[Place on Letterhead]

Date:

Summary of the project: [provided by applicant]
Location of the project: [provided by applicant]

I am the property owner, representative of the property owner, or representative of the City agency with jurisdiction over the property on which the proposed Community Challenge Grants (CCG) project would take place. Based on my initial review of the proposed CCG project including the applicant’s summary of the project, proposed budget, and proposed work plan, this project may move forward in the CCG proposal process. Signing this letter does not preclude or replace any permit and approval process that may be required for the project and is not a guarantee that the project will move forward if CCG selects the project for funding through its application process.

[DocuSign or ink signature (typed signatures will not be accepted)]
Print Name:
Title:

[If the property is rented, please also include DocuSign or ink signature by the tenant]

Print Name:
Title:

**City Contacts below:**
**San Francisco Recreation and Park**: Abigail Maher abigail.maher@sfgov.org or Mei Ling Hui meiling.hui@sfgov.org
**San Francisco Public Works**: Logan Hehn logan.hehn@sfdpw.org or Jimmer Cassiol Jimmer.Cassiol@sfdpw.org
**San Francisco Arts Commission**: Ebon Glenn ebon.glenn@sfgov.org
**San Francisco Port**: Cathy Hickey cathy.hickey@sfport.com
**San Francisco Real Estate Division**: Lesley Giovanelli lesley.giovannelli@sfgov.org
**San Francisco Public Utilities**: Use Appendix C2 – Property Owner Letter SFPUC
**San Francisco Unified School District**: Use Appendix C3 – Property Owner Letter SFUSD