

**Commission Members:**

Dr. Jonathan Butler (Chair)  
Katie Albright  
Bevan Dufty  
Joaquin Guerrero

**Mayor**  
Daniel L. Lurie

**Shireen McSpadden, Executive Director**

Department of Homelessness and Supportive Housing

**Commission Secretary**

Bridget Badasow

## **City & County of San Francisco Homelessness Oversight Commission (HOC) Meeting Minutes**



### **Meeting Minutes**

Homelessness Oversight Commission (HOC) Regular Meeting

Meeting Date: Thursday, August 7, 2025

9:00 AM

1 Dr. Carlton B. Good Place  
Room 416, City Hall

Members of the Homelessness Oversight Commission will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online as described below. Members of the public attending the meeting in person will have an opportunity to provide public comment on every action or discussion item. In addition to in-person public comment, the Commission will hear up to 10 minutes of remote public comment on each action or discussion item.

The Commission will hear remote public comments on items in the order that commenters add themselves to the queue to comment on the item. Because of the 10-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Remote public comment from people who have received an accommodation due to disability (as described below) will not count toward the 10-minute limit. Members of the public are encouraged to provide public comment via email. Send an email to the Commission Secretary [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org) by 5pm the day before the meeting to ensure your comment is received by the Commission in advance of the meeting.

Additionally, copies of today's agenda, minutes and "all" presented items can be found on the San Francisco Department of Homelessness and Supportive Housing (HSH) website. <https://hsh.sfgov.org/commission-and-committees/>

The HOC inaugural meeting can be seen in its entirety on SFGovTV  
[https://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=227](https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=227)

**Homelessness Oversight Commission Members:**

Dr. Jonathan Butler, Chair  
Katie Albright  
Bevan Dufty  
Joaquin Whit Guerrero

**Department of Homelessness and Supportive Housing (HSH) Executive Director**

Shireen McSpadden

**Commission Secretary**

Bridget Badasow

**ORDER OF BUSINESS:**

**1) CALL TO ORDER**

**Chair Jonathan Butler** called the meeting to order at 9:05 am and read the Ramatush Oholone Land Acknowledgement.

**2) ROLL CALL**

Present:

Chair Jonathan Butler  
Katie Albright  
Bevan Dufty  
Joaquin Guerrero

Present: HSH Executive Director Shireen McSpadden

**3) ANNOUNCEMENTS REGARDING SOUND PRODUCING DEVICES DURING THE MEETING**

**The Commission Secretary** made the prohibition of sound producing devices announcement.

**4) ANNOUNCEMENTS BY THE CHAIR**

**The Chair** greeted the room and thanked HSH for their work and handed the meeting over to Commissioner Dufty to provide commentary.

**Commissioner Dufty**-acknowledged the different membership line-up on the HOC and the process by which members are appointed.

**5) COMMUNICATIONS/COMMISSIONER ANNOUNCEMENTS**

**Commissioner Albright** explained that Seats 1, 4, and 6 serve two-year terms, while Seats 3, 5, and 7 serve four-year terms. Due to these statutory requirements, we no longer have a full Commission. Both **Commissioner Albright** and **Commissioner Guerrero** echoed Commissioner Dufty's appreciation for the Commissioners who served on the HOC and completed their terms.

## **6) APPROVAL OF June 5, 2025, HOC REGULAR MEETING MINUTES**

### **PUBLIC COMMENT**

No Public Comment

On motion to approve the June 5, 2025, HOC meeting minutes.

AYES :        Chair Jonathan Butler  
                 Katie Albright  
                 Bevan Dufty  
                 Joaquin Guerrero

Action: June 5, 2025, minutes adopted.

## **7) EMPLOYEE RECOGNITION**

**Executive Director McSpadden and the HOC** recognized Dylan Schneider, Manager of the HSH Communications and Legislative Affairs Office. The Executive Director expressed appreciation for the outstanding work and professionalism Dylan brings to HSH.

## **8) DIRECTOR'S REPORT**

The Executive Director began her presentation by thanking the outgoing Commissioners for their service and contributions.

Executive Director McSpadden reported that family homelessness remains a crisis affecting some of the most vulnerable people in the community. The 2024 Point-in-Time Count showed a 94% increase in families experiencing homelessness since 2022, with 32% of those families unsheltered. In November 2024, more than 500 families were on the shelter waitlist, with others lingering in shelter or unable to access scarce shelter resources. Changes to the family shelter system were necessary to meet the demand for homeless family services, including shelter. Several family shelter reforms were initially rolled out late last year, and, based on input from families and providers, HSH is updating the length-of-stay policy.

The December 2024 reform package introduced three major changes to the family shelter system: updated eligibility criteria to prioritize families who are literally homeless or at imminent risk, a revised waitlist process prioritizing families in the most dangerous living situations, and reinstatement of the pre-COVID 90-day shelter length-of-stay policy. These reforms were designed to increase flow through the system, reinforce shelter use for emergencies, improve coordination across the family homelessness response system, expand access for the most vulnerable families, and reduce the waitlist to households with no alternative housing. The reforms coincided with the expansion of shelter and housing resources under the Safer Families Plan. While eligibility, prioritization, and waitlist policies remain unchanged, HSH is revising the length-of-stay policy.

HSH will maintain an initial 90-day stay goal in family shelters. The first 30-day extension will be replaced with a 90-day extension authorized directly by the shelter provider, and all additional extensions will be

for 90 days and require HSH authorization. There is no limit to the number of extensions for families who continue to meet eligibility requirements. Criteria for eligibility for an extension include consistent engagement with a case manager and participation in the housing search, having a medical condition under treatment, having a pending shelter or transitional housing placement, having a pending permanent housing placement, or facing housing barriers outside the client's direct and immediate control, such as immigration- or criminal background-related barriers.

HSH is also working to improve communications and trainings related to this policy to reduce misinformation, confusion, and inconsistency in implementation. Beginning this month, HSH, in partnership with the Mayor's Office of Innovation and people with lived experience, is conducting a human-centered design process to recreate all client-facing communications and training materials related to the family shelter length-of-stay policy. This process will produce new communications materials, letters, flyers, and trainings in multiple languages to help shelter guests and staff better understand the policy and their responsibilities.

HSH will provide updates to the San Francisco Board of Supervisors (BOS) every six months on the impact of the policy on families and the overall system of care. In partnership with Tipping Point Community, HSH will roll out a case management training program to ensure consistent and effective case management across the shelter system. Additionally, HSH is developing a grievance process within the existing shelter grievance procedure for families who wish to appeal the denial of a requested extension. This process will be finalized before the effective date of the policy and incorporated into provider trainings.

Executive Director McSpadden provided an overview of HSH's steps leading up to the implementation of the updated family shelter policy. In the interim, all families in shelters have been given a 90-day extension to ensure no families are subject to the length-of-stay limit until the new policy is fully rolled out.

Under the Breaking the Cycle directive and with support from the BOS, HSH, the MTA, and other City departments are advancing a new approach to addressing vehicular homelessness. Since 2022, the number of people living in vehicles in San Francisco has increased by 37%, reaching an estimated 1,444 households according to the 2024 Point-in-Time Count. The March 2025 HSOC count found 472 occupied oversized vehicles, primarily concentrated in Districts 10 and 7, shaped by parking and permitting ordinances and enforcement. Living in a vehicle often provides relative autonomy, safety, privacy, and comfort, making housing offers effective only when they are a rationally better choice. HSH noted that operable cars, oversized vehicles, and inoperable vehicles present different circumstances requiring tailored approaches.

The strategy segments individuals living in vehicles into three groups: those experiencing homelessness with no alternative shelter, voluntary mobile residents who choose vehicle dwelling for flexibility, and individuals engaged in predatory renting or other illegal activities. The Mayor's Office has convened ten departments weekly to develop a coordinated, data-driven response, with three goals: creating better options for people experiencing vehicular homelessness through outreach and housing pathways, restoring public spaces, and coordinating efforts across City departments.

The MTA Board and BOS approved key transportation code changes, including limiting oversized vehicle parking to two hours citywide, creating a large vehicle refuge permit, and defining large vehicles by dimensions. The Large Vehicle Strategy is designed as a homelessness prevention approach, pairing enforcement with services to offer housing alternatives that maintain autonomy, safety, privacy, and comfort while addressing affordability barriers.

The strategy includes four core service components: dedicated peer-based outreach and case management to assess needs and connect participants to housing resources; a vehicle buyback program to allow voluntary relinquishment in exchange for housing support and financial compensation; appropriate shelter or housing offers designed to replicate the independence vehicles provide, including non-congregate shelter and time-limited rental subsidies; and large vehicle permits allowing households engaged in services to remain in vehicles without enforcement. HSH will also leverage the broader homelessness response system, including relocation assistance through the Journey Home program, emergency shelter beds, and housing subsidies, to support participants.

Executive Director McSpadden reported that the MTA will implement a Large Vehicle Refuge Permit program, allowing households actively engaged in services but without an appropriate housing offer to remain in their vehicles without being subject to the two-hour parking limit.

In programmatic updates, the San Francisco Homeless Outreach Team conducted 127 housing assessments, connected 10 households to long-term housing, placed 142 households into shelter, and completed 3,825 engagements, distributing 8,585 resources, including food, water, and hygiene materials. Coordinated Entry conducted 1,069 assessments in June, with 75% for adults, 15% for families, and 11% for young adults.

In homelessness prevention, HSH and partners served 163 households in June, totaling 2,301 households so far this fiscal year. The San Francisco Emergency Rental Assistance Program (SF ERAP) assisted 401 households in June, averaging \$5,111 per household; 80% identified as people of color, and 77% had previously experienced homelessness. In June, HSH received 940 applications: 84% were below 30% AMI, 60% had experienced homelessness, 71% were at risk of displacement, 15% had an eviction notice, and 77% identified as people of color. Since July 2024, HSH and access point partners resolved homelessness for 730 unique households, providing approximately \$1.86 million in financial assistance, primarily for adults (78%) and families (15%).

Regarding housing, HSH funds 14,303 units across supportive housing, rapid re-housing, and the housing ladder program. In June, 169 people moved into permanent housing, including 142 adults, 20 families, and 7 young adults. Year-to-date, 1,944 households have transitioned out of homelessness into HSH-funded housing. As of July 14, 2025, the site-based supportive housing portfolio had an 8.5% vacancy rate, with 268 move-ins in process, 417 offline units, and 54 available for referral.

In the shelter system, HSH reported 3,259 guests as of July 17, 2025, with a 90% occupancy rate. For adult shelter, the waitlist decreased from 680 in March to 496 in July. In June, 629 adults joined the waitlist, the average wait time for placement was 14 days, and 118 adults were placed into shelter, up from 76 in

March. On the family side, as of July 16, 359 families totaling 1,041 individuals were on the waiting list. In June, 106 families joined the waitlist, and 24 families (57 individuals) were placed into shelter.

Executive Director McSpadden reported that HSH anticipates one shelter closure this year. The Mission Cabins program will be demobilized to allow construction of affordable housing led by the Mayor's Office of Housing & Community Development. Referrals to the program have been closed, and the shelter is planned to close this fall.

The Executive Director also requested support in recruiting volunteer attorneys to serve as arbitrators in the City's temporary shelter system for adults, families, and transition-age youth (TAY). Volunteer arbitrators facilitate virtual arbitration sessions, review documentation related to Denial of Service, hear statements from shelters, guests, and Shelter Client Advocates, and make final decisions on denials. Eligible volunteers must be active members of the California Bar or federal attorneys with bar membership in any state, be available for one three-hour session per quarter, and attend one training per fiscal year. Commissioners were asked to share this opportunity with eligible attorneys to support fairness and accountability in the shelter system.

Contract renewals will no longer appear on the consent agenda at Commission meetings but will be included in the Director's Report. For this month, HSH has one contract renewal for support services at 730 Stanyan, a youth and family permanent supportive housing site. The BOS will be on recess for August, delaying the introduction of two grant agreements, one with Urban Alchemy for 711 Post Shelter and another for HHIP Round 2 funds until after recess. A hearing on Citywide Overdose Prevention Policies is scheduled for July 24.

Executive Director McSpadden also provided an overview of the FY 25-27 city budget, which was approved by the BOS and is subject to Mayoral approval. Key investments include \$26M for the Mayor's vehicular homelessness strategy, including a dedicated outreach team, an RV buyback program, and housing supports through rapid rehousing and other interventions; \$60M for the shelter system, including family hotel vouchers and shelter expansions such as the RESTORE program; just under \$65 million for housing through rapid rehousing and shallow subsidy programs; and \$6.7M for prevention services for families and youth.

Executive Director McSpadden reported that the BOS will be on recess for August. Two grant agreements, one with Urban Alchemy for 711 Post Shelter and another for HHIP Round 2 funds will not be introduced until after the recess. A hearing on Citywide Overdose Prevention Policies is scheduled for July 24.

Executive Director McSpadden provided an overview of the FY 25-27 city budget, approved by the BOS with Mayoral approval. Highlights include \$26M for the Mayor's vehicular homelessness strategy, which funds a dedicated outreach team, an RV buyback program, and housing supports through rapid rehousing and other interventions; \$60M for the shelter system, including family hotel vouchers and shelter expansions such as the RESTORE program; just under \$65M for housing through rapid rehousing and shallow subsidy programs; and \$6.7M for prevention services for families and youth.

Two additional items moving through the Board process are expected to have significant impact on HSH. The first is the Large Vehicle legislation, which restricts parking of large vehicles and establishes the Large Vehicle Refuge Permit program. The second is the Geoequity ordinance, which would prohibit siting a new City-funded shelter or certain behavioral health facilities in neighborhoods where the share of City-funded beds exceeds the neighborhood's share of unsheltered persons, unless the BOS finds the location to be in the public interest.

The Executive Director provided updates on the HOC three advisory bodies. All the seats on the Local Homeless Coordinating Board are filled. The next meeting is scheduled for Monday, August 4, covering the HUD Continuum of Care Notice of Funding Opportunity and updates on federal grants. The Shelter Monitoring Committee currently has three vacant seats and will meet on Wednesday, September 17, to discuss shelter security and care for guests' property. The Shelter Grievance Advisory Committee has four vacant seats and will meet on Tuesday, September 9, to focus on filling these positions.

In Human Resources, HSH currently has 247.5 full time employees, with 10 vacant positions. Ten active recruitments are underway for positions previously unfrozen by the Mayor's Office, with candidates at various stages of the interview process.

#### **PUBLIC COMMENT**

**Marnie Regen** expressed appreciation for the comprehensive Director's Report but noted the absence of any reference to Transitional Aged Youth (TAY), including within the waitlist data. She requested that transitional housing for youth not be classified as shelters, emphasizing that these two-year programs provide counseling, case management, private rooms, structured house rules, and significantly more rigorous requirements than traditional shelter settings.

**Jennifer Friedenbach** commented that the RV ban creates a vulnerable situation for residents who are unsure whether they have a valid permit. She noted that many people living in RVs are non-English-speaking, both in the districts affected and across the City, and as members of a Sanctuary City community doing essential work that keeps the local economy running, they should be treated with dignity and respect. Jennifer added that RV community members are very anxious about the possibility of having their permits revoked.

**Griffen Lee** stated that San Francisco residents expect greater transparency regarding all activities related to HSH. He questioned how the department is tracking both successes and shortcomings as new shelters open. Griffen expressed frustration with the perceived lack of progress and asked how many additional 90-day extensions are permitted.

**Flo Kelly** stated that the most stable period for people living in RVs over the past five years was during COVID. Now, five years later, residents are being told they will face a two-hour parking limit on City streets. She urged all City departments involved in implementing the RV ban to bring their "humanity" to this work. Flo added that some individuals in transitional housing are spewing hate toward those living in RVs, further harming the community.

**Solange Cuba**-questioned the eligibility criteria for accessing Coordinated Entry. She explained that last week she assisted a family living in their car by requesting an emergency hotel room, but they were told they could not apply because they did not already have a housing solution in place. Solange expressed confusion and concern about how such a family could be denied services and noted that they ultimately had to return to living in their car. She urged the department to eliminate unnecessary red tape so these services can be more readily accessible to those in need.

**Christin Evans**-agreed that transparency is an important goal for the HOC. She noted that many people are experiencing significant anxiety about the potential enforcement of RV and shelter policies and emphasized the importance of ensuring that individuals know whether they are on the list and eligible for a permit. Christin acknowledged the community's frustration with the lack of transparency and agreed that there are gaps in the available data. She added that it would be helpful to provide an explanation of changes in budget funding over the past ten years that do not appear to be correlated with current outcomes.

#### **COMMISSIONER COMMENTS:**

**Commissioner Albright**-expressed appreciation for the department's efforts to address family homelessness and reiterated her belief that San Francisco has the ability to end family homelessness. She suggested that the Commission receive the report prior to its submission to the Board of Supervisors every six months, allowing the Commission time to review, discuss, and provide oversight, as well as enabling the public to offer comment. Commissioner Albright also addressed the reallocation of family funding during the recent budget process and stated that she would like the department to have the opportunity to allocate these funds to prevent a recurrence of unallocated dollars because we have not had the opportunity to program those dollars with the community. Commissioner Albright noted that the Commission and the department's continued focus on TAY will be especially important moving forward to support the mental well-being of all community members.

**Commissioner Dufty** -thanked staff for the Director's Report and the public comments. He asked whether HSH could address Marnie Regen's point regarding TAY percentages and her concern that housing provided to transitional-age youth should be considered a two-year residential program rather than shelter. The Commissioner also inquired about the process for 90-day extensions for families and expressed appreciation for the new shelter provider-focused training referenced in the Director's Report, requesting that the department issue a certificate upon completion of the training.

Additionally, Commissioner Dufty asked the Executive Director to consider sending a letter to Board of Supervisors members to convey that HOC Commissioners are listening to and understanding the concerns of both service providers and service recipients. He further suggested that the department reach out to the Bar Association to request pro-bono arbitrators.



**Commissioner Guerrero-** noted that this marks the two-year point for the HOC and emphasized his focus on the next two years. He acknowledged that the Executive Director has a deep understanding of homelessness and has contributed significantly through emotional intelligence, affirmations of cultural sensitivities, and insight into complex homelessness issues. Commissioner Guerrero recognized that the department often operates between the pressures of political narratives and the realities of implementation, and that political figures do not always listen. He stressed that it is important for the public to understand this context, especially when frustrations arise over perceived slow progress or budget decisions. Commissioner Guerrero emphasized using the Commission as a platform to educate the public and correct misinformation. He also agreed with a public member's point regarding the effectiveness of TAY-focused transitional housing. The Commissioner asked the department to respond to why there are eligibility requirements that require applicants to have a plan for exiting homelessness for 28 days in order to qualify for the emergency vouchers and asked if a client was exited to the streets are other resources available to them.

**Chair Butler-**agreed with Commissioner Dufty that sending a letter to the Board of Supervisors to convey that HOC Commissioners understand the concerns of both service providers and service recipients is a good idea. The Chair also supported Commissioner Albright's suggestion that the HOC provide oversight of the six-month report submitted to the Board.

**9) DISCUSSION OF THE FY2025-26 AND FY2026-27 BUDGET FOR THE DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING. Lisa Agustin, Director of Finance, presented the item.**

**PUBLIC COMMENT**

No public comment

**10) A REVIEW OF THE HOMELESSNESS HOUSING, ASSISTANCE, AND PREVENTION, PROGRAM (HHAP) ROUND 6. Emily Cohen presented the item.**

**PUBLIC COMMENT**

No public comment

**11) OLD BUSINESS**

No old business

**12) CONSENT CALENDAR**

Requesting to amend the existing grant agreement with Urban Alchemy for 711 Post (Ansonia Hotel) for the period of March 21, 2022, to March 31, 2026, in an additional amount of \$4,152,826, plus a 15% contingency, for a revised amount of \$27,594,252.

**PUBLIC COMMENT**

**Christin Evans** -questioned if there was adequate space at 7-11 Post since the contract indicates that there will be an expansion of space.

On motion to approve the Consent Calendar Item 12.

AYES : Chair Jonathan Butler  
Katie Albright  
Bevan Dufty  
Joaquin Guerrero

Action: Consent Calendar approved.

### **REGULAR CALENDAR**

#### **ITEM 13A and 13B ARE ACTION ITEMS THAT REQUIRES A VOTE BY THE COMMISSION**

**13A)** Requesting review and approval to enter into a new contract agreement with Larkin Street Youth Services for Transitional Age Youth (TAY) Flexible Housing Subsidy Pool (FHSP) – Young Adult Court, for the period of September 1, 2025 – June 30, 2027 in the amount of \$744,786, which includes a 20% contingency. Cricket Miller, HSH Manager of Scattered Site Housing Programs, presented the item.

#### **PUBLIC COMMENT**

No public comment

On motion to approve the Consent Calendar Item 113A

AYES : Chair Jonathan Butler  
Katie Albright  
Bevan Dufty  
Joaquin Guerrero

Action: Item 13A was approved.

**13B)** Requesting authorization to enter into a new grant agreement with 3<sup>rd</sup> Street Youth Center & Clinic for the provision of TAY Transitional Housing Just Home for the period of September 1, 2025 - June 30, 2028 in the amount of NTE \$3,734,138. Louis Bracco, HSH Manager of Shelter Programs, presented the item.

#### **PUBLIC COMMENT**

**Joi Jackso-Morgan**-thanked the department and all the entities involved with the TAY housing project for going above and beyond for a population that has been overlooked for a long time.

On motion to approve the Consent Calendar Item 113B

AYES: Chair Jonathan Butler  
Katie Albright  
Bevan Dufty  
Joaquin Guerrero

Action: Item 13B was approved.

#### **14) GENERAL PUBLIC COMMENT**

At this time, members of the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission that are not on this meeting agenda. With respect to agenda items, your opportunity to address the Commission will be afforded when the item is reached in the meeting. Each member of the public may address the Commission for up to three minutes. The Brown Act forbids the Commission from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment. Please see page 2-3 of this agenda for information regarding instructions for making public comment.

#### **PUBLIC COMMENT**

**Gregory Raft** stated that he has never seen such poor program management. Gregory has been very ill and said that the Webex number is incorrect. Gregory stated that Five Keys is populated with ex-convicts and that he was threatened by one of the ambassadors at Five Keys.

#### **15) NOMINATION COMMITTEE REPORT**

**THE HOMELESSNESS OVERSIGHT COMMISSION WILL MEET, REVIEW, AND CONSIDER THE FOLLOWING CANDIDATES FOR APPOINTMENT TO THE SHELTER GRIEVANCE ADVISORY COMMITTEE (SGAC) AND THE SHELTER MONITORING COMMITTEE (SMC):**

- Salvador Barr (Seat 6, SMC)
- Rosanna Revel (Seat 2, SGAC)
- Mercedes Lomeli (Seat 4, SGAC)

Salvador Barr and Mercedes Lomeli were both present and introduced themselves to the Commission

#### **PUBLIC COMMENT**

No public comment

On motion to approve Salvador Barr to seat 6 on the SMC

AYES :        Chair Jonathan Butler  
                  Katie Albright  
                  Bevan Dufty  
                  Joaquin Guerrero

Action: Salvador Barr was appointed to seat 6 on the SMC

#### **16) DATA OFFICER REPORT**

No report

#### **17) General Public Comment Continued (if needed)**

No public comment

#### **18) COMMISSION MATTERS**

- Commissioner Albright circled back to her 6-month update and presentation regarding families and TAY request, and an update on the department's status with the Strategic Plan Home by the Bay. Commissioner Albright also requested to honor the Executive Director at one of our upcoming meetings.
- Chair Butler also asked for a presentation on the departments usage of the new modifications to Home by the Bay as they apply for HHAP.

**PUBLIC COMMENT**

No public comment

**17) ADJOURN**

**The Chair**-adjourned the meeting at 12:20 PM

Respectfully submitted,

Bridget Badasow  
Commission Secretary

## **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <https://sfgov.org/sunshine/>

## **LOBBYIST ORDINANCE**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: [sfgov.org/ethics](http://sfgov.org/ethics).

## **DISABILITY ACCESS**

The Homelessness Oversight Commission meetings are held at City Hall Room 416, at 1 Dr. Carlton B. Goodlett Place, San Francisco on the first Thursday of each month at 9am. The building and meeting room are wheelchair accessible. This meeting will be broadcast and captioned on SFGovTV. Remote public participation is available for people with disabilities, as well as all members of the public. Instructions for how to join the meeting remotely are included at the beginning of this agenda. [Captions can be enabled](#) if participating remotely via WebEx.

Sign Language Interpretation is also available upon request. If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of four (4) business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact Bridget Badasow at [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org).

## **LANGUAGE ACCESS**

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact [bridget.badsow@sfgov.org](mailto:bridget.badsow@sfgov.org) at least 48 hours in advance of the hearing.

LANGUAGE ASSISTANCE 415.646.4470: For free interpretation services, please submit your request 48 hours in advance of meeting./Para sa libreng serbisyo sa interpretasyon, kailangan mag-request 48 oras bago ang

miting./Para servicios de interpretación gratuitos, por favor haga su petición 48 horas antes de la reunión./ 如果需要免費口語翻譯，請於會議之前 48 小時提出要求。Đối với dịch vụ thông dịch miễn phí, vui lòng gửi yêu cầu của bạn 48 giờ trước cuộc họp./ Для бесплатных услуг устного перевода просьба представить ваш запрос за 48 часов до начала собрания./ Pour les services d'interprétation gratuits, veuillez soumettre votre demande 48 heures avant la réunion./ 무료 통역 서비스를 원하시면 회의 48 시간 전에 귀하의 요청을 제출하십시오./ 無料通訳サービスをご希望の場合は、会議の 48時間前までにリクエストを提出してください。/บริการให้ ความช่วยเหลือในหลายภาษา ฟรี ๓๐ คนที่ประชุม

To assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

### **PROHIBITION OF SOUND PRODUCING DEVICES**

Sound-Producing Devices Prohibited: The ringing of and use of mobile phones and other sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal of any person(s) responsible for the ringing or use of a mobile phone, pager, or other similar sound-producing electronic devices (67A.1 Sunshine Ordinance: Prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings).