

Applicant Information

Applicant Name		City Supplier # (if applicable)		Federal Employer #	
Director Name		Director Phone		Director Email	
Point of Contact		Point of Contact Phone		Point of Contact Email	
Address		City, State		Zip code	

Acknowledgement of Terms and Conditions

I understand that the City reserves the right to modify grant requirements at the time of funding and/or during the grant negotiations; that a grant may be negotiated for a portion of the amount requested; that funding sources are subject to change; and that there is no agreement until a written grant agreement has been signed by both parties and approved by all applicable City agencies.

Submission of a proposal indicates an Applicant's acceptance of the terms and conditions contained in **RFGA Section X. Terms and Conditions for Receipt of Proposals** and in **Attachment 1: City's Grant Terms (G-100)**. **The City's Grant Terms are not subject to negotiation.**

The City may discontinue its selection, grant negotiations, or grant award processes with any Applicant if it is determined that the Applicant has not accepted or adhered to the terms and conditions contained therein.

The signatory below is a person authorized to obligate the Applicant to perform the commitments contained in the RFGA and proposal. Submission of this document constitutes a representation by the above organization(s) that they are willing and able to perform the commitments and requirements contained in the RFGA and proposal.

Signature of authorized representative(s):

Name:	Title:
Signature:	Date:

Name:	Title:
Signature:	Date:

Applicants Certification of Truth, Accuracy, and Completeness.

I certify that based on information and belief formed after reasonable inquiry, the statements and information contained in this document are true, accurate, and complete. Additionally, by submitting this proposal, I attest that I have reviewed and accepted all terms found in this solicitation, any and all addenda issued to this solicitation, and City’s grant terms.

Name:	Title:
Signature:	Date:

Minimum Qualifications

MQ #	Description	Response
MQ1	Applicant is a current certified supplier or has the ability to become a certified supplier with the City and County of San Francisco within 30 days of notice of intent to award.	<input type="checkbox"/> Yes <input type="checkbox"/> No
MQ2	Applicant has one (1) or more years of experience providing services similar to those described in this Solicitation.	Number of Years: Applicants must provide additional information below.
MQ3	Applicant must have at least five (5) years of experience operating early care and education services funded through state or local ECE subsidy programs and must demonstrate experience administering publicly funded ECE contracts. For Applicants proposing services at a specific site, the Applicant must demonstrate that at least 80% of enrolled children at the proposed site currently receive state-subsidized child care assistance.	Number of Years: Applicants must provide additional information below.
MQ4	Applicant is physically located in and primarily serves children under age 5 and their families in a neighborhood with documented street, sidewalk, and environmental conditions that create barriers to equitable access to high-quality early care and education.	<input type="checkbox"/> Yes <input type="checkbox"/> No
MQ5	Applicant is a non-profit entity that is not prohibited, suspended, or debarred by the City Controller’s Office from applying for or receiving grant funding and has not had any City grants or contracts withdrawn, terminated, suspended, or debarred due to fiscal or program compliance issues within the previous twenty-four (24) months.	<input type="checkbox"/> Yes <input type="checkbox"/> No
MQ6	Applicant affirms willingness to participate in all required reporting, evaluation, and documentation activities.	<input type="checkbox"/> Yes <input type="checkbox"/> No
MQ7	Applicant must submit a Racial Equity Plan (REP) or Diversity, Equity, and Inclusion (DEI) statement.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Applicants must provide additional details below to demonstrate they meet the Minimum Qualifications:

Responses should be brief and directly address each qualification. Supporting documentation must be included in the Second Combined PDF titled "Applicant Name_Proposal." Refer to Attachment 5 – RFGA Forms Overview for submission requirements.