September 2025 Avatar Training Schedule

Avatar classes being offered this month are shown below. Pre-class registration is required for all classes, both basic and refresher. Please register early, as space is limited. Drop-ins will not be admitted. **All Avatar training is conducted remotely using WebEx. A link to the training will be sent to all registered attendees prior to the scheduled class; please ensure that the attendee's email address is correct and complete when registering.**

Avatar Basic Classes

- Designed for staff new to the Avatar system.
- Basic classes are *Admissions* and *Admission/Clinical – SUD*.
- Residential SUD programs are advised to take the one-day *Admission/Clinical – SUD* class and *then* schedule a separate Residential training.

Note: The Admission/Clinical class includes an overview of the intake/admission forms but is also focused on accurate use of Avatar clinical forms.

Date	Day	Time	Class
September 3rd	Wednesday	10a – 2p	Admissions
September 9th	Tuesday	10a – 2p	Admission/Clinical - SUD

Avatar Refresher Classes

- Designed for experienced Avatar users only, **not** staff that are new to Avatar.
- Completion of an Avatar Basic Class (*Admissions* or *Admissions/Clinical*) is a prerequisite for registering in a Refresher Class.

Date	Day	Time	Class
September 18th	Thursday	10a – 2p	Residential - SUD
September 25th	Thursday	10a – 12n	CalOMS

How to Register for Avatar Training

For NEW Avatar users: To request an Avatar account for a new user, submit an *Avatar Account Request Form (SUD)* at your earliest opportunity. Be sure to indicate the desired training and date on the request form. You can also enroll in training by contacting the Avatar Help Desk at 628-217-5196.