



## **Notice**

### **COIT Budget and Performance Subcommittee Meeting City and County of San Francisco**

**Friday, September 19, 2025**

**10:00 am – 12:00 pm**

**City Hall, Room 305**

Meeting will be broadcast online via WebEx event

To view the online presentation, join the meeting using this link:

<https://sfpublic.webex.com/sfpublic/j.php?MTID=m2ec28b9193ae9802dbbb84fc2ba0d5ee>

Members of the public may use email address [coit.staff@sfgov.org](mailto:coit.staff@sfgov.org) to join the WebEx meeting. If you wish to offer public comment, call 415-655-0001 and use access code 2662 480 5806 and dial \*3.

## **Agenda**

### **Members**

Katie Petrucione – Chair, Deputy City Administrator, City Administrator's Office  
Jason Blandon – Chief Information Officer, Public Library  
Daniel Cawley – Analyst, Mayor's Office  
Mike Cotter – Director of Finance and Administration, Department of Human Resources  
Cyd Harrell – Chief Digital Services Officer, City Administrator's Office  
Alfred Herman – Chief Financial Officer, Department of Technology  
Edward McCaffrey – Director, Committee on Information Technology  
Sophia Hom – San Francisco International Airport  
Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector  
Chia Yu Ma – Deputy Controller, Controller's Office

- 1. Call to Order by Chair**
- 2. Roll Call**
- 3. General Public Comment**
- 4. Department Updates & Announcements**
- 5. Approval of the Meeting Minutes from April 4, 2025 (Action Item)**
- 6. FY 26 COIT Technology Presentations: Department Project Updates**
- 7. Adjournment**

## SUNSHINE ORDINANCE

### Know Your Rights Under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.**

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone: (415) 554-7724, Fax: (415) 554-5784  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4577 or [coit.staff@sfgov.org](mailto:coit.staff@sfgov.org). Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.