## City and County of San Francisco Carol Isen **Human Resources Director**



### **Department of Human Resources** Connecting People with Purpose www.sfdhr.org

### **MEMORANDUM**

DATE: October 10, 2025

TO: Carol Isen

**Human Resources Director** 

Amalia Martinez EEO Director FROM:

**SUBJECT:** Fiscal Year 2024/2025—Annual Report on Harassment Complaints

This memo contains the annual report on harassment within the City and County of San Francisco's (City) workforce, in accordance with San Francisco Administrative Code Section 16.9-27 (Harassment Prevention Training and Reporting). This report shows the total number of harassment complaints filed with the Department of Human Resources (DHR) in fiscal year 2024/2025 (July 1, 2024 through June 30, 2025).

DHR received 331 complaints alleging harassment from employees in 33 City departments during fiscal year 2024/2025. (Table A). Of the 331 cases, 138 were closed and 193 remain open and are being investigated. The status and disposition of each complaint is contained in Table D.1

This report also provides information about the basis of the harassment complaint (i.e. the protected category the harassment is based on), by department. (Table B). This additional information is part of DHR's ongoing effort to identify "hotspots" that may need additional resources to prevent harassment, and to advise City departments of any trends, concerns, or areas in need of improvement. In some cases, the complaint may have multiple bases. For example, a complainant may allege that the harassment was due to both sex and race.

During this fiscal year, approximately 41% of the harassment complaints received by DHR alleged sex or sexual conduct as a basis. Table C provides a breakdown of the sex-based harassment complaints (i.e. complaints of harassment based on sex and of sexual harassment).

Should you have any questions, please contact me at Amalia. Martinez1@sfgov.org.

**Enclosure** 

<sup>&</sup>lt;sup>1</sup> Some complaints contained more than one allegation and may have been closed with more than one disposition. Therefore, Table D reflects that there was a total of 174 dispositions that resulted from the 138 closed complaints.

# Table A <u>Harassment Complaints by Department</u><sup>2</sup> <u>Fiscal Year 2024/2025</u> (July 1, 2024, through June 30, 2025)

Department	Total
Airport	13
Arts Commission	2
Building Inspection	1
Children, Youth, and Their Families	1
City Administrator's Office	14
City Attorney	5
City Planning	1
Controller	3
District Attorney	3
Economic Workforce Development	5
Emergency Management	6
Environment	1
Fine Arts Museums	5
Fire Department	9
Health Service System	1
Homelessness and Supportive Housing	5
Human Resources	2
Human Services Agency	13
Juvenile Probation	1
Mayor's Office	2
Police Accountability	3
Police Department	10
Port	2
Public Defender	3
Public Health	126
Public Library	22
Public Utilities Commission SF	28
Public Works	16
Recreation and Parks	8
Sheriff's Office	10
Technology	4
Treasurer Tax Collector	1
War Memorial	5
Total	331

<sup>&</sup>lt;sup>2</sup> All complaints of harassment, inc

<sup>&</sup>lt;sup>2</sup> All complaints of harassment, including sexual harassment, are included in these figures. These complaints were filed pursuant to the City's internal process. Complaints filed externally with the California Civil Rights Department (CRD) or the U.S. Equal Employment Opportunity Commission (EEOC) are not included. Additionally, on July 1, 2024, DHR transitioned the review and resolution of the SFMTA's EEO complaints back to the SFMTA. Therefore, this report does not contain information on the SFMTA's EEO complaints.

## Table B <u>Harassment Complaints by Protected Category Alleged and by Department<sup>3</sup></u> <u>Fiscal Year 2024/2025</u> (July 1, 2024, through June 30, 2025)

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Department	Age	Ancestry/Ethnicity	Color	Disability/ Medical Condition	Ethnicity	Gender	Height	Marital or Domestic	Military/ Veteran Status	National Origin	Other	Parental Status	Political Affiliation	Race	Religion/Creed	Retaliation/ Protected Activity	Sex or Gender	Sexual Conduct	Sexual Orientation	Weight
Airport	1			1						1				5			6	1		
Arts Commission	1			1		1								1			1			
Building Inspection														1		1				
Children, Youth, and Their Families														1						
City Administrator's Office		1		2	1		1	1		1			1	5	1		7	1	1	2
City Attorney				1							1			1			1	1		
City Planning		1							1					1	1					
Controller														1				3	1	
District Attorney		1				1					1			3			2			
Economic Workforce Development						1								3			2			
Emergency Management	3										1			3		1	1	1		
Environment				1																
Fine Arts Museums	1	1		1							2			2	1		1			
Fire Department	1	1												6		1	2	1		
Health Service System										1										
Homelessness and Supportive Housing		1	2	1		1				1				2		1	1			
Human Resources	1									1										
Human Services Agency		3	2	1		1				2	1			6			3	3		
Juvenile Probation											1									
Mayor's Office														2						
Police Accountability				1							1			1	1			1		
Police Department		1		1										2	1		6	3	1	

Department	Age	Ancestry/Ethnicity	Color	Disability/ Medical Condition	Ethnicity	Gender	Height	Marital or Domestic	Military/ Veteran Status	National Origin	Other	Parental Status	Political Affiliation	Race	Religion/Creed	Retaliation/ Protected Activity	Sex or Gender	Sexual Conduct	Sexual Orientation	Weight
Port											1							1		
Public Defender										1				1			2	1		
Public Health	17	7	9	15	2	3	2	2	1	5	10	2		60	5	13	23	17	5	2
Public Library	6	1		4										6	1	1	9	3		
Public Utilities Commission SF	6	1	2	5	1	1	1				5		2	10		6	13	2	1	2
Public Works	2	3	1	3						1	1			7		1	3	1		
Recreation and Parks	1			1		2					1			2			1	4	2	
Sheriff's Office	1			3							2			3		2	3	1		
Technology	1													1	1		2			
Treasurer Tax Collector				1																
War Memorial			2	1							1			1			2			
Total	42	22	18	44	4	11	4	3	2	14	29	2	3	137	12	27	91	45	11	6

<sup>&</sup>lt;sup>3</sup> The quarterly reports reflect the harassment allegations filed with DHR EEO as of the close of that quarter. However, complainants may choose to amend their complaints to include additional protected categories as a basis for the alleged harassment after the close of quarter. Those amended complaints will be reflected in the annual report only. As a result, the annual report may contain more complaints than the combined total of the quarterly reports.

Additionally, some complaints contain more than one allegation of harassment. Therefore, the total number of identified protected categories will exceed the total number of complaints. Table B contains a total of 527 protected categories stemming from 331 complaints.

Table C
<u>Sex-Based Harassment Complaints by Department</u><sup>4</sup>
<u>Fiscal Year 2024/2025</u>
(July 1, 2024, through June 30, 2025)

Department	Sexual Harassment	Harassment Based on Sex
Airport	4	3
Arts Commission		1
City Administrator's Office	3	5
City Attorney	1	1
Controller	3	
District Attorney		2
Economic Workforce Development	1	1
Emergency Management	1	1
Fine Arts Museums		1
Fire Department	1	2
Homelessness and Supportive Housing		1
Human Services Agency	3	3
Police Accountability	1	
Police Department	4	5
Port	1	
Public Defender	2	1
Public Health	19	21
Public Library	4	8
Public Utilities Commission SF	4	13
Public Works	1	3
Recreation and Parks	4	1
Sheriff's Office	1	3
Technology		2
War Memorial		2
Total	58	80

#### Sexual harassment is defined as:

- Any unwelcome sexual advance, request for sexual favors, and other physical, verbal, or visual conduct of a sexual nature; or
- Conditioning an employment benefit on the acceptance of sexual or romantic favors; or

<sup>&</sup>lt;sup>4</sup> Sex-based harassment complaints may contain allegations of sexual harassment, harassment based on sex, or both. Therefore, the total number of sexual harassment and sex-based harassment complaints identified in Table C will exceed the total number of harassment complaints by protected category identified in Table B. Table C contains a total of 138 sexual harassment and sex-based harassment allegations stemming from 127 complaints.

Making or threatening reprisals after a negative response to a sexual or romantic advance.

Sexual harassment is distinguished from harassment based on sex, as the latter is defined as physical, verbal, or visual conduct based on sex, but is not of a sexual nature. For example, a sex-based harassment complaint resulting from a colleague stating "females are not qualified to be firefighters" would be included in the Harassment Based on Sex column.

## Table D <u>Status and Disposition of Harassment Complaints</u><sup>5</sup> <u>Fiscal Year 2024/2025</u> (July 1, 2024, through June 30, 2025)

### Closed

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Department	Settled	Insufficient Evidence	Sustained	Insufficient Allegations/ Immediate Preventative Actions Taken	No EEO Jurisdiction/ Withdrawn/ No Response	Open
Airport			3	2	1	7
Arts Commission				1		1
Building Inspection				1		
Children, Youth, and Their Families						1
City Administrator's Office				6	1	9
City Attorney					3	2
City Planning				1		1
Controller						3
District Attorney					2	1
Economic Workforce Development				1		4
Emergency Management				1	3	2
Environment						1
Fine Arts Museums				3	3	2
Fire Department			1	5	1	6
Health Service System						1
Homelessness and Supportive Housing					2	3
Human Resources					2	
Human Services Agency				7	1	8
Juvenile Probation					1	
Mayor's Office				1		1
Police Accountability				2		1
Police Department					3	7
Port						2

Closed										
Department	Settled	Insufficient Evidence	Sustained	Insufficient Allegations/ Immediate Preventative Actions Taken	No EEO Jurisdiction/ Withdrawn/ No Response	Open				
Public Defender					1	2				
Public Health			1	31	29	80				
Public Library				6	2	15				
Public Utilities Commission SF		1	1	10	6	14				
Public Works				4	7	6				
Recreation and Parks				1	3	4				
Sheriff's Office			1	4	2	5				
Technology			1	1	1	1				
Treasurer Tax Collector						1				
War Memorial				1	2	2				
Total	0	1	8	89	76	193				

<sup>&</sup>lt;sup>5</sup> Some complaints contained more than one allegation and may have been closed with more than one disposition. Therefore, Table D reflects that there were 174 dispositions that resulted from the 138 closed complaints.

#### **Definitions**

**Settled:** Complaint was resolved, without any admission or acknowledgement of liability.

**Insufficient** A full investigation was conducted, and there was insufficient evidence to establish that conduct occurred in violation of City's EEO Policy.

Evidence:

**Sustained:** A full investigation was conducted, and there was sufficient evidence to establish that the conduct occurred in violation of City's EEO Policy.

Insufficient Allegations/

Complaint alleged conduct that was within the purview of EEO's jurisdiction (*i.e.* alleged conduct was based on a protected category or protected activity), but did not raise an inference of harassment; nonetheless, where the complaint alleged conduct in violation of the City's EEO Policy, immediate preventative and/or corrective actions were taken; in these cases, DHR instructs departments to take immediate preventative or corrective action (*i.e.* issue City's EEO Policy or Equitable, Fair, and Respectful Workplace Policy; obtain signed acknowledgement of receipt of policy; direct to take online Harassment Prevention Training/Implicit Bias Training/Cultural Humility Training/Management or Leadership Training, etc.; direct to conduct mediation; conduct review of analysis of department recruitment efforts; etc.). These actions are the same actions that DHR would recommend a department take if the allegation were sustained.

Immediate Preventative Actions Taken:

No EEO Jurisdiction, Withdrawn, or No Response: Complaint did not allege conduct based on a protected category or protected activity, or allege conduct in violation of the City's EEO Policy; complainant was not a City employee, applicant, volunteer, unpaid intern, or contractor; complaint was not against a City department; the complaint was untimely; or complainant declined to participate or withdrew complaint, and based on the information provided, DHR EEO was without sufficient detail to conduct a full investigation