this input valuable for supporting planning, community engagement, and RFP development. Since this body expects to imminently fill its remaining vacancies and provides value to the department, staff recommend keeping it.

8. Citizens' General Obligation Bond Oversight Committee (Controller's Office)

Conducts hearings and reviews documentation relating to the City's general obligation (GO) bond programs and informs the Board of Supervisors and the public concerning the expenditure of the proceeds of such bonds. Serves as a Citizens Audit Review Board, providing advisory input to the Controller acting as City Services Auditor, including by reviewing service standards, audits, and the City's whistleblower program ([Admin. Code §§ 5.30-5.36](#)).

Primary Department	CON	Meetings (CY24)	5
Current Type	Advisory	Members (as of May 2025)	9 total seats 3 vacant seats (33%)
Established	2002	Appointing Officers	Mayor, Board of Supervisors, Controller, Civil Grand Jury
Sunset Date	None	Qualifications	Various requirements around business, labor, community, financial, and construction expertise.

Evaluation:

Criteria		Evaluation
1	Required by state or federal law	No
2	Activity	Borderline inactive – greater than 25% vacancy rate
3	Overlap with other bodies	None
4	Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic GO bond program

Staff Recommendation: Defer decision-making

CGOBOC had a high vacancy rate in the last year but still meets regularly and is actively working on recruitment to fill its vacant seats. The Task Force should evaluate all finance bodies collectively at the November 5 meeting.

9. Enhanced Infrastructure Financing District Public Financing Authority No. 1 (Controller's Office)

Serves as the governing body for the City's Power Station Enhanced Infrastructure Financing District (EIFD). Operates as a local agency distinct from the City and County, tasked with financing public capital projects and community serving infrastructure. Responsible for all duties conferred by Government Code § 53398.50, including preparing, adopting, and implementing the Power Stations' infrastructure financing plan; directing the issuance of bonds and indebtedness to fund approved projects; and overseeing the annual public hearing and reporting, including independent audits ([Admin. Code § 5.48](#)).

Primary Department	CON	Meetings (CY24)	1
Current Type	Regulatory	Members (as of May 2025)	5 total seats 0 vacant seats (0%)
Established	2023	Appointing Officers	President of the Board of Supervisors
Sunset Date	End of tax revenue and full repayment of debt	Qualifications	None

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	Yes – required to exist if the EIFD exists
2 Activity	Borderline inactive – fewer than 4 meetings in CY24
3 Overlap with other bodies	General Administration & Finance – Economic Development
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic <div style="text-align: right;">Enhanced infrastructure financing districts</div>

Staff Recommendation: Keep

The EIFD Public Financing Authority No. 1 must exist if the EIFD exists. The body's functions cannot be transferred to another body.

10. Bayview Hunters Point Citizens Advisory Committee (San Francisco Planning)

Advises the City on planning and land use policy for Zone 2 and Survey Area C of the Bayview Hunters Point Redevelopment Project Area ([Admin. Code § 5.71](#)).

Primary Department	CPC	Meetings (CY24)	7
Current Type	Advisory	Members (as of May 2025)	12 total seats 6 vacant seats (50%)
Established	2013	Appointing Officers	Mayor, District 10 Supervisor, City Administrator
Sunset Date	None	Qualifications	Relevant experience, interest, or familiarity in several topics related to land use

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive – greater than 25% vacancy rate
3 Overlap with other bodies	Planning and Land Use 1. Planning Commission
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input checked="" type="checkbox"/> Single neighborhood Bayview Hunters Point <input type="checkbox"/> Age or demographic group <input type="checkbox"/> Narrow topic

Staff Recommendation: Keep

This body currently has a high vacancy rate but met regularly in the last calendar year to advise on land use decisions in the Bayview Hunters Point Redevelopment Project Area. While these decisions are ultimately made by the Planning Commission, the CAC provides a forum for resident participation in a neighborhood that has been impacted by historic disinvestment, redlining, environmental injustice, and other inequitable land use decisions.

Staff recommend keeping this body and conforming to the advisory committee template.

Recommended Changes:

Template component	Current State	Recommended Change
Sunset date	None	In 3 years

This is only a preliminary list of recommended changes. If the Task Force chooses to keep the BHP CAC at this time, alignment with additional template elements will be considered in the subsequent Housing and Economic Development policy area meeting on October 1, 2025.

11. South of Market Community Planning Advisory Committee (San Francisco Planning)

Advises city agencies regarding the implementation of the Central SoMa, East SoMa, and Western SoMa Area Plans ([Admin. Code § 5.26](#)).

Primary Department	CPC	Meetings (CY24)	4
Current Type	Advisory	Members (as of May 2025)	11 total seats 4 vacant seats (36%)
Established	2019	Appointing Officers	Mayor, District 6 Supervisor
Sunset Date	1/1/2035	Qualifications	SoMa residency and various other qualifications

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive – greater than 25% vacancy rate
3 Overlap with other bodies	Planning and Land Use 1. Planning Commission 2. Interagency Planning and Implementation Committee
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input checked="" type="checkbox"/> Single neighborhood SoMa <input type="checkbox"/> Age or demographic group <input type="checkbox"/> Narrow topic

Staff Recommendation: Eliminate

This body has a high vacancy rate but met on a quarterly basis in the last calendar year to advise on the implementation of several Area Plans related to the South of Market neighborhood. The Planning Department, in collaboration with community stakeholders, has developed and adopted several Area Plans to guide neighborhood growth and change. Area Plans are approved by the Planning Commission.

Given that Area Plans are developed through intensive public engagement and the Planning Department has a process in place to manage their implementation, we recommend eliminating this body and removing it from code. If this body is removed from code, the Planning Department should continue to provide updates and solicit feedback from the SoMa community through a variety of other methods.

12. Disaster Council (Department of Emergency Management)

Develops and approves plans for disaster response requiring the mobilization of public and private resources and advises the Board of Supervisors on regulations needed to implement these plans ([Admin. Code Chapter 7](#)).

Primary Department	DEM	Meetings (CY24)	1
Current Type	Staff Working Group	Members (as of May 2025)	13 total seats 13 vacant seats (0%)
Established	1972	Appointing Officers	Mayor, President of the Board of Supervisors
Sunset Date	None	Qualifications	None, but includes representatives of external groups with official emergency roles (i.e. PG&E and the Red Cross)

Evaluation:

Criteria		Evaluation
1	Required by state or federal law	No, but expressly permitted under state law
2	Activity	Borderline inactive – fewer than 4 meetings in CY24
3	Overlap with other bodies	None
4	Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic Disaster preparedness

Staff Recommendation: Keep

The Disaster Council keeps San Francisco safe and prepared for crises. The Council meets only as frequently as necessary to revise plans.

13. **LGBTQI+ Advisory Committee** (Human Rights Commission)

Advises the Human Rights Commission on discrimination against and other issues affecting the queer community ([Admin. Code § 12A.6\(c\)](#)).

Primary Department	HRC	Meetings (CY24)	3
Current Type	Advisory	Members (as of May 2025)	25 total seats 6 vacant seats (24%)
Established	1975	Appointing Officers	Human Rights Commission
Sunset Date	None	Qualifications	Queer or close work with the queer community

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive – fewer than 4 meetings in CY24
3 Overlap with other bodies	Human Rights 1. Human Rights Commission
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input checked="" type="checkbox"/> Age or demographic group LGBTQI+ community <input type="checkbox"/> Narrow topic

Staff Recommendation: Keep

The Lesbian, Gay, Bisexual, Transgender, Queer, and Intersex Advisory Committee (LGBTQI+AC) was established in 1975 to advise the Human Rights Commission on discrimination against LGBTQI+ communities. Fifty years later, LGBTQI+ issues are as important as ever. Staff recommend keeping this body and conforming it to the advisory committee template.

Recommended Changes:

Template component	Current State	Recommended Change
Members	25 total seats	15 total seats
Sunset date	None	In 3 years

This is only a preliminary list of recommended changes. If the Task Force chooses to keep the LGBTQI+AC at this time, alignment with additional template elements will be considered in the subsequent Public Health and Wellbeing policy area meeting on October 15, 2025.

14. Workers' Compensation Council (Human Resources)

Acts in an advisory capacity in all matters pertaining to workers' compensation and safety as required for the guidance of management, department heads, officers and employees of the City and County of San Francisco ([Admin. Code § 16.121-2](#)).

Primary Department	HRD	Meetings (CY24)	3
Current Type	Staff Working Group	Members (as of May 2025)	6 total seats 0 vacant seats (0%)
Established	1961	Appointing Officers	Human Resources, City Administrator, Controller's Office, City Attorney, Retirement, Mayor
Sunset Date	None	Qualifications	None

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive – fewer than 4 meetings in CY24
3 Overlap with other bodies	General Admin & Finance – Human Resources 1. Civil Service Commission
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic Workers' compensation

Staff Recommendation: Eliminate

The purview of the Workers' Compensation Council could be handled internally by the Department of Human Resources, collaborating with other departments as needed. A codified public body is no longer necessary for this work to be performed.

15. Commission on Aging Advisory Council (Human Services Agency)

Advises the Disability and Aging Services Commission on all matters relating to the development, administration, and operations of its area plan, including needs assessments, priorities, programs, budgets, and other matters relating to the wellbeing of the population served within the scope and spirit of federal, state, and local regulations, laws, and ordinances ([Admin. Code § 5.6-4](#)).

Primary Department	HSA	Meetings (CY24)	
Current Type	Advisory	Members (as of May 2025)	22 total seats 7 vacant seats (32%)
Established	1985	Appointing Officers	Board of Supervisors, Disability and Aging Services Commission
Sunset Date	None	Qualifications	Majority of members must be aged 60+

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	Yes
2 Activity	Borderline inactive – fewer than 4 meetings in CY24, greater than 25% vacancy rate
3 Overlap with other bodies	Disability and Aging 1. Disability and Aging Services Commission 2. Dignity Fund Oversight and Advisory Committee 3. Long Term Care Coordinating Council
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input checked="" type="checkbox"/> Age or demographic group Seniors and people with disabilities <input type="checkbox"/> Narrow topic

Staff Recommendation: Defer decision-making

Several bodies advise or oversee the Department of Disability and Aging Services (DAS). The Task Force should evaluate these bodies collectively at the October 15 meeting to better understand their interrelated scope, functions, legal authorities, and appointment structures.

16. Citizens Committee on Community Development (Mayor's Office of Housing and Community Development)

Makes recommendations to the Mayor and Board of Supervisors on United States Department of Housing and Urban Development (HUD) funding allocations and policy matters that are directly related to community development efforts in the City ([Admin. Code § 2A.290](#)).

Primary Department	MYR	Meetings (CY24)	4
Current Type	Advisory	Members (as of May 2025)	9 total seats 3 vacant seats (33%)
Established	2009	Appointing Officers	Mayor, Board of Supervisors
Sunset Date	None	Qualifications	Various considerations around professional expertise and lived experience

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	Yes – fulfills a requirement to receive HUD funding. If the City chooses to eliminate this body, it will need HUD approval for an alternative process for community input and involvement.
2 Activity	Borderline inactive – greater than 25% vacancy rate
3 Overlap with other bodies	None
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic <div style="text-align: right;">HUD community development grants</div>

Staff Recommendation: Keep

This body fulfills a HUD requirement to hold public hearings and gather community input in order to receive certain federal grants. The Mayor's Office of Housing and Community Development (MOHCD) leads the City's compliance efforts, but multiple departments benefit from these grant dollars.

If this body were eliminated, the City would need to identify a suitable alternative and receive HUD approval. There is no readily apparent alternative. MOHCD does not have a governance body, nor does it have any other advisory bodies dedicated wholly toward community development. Instead, the department would need to design a new public hearing process from the ground up, and future funding would be contingent upon HUD approval of that new process.

While the City may eliminate this body, the complication and risks appear to outweigh the benefits.

17. SOMA Community Stabilization Fund Community Advisory Committee (Mayor's Office of Housing and Community Development)

The purpose of the SoMa Community Stabilization Fund Community Advisory Committee is to advise the Mayor's Office of Community Development (MOHCD), the Board of Supervisors and the Mayor on recommended expenditures of the SoMa Community Stabilization Fund. The fund was created to receive stabilization impact fees on certain residential developments in the Rincon Hill Area Plan to mitigate the impacts of residential development and provide community stabilization benefits in SoMa ([Admin. Code § 5.27](#)).

Primary Department	MYR	Meetings (CY24)	4
Current Type	Advisory	Members (as of May 2025)	7 total seats 2 vacant seats (29%)
Established	2006	Appointing Officers	Board of Supervisors
Sunset Date	1/1/2035	Qualifications	SoMa residency, professional expertise, and lived experience

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive – greater than 25% vacancy rate
3 Overlap with other bodies	Issues affecting South of Market 1. South of Market Community Planning Advisory Committee
4 Breadth	Is the body's focus limited to one of the following? <input checked="" type="checkbox"/> Single funding source SoMa Community Stabilization Fund <input checked="" type="checkbox"/> Single neighborhood SoMa <input type="checkbox"/> Age or demographic group <input type="checkbox"/> Narrow topic

Staff Recommendation: Eliminate

The SoMa Community Stabilization Fund Community Advisory Committee advises MOHCD on its administration of the SoMa Community Stabilization Fund. Allocations from the fund are subject to approval from both the Mayor and Board of Supervisors as part of the annual budget process. No money is appropriated to the fund in the current fiscal year (FY25-26) or the next fiscal year (FY26-27).

MOHCD currently administers 25+ specific funding sources without dedicated advisory bodies. It is not clear why this particular fund requires one, particularly if no money is currently appropriated to it.

18. Waterfront Design Advisory Committee (Port)

Reviews major Port waterfront development projects and provides design recommendations to the Port and the San Francisco Planning Department staff and Commission. The purpose of the waterfront design review process is to identify and integrate the State, regional, and local objectives pertaining to the urban design of major, non-maritime development projects and proposed uses in order to optimize the public enjoyment and beneficial use of this public trust resource ([Admin. Code § 240\(c\)](#)).

Primary Department	PRT	Meetings (CY24)	1
Current Type	Advisory	Members (as of May 2025)	5 total seats 0 vacant seats (0%)
Established	1991	Appointing Officers	Port, Planning
Sunset Date	None	Qualifications	Seats reserved for planners, architects, and historic preservationists

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive – fewer than 4 meetings in CY24
3 Overlap with other bodies	Planning and Land Use – Port 1. Port Commission
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic Waterfront design review

Staff Recommendation: Eliminate

The Port Commission is responsible for issuing most permits for development projects on Port property. The Planning Commission and the Bay Conservation and Development Commission (BCDC) may also issue permits for certain projects. The Waterfront Design Advisory Committee advises the Port Commission and Planning Commission on the design of waterfront development projects. Its advice is non-binding and it does not issue any permits. This function could be appropriately handled by a passive meeting body, which is not established in law or subject to the same public meeting requirements as an official policy body.

19. Residential Users Appeal Board (Public Utilities Commission)

Reviews the determination of the wastewater volume discharged to the city's sewer system for the purpose of assessing the user's sewer service charges (Board of Supervisors Ordinance 191-78 and [Public Utilities Commission Resolution No. 03-0112](#))

Primary Department	PUC	Meetings (CY24)	n/a
Current Type	Regulatory	Members (as of May 2025)	3 total seats 1 vacant seat (33%)
Established	1978	Appointing Officers	Unknown
Sunset Date	None	Qualifications	Unknown

Evaluation:

Criteria		Evaluation
1	Required by state or federal law	No
2	Activity	Borderline inactive – fewer than 4 meetings in CY24, greater than 25% vacancy rate
3	Overlap with other bodies	Public Utilities 1. Public Utilities Commission
4	Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic Sewer service charges

Staff Recommendation: Keep

While this body did not meet in the last calendar year and one of the three seats were vacant, it was recently reactivated by the Public Utilities Commission.

20. Elections Commission (Elections Department)

Sets policies for and is responsible for administering the Department of Elections. Approves written plans before each election, submitted by the Director of Elections, detailing the policies, procedures, and personnel that will be used to conduct the election. After an election, assesses how well the plan succeeded in carrying out a free, fair, and functional election ([Charter § 13.103.5](#)).

Primary Department	REG	Meetings (CY24)	12
Current Type	Governance	Members (as of May 2025)	7 total seats 2 vacant seats (29%)
Established	2001	Appointing Officers	Mayor, City Attorney, Treasurer & Tax Collector, District Attorney, Public Defender, San Francisco Unified School District, Board of Supervisors
Sunset Date	None	Qualifications	Some seats require expertise in elections, elections law, or financial management

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No
2 Activity	Borderline inactive – greater than 25% vacancy rate
3 Overlap with other bodies	General Admin & Finance - Elections 1. Elections Task Force 2. Ballot Simplification Committee
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input type="checkbox"/> Narrow topic

Staff Recommendation: Keep

While the Elections Commission currently has a high vacancy rate, it met monthly in the past year and is essential to the effective operation of San Francisco government.

21. Sheriff's Department Oversight Board (Office of the Sheriff's Inspector General)

Appoints, evaluates the work of, and removes the Inspector General from the Sheriff's Department Office of Inspector General. Reviews and recommends best practices for custodial and patrol operations, incorporates community feedback on Department activities and jail conditions, and reports findings to the Sheriff. Summarizes and submits this information to the Board of Supervisors on a quarterly and annual basis ([Charter § 4.137](#)).

Primary Department	SDA	Meetings (CY24)	12
Current Type	Regulatory	Members (as of May 2025)	7 total seats 2 vacant seats (29%)
Established	2020	Appointing Officers	3 seats by Mayor, 4 seats by Board of Supervisors
Sunset Date	None	Qualifications	One of the BOS seats must be held by a person with experience in labor representation

Evaluation:

Criteria		Evaluation
1	Required by state or federal law	No
2	Activity	Borderline inactive – greater than 25% vacancy rate
3	Overlap with other bodies	None
4	Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic <div style="text-align: right;">Sheriff's Department oversight</div>

Staff Recommendation: Eliminate

The duties completed by the Sheriff's Department Oversight Board could be adopted by the Department of Police Accountability, centralizing the oversight of public safety departments in San Francisco.

22. Treasury Oversight Committee (Treasurer and Tax Collector)

Advises the Treasurer on the investment of public funds held in the City and County Treasury. Reviews and provides input on investment policies to ensure the security and performance of deposited funds. Composed primarily of fund depositors, the Committee supports transparency and accountability in the management of public investments ([Admin. Code § 5.9](#)).

Primary Department	TTX	Meetings (CY24)	3
Current Type	Advisory	Members (as of May 2025)	7 total seats 1 vacant seat (14 %)
Established	2000	Appointing Officers	Treasurer
Sunset Date	None	Qualifications	5 nominations forwarded to Treasurer by City departments. 2 seats with financial expertise. Members are primarily the depositors of funds into the City and County Treasury.

Evaluation:

Criteria	Evaluation
1 Required by state or federal law	No, but expressly permitted by state law
2 Activity	Borderline inactive – fewer than 4 meetings in CY24
3 Overlap with other bodies	None
4 Breadth	Is the body's focus limited to one of the following? <input type="checkbox"/> Single funding source <input type="checkbox"/> Single neighborhood <input type="checkbox"/> Age or demographic group <input checked="" type="checkbox"/> Narrow topic Treasury oversight

Staff Recommendation: Eliminate

This advisory body is intended to provide public transparency and oversight of a highly complex topic. Its meetings are not well attended and typically feature no public engagement. Meeting materials are based on monthly investment reports that are issued by the Office of the Treasurer and Tax Collector. These reports would continue to be published whether or not this body continues to exist.