



**Fix Lead SF Program Pre-Qualification/Application**

How did you hear about the Program?  An Organization  My Tenant  Media  Notice of Violation (Health)  Other

Building Type:  Single-Family Owner Occupied  Sing-Family with Rental Spaces  Multi-Unit (2-9 units only)

**Owner(s) Information: (\*Required Information) (Name—as written in official property and tax records)**

1. \*Name

\*Mailing Address

\*Phone

\*Email

2. \*Name

\*Mailing Address

\*Phone

\*Email

3. \*Name

\*Mailing Address

\*Phone

\*Email

4. \*Name

\*Mailing Address

\*Phone

\*Email



LEAD HURTS KIDS!

Fix Lead SF  
c/o Children's Environmental Health Promotion Program  
San Francisco Department of Public Health  
49 South Van Ness Avenue, 6th Floor  
San Francisco, CA 94103

(415) 252-3882 | <https://sf.gov/FixLeadSF> | [fixleadsf@sfdph.org](mailto:fixleadsf@sfdph.org)

**Property Information: (\*Required information)**

1. Year Built	Block/Lot	
2. *Address		Zip*
3. *# Units	*# Units with Section 8 voucher	*# Units used childcare
4. *# units currently with young children [infant to age 6]		
5. * Approximate # of painted double-hung windows in the building (See Figure 1) (Please include windows in common areas such as hallways and stairs)		
6. *Approximate # painted built-in cabinets (see Figure 2)		
7. *Approximate # of units with varnished wood (See Figure 3) Is the wood peeling?	<input type="checkbox"/> In part of the unit	<input type="checkbox"/> Throughout the unit
8. *Approximate # of units with painted floor	<input type="checkbox"/> In part of the unit	<input type="checkbox"/> Throughout the unit
9. *Approximate # of painted pocket doors in the building (See Figure 4)		
10. *Is there uncovered soil? (See Figure 5)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**By checking each box below, I/We agree and declare to the following:**

- I am/We are the owner(s) of the Property, and I/we have legal authority to consent to lead risk-reduction activities at this Property, and to agree and declare to the statements below.
- I/We do not have any outstanding debts owed to the City and County of San Francisco.
- I/We do not have a lien against the property listed in this application.
- I/We understand that the purpose of *Fix Lead SF* is to remove, control, or stabilize lead. The purpose of the Program is not property improvement, rehabilitation, or renovation. *Fix Lead SF* will not correct conditions that are not related to lead hazards.
- Before the start of any *Fix Lead SF* work, I/we will fix those building conditions that might interfere with the success of the lead work (for example, a roof leak that causes peeling paint).
- I/We are aware that there's a maximum amount that Fix Lead SF will pay for the projects in units with a child less than 6 years, or a pregnant woman, or have paperwork showing that an adoption is in process for a child under six.
- I am/We are aware of and agree to share the cost (40%) when the participating unit does not have a child less than 6 years old, or a pregnant woman, or have paperwork showing that an adoption is in process for a child under six.
- (If you have tenants) I/We will not pass on any costs I/we incur in connection with the inspection or lead risk reduction work to any tenant of the Property.
- (If you have tenants) I/We hereby waive any rights I may have under Section 37.3(a)(9) of the San Francisco Administrative Code to impose a rent increase on my tenants or otherwise seek to recover from any of my/our tenants costs associated with the lead risk reduction work performed through the Program.
- I/We have read the *Tenant Notification & Agreement* (Appendix A). (Information is relevant to all occupants.)
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- (If you have tenants) I/We have made my/our best effort to reach out to all tenants in the building about participating in the *Fix Lead SF* Program.
- (If you have tenants) I/We have provided all tenants in Appendix B a copy of the *Tenant Notification & Agreement* (Appendix A) and discussed its contents.
- (If you have tenants) I/We have provided the tenants with the EPA booklet *Renovate Right*.
- (If you have tenants) Tenants at the Property may choose not to participate in the lead risk-reduction activities. If a tenant does choose to participate and temporarily relocates from the unit, the relocation shall have no effect on the tenant's right to return to the unit after the work is complete on the same terms and conditions as before. The tenant remains the lawful occupant of the unit during the period of the relocation.
- (If you have tenants) Tenants who are agreeing to participate in the Program have signed the last column in Appendix B indicating that they have received the *Tenant Notification & Agreement* (Appendix A) and agree to the terms of the Agreement.

- (If you have tenants) I/We have obtained agreement from the tenants listed in Appendix B that they will allow the Program to contact them, to enter their unit to identify the lead risks, determine the scope of work, to perform the risk reduction work, and to conduct a Clearance Inspection. I/we have alerted all tenants listed in Appendix B to the possibility of a temporary relocation from their unit during the risk reduction work.
- (If you have tenants) I am/We are attaching Appendix B, a list of tenants who have agreed to participate in the Program, together with their relevant information: name, unit #, phone, email, presence of young children.
- If there is an unoccupied comparable unit available in the Property at the time a tenant needs to relocate for risk reduction work, I/we will make best efforts to accommodate relocation of the tenant to the available unit in the Property.
- Fix Lead SF* of the City and County of San Francisco and its employees, contractors, subcontractors, and agents have my/our permission to perform lead risk-reduction activities on the Property as provided in this application and agreement.
- Fix Lead SF* of the City and County of San Francisco and its employees, contractors, subcontractors, and agents have my permission to access the Property (Monday through Friday between the hours of 7 AM and 6 PM, unless other arrangements have been made) for activities related to lead risk-reduction work, including but not limited to initial inspection, bid walks, construction work, and Clearance Inspections. I/we will also provide access and use of:
  - Electrical needs
  - Toilet facilities
  - Water for job related use and shut off
  - Heaters, furnaces, boilers, air conditioning units, gas appliances, meters, shut off valves and related system components as needed and requested by the project staff.
- Failure to provide access as outlined above may result in mobilization fees being levied by the contractor and I/we will be responsible for direct payment to the contractor for any mobilization fees.
- Ongoing cooperation and timely response are vital to the efficient progress. Failure to cooperate and respond in a timely manner on three occasions to any of the project may result in the cancellation of the application.
- I/We will ensure that the contractors have applied and obtained all the permits that are necessary for the lead risk-reduction activities being performed prior to the start date of such activities. (Note: The Program will pay for the permits.)
- Fix Lead SF* may provide me with information about its findings regarding the lead risk-reduction activities conducted at the Property, but *Fix Lead SF* shall have all ownership rights, including exclusive copyright ownership in all data, reports, research results, summaries, information, or other written, recorded, photographic or visual materials produced and collected during the term of this agreement.
- Fix Lead SF* will require that copies of inspection reports produced regarding the Property be provided to the Property Owner, tenants in the unit to which the report applies, and, in its discretion, to other third parties. Such inspection reports, the application form, and other customer records may be public records and subject to disclosure under the California Public Records Act and San Francisco Sunshine Ordinance.
- I/We are aware that trees, plantings, faux finishes once altered, will neither be returned to their original conditions, nor will they be replaced, nor will I/we be compensated for the loss.
- I/We release and hold harmless the City and County of San Francisco and its contractors, subcontractors, and agents for any losses or damages, including incidental or consequential damages arising from the lead risk-reduction work.
- Signing this application does not guarantee that *Fix Lead SF* work will be extended to my/our property.
- The *Fix Lead SF* program will correct all the lead hazards, but will not remove all of the lead from the Property. I/We will not hold the City and County of San Francisco responsible for not removing all the lead from the Property.
- I am/We are responsible for ongoing maintenance and upkeep of any remaining lead-based paint and soil.

**Opting Out From Communications:**

By submitting this form, you are agreeing to receive future emails from the City and County of San Francisco regarding new incentives and other information regarding healthy homes. Your information will never be sold to any third party. If you do NOT wish to receive future communications, please check this box to opt out.

**Attestations:**

I/We certify under penalty of perjury that all the information contained in this application is true and accurate and completed to the best of my knowledge. (All owners who must give permission for expenditures and building work will need to sign.)

Print Name

Signature

Date

**Attachments: \*Attach the completed Appendix B and return it with the application**

## Figures—Description of Building Components



Figure 1: Double-Hung Windows



Figure 2: Built-in Cabinets



Figure 3: Varnished Wood



Figure 4: Pocket Doors



Figure 5: Uncovered soil