

***Regular Meeting  
of the  
Building Inspection Commission***

***June 18, 2025***

***Agenda Item 7***

[Building, Subdivision, and Administrative Codes - Fee Adjustment and Building Inspection Fund Subfunds]

**Ordinance amending the Building, Subdivision, and Administrative Codes to adjust fees charged by the Department of Building Inspection and to establish Subfunds within the Building Inspection Fund; and affirming the Planning Department's determination under the California Environmental Quality Act.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Environmental and General Findings.

(a) The Planning Department has determined that the actions contemplated in this ordinance comply with the California Environmental Quality Act (California Public Resources Code Sections 21000 et seq.). Said determination is on file with the Clerk of the Board of Supervisors in File No. \_\_\_\_ and is incorporated herein by reference. The Board affirms this determination.

(b) On \_\_\_\_\_, at a duly noticed public hearing, the Building Inspection Commission considered this ordinance in accordance with Charter Section 4.121 and Building Code Section 104A.2.11.1.1. A copy of a letter from the Secretary of the Building Inspection Commission regarding the Commission's recommendation is on file with the Clerk of the Board of Supervisors in File No. \_\_\_\_\_.

1 (c) No local findings are required under California Health and Safety Code Section  
2 17958.7 because the amendments to the Building Code contained in this ordinance do not  
3 regulate materials or manner of construction or repair, and instead relate in their entirety to  
4 administrative procedures for implementing the Code, which are expressly excluded from the  
5 definition of a "building standard" by California Health and Safety Code Section 18909(c).

6 (d) The Department of Building Inspection submitted a report describing the basis for  
7 modifying various fees in the Building Code. Said report is on file with the Clerk of the Board  
8 of Supervisors in File No. 250592.

9  
10 Section 2. Chapter 1A of the Building Code is hereby amended by revising Sections  
11 102A.13, 104A.4, 104A.5, 107A.7.2A, and 110A (specifically Tables 1A-A through 1A-S), to  
12 read as follows:

13 **102A.13 Repair and Demolition Fund.** A special revolving fund, established by Section  
14 10.100-45 of the Administrative Code, ~~to be known as~~ the Repair and Demolition Fund, may be  
15 used for the purpose of defraying the costs and expenses (including Department  
16 administrative costs) which may be incurred by the Building Official in carrying out the actions  
17 described in Section 102A.12.

18 The Board of Supervisors may, by transfer or by appropriation, establish or increase  
19 the special revolving fund with such sums as it may deem necessary in order to expedite the  
20 performance of the work of securing, repairing, altering or demolition. The Repair and  
21 Demolition Fund shall be replenished with all funds collected under the proceedings  
22 hereinafter provided for, either upon voluntary payments or as the result of the sale of the  
23 property after delinquency, or otherwise. Balances remaining in the Repair and Demolition  
24 Fund at the close of any fiscal year shall be carried forward in such fund.

1           **104A.4 Code Enforcement and Rehabilitation Fund.** All funds deposited by the State  
2 Controller from the Local Agency Code Enforcement and Rehabilitation Fund shall be deposited into  
3 the Code Enforcement and Rehabilitation Fund established by Section 10.100-45 of the Administrative  
4 Code.

5           ~~**104A.4.1 Establishment.** There is hereby established in the Treasury of the City and County of~~  
6 ~~San Francisco a special fund to be known and designated as the Code Enforcement and Rehabilitation~~  
7 ~~Fund, into which shall be deposited all funds allocated by the State Controller from the Local Agency~~  
8 ~~Code Enforcement and Rehabilitation Fund.~~

9           **104A.4.2 Use of funds.** The Code Enforcement and Rehabilitation Fund shall be  
10 used exclusively to defray costs incurred in the enforcement of local code provisions  
11 mandated by State law.

12           **104A.5 Building Inspection Fund.** All ~~fees~~revenue collected pursuant to this ~~Code~~  
13 shall be deposited into the Building Inspection Fund and its Subfunds established by the City  
14 Controller pursuant to Section ~~10.117-78~~10.100-45 of the ~~San Francisco~~ Administrative Code.  
15 The Building Inspection Fund ~~This fund~~ shall be used by the Department, subject to the approval  
16 of the Building Inspection Commission, to defray costs incurred for, but not limited to,  
17 personnel, supplies, and equipment used in evaluating the applications, maintaining files and  
18 records, and for disseminating information, reviewing plans and making inspections to  
19 determine compliance with the conditions of approvals. Any charges established by the  
20 Building Official or the Building Inspection Commission for copies of approvals, publications or  
21 other Department records shall be deposited into this fund. Deposits into and expenditures from  
22 the Subfunds shall be made pursuant to the provisions of Section 10.100-45(c) of the Administrative  
23 Code.

1           **107A.7.2A California Building Standards Commission Fund.** That portion of the fee  
2 assessed pursuant to Section 107A.7.2 relating to building materials that is retained by the  
3 Department of Building Inspection shall be deposited into the California Building Standards  
4 Commission Fund established by Section 10.100-45 of the Administrative Code~~the City Controller~~.  
5 ~~This category 2~~ fund shall be used, subject to the approval of the Building Official and the  
6 Building Inspection Commission, for administrative costs and code enforcement education,  
7 including but not limited to, certification in the voluntary construction inspector certification  
8 program. The California Building Standards Commission Fund shall continue from year to  
9 year ~~and shall not be included in the Cash Reserve Fund~~.

## 11           **SECTION 110A – SCHEDULE OF FEE TABLES**

12           1A-A Building Permit Fees

13           1A-B Other Building Permit and Plan Review Fees

14           1A-C Plumbing/Mechanical Permit Issuance and Inspection Fees

15           1A-D Standard Hourly Rates

16           1A-E Electrical Permit Issuance and Inspection Fee Schedule

17           1A-F Reserved~~Specialty Permit Fees~~

18           ~~1. Demolition Permit Fee~~

19           ~~2. Extra Permit Work~~

20           ~~3. Garage Door Permits~~

21           ~~4. Grading Permits~~

22           ~~5. House Moving Permit Fee~~

23           ~~6. Reroofing Permits~~

24           ~~7. Strong Motion Instrumentation Program Fee~~

25           ~~8. Construction of Impervious Surface in Front Yard Setback Area~~

- 1           1A-G Inspections, Surveys and Reports
- 2           1. Standard Inspection Fee
- 3           2. Off-Hours Inspection
- 4           3. Pre-Application Inspection
- 5           4. Reinspection Fee
- 6           5. Report of Residential Records (3R)
- 7           6. Survey of Nonresidential Buildings
- 8           7. Survey of Residential Buildings for any Purpose or Condominium Conversion
- 9           8. Temporary Certificate of Occupancy
- 10          1A-H Reserved
- 11          1A-I Reserved
- 12          1A-J Miscellaneous Fees
- 13          1. Central Permit Bureau Processing Fee
- 14          2. Building Numbers
- 15          3. Extension of Time: Application Cancellation and Permit Expiration
- 16          4. Product Approvals
- 17          5. California Building Standards Commission Fee
- 18          6. Vacant Building
- 19          1A-K Penalties, Hearings, Code Enforcement Assessments
- 20          1. Abatement Appeals Board Hearing, Filing Fee
- 21          2. Board of Examiners Filing Fees
- 22          3. Building Official's Abatement Orders
- 23          4. Emergency Order
- 24          5. Exceeding the Scope of the Approved Permit
- 25          6. Access Appeals Commission Filing Fee

- 1           7. Lien Recordation Charges
- 2           8. Work without Permit: Investigation Fee; Penalty
- 3           9. Building Commission Hearing Fees
- 4           10. Additional Hearings Required by Code
- 5           11. Violation Monitoring
- 6           12. Failure to Register Vacant Storefront
- 7       1A-L Public Information
- 8           1. Public Notification and Record Keeping Fees
- 9           2. Demolition
- 10          3. Notices
- 11          4. Reproduction and Dissemination of Public Information
- 12          5. Replacement of Approved Plans/Specifications
- 13          6. Records Retention Fee
- 14       1A-M Reserved~~Boiler Fees~~
- 15       1A-N Energy Conservation
- 16       1A-O Reserved
- 17       1A-P Residential Code Enforcement and License Fees
- 18       1A-Q Hotel Conversion Ordinance Fees
- 19       1A-R Refunds
- 20       1A-S Unreinforced Masonry Building Retrofit
- 21
- 22
- 23
- 24
- 25

**TABLE 1A-A – BUILDING PERMIT FEES**

	<b>NEW CONSTRUCTION<sup>1, 3</sup></b>		<b>ALTERATIONS<sup>1, 2, 3</sup></b>		<b>NO PLANS<sup>1, 2, 3</sup></b>
<b>TOTAL VALUATION</b>	<b>PLAN REVIEW FEE</b>	<b>PERMIT ISSUANCE FEE</b>	<b>PLAN REVIEW FEE</b>	<b>PERMIT ISSUANCE FEE</b>	<b>PERMIT ISSUANCE FEE</b>
<del>\$1.00</del> to <del>\$2,000.00</del>	<del>\$163.182</del> for the first <del>\$500.00</del> plus <del>\$7.3210</del> for each additional <del>\$100.00</del> or fraction thereof, to and including <del>\$2,000.00</del>	<del>\$116.58160</del> for the first <del>\$500.00</del> plus <del>\$7.685.13</del> for each additional <del>\$100.00</del> or fraction thereof, to and including <del>\$2,000.00</del>	<del>\$163.182</del> for the first <del>\$500.00</del> plus <del>\$6.459.47</del> for each additional <del>\$100.00</del> or fraction thereof, to and including <del>\$2,000.00</del>	<del>\$128.31168</del> for the first <del>\$500.00</del> plus <del>\$7.683.67</del> for each additional <del>\$100.00</del> or fraction thereof, to and including <del>\$2,000.00</del>	<del>\$169.193</del> for the first <del>\$500.00</del> plus <del>\$7.686.33</del> for each additional <del>\$100.00</del> or fraction thereof, to and including <del>\$2,000.00</del>
<del>\$2,001.00</del> to <del>\$50,000.00</del>	<del>\$273.332</del> for the first <del>\$2,000.00</del> plus <del>\$17.0120.46</del> for each additional <del>\$1,000.00</del> or	<del>\$188.54237</del> for the first <del>\$2,000.00</del> plus <del>\$3.516.46</del> for each additional <del>\$1,000.00</del> or	<del>\$259.97324</del> for the first <del>\$2,000.00</del> plus <del>\$21.8527.83</del> for each additional <del>\$1,000.00</del> or	<del>\$167.59223</del> for the first <del>\$2,000.00</del> plus <del>\$3.516.75</del> for each additional <del>\$1,000.00</del> or	<del>\$284.288</del> for the first <del>\$2,000.00</del> plus <del>\$7.979.31</del> for each additional <del>\$1,000.00</del> or fraction



		fraction thereof, to and including \$50,000. <del>00</del>	fraction thereof, to and including \$50,000. <del>00</del>	fraction thereof, to and including \$50,000. <del>00</del>	fraction thereof, to and including \$50,000. <del>00</del>	thereof, to and including \$50,000. <del>00</del>
	\$50,001. <del>00</del> to \$200,000. <del>00</del>	<del>\$1,089</del> <u>1,314</u> for the first \$50,000. <del>00</del> plus <del>\$10.19</del> <u>13.15</u> for each additional \$1,000. <del>00</del> or fraction thereof, to and including \$200,000. <del>00</del>	<del>\$452</del> <u>547</u> for the first \$50,000. <del>00</del> plus <del>\$4.96</del> <u>5.81</u> for each additional \$1,000. <del>00</del> or fraction thereof, to and including \$200,000. <del>00</del>	<del>\$1,309</del> <u>1,660</u> for the first \$50,000. <del>00</del> plus <del>\$12.74</del> <u>16.31</u> for each additional \$1,000. <del>00</del> or fraction thereof, to and including \$200,000. <del>00</del>	<del>\$452</del> <u>547</u> for the first \$50,000. <del>00</del> plus <del>\$4.96</del> <u>5.81</u> for each additional \$1,000. <del>00</del> or fraction thereof, to and including \$200,000. <del>00</del>	<del>\$666</del> <u>735</u> for the first \$50,000. <del>00</del> plus <del>\$7.97</del> <u>4.55</u> for each additional \$1,000. <del>00</del> or fraction thereof, to and including \$200,000. <del>00</del>
	\$200,001. <del>00</del> to \$500,000. <del>00</del>	<del>\$2,618</del> <u>3,286</u> for the first \$200,000. <del>00</del> plus <del>\$7.22</del> <u>8.12</u> for each additional \$1,000. <del>00</del> or	<del>\$1,197</del> <u>1,418</u> for the first \$200,000. <del>00</del> plus <del>\$3.76</del> <u>4.51</u> for each additional \$1,000. <del>00</del> or	<del>\$3,221</del> <u>4,106</u> for the first \$200,000. <del>00</del> plus <del>\$10.69</del> <u>13.53</u> for each additional \$1,000. <del>00</del> or	<del>\$1,197</del> <u>1,418</u> for the first \$200,000. <del>00</del> plus <del>\$3.76</del> <u>4.51</u> for each additional \$1,000. <del>00</del> or	<del>Plans Required for Submittal</del> <u>\$1,418 for the first \$200,000 plus \$4.51 for each additional \$1,000 or</u>

		fraction thereof, to and including \$500,000. <del>00</del>	fraction thereof, to and including \$500,000. <del>00</del>	fraction thereof, to and including \$500,000. <del>00</del>	fraction thereof, to and including \$500,000. <del>00</del>	<u>fraction thereof, to and including \$500,000</u>
	\$500,001. <del>00</del> to \$1,000,000. <del>00</del> ( <del>1M</del> )	<u>\$4,7855,721</u> for the first \$500,000. <del>00</del> plus <u>\$6.938.51</u> for each additional \$1,000. <del>00</del> or fraction thereof, to and including \$1,000,000. <del>00</del>	<u>\$2,3242,771</u> for the first \$500,000. <del>00</del> plus <u>\$2.873.42</u> for each additional \$1,000. <del>00</del> or fraction thereof, to and including \$1,000,000. <del>00</del>	<u>\$6,4278,165</u> for the first \$500,000. <del>00</del> plus <u>\$7.589.67</u> for each additional \$1,000. <del>00</del> or fraction thereof, to and including \$1,000,000. <del>00</del>	<u>\$2,3242,771</u> for the first \$500,000. <del>00</del> plus <u>\$2.873.42</u> for each additional \$1,000. <del>00</del> or fraction thereof, to and including \$1,000,000. <del>00</del>	<del>Plans Required for Submittal</del> <u>\$2,771 for the first \$500,000 plus \$3.42 for each additional \$1,000 or fraction thereof, to and including \$1,000,000</u>
	\$1,000,001. <del>00</del> to \$5,000,000. <del>00</del> ( <del>5M</del> )	<u>\$8,2539,976</u> for the first \$1,000,000. <del>00</del> plus <u>\$5.556.29</u> for each additional \$1,000. <del>00</del> or	<u>\$3,7594,479</u> for the first \$1,000,000. <del>00</del> plus <u>\$2.472.83</u> for each additional \$1,000. <del>00</del> or	<u>\$10,21812,998</u> for the first \$1,000,000. <del>00</del> plus <u>\$6.978.38</u> for each additional \$1,000. <del>00</del> or	<u>\$3,7594,479</u> for the first \$1,000,000. <del>00</del> plus <u>\$2.472.83</u> for each additional \$1,000. <del>00</del> or	<del>Plans Required for Submittal</del> <u>\$4,479 for the first \$1,000,000 plus \$2.83 for each additional \$1,000 or</u>

		fraction thereof, to and including \$5,000,000-00	fraction thereof, to and including \$5,000,000-00	fraction thereof, to and including \$5,000,000-00	fraction thereof, to and including \$5,000,000-00	<u>fraction thereof, to and including \$5,000,000</u>
	\$5,000,001 to \$50,000,000 <del>M</del>	<del>\$30,457</del> 35,117 for the first \$5,000,000-00 plus <del>\$2.33</del> 2.66 for each additional \$1,000-00 or fraction thereof	<del>\$13,648</del> 15,803 for the first \$5,000,000-00 plus <del>\$1.29</del> 1.47 for each additional \$1,000-00 or fraction thereof	<del>\$38,116</del> 46,532 for the first \$5,000,000-00 plus <del>\$2.02</del> 2.57 for each additional \$1,000-00 or fraction thereof	<del>\$13,648</del> 15,803 for the first \$5,000,000-00 plus <del>\$1.29</del> 1.47 for each additional \$1,000-00 or fraction thereof	<del>Plans Required for Submittal</del> 15,803 for the first \$5,000,000 plus \$1.47 for each additional \$1,000 or fraction thereof
	\$50,000,000 <del>M</del> to \$100,000,000 <del>OM</del>	<del>\$135,479</del> 154,996 for the first \$50,000,000-00 plus <del>\$2.10</del> 2.17 for each additional \$1,000-00 or fraction thereof	<del>\$71,672</del> 82,049 for the first \$50,000,000-00 plus <del>\$1.46</del> 1.69 for each additional \$1,000-00 or fraction thereof	<del>\$128,831</del> 162,132 for the first \$50,000,000-00 plus <del>\$2.78</del> 2.84 for each additional \$1,000-00 or fraction thereof	<del>\$71,672</del> 82,049 for the first \$50,000,000-00 plus <del>\$1.46</del> 1.69 for each additional \$1,000-00 or fraction thereof	<del>Plans Required for Submittal</del> 82,049 for the first \$50,000,000 plus \$1.69 for each additional \$1,000 or fraction thereof

1		<del>\$240,442</del> <u>263,2</u>	<del>\$144,627</del> <u>166,4</u>	<del>\$267,752</del> <u>304,0</u>	<del>\$144,627</del> <u>166,4</u>	<i><u>Plans Required</u></i>
2		<u>63</u> for the first	<u>19</u> for the first	<u>22</u> for the first	<u>19</u> for the first	<i><u>for</u></i>
3		\$100,000,00	\$100,000,00	\$100,000,000	\$100,000,00	<i><u>Submittal</u></i>
4	\$100,000,00	0. <del>00</del> plus	0. <del>00</del> plus	. <del>00</del> plus	0. <del>00</del> plus	<i><u>\$166,</u></i>
5	<u>0M</u> to	<del>\$2,392.68</del> <u>2.68</u> for	<del>\$2,372.66</del> <u>2.66</u> for	<del>\$2,672.87</del> <u>2.87</u> for	<del>\$2,372.66</del> <u>2.66</u> for	<i><u>419 for the first</u></i>
6	\$200,000,00	each	each	each	each	<i><u>\$100,000,000</u></i>
7	<u>0M</u>	additional	additional	additional	additional	<i><u>plus \$2.66 for</u></i>
8		\$1,000. <del>00</del> or	\$1,000. <del>00</del> or	\$1,000. <del>00</del> or	\$1,000. <del>00</del> or	<i><u>each additional</u></i>
9		fraction	fraction	fraction	fraction	<i><u>\$1,000 or</u></i>
10		thereof	thereof	thereof	thereof	<i><u>fraction thereof</u></i>
11		<del>\$479,707</del> <u>531,0</u>	<del>\$381,396</del> <u>432,1</u>	<del>\$534,326</del> <u>5590,</u>	<del>\$381,396</del> <u>432,1</u>	<i><u>Plans Required</u></i>
12		<u>50</u> for the first	<u>16</u> for the first	988 for the	<u>16</u> for the first	<i><u>for</u></i>
13		\$200,000,00	\$200,000,00	first	\$200,000,00	<i><u>Submittal</u></i>
14		0. <del>00</del> plus	0. <del>00</del> plus	\$200,000,000	0. <del>00</del> plus	<i><u>\$432,</u></i>
15	\$200,000,00	<del>\$2,392.68</del> <u>2.68</u> for	<del>\$1,912.16</del> <u>2.16</u> for	. <del>00</del> plus	<del>\$1,912.66</del> <u>2.66</u> for	<i><u>116 for the first</u></i>
16	<u>0M</u> and up	each	each	<del>\$2,672.87</del> <u>2.87</u> for	each	<i><u>\$200,000,000</u></i>
17		additional	additional	each	additional	<i><u>plus \$2.66 for</u></i>
18		\$1,000. <del>00</del> or	\$1,000. <del>00</del> or	additional	\$1,000. <del>00</del> or	<i><u>each additional</u></i>
19		fraction	fraction	\$1,000. <del>00</del> or	fraction	<i><u>\$1,000 or</u></i>
20		thereof	thereof	fraction	thereof	<i><u>fraction thereof</u></i>
21				thereof		
22	NOTES:					
23	1. These permit fees do not include other fees that may be required by other					
24	Departments: Public Works, Planning, Fire, Public Health, etc., nor do they include					
25	plumbing, electrical, or mechanical permit fees unless so stated in the other fee tables.					

2. A surcharge of \$5.00 shall be added to those alteration permits sought for buildings classified as R3 (one/two-family dwelling) and E3 (licensed day care) that were constructed prior to 1979 to implement the interior lead safe work practices provisions of Section 327 et seq. of this eCode.

3. All permit fees, including inspection fees, related to reviewing the structural integrity of awning replacements for permits submitted "over the counter" at the Central Permit Bureau are hereby waived for any Small Business that applies for a permit for such activities during the month of May. ~~All permit fees, including inspection fees, related to reviewing the structural integrity of new awning installations and installation of any Business Sign, as that term is defined in Planning Code Section 602, for permits submitted "over the counter" at the Central Permit Bureau are hereby waived for any Small Business that applies for a permit for such activities during the months of May 2023 and May 2024.~~ For purposes of this Section, a Small Business shall be a business with a total workforce of 100 or fewer fulltime employees. To the extent this provision for Small Business Month Fee Waivers differs from the description in subsection (f) on page 43 of Ordinance No. 149-16, this provision governs.

**TABLE 1A-B – OTHER BUILDING PERMIT AND PLAN REVIEW FEES**

1. Plan Review Fees Not Covered in Table 1A-A:	\$ <del>280</del> <u>399</u> per hour (Minimum One Hour)
2. Back Check Fee:	- \$ <del>280</del> <u>399</u> per hour (Minimum One Hour)
<del>3. Commencement of work not started:</del>	<del>See SFBC Section 106A.4.4.1 Note: Compliance with additional codes is required. 75% of current fee</del>

<del>a. Building, Plumbing, Mechanical, or Electronic Permit Fee:</del>	<del>100% of current fee</del>
<del>b. Plan Review Fee:</del>	
<del>4. Permit Facilitator Fee:</del>	<del>Administration Hourly Rate Hourly Minimum Three Hours See SFBC Section 106A.3.6</del>
<del>53. Pre-application Plan Review Fee:</del>	<del>\$239.00368 per hour - Minimum TwoFour Hours Per Project</del>
<del>64. Reduced Plan Review Fee:</del>	<del>50% of the Plan Review Fee</del>
<del>75. Sign Plan Review Fee:</del>	<del>See Table 1A-A – Building Permit Fees</del>
<del>86. Site Permit Fee:</del>	<del>25% of Plan Review Fee based on Table 1A-A. Minimum fee \$500.00</del>
<del>97. Premium Plan Review Fee – Submitted application:</del>	<del>50% of Plan Review Fee plus \$1,000.00</del>
<del>10. Premium Plan Review Fee – Over the counter building plan review by appointment</del>	<del>50% of Plan Review Fee plus \$400.00</del>
<del>118. Third-Party Experts and Other Permit Related Actions Fee:</del>	<del>Actual costs that the Department incurs in administering and processing the action or procedure on a time and material basis.</del>

**NOTES:**

1. See Table 1A-D – Standard Hourly Rates.
2. “Back check” is defined as: (1) that time spent reviewing applicant-initiated revisions to plans that do not affect the valuation, scope or size of the project; or (2) any additional plan review performed on required corrections to plans beyond the standard review process, as determined by the Building Official. Plan review required for applicant-initiated

revisions affecting valuation, scope, or size of project may be assessed a new plan review fee in addition to the initial plan review fee as determined by the Building Official.

**TABLE 1A-C – PLUMBING/MECHANICAL PERMIT ISSUANCE AND INSPECTION FEES**

A. Permit applicants shall show a complete itemization of the proposed scope of work and select the appropriate fee category.

B. A separate permit is required for each structure, condominium unit, existing apartment unit, high-rise office floor, suite, or tenant space.

C. Hourly issuance/inspection rates of ~~\$280~~399 per hour for regular inspections and ~~\$300~~457 per hour (minimum two hours) for off-hour inspections will apply for installations not covered by the fee categories below.

D. Fees shall be paid in full prior to approval for occupancy, job card signature, gas tags, or final signoff, as applicable.

E. See Table 1A-R for refund policy.

**Permit Issuance Fees by Category:**

CATEGORY 1P	Single Residential Unit– water service, sewer replacement, single plumbing fixture installation, shower pan installation, or kitchen or bathroom remodels	<del>\$205.28</del> <u>273</u>
CATEGORY 1M	Single Residential Unit– mechanical gas appliance (furnace, hydronic heat, heat pump)	<del>\$192.55</del> <u>264</u>
CATEGORY 2PA	Plumbing installation for residential construction with 6 or less dwelling units or guest rooms; without	<del>\$352.24</del> <u>477</u>

	underground plumbing installation (includes water, gas, waste, and vent)	
CATEGORY 2PB	Plumbing installation for residential construction with 6 dwelling units or guest rooms or less; with underground plumbing installation (includes water, gas, waste, and vent)	<del>\$513.49</del> <u>692</u>
CATEGORY 2M	Mechanical gas appliances for residential construction with 6 dwelling units or guest rooms or less	<del>\$309.16</del> <u>395</u>
CATEGORY 3PA	7 - 12 Dwelling Units	<del>\$738.97</del> <u>978</u>
CATEGORY 3PB	13 - 36 Dwelling Units	<del>\$1,478.93</del> <u>1,957</u>
CATEGORY 3PC	Over 36 Dwelling Units	<del>\$6,172.56</del> <u>7,887</u>
CATEGORY 3MA	7 - 12 Dwelling Units	<del>\$740.19</del> <u>987</u>
CATEGORY 3MB	13 - 36 Dwelling Units	<del>\$1,472.17</del> <u>1,957</u>
CATEGORY 3MC	Over 36 Dwelling Units	<del>\$6,149.75</del> <u>8,293</u>
CATEGORY 4PA	Fire sprinklers – one and two family dwelling units	<del>\$192.55</del> <u>264</u>
CATEGORY 4PB	Fire sprinklers – 3 or more dwelling units or guest rooms, commercial and office – per floor	<del>\$321.90</del> <u>344</u>
CATEGORY 5P/5M	Office, mercantile & retail buildings: New or Tenant Improvements; heating/cooling equipment to piping connected thereto– per tenant or per floor, whichever is less	<del>\$418.54</del> <u>575</u>
CATEGORY 6PA	Restaurants (new and remodel) fee includes 5 or less drainage and or gas outlets– no fees required for public or private restroom	<del>\$398.37</del> <u>537</u>



CATEGORY 6PB	Restaurants (new and remodel) fee includes 6 or more drainage and/or gas outlets– no fees required for public or private restroom	<del>\$1,125.42</del> <u>1,507</u>
CATEGORY 8	New boiler installations over 200 kbtu	<del>\$353.30</del> <u>478</u>
CATEGORY 9P/M	Surveys	<del>\$385.74</del> <u>500</u>
CATEGORY 10P/M	Condominium conversions	<del>\$468.95</del> <u>609</u>
<u>CATEGORY 11P/M</u> <u>BOILER</u> <u>MAINTENANCE</u> <u>PROGRAM</u>	<u>Miscellaneous</u> <del>(Permit to operate – PTO) See Table 1A M – Boiler Fees for boiler related fees.</del>	<u>\$302</u>
<u>Boiler Maintenance Program</u>		
<u>Permit to operate or renew (certificate issued) - Online</u>		<u>\$121</u>
<u>Permit to operate or renew (certificate issued) – In-House</u>		<u>\$207</u>
<u>Connection to utility company-provided steam (includes permit to operate)</u>		<u>\$207 per hour</u> <u>(Minimum One-Half Hour)</u>
<u>Renewal required:</u>		
<u>1. Low-pressure boilers every 12 months. (See definition of low-pressure boilers in Chapter 2.)</u>		
<u>2. Water heaters when alteration or replacement permits are issued.</u>		

A permit may include more than one category, and each category will be charged separately.

**TABLE 1A-D – STANDARD HOURLY RATES**

1. Plan Review     ~~\$439~~481 per hour
2. Inspection       ~~\$461~~555 per hour, ~~\$511~~680 per hour for off-hour inspection
3. Administration   ~~\$214~~298 per hour

**TABLE 1A-E – ELECTRICAL PERMIT ISSUANCE AND INSPECTION FEE**

**SCHEDULE**

A. Permit applicants are required to itemize the propose scope of work and select the appropriate category and fee amount.

B. Separate permits are required for each structure, condominium unit, existing dwelling unit (except in R3 occupancies), common area, commercial office floor or individual tenant space.

C. Hourly permit issuance/inspection rates of ~~\$280~~399 per hour for regular inspections and ~~\$300~~457 per hour (minimum two hours) for off-hour inspections shall apply for installations not covered by this fee schedule.

\* \* \* \*

**Category 1**

**General Wiring: Residential Buildings up to 10,000 sq. ft.**

Up to 10 outlets and/or devices	<del>\$204.71</del> <u>270</u>
11 to 20 outlets and/or devices	<del>\$307.06</del> <u>421</u>
Up to 40 outlets and/or devices, includes up to 200 Amp service upgrade	<del>\$386.37</del> <u>527</u>
* More than 40 outlets and/or devices	<del>\$536.98</del> <u>725</u>

* Buildings of 5,000 to 10,000 sq. ft.	<del>\$772.401,053</del>
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## Category 2

### General Wiring: Nonresidential Buildings & Residential Buildings over 10,000 sq. ft.

Up to 5 outlets and/or devices	<del>\$307.06406</del>
6 to 20 outlets and/or devices	<del>\$460.94622</del>
* Areas up to 2,500 sq. ft.	<del>\$617.19844</del>
* 2,501 to 5,000 sq. ft.	<del>\$927.681,236</del>
* 5,001 to 10,000 sq. ft.	<del>\$1,5382,092</del>
* 10,001 to 30,000 sq. ft.	<del>\$3,0694,122</del>
* 30,001 to 50,000 sq. ft.	<del>\$6,1538,414</del>
* 50,001 to 100,000 sq. ft.	<del>\$9,25512,505</del>
* 100,001 to 500,000 sq. ft.	<del>\$18,43325,337</del>
* 500,001 to 1,000,000 sq. ft.	<del>\$41,51956,302</del>
* More than 1,000,000 sq. ft.	<del>\$82,990112,544</del>
* Includes Category 3 & 4 installations in new buildings or major remodel work	

## Category 3

### Service Distribution and Utilization Equipment

**Includes: Generators, UPS, Transformers and Fire Pumps**

**(Use Category 3 for installations separate from the scope of work in Categories 1 or 2)**

225 amps rating or less	<del>\$307.73393</del>
250 to 500 amps	<del>\$460.44602</del>

600 to 1000 amps	<u>\$614.72811</u>
1,200 to 2,000 amps	<u>\$924.291,232</u>
More than 2,000 amps	<u>\$1,230.781,597</u>
600 volts or more	<u>\$1,230.781,650</u>
150 kva or less	<u>\$308.22393</u>
151 kva or more	<u>\$460.44602</u>
Fire Pump installations	<u>\$616.77813</u>

#### Category 4

#### Installations of Fire Warning and Controlled Devices

(Use Category 4 for installations separate from the scope of work in Categories 1 or 2)

Up to 2,500 sq. ft.	<u>\$307.55455</u>
2,501 to 5,000 sq. ft.	<u>\$460.43671</u>
5,001 to 10,000 sq. ft.	<u>\$927.681,236</u>
10,001 to 30,000 sq. ft.	<u>\$1,5392,041</u>
30,001 to 50,000 sq. ft.	<u>\$3,0874,157</u>
50,001 to 100,000 sq. ft.	<u>\$6,1538,209</u>
100,001 to 500,000 sq. ft.	<u>\$9,21712,049</u>
500,001 to 1,000,000 sq. ft.	<u>\$20,82227,376</u>
More than 1,000,000 sq. ft.	<u>\$41,46654,956</u>

#### Fire Warning and Controlled Devices (Retrofit Systems)

Buildings of not more than 6 dwelling units	<u>\$462.34616</u>
Buildings of not more than 12 dwelling units	<u>\$614.71832</u>

Buildings with more than 12 dwelling units and non-residential occupancy	
Building up to 3 floors	<del>\$923.181,210</del>
4–9 floors	<del>\$1,853.182,465</del>
10–20 floors	<del>\$3,0744,148</del>
21–30 floors	<del>\$6,1538,209</del>
More than 30 floors	<del>\$9,21712,049</del>

## Category 5

### Miscellaneous Installations

Installation of EV Charging Station	Same fee as is applicable for Category 3 – Service Distribution and Utilization Equipment.
Remodel/Upgrade of Existing Hotel Guest/SRO Rooms	
Up to 6 rooms	<del>\$385.86519</del>
Each additional group of 3 rooms	<del>\$191.76261</del>
Data, Communications, and Wireless System	
10 cables or less	Exempt
11 to 500 cables	<del>\$218.18279</del>
Each additional group of 100 cables	<del>\$32.1167</del>
Security Systems, 10 components or less	<del>\$218.18279</del>

1	Each additional group of 10 components	<del>\$12.82</del> <u>42</u>
2	Includes installations and devices that interface with life safety	
3	systems; excludes installations in R3 Occupancies	
4	Office Workstations, 5 or less	<del>\$218.18</del> <u>279</u>
5	Each additional group of 10 workstations	<del>\$64.19</del> <u>95</u>
6	Temporary Exhibition Wiring, 1 to 100 booths	<del>\$307.55</del> <u>406</u>
7	Each additional group of 10 booths	<del>\$32.11</del> <u>67</u>
8	Exterior Electrical Sign	<del>\$218.18</del> <u>279</u>
9	Interior Electrical Sign	<del>\$218.18</del> <u>279</u>
10	Each Additional Sign, at the same address	<del>\$51.26</del> <u>85</u>
11	Garage Door Operator (Requiring receptacle installation)	<del>\$218.18</del> <u>281</u>
12	Quarterly Permits	<del>\$479.75</del> <u>641</u>
13	Maximum five outlets in any one location	
14	Survey, per hour or fraction thereof	<del>\$218.18</del> <u>281</u>
15	Survey, Research, and Report preparation, per hour or fraction	<del>\$385.74</del> <u>532</u>
16	thereof	
17	Witness Testing: life safety, fire warning, emergency, and energy	
18	management systems	
19	Hourly Rate	<del>\$280</del> <u>424</u>
20	<del>Additional hourly rate</del>	<del>\$280</del>
21	Off-hour inspections hourly rate: (two hour minimum)	<del>\$300.00</del> <u>457</u>
22	Energy Management, HVAC Controls, and Low-Voltage Wiring	
23	Systems	
24	1–10 floors	<del>\$614.78</del> <u>850</u>
25		

Each additional floor	<del>\$64.19</del> <u>95</u>
Solar Photovoltaic Systems	
10 KW rating or less	<del>\$218.18</del> <u>279</u>
Each additional 10 KW rating	<del>\$192.57</del> <u>235</u>

**TABLE 1A-F – RESERVED SPECIALTY PERMIT FEES**

<del>1. Demolition Permit Fee: Demolition Permit Fee:</del>	<del>See Table 1A A for New Construction Fees</del>
<del>2. Extra Permit Work: —(exceeding scope)</del>	<del>2 times the standard fees for work remaining to be done or not covered in original permit scope</del>
<del>3. Garage Door Permit Fee: —Each garage door in an existing building</del>	<del>\$256.62</del>
<del>4. Grading Permit Fee:</del>	<del>See Table 1A A for New Construction Fees</del>
<del>5. House Moving Permit Fee:</del>	<del>Standard Hourly Inspection Rate—Minimum 3 Hours</del>
<del>6. Reroofing Permit Fee:</del>	<del>\$256.62 for Single Family homes and duplexes \$386.22 for all others</del>
<del>7. Strong Motion Instrumentation Program Fee:</del>	
<del>—Group R Occupancies of 3 stories or less, except hotels and motels</del>	<del>0.00013 times the valuation</del>
<del>—Hotels and motels, all buildings greater than 3 stories, all occupancies other than Group R</del>	<del>0.00024 times the valuation</del>

<del>Minimum fee</del>	<del>\$1.60</del>
<del>8. Construction of impervious surface in the required front and setback area</del>	<del>\$171.12</del>

**TABLE 1A-G – INSPECTIONS, SURVEYS AND REPORTS**

1. Standard Hourly Rate	<del>\$280</del> <u>399</u> per hour
2. Off-hours inspection	<del>\$300</del> <u>457</u> per hour - Minimum Two Hours plus permit fee
3. <del>Pre-application</del> <u>Survey</u> inspection	<del>\$280</del> <u>399</u> per hour - Minimum Two Hours
4. Re-inspection fee	<del>\$280</del> <u>399</u> per hour
<del>5. Report of residential records (3R)</del>	<del>\$214</del>
<del>65.</del> Survey of nonresidential buildings:	<del>\$280</del> <u>399</u> per hour - Minimum Two Hours
<del>76.</del> Survey of residential buildings for any purpose or Condo Conversions:	
Single unit	<del>\$2,804.07</del> <u>3,656</u>
Two to four units	<del>\$3,698.29</del> <u>4,679</u>
Five + units	<del>\$3,690.04</del> <u>5,093</u> plus Standard Hourly Inspection Rate
Hotels:	
Includes 10 guestrooms	<del>\$1,871.63</del> <u>3,497</u>
11 + guestrooms	<del>\$2,459.85</del> <u>3,497</u> plus <del>\$59.30</del> <u>113</u> per guestroom over <del>11</del> <u>10</u>
<del>87.</del> Temporary Certificate of Occupancy	<del>\$545.46</del> <u>663</u>
<del>8.</del> Demolition Permit Fee	<del>\$629</del>



9. <u>House Moving Permit Fee</u>	<u>\$399 per hour (Three Hour Minimum)</u>
10. <u>Grading Permit Fee</u>	<u>See Table 1A-A for New Construction fees</u>
11. <u>Re-roofing Permit Fee</u>	
<u>Single-Family Homes and Duplexes</u>	<u>\$306</u>
<u>For all others</u>	<u>\$504</u>
12. <u>Construction of impervious surface in the</u> <u>required front and setback area</u>	<u>\$229</u>
13. <u>Night Noise Permit</u>	<u>\$663</u>

**TABLE 1A-H –RESERVED**

**TABLE 1A-I – RESERVED**

**TABLE 1A-J – MISCELLANEOUS FEES**

1. <u>Central Permit Bureau Processing Fee for</u> <u>Miscellaneous Permits from other</u> <u>disciplines</u> <u>General Administrative Fees Not</u> <u>Covered in Section 110A</u>	<del>\$166.64</del> <u>226</u> per hour - Minimum One-Half Hour
2. Building numbers (each entrance)	<del>\$166.64</del> <u>317</u> New addresses
	<del>\$335.91</del> <u>506</u> Change of existing addresses or lot numbers
3. Extension of time: <u>for</u> application cancellation and permit expiration:	
Each application extension (in plan review)	<del>\$298.38</del> <u>526</u> <u>each</u> plus 20% of <del>All</del> Plan Review Fees

1	Each permit extension	<del>\$298.38</del> 452 <i>each</i> plus 10% of <del>All</del> <i>Building</i>
2		Permit <del>Issuance</del> <i>Inspection</i> Fees
3	<del>4. Product approvals:</del>	
4	<del>General approval – initial or reinstatement</del>	<del>\$300 per hour – Minimum Three Hours</del>
5	<del>General approval – modification or revision</del>	<del>\$300 per hour – Minimum Three Hours</del>
6	<del>General approval – biannual renewal</del>	<del>\$300 per hour – Minimum Three Hours</del>
7		Pursuant to the provisions of California
8		Health and Safety Code Sections 18930.5,
9	<del>54.</del> California Building Standards	18931.6, 18931.7 and 18938.39, <u>\$4 per</u>
10	Commission Fee	<u>\$100,000 in valuation, as determined by the</u>
11		<u>Building Official, with appropriate fractions</u>
12		<u>thereof, but not less than \$1.</u>
13	<del>6. Vacant building – Initial and annual</del>	
14	<del>registration fee</del>	<del>\$1,230.95</del>
15	<del>5. Strong Motion Instrumentation Program</del>	
16	<del>Fee</del>	
17	<del>Group R Occupancies of 3 stories or less,</del>	
18	<del>except hotels and motels</del>	<u>0.00013 times the valuation</u>
19	<del>Hotels and motels, all buildings greater than</del>	
20	<del>3 stories, all occupancies other than Group R</del>	<u>0.00024 times the valuation</u>
21	<del>Minimum fee</del>	<u>\$1.60</u>
22	<del>6. Subdivision</del>	<u>\$692</u>
23	<del>7. Slope and Seismic Hazard Zone Protection</del>	
24	<del>Act</del>	<u>\$2,888</u>
25	<del>8. Local Equivalency Fee</del>	<u>\$481 per hour (Minimum Quarter Hour)</u>

**TABLE 1A-K – PENALTIES, HEARINGS, CODE ENFORCEMENT ASSESSMENTS**

1. Abatement Appeals Board hearing, filing fee	<del>\$326.45</del> <u>526</u> per case
2. Board of Examiners filing fees:	
Each appeal for variance from interpretation of code requirements	<del>\$280</del> <u>372</u> per hour Minimum Four Hours
Each appeal for approval of substitute materials or methods of construction	<del>\$280</del> <u>372</u> per hour Minimum Four Hours
3. Building Official's abatement order hearing	<del>\$280</del> <u>372</u> per hour - Minimum Two Hours
4. Emergency order	<del>\$280</del> <u>493</u> per hour Minimum Two Hours
5. Exceeding the scope of the approved permit	2 times the <u>Permit</u> <del>i</del> ssuance <del>f</del> ee
6. Access Appeals Commission:	
Filing fee	<del>\$280</del> <u>471</u> per hour - Minimum Two Hours per appeal
Request for a rehearing	<del>\$280</del> <u>471</u> per hour - Minimum Two Hours
7. Lien recordation charges	<del>\$200</del> <u>372</u> or 10 percent of the amount of the unpaid balance, including interest, whichever is greater
8. Work without permit: investigation fee:	
Building, Electrical, Plumbing or Mechanical Code violations	9 times the Permit Issuance Fee plus the original permit fee

9. Building Inspection Commission hearing fees:	
Notice of appeal	<del>\$280</del> <u>471</u> per hour - Minimum Four Hours
Request for jurisdiction	<del>\$280</del> <u>471</u> per hour - Minimum Four Hours
Request for rehearing	<del>\$280</del> <u>471</u> per hour - Minimum Four Hours
10. Additional hearings required by Code	<del>\$280</del> <u>471</u> per hour - Minimum Four Hours
11. Violation monitoring fee (in-house)	<del>\$199.57</del> <u>149</u> <del>per hour</del> <i>Minimum One Half Hour</i> <i>Monthly each per month</i>
12. Failure to register vacant commercial storefront	4 times the registration fee
<u>13. Subordination</u>	<u>\$894</u>
<u>14. Vacant building – initial and annual registration fee</u>	<u>\$1,825</u>

**TABLE 1A-L – PUBLIC INFORMATION**

1. Public notification and record keeping fees:	
Structural addition notice	<del>\$214</del> <u>257</u> per hour - Minimum Three-Quarter Hour
<del>Affidavit record maintenance</del>	<del>\$53</del>
Posting of notices (change of use)	<del>\$214</del> <u>257</u> per hour - Minimum Three-Quarter Hour

1	Requesting notice of permit issuance	<del>\$214</del> <u>257</u> per hour - Minimum Three-Quarter
2	(each address) per year	Hour
3	30-inch by 30-inch (762 mm by 762 mm)	
4	sign	<del>\$53</del> <u>64</u>
5	2. Demolition:	
6	Notice of application and permit issuance by	
7	area/interested parties:	
8	1 area (1 area = 2 blocks)	<del>\$111.23</del> <u>205</u> yearly fee for each area
9	3. <u>Demolition</u> Notices:	
10		<del>Standard Administration Hourly Rate</del> <u>\$184 per</u>
11	300-foot (91.44 m) notification letters	<del>hour</del> – Minimum <del>One and One Half</del> <u>Three</u>
12		Hours
13		<del>Standard Administration Hourly Rate</del> <u>\$184 per</u>
14	Residential tenants notification	<del>hour</del> – Minimum One-Half Hour
15	4. Reproduction and dissemination of public	
16	information:	
17	Certification of copies:	
18	<del>1 to 10 pages</del> <u>Each 10 pages or fraction</u>	
19	<del>thereof</del>	<del>\$15.00</del> <u>33</u>
20	<del>Each additional 10 pages or fraction</del>	
21	<del>thereof</del>	<del>\$3.50</del>
22	<del>Electrostatic reproduction:</del>	
23	<del>Each page photocopy</del>	<del>\$0.10</del>

1	<del>35 mm duplicards from microfilm rolls</del>	<del>\$3.50</del>
2	<del>(Diaz card)</del>	
3	Hard copy prints:	<u>\$0.10</u>
4	<del>8 1/2 inch by 11 inch copy from microfilm roll</del>	<del>\$0.10</del>
5	<del>11 inch by 17 inch copy of plans</del>	<del>\$0.10</del>
6	<del>8 1/2 inch by 11 inch copy from aperture</del>	
7	<del>cards or from electronic copies of building</del>	<del>\$0.10</del>
8	<del>records (scanned or computer generated)</del>	
9	<del>5. Replacement of approved construction</del>	
10	<del>documents:</del>	
11	<del>Each sheet of plans (Larger than 11 x 17)</del>	<del>ACTUAL COST CHARGED BY VENDOR</del>
12	<del>65. Records Retention Fee</del>	
13	<del>Each page of plans per page of plans</del> <u>Each 20</u>	
14	<del>pages or fraction thereof of plans or supporting</del>	
15	<del>documentation (e.g. soil reports, structural</del>	<del>\$3.00</del> <u>74</u>
16	<del>calculations, acoustical reports, energy</del>	
17	<del>calculations, etc.)</del>	
18	<del>Each page of supporting documentation (e.g.,</del>	
19	<del>soil reports, structural calculations, acoustical</del>	<del>\$0.10</del>
20	<del>reports, energy calculations, etc.) per page of</del>	
21	<del>documentation</del>	
22	<u>6. Report of residential records (3R)</u>	<u>\$286</u>
23	<u>7. Duplication of Plans Administration Fee</u>	<u>\$113</u>

**TABLE 1A-M – RESERVED-BOILER FEES**

<i>Permit to install or replace</i>	<i>See Table 1A-C Category 8</i>
<i>Permit to operate (certificate issued) — Online</i>	<i>\$72.52</i>
<i>Renew permit to operate (certificate issued) — In-House</i>	<i>\$145.04</i>
<i>Replacement of issued permit to operate</i>	<i>\$72.52</i>
<i>Connection to utility company provided steam (includes permit to operate)</i>	<i>\$145.04 per hour — Minimum One-Half Hour</i>
<i>Boiler Maintenance Program</i>	<i>\$72.52</i>

*Renewal required:*

- 1. Low pressure boilers every 12 months. (See definition of low pressure boilers in Chapter 2.)*
- 2. Water heaters when alteration or replacement permits are issued.*

**TABLE 1A-N – ENERGY CONSERVATION**

	<b>INITIAL INSPECTION</b>	<b>COMPLIANCE INSPECTION</b>
Single-family dwellings and two-family dwellings	<u>\$273.45443</u>	<u>\$136.36197</u>
Apartment houses and residential hotels:		
Up to 20 rooms	<u>\$409.46598</u>	<u>\$204.18295</u>
Each additional 10 rooms or portion thereof	<u>\$136.36197</u>	<u>\$83.19153</u>
Energy reports and certificates:		<u>\$83.64113</u>
Filing fee for appeals:		<u>\$167.28226</u>

Certification of qualified energy inspector:		<u>\$319.88444</u>
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**TABLE 1A-O – RESERVED**

**TABLE 1A-P – RESIDENTIAL CODE ENFORCEMENT AND LICENSE FEES**

1. One- and Two-family dwelling unit fees:	<u>\$107136</u> per rental unit
2. Apartment house license fees:	
Apartment houses of 3 to 12 units	<u>\$514514</u> per <u>year-annum</u>
Apartment houses of 13 to 30 units	<u>\$798839</u> per <u>year-annum</u>
Apartment houses of more than 30 units	<u>\$1,0121,011</u> and <u>\$107153</u> for each additional 10 units or portion thereof
3. Hotel license fees:	
Hotels of 6 to 29 rooms	<u>\$530622</u> per <u>year-annum</u>
Hotels of 30 to 59 rooms	<u>\$843933</u> per <u>year-annum</u>
Hotels of 60 to 149 rooms	<u>\$1,0121,127</u> per <u>year-annum</u>
Hotels of 150 to 200 rooms	<u>\$1,2421,418</u> per <u>year-annum</u>
Hotels of more than 200 rooms	<u>\$1,5791,804</u> and <u>\$107153</u> for each additional 25 rooms or portion thereof

**TABLE 1A-Q – HOTEL CONVERSION ORDINANCE FEES**

1. Annual unit usage report	<u>\$169.84228</u>
2. Appeal of initial or annual status determination:	<u>\$280399</u> per hour pursuant to Section 110A of this Code shall apply for Department



	Inspector's work on such request plus fees for Hearing Officer
3. Challenge to claims of exemption:	
Usage report	<del>\$83.64</del> <u>113</u>
Claim of exemption based on low-income housing	<del>\$546.46</del> <u>788</u>
Claim of exemption based on partially completed conversion	<del>\$820.19</del> <u>1,183</u>
4. Complaint of unlawful conversion	<del>\$83.64</del> <u>113</u>
Determination by Department of Real Estate and cost of independent appraisals	Actual costs
5. Initial unit usage report	<del>\$546.46</del> <u>788</u>
6. Permit to convert	<del>\$818.01</del> <u>1,300</u>
7. Request for hearing to exceed 25% tourist season rental limit:	
Inspection staff review	<del>\$280.39</del> <u>9</u> per hour
Statement of exemption - Hearing Officer fee	<del>\$542.82</del> <u>785</u>
8. Unsuccessful challenge:	
Usage report:	
Inspection staff review	<del>\$280.39</del> <u>9</u> per hour
Statement of exemption - Hearing Officer fee	<del>\$546.46</del> <u>788</u>

Request for winter rental:	
Standard hourly inspection fee	<del>\$280</del> <u>399</u> per hour

### TABLE 1A-R – REFUNDS

Partial or complete refunds of only those fees contained herein will be given, provided the applicant meets the refund requirements of the applicable section of this eCode. No other fees are refundable, except as follows:

1. Application or Permit Issuance Fee:	
Building, plumbing, electrical or mechanical permit issuance fee	Amount paid less <del>\$277</del> <u>357</u> or actual costs, whichever is greater. No refunds given after work started.
Plan Review Fees (each)	Amount determined by the Building Official less <del>\$277</del> <u>357</u> No Refund due after application deemed acceptable for Department of Building Inspection Plan Review
2. Miscellaneous Fees:	Amount paid less <del>\$277</del> <u>357</u> No refunds less than <del>\$277</del> <u>357</u> <u>No refunds given after work started.</u>

No existing permittee who paid a fee under the fee schedules in effect at the time the fee was paid shall be eligible for a refund or subject to a fee reassessment as a result of an amendment to the fee schedules. If the Building Official determines that an error has been made in the assessment of fees, a refund for the portion determined to be in error may be made upon written request by the applicant.

## TABLE 1A-S – UNREINFORCED MASONRY BEARING WALL BUILDING

### RETROFIT

Review of Inventory Form (Section 1604B.2.1)	<del>Standard Plan Review Hourly</del> <del>Rate</del> <u>\$372 per hour</u> - Minimum Two Hours
Review of the summary of the engineering report (Section 1604B.2.3)	<del>Standard Plan Review Hourly</del> <del>Rate</del> <u>\$372 per hour</u> - Minimum Two Hours
Board of Examiners filing fees (Section 105A7.4):	
Each appeal for a variance from or interpretation of code requirements	<del>Standard Plan Review Hourly</del> <del>Rate</del> <u>\$372 per hour</u> - Minimum Two Hours
Each appeal for the approval of substitute materials or methods of design or construction (Section 105A.7.3)	<del>Standard Plan Review Hourly</del> <del>Rate</del> <u>\$372 per hour</u> - Minimum Two Hours

Section 3. Division 1, Article 3 of the Subdivision Code is hereby amended by revising Section 1315, to read as follows:

#### **SEC. 1315. FEES.**

\* \* \* \*

##### **(e) Additional Fees.**

(1) In instances where administration or processing of any application, action, or procedure is or will exceed the fee amount established pursuant to subsection (a), the

1 Director, in his or her discretion, may require an applicant or permittee to pay a sum in excess  
2 of the subject fee amounts. This additional sum shall be sufficient to recover actual costs that  
3 the Department incurs and shall be charged on a time and materials basis. The Director also  
4 may charge for any time and materials costs that other agencies, boards, commissions, or  
5 departments of the City, including the City Attorney's Office, incur in connection with the  
6 processing or administration of a particular application, action, or procedure. Whenever  
7 additional fees are or will be charged, the Director, upon request of the applicant or permittee,  
8 shall provide in writing the basis for the additional fees or an estimate of the additional fees to  
9 be charged.

10 (2) **DBI Review Fee.** A subdivision fee of \$374.00 listed in Building Code Section 110A  
11 Table 1A-J shall be charged for each action specified above that the Department of Building  
12 Inspection reviews. This fee is in addition to the fees specified above and shall be paid  
13 separately at the time of application.

14 (f) Beginning with fiscal year 2006-2007, the fees which are established herein may  
15 be adjusted each year, without further action by the Board of Supervisors, to reflect changes  
16 in the relevant Consumer Price Index, as determined by the Controller. No later than April  
17 15th of each year, the Director shall submit the Department's current fee schedule to the  
18 Controller, who shall apply the price index adjustment to produce a new fee schedule for the  
19 following year. No later than May 15th of each year, the Controller shall file a report with the  
20 Board of Supervisors reporting the new fee schedule and certifying that: (a) the fees produce  
21 sufficient revenue to support the costs of providing the services for which the fee is charged  
22 and (b) the fees do not produce revenue that exceeds the costs of providing the services for  
23 which each permit fee is charged. Notwithstanding the procedures set forth in this Section, the  
24 Board of Supervisors, in its discretion, may modify the fees at any time.

1           Section 4. Chapter 10, Article 13 of the Administrative Code is hereby amended by  
2           revising Section 10.100-45, to read as follows:

3  
4           **SEC. 10.100-45. BUILDING INSPECTION FUND.**

5           (a) **Establishment of Fund.** The Building Inspection Fund is established ~~as a category~~  
6 ~~four fund~~ to receive all operating revenues collected by the Department of Building Inspection,  
7 including, but not limited to, application fees, permit fees, plan check fees, the Apartment and  
8 Hotel License Fee, and reproduction fees, but excluding Fire Department plan check fees,  
9 and Department of City Planning fees shall be deposited into this fund.

10          (b) **Use of the Fund.** This fund shall be used by the Department of Building  
11 Inspection, subject to the approval of the Building Inspection Commission exclusively to  
12 defray the costs of the Bureau of Building Inspection in processing and reviewing permit  
13 applications and plans, field inspections, code enforcement and reproduction of documents.

14          (c) **Subfunds.** *Within the Building Inspection Fund shall be established:*

15               *(1) An Operating Fund as a category three fund.*

16               *(2) A Continuing Projects Fund as a category four fund.*

17               *(3) A Special Revenue Fund as a category eight fund for the following purposes:*

18                       *(A) Management of Building Code Section 107A.7.2A, California Building*  
19 *Standards Commission Fund.*

20                       *(B) Management of Building Code Section 104A.4, Code Enforcement and*  
21 *Rehabilitation Fund.*

22                       *(C) Management of Building Code Section 107A.7.1, Strong Motion Revolving*  
23 *Fund.*

24                       *(D) Management of Building Code Section 102A.13, Repair and Demolition*  
25 *Fund.*

1                                    (E) Deposit and management of other Department of Building Inspection non-  
2                                    operating revenue.

3  
4                    Section 5. Effective Date. This ordinance shall become effective 30 days after  
5 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
6 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
7 of Supervisors overrides the Mayor's veto of the ordinance.

8  
9                    Section 6. Implementation. The Controller is authorized and directed to make budget  
10 and accounting adjustments to implement the changes herein within 60 days of the effective  
11 date.

12  
13                   Section 7. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
14 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
15 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
16 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
17 additions, and Board amendment deletions in accordance with the "Note" that appears under  
18 the official title of the ordinance.

19  
20 APPROVED AS TO FORM:  
21 DAVID CHIU, City Attorney

22 By:     /s/ Robb Kapla  
23           ROBB KAPLA  
           Deputy City Attorney

24 n:\legana\as2025\2500379\01844869.docx  
25

# DBI Budget Update and Fee Legislation

Building Inspection Commission – June 18, 2025

# Budget Schedule

Date	Event	Action
January 15	First Budget Meeting	Q&A
February 12	Second Budget Meeting	BIC makes budget recommendation to the Mayor
February 21	Budget Submission	Depts submit two-year budget proposal
May 30	Mayor's Budget Proposal	Mayor produces interim budget and fee legislation
June 11	BOS Budget Committee (1)	Department budget presentations
June 18	BIC Meeting	BIC reviews fee leg and makes recommendation
June 20	BOS Budget Committee (2)	BOS proposes cuts to Mayor's budget/reviews fees
July 1	New Fiscal Year	New fiscal year begins with interim budget loaded
July	Addback Meeting	BOS add back to budget from their cuts
July	Full BOS Meeting	Final vote on budget and fee legislation
August	Mayor's Signature	Mayor signs final budget



# Mayor Phase Budget Changes – Revenue

FY 24-25 revenue: \$88.3M

Department proposed an increase for FY 25-26 to \$98.1M

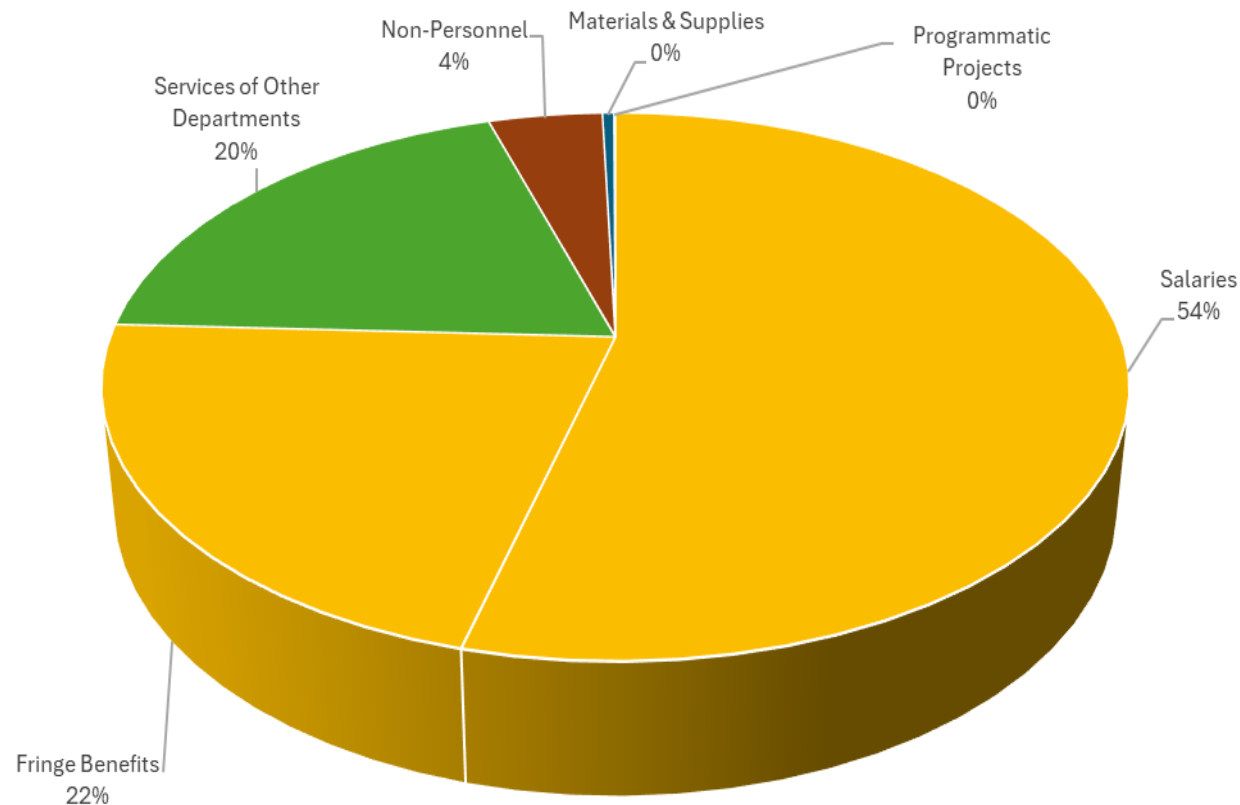
Mayor reduced by \$10M to **\$88.1M**

- Fee revenue (licenses and charges for services) decreasing due to expenditure reductions
  - In progress (and not reflected on this slide): Fees being increased in fee legislation to generate additional \$1.7M per MYR
- General Fund transfer removed (grant funding)
- Use of reserve reduced due to expenditure reductions

Mayor lowered FY 26-27 revenue by \$11.2M to **\$92M**

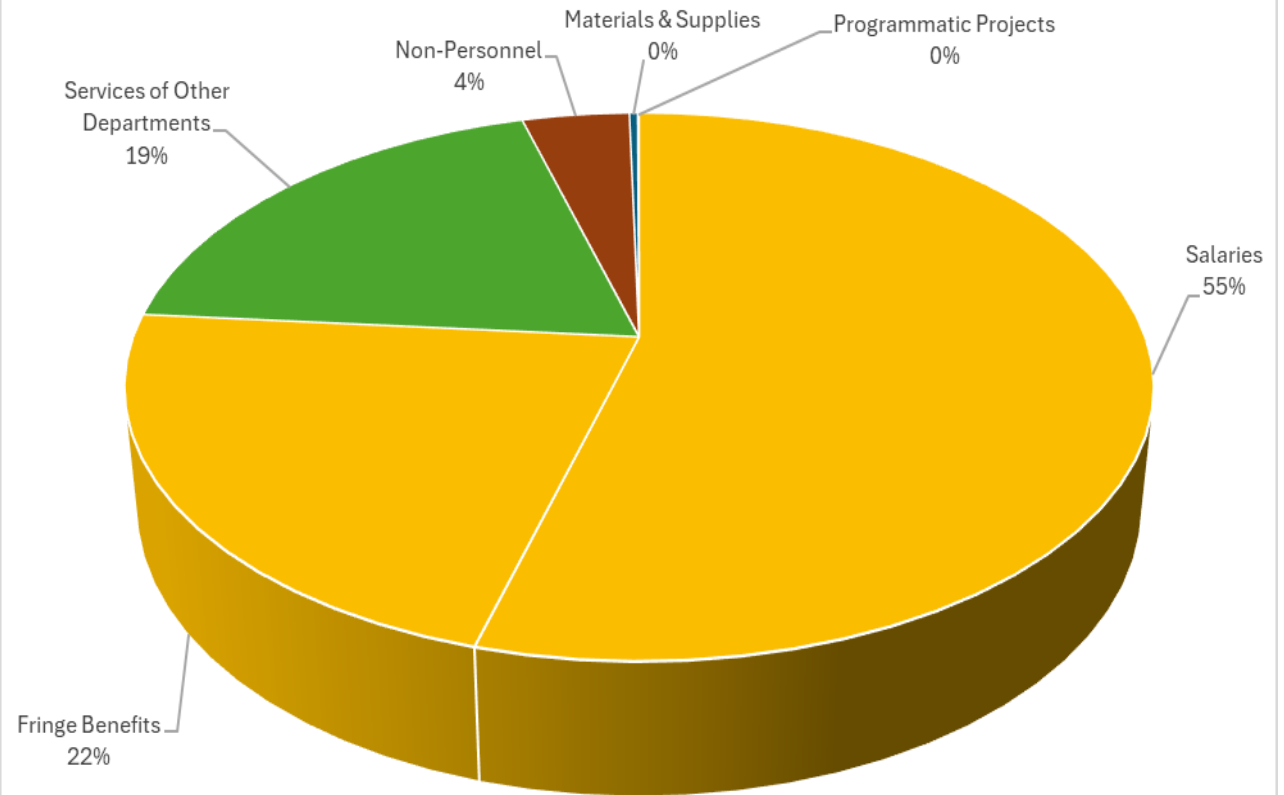
# FY 2025-26 and FY 2026-27 Expenditures

## FY 2025-26 Proposed Expenditures



**Total Expenditures \$88.1M**

## FY 2026-27 Proposed Expenditures



**Total Expenditures \$92.1M**

# Mayor Phase Budget Changes – Expenditure

- Labor changes listed in following slides
- Overhead reduced (technical Controller item)
- Grant budget removed
  - \$1.7M being added back per Mayor's Office
- Various work order changes, removed ECN and DHR client services
- Technology reserve removed, PermitSF coordinating technology funding
- Three positions deleted

# Mayor Phase Budget Changes – Position Substitutions

## Positions approved/denied in Mayor's phase

- Denied – 1555 to 0922 for BIC Secretary
- Denied – 0923 to 0931 for Communications Director
- Approved - 0923 to 1825 for Data Analyst
- Approved – 1408 x1 and 6321 x11 to 6322 x12 for Permit Services and Inspection Services
- Approved – 6270 to 1823 for Data Analyst team

# Mayor Phase Budget Changes – New Positions

## Positions approved/denied in Mayor's phase

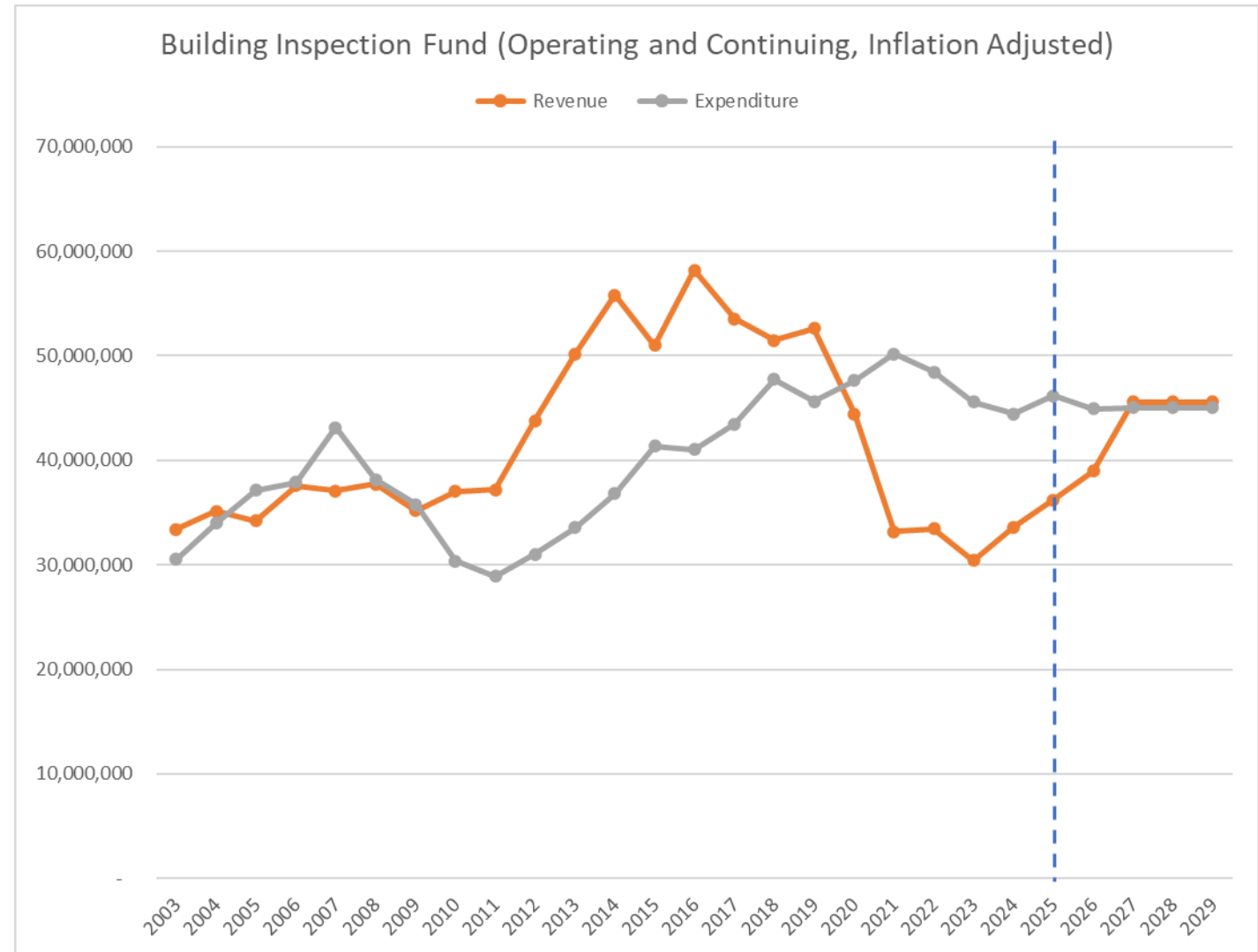
- Approved – 1822, Concrete Building Program screening
- Denied – 1053x2, GIS unit, project manager
- Denied – 1241, HR staff
- Denied – 6322x3, virtual plan review round table x2, GIS unit
- Denied – 1823x2, RMD records retention/cleanup, project manager
- Denied – 5174, Specialty Plan Review middle manager
- Denied – 8177, legal affairs manager

# Fee Ordinance

- DBI has drafted an ordinance with the Mayor's Office (**File No. 250592**) amending the Building Code to adjust fees based on the recommendations of the NBS (consultant) fee study.
- New fees will be effective 30 days after the Mayor signs the ordinance. Expected effective date is approximately September 1, 2025.
- Fees in the proposed ordinance are assumed in the department's FY 2025-26 and FY 2026-27 budget.

# Revenue

- Fee history
  - FY08 increase (fee study)
  - FY15 decrease (fee study)
  - FY24 increase (15% to all)
  - FY25 increase (18.4% revenue increase, phase one of three)
- 42% revenue decrease from FY19 to FY23
- DBI hired a consultant to do a fee study, completed in January 2024
- Plan is to phase in fee increase over three years, reach full cost recovery by FY27



# Grant Funding

- The Mayor's Office confirmed that they will amend the fee ordinance to increase fees to generate an additional ongoing annual \$1.7M.
- The \$1.7M will be used in FY26 to fund the existing CEOP grants.
- Discussions regarding the \$3.1M annual SRO grants are ongoing.




# Proposed Fee Summary

	FY25 Projected Revenue	FY26 Full Recovery Revenue	FY26 Discount \$	FY26 Average Discount %	FY26 Proposed Revenue	FY26 Revenue Change	FY26 Revenue Increase %	FY26 Fee Increase Range %	FY26 Avg Fee Increase
1A-A: New Construction Building Permit	4,496,142	5,587,567	475,273	8.5%	5,112,294	616,152	13.7%	9% - 37%	13.7%
1A-A: Alteration Building Permit	22,603,834	33,919,376	5,659,980	16.7%	28,259,396	5,655,562	25.0%	11% - 33%	25.0%
1A-A: No Plans Permit	4,588,873	5,303,266	296,433	5.6%	5,006,833	417,960	9.1%	1% - 14%	9.1%
1A-B: Other Building Permit and Plan Review	214,244	472,322	151,228	32.0%	321,095	106,851	49.9%	43% - 54%	50.0%
1A-C: Plumbing/Mechanical Issuance and Inspection	6,400,982	11,620,284	3,053,476	26.3%	8,566,808	2,165,826	33.8%	7% - 67%	37.6%
1A-E: Electrical Permit Issuance and Inspection	6,070,807	11,075,838	2,791,721	25.2%	8,284,117	2,213,310	36.5%	22% - 230%	36.8%
1A-G: Inspections, Surveys and Reports	308,202	727,014	110,145	15.2%	616,869	308,667	100.2%	19% - 91%	61.4%
1A-J: Miscellaneous Fees	584,808	1,908,151	407,778	21.4%	1,500,373	915,565	156.6%	0% - 90%	120.5%
1A-L: Public Information	2,181,863	3,898,036	956,464	24.5%	2,941,572	759,709	34.8%	0% - 120%	60.3%
1A-N: Energy Conservation	-	-	-	0.0%	-	-	0.0%	35% - 84%	0.0%
1A-P: Residential Code Enforcement & License	12,085,725	13,341,775	613,725	4.6%	12,728,050	642,325	5.3%	0% - 43%	5.3%
1A-Q: Hotel Conversion Ordinance	54,519	95,658	22,470	23.5%	73,188	18,669	34.2%	34% - 59%	34.2%
1A-S: Unreinforced Masonry Bearing Wall Building Retrofit	-	-	-	0.0%	-	-	0.0%	33% - 33%	0.0%
<b>Total Projected</b>	<b>59,589,999</b>	<b>87,949,288</b>	<b>14,538,693</b>	<b>16.5%</b>	<b>73,410,595</b>	<b>13,820,596</b>	<b>23.2%</b>	<b>0% - 230%</b>	<b>25.5%</b>



**THANK YOU**

# Mayor Phase Budget Changes – Position Summary

Division Title	 FY25 Org FTE	FY25 Org to FY26 Dpt Change	FY26 Dpt FTE	FY26 Dpt to MYR Change	FY26 MYR FTE	FY26 Dpt to FY27 Dpt Change	FY27 Dpt FTE	FY27 Dpt to MYR Change	FY27 MYR FTE
DBI Adminlstration	60.9	6.9	67.7	(4.1)	63.6	0.6	68.3	(4.5)	63.8
DBI Inspection Services	128.5	7.1	135.6	(0.4)	135.2	0.3	135.9	(0.7)	135.2
DBI Permit Services	89.4	11.7	101.1	(8.3)	92.7	1.3	102.4	(9.5)	92.9
<b>Grand Total</b>	<b>278.7</b>	<b>25.7</b>	<b>304.3</b>	<b>(12.8)</b>	<b>291.5</b>	<b>2.2</b>	<b>306.5</b>	<b>(14.6)</b>	<b>291.9</b>

- Deleted three vacant positions
- Attrition (funding for existing positions)
  - Denied – 1043 IS Eng. Sr. for MIS, 1824 Pol. & Pub. Affairs Mgr., 1823 Data Analyst, 6720 Hous. Insp. x2
  - Approved – 1042 IS Eng. for MIS, 5211 Eng. Sr. for PS, 6322 PT2 for RMD, 6333 Sr. Bldg. Insp. for PS, 5241 Engineer x3 for PS
  - Increased attrition to offset the three position deletions