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Date

Community Challenge Grants

Office of the City Administrator

1 Dr. Carlton B Goodlett Place, Room 362

San Francisco, CA 94102

Attention: Robynn Takayama

**Project Summary**: [provided by applicant]
**Project Location**: [provided by applicant]

Dear Ms. Takayama:

I am head of the San Francisco Public Utilities Commission (SFPUC)‘s Real Estate Services Division. In that position, I represent the City and County of San Francisco (City) with regard to the real property under the SFPUC’s jurisdiction.

The proposed Community Challenge Grants (CCG) project would take place on City property under the SFPUC’s jurisdiction. The project proponent must participate in the SFPUC’s In-City Project Review Committee process, described at <https://www.sfpuc.gov/construction-contracts/lands-rights-of-way/project-review-and-land-use-san-francisco>.

Provided the Committee issues a comment letter that outlines the required project compliance and protection measures that the applicant needs to coordinate and complete based on the Committee’s initial review of the proposed CCG project including the applicant’s project summary and proposed budget and work plan, this project may move forward in the CCG proposal process. The applicant must demonstrate compliance with the Committee’s proscribed measures.

Signing this letter does not preclude or replace any permit and approval process that may be required for the project and is not a guarantee that the project will move forward if CCG selects the project for funding through its application process.

Sincerely,

Rosanna Russell

Real Estate Director

Contact via: rsrussell@sfwater.org