

SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



**Mayor
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Co-Chair Kescha S. Mason
Co-Chair Liza Murawski
Vice-Chair Lisa Wynn
Secretary Lisa Williams
Harriette Stallworth Stevens, EdD
Alex Humphrey, MS, CMHC, APCC, AMFT, SC
Carletta Jackson-Lane, JD
Bahlam Javier Vigil
Peter Murphy

AGENDA

**San Francisco Behavioral Health Commission
Annual Retreat: Strategic Planning Meeting for FY 2024–2025
San Francisco City Hall
1 Dr. Carlton B Goodlett Place, Hearing Room 416
San Francisco, California 94102
Thursday, March 11, 2025
4:00pm – 6:00pm**

<https://us06web.zoom.us/j/5781997777?>

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Meeting Decorum:

Any member of the Behavioral Health Commission may call for decorum due to the disorderly conduct of meeting participants. Persons who engage in threatening and/or menacing behavior may be asked to leave.

Item 1.0 Call to Order, Roll Call, and Agenda Changes (5 min.)

Commissioners: Co-Chair, Kescha S. Mason (she/her), Co-Chair, Liza Murawski (she/her), Vice Chair, Lisa Wynn (she/her), Secretary, Lisa Williams (she/her), Alex Humphrey (he/him), Harriette Stallworth Stevens, EdD (she/her), Peter Murphy (he/him), Bahlam Javier Vigil (they/them/theirs), Carletta Jackson-Lane (she/her)

Item 1.1 Introduction: Ice Breaker and Introductions (10 mins.)

Public Comment: (3 (min)

Item 1.2 Review suggested “Conduct Agreements” for meetings and “Best Practices for Boards and Commissions” (California Association of Local Behavioral Health Boards/Commissions, 2025) [See Attachments]

Public Comment: (3 min.)

Item 1.3 a) Review of the 2024-25 year: Identify expectations that were met/not met in the year ending June 30, 2025 [See Attachment].

b) What do you hope will be different in 2025–2026? (15 min.)

Public Comment: (3 min)

Item 2.0 Workgroup Session – Members will work in small groups to identify goals for FY2025–2026. Use the FY2025-26 Strategic Plan below and make suggestions for any changes needed. [30 minutes]

Public Comment: (3 min.)

Item 3.0 Members will make brief reports on the goals identified for FY 2025–2026 (15 min.) [Discussion Item]

Public Comment: (3 min)

Item 5.0 Members will review and adopt a list of priorities for FY2025–26 from today’s discussions. [**Action item**] (15 min.)

SF BEHAVIORAL HEALTH COMMISSION: FY 2025–26 STRATEGIC PLAN

GOAL 1. Review and evaluate the behavioral health needs, services, facilities, and special problems. RESPONSIBLE PARTIES | OUTCOME MEASURES | COMPLETION DATE

All commissioners review at each meeting the reports from the Behavioral Health Director. Request speakers or presentations of specific data pertaining to priority issues. Commissioners conduct program reviews. Behavioral Health Director’s and speakers’ reports, and commissioners site visit reports. Include the reports, questions, and comments with the BHC’s meeting minutes.

OUTCOME MEASURES

- conduct a minimum of xx Program Reviews / Site Visits each year
- invited speakers and presentations at monthly BHC meetings
- Evaluate services delivered via MHSA and other provider presentations at monthly commission meetings.
- written reports prepared by commissioners

RESPONSIBLE PARTIES

Each commissioner will conduct a minimum of xx program reviews/site visits
Implementation Committee, with staff assistance, invites presenters Hold one (1) public hearing annually. DATE?

c-1. Consider holding one commission meetings at different a community site or the main public library. (Ad hoc Public Hearing Committee ??) Follow up actions, if any, completed.

- c. Participate in selection of the Behavioral Health Director. Commissioners' full participation in selection process, when necessary.
- d. Advise board of supervisors, mayor, and Behavioral Health Services Director on the status of the local mental health program. Commissioners testify at BOS meetings, annual report submitted; resolutions presented; and letters/memos as needed. Annual Report – Testify, Resolutions/Letters – as needed.
- e. Each year, complete the state's Data Notebook and submit to the California Mental Health Planning Council. Commissioners (Ad Hoc Committee and staff) Timely submission to request from Planning Council. Due date?
- f. Review and comment on MHSA multi- year plan. Hold Public Hearing on Plan. Divide report into sections.

assign Commissioners to review DATE- July?

GOAL 2. Review any agreements entered by Behavioral Health Services. Review realignment.

RESPONSIBLE PARTIES OUTCOME MEASURES

Staff requests information from Behavioral Health Services. Commissioners review BHS contract(s) and reports.

Executive Committee and Staff

Contracts reviewed; comments submitted to board of supervisors and BHS director

COMPLETION DATES

Monthly

GOAL 3. Establish committees to address special needs, projects, and issues, e.g., , bylaws, programs, public hearings and awards.

OUTCOME MEASURES / DATES

Executive Committee Agenda, Tuesday, March 11, 2025

- Update Commission By-laws; review every five years.
- Convene the Annual board retreat in December to set priorities for the upcoming year.
- Set annual priorities via a strategic plan.
- Establish Ad hoc committees to address priorities (e.g., special needs, projects, and issues). FY 23–24:
- Ad hoc Committees/Tasks **RESPONSIBLE PARTIES**
Ad hoc subcommittee & staff
Ad hoc retreat planning committee Commissioners; committee chairs/ Staff Commissioners & staff

OUTCOME MEASURES

Bylaws completed. Retreat planned and held.

Priorities set at December retreat. Strategic plan reviewed bi-monthly to note progress. Status reported at monthly BHC meetings. Recorded in meeting minutes

Committees established. Each committee reports its progress and status monthly.

Public Comment:

Adjournment:

Disability Access

The ADA is a civil rights law that protects people with different types of disabilities from discrimination in all aspects of social life. More specifically, Title II of the ADA requires that all programs offered through the state and local government such as the City and County of San Francisco must be accessible and usable to people with disabilities. The ADA and City policy require that people with disabilities have equal access to all City services, activities, and BHC benefits. People with disabilities must have an equal opportunity to participate in the programs and services offered through the City and County of San Francisco.

If you believe your rights under the ADA are violated, contact the ADA Coordinator. Ordinance 90-10 added Section Site 2A.22.3 to the Administrative Code, which adopted a Citywide Americans with Disabilities Act Reasonable Modification Policy that requires City departments to: (1) provide notice to the public of the right to request reasonable modification; (2) respond promptly to such requests, (3) provide appropriate auxiliary aids and services to people with disabilities to ensure effective communication; and (4) train staff to respond to requests from the public for reasonable modification, and that requires the Mayor's Office on Disability to Behavioral Health Commission, provide technical assistance to City department responding to requests from the public for reasonable modifications.

Disability Accommodations:

To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Commission Secretary at (415) 558-6309, or commissions.secretary@sfgov.org at least 72 hours in advance of the hearing to
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help ensure availability. Language Assistance: To request an interpreter for a specific item during the hearing, please contact the Commission Secretary at (415) 558-6309, or commissions.secretary@sfgov.org at least 48 hours in advance of the hearing.

SPANISH:

Agenda para la Comisión de Planificación. Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al 415-558- 6309. Por favor llame por lo menos 48 horas de anticipación a la audiencia.

CHINESE:

規劃委員會議程。聽證會上如需要 語言協助或要求輔助設備，請致電415-558-6309。請在聽 證會舉行之前的至少48個小時提 出要求。

TAGALOG:

Adyenda ng Komisyon ng Pagpapalano, Para sa tulong sa lengguwahe o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa 415-558-6309. Mangyaring tumawag nang maaga (kung maaari ay 48 oras) bago sa araw ng Pagdinig.

RUSSIAN:

Повестка дня Комиссии по планированию. За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру 415-558-6309. Запросы должны делаться минимум за 48 часов до начала слушания.

POLICY ON CELL PHONE, PAGERS, AND ELECTRONIC DEVICES

The ringing of and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact: Sunshine Ordinance Task Force City Hall, Room 244 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689 Telephone: (415)554-7724 Fax: 4(15) 554-5163 E-mail: sotf@sfgov.org Citizens interested in obtaining a free copy of the Sunshine Ordinance can request one from the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code from the internet at: www.sfgov.org/sunshine.

To view Mental Health Board agendas and minutes, you may visit the MHB web page at: www.sfgov.org/mental_health. You may also go to the Government Information Center at the Main Library at Larkin and Grove in the Civic Center. You may also get copies of these

BHC, LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website www.sfgov.org/ethics

