Commission Members:
Dr. Jonathan Butler (Chair)
Christin Evans (Vice-Chair)
Katie Albright
Dena Aslanian-Williams
Bevan Dufty
Joaquin Guerrero
Sharky Laguana

Commission Secretary
Bridget Badasow

Daniel Lurie
MAYOR

Shireen McSpadden, Executive Director
Department of Homelessness and Supportive Housing

City & County of San Francisco
Homelessness Oversight Commission (HOC) Meeting

NOTICE OF MEETING AND CALENDAR
Meeting Date: Friday, February 14, 2025
Meeting Time: 9:00 AM
1 Dr. Carlton B. Goodlett Place Room 416, City Hall

Members of the Homelessness Oversight Commission will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online as described below. Members of the public attending the meeting in person will have an opportunity to provide public comment on every action or discussion item.

In addition to in-person public comment, the Commission will hear up to 10 minutes of remote public comment on each action/discussion items, and during general public comment. The Commission will hear remote public comment on items in the order that commenters add themselves to the queue to comment on the item. Because of the 10-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Remote public comment from people who have received an accommodation due to disability (as described below) will not count toward the 10-minute limit.

Members of the public are encouraged to provide public comment via email. Send an email to bridget.badasow@sfgov.org by 5pm the day before the meeting to ensure your comment is received by the Commission in advance of the meeting. Additionally, copies of today's agenda, minutes and "all" presented items can be found on the San Francisco Department of Homelessness and Supportive Housing (HSH) website. https://hsh.sfgov.org/commission-and-committees/

Members of the public may address the Homelessness Oversight Commission on matters that are within the Commission's jurisdiction and are not on today's calendar. Comments specific to an item on the agenda may be heard when that item is considered. Members of the public may address the Commission for up to three minutes. General public comment may be continued to the end of the agenda if speakers exceed 15 minutes of general public comment including remote public comment.

Watching the Meeting:

Watch Live on SFGovTV: www.sfgovtv.org /Channel 78

Providing Public Comment Remotely

Listen or Provide Public Comment Via Phone

1. Dial **415-655-0001** and enter access code 2660 978 9700 then **#**
2. Press **#** again to join the meeting.
3. You will hear a beep when you join the meeting. Please note, if you are calling in before the official meeting start time, the phone line will remain silent.
4. Wait for Public Comment to be announced.
5. When the Chair or Commission Secretary calls for Public Comment, dial '*' then '3' to be added to the speaker line.
6. You will then hear "You have raised your hand to ask a question. Please wait to speak until the host calls on you."
7. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.
8. To withdraw your request to speak, press '*' then '3'. – you will hear: "You have lowered your hand."
9. When the Chair or Commission Secretary states "Welcome Caller," you are encouraged to state your name clearly. As soon as you speak, you will have up to three minutes to provide your comments.
10. Once your time has expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear "Your line has been muted." Please press '*' then '3' to lower your hand.
11. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

Best Practices

- Call from a quiet location
- Speak slowly and clearly, directly into your phone or microphone.
- Turn off the sound on tvs, radios or other devices near you.
- Address the Commission as a whole, not an individual Commissioner.

ORDER OF BUSINESS:

1) CALL TO ORDER

RAMAYTUSH OHOLONE LAND ACKNOWLEDGEMENT

The San Francisco Homelessness and Oversight Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) who are the original inhabitants of the San Francisco Peninsula. As the Indigenous stewards of this land, and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

2) ROLL CALL

3) ANNOUNCEMENT OF SOUND PRODUCING DEVICES

4) FOR DISCUSSION — **ANNOUNCEMENTS BY THE CHAIR**

5) FOR DISCUSSION — **COMMUNICATIONS/COMMISSIONER ANNOUNCEMENTS**

6) FOR ACTION — **APPROVAL OF THE JANUARY 10, 2025, HOC REGULAR MEETING MINUTES**

7) FOR ACTION — **APPROVAL OF THE JANUARY 28, 2025, HOC SPECIAL MEETING MINUTES**

8) FOR DISCUSSION — **HSH EMPLOYEE RECOGNITION: EXECUTIVE DIRECTOR SHIREEN MCSPADDEN AND THE HOC TO HONOR CATHY PERDUE FROM THE HSH OFFICE OF PROGRAMS FOR THE MONTH OF FEBRUARY 2025.**

9) FOR DISCUSSION — **DIRECTOR'S REPORT/Executive Director, Shireen McSpadden**

- **Homelessness Prevention**
- **Shelter**
- **Housing**
- **Coordinated Entry**
- **Legislative updates**
- **Other departmental news**

10) OLD BUSINESS

11) DISCUSSION ONLY — **THE HOMELESSNESS OVERSIGHT COMMISSION'S END OF THE YEAR REVIEW AND STRATEGIC PLANNING/Chair Butler**

12) FOR ACTION — **REQUESTING REVIEW AND APPROVAL OF THE FY2025-26 AND FY2026-27 BUDGET FOR THE DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING/HSH Chief of Finance and Administration, Gigi Whitley to present.**

13) CONSENT CALENDAR

ALL MATTERS LISTED UNDER THIS ITEM CONSTITUTE A CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE HOMELESS OVERSIGHT COMMISSION AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COMMISSION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF THE COMMISSION REQUESTS DISCUSSION, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED AS A SEPARATE AGENDA ITEM. APPROVAL IS REQUESTED.

13.A Requesting to amend the existing contract with Mission Action for the provision of Mission Inn Site Rehabilitation for the period of May 1, 2024, to February 28, 2026, in an additional amount of $772,207 for a revised amount of $9,999,999.

13.B Requesting review and approval to enter into a new professional services contract with Swords to Plowshares for 250 Kearny Property Management, for the period of February 1, 2025, to June 30, 2026, in the amount of $1,964,396, which includes a 20% contingency.

14) NEW BUSINESS

REGULAR CALENDAR

ITEM 14A THROUGH 14C ARE ACTION ITEMS THAT REQUIRE A VOTE BY THE COMMISSION

A) Requesting review and approval to enter into a new contract agreement for The Commons, for the period of March 1, 2025 – March 31, 2027, in the amount of $9,815,920., which includes a 15% contingency/HSH Acting Manager of Shelter Programs, Louis Bracco will present the item.

B) Requesting review and approval to enter into a new contract agreement with Bitfocus for Software as a Service (SaaS) Application and Hosting Services, for the period of April 1, 2025 through June 30, 2030 in the amount of $4,020,940, which includes a 20% contingency/HSH ONE System Director, Candace Thomsen will present the item.

C) Requesting review and approval to enter into a new contract agreement with Bitfocus for System Administration, for the period of April 1, 2025 through June 30, 2030 in the amount of $9,712,068, which includes a 20% contingency/HSH ONE System Director, Candace Thomsen will present the item.

15) GENERAL PUBLIC COMMENT

AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT. PLEASE SEE PAGE 2-3 OF THIS AGENDA FOR INFORMATION REGARDING INSTRUCTIONS FOR MAKING PUBLIC COMMENT.

16) FOR DISSCUSSION — **NOMINATION COMMITTEE MEETING REPORT/Commissioner Evans**

17) FOR DISCUSSION — **DATA OFFICER REPORT/Commissioner Laguana**

18) GENERAL PUBLIC COMMENT (Continued if needed)

19) ANNOUNCEMENT ON FUTURE AGENDA TOPICS — **COMMISSION MATTERS/Chair Butler**

20) ADJOURN

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at https://sfgov.org/sunshine/

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: sfgov.org/ethics.

DISABILITY ACCESS

The Homelessness Oversight Commission meetings are held at City Hall Room 416, at 1 Dr. Carlton B. Goodlett Place, San Francisco on the first Thursday of each month at 9am. The building and meeting room are wheelchair accessible. This meeting will be broadcast and captioned on SFGovTV. Remote public participation is available for people with disabilities, as well as all members of the public. Instructions for how to join the meeting remotely are included at the beginning of this agenda. Captions can be enabled if participating remotely via WebEx.

Wheelchair-accessible entrances are located on Van Ness Avenue and Grove Street. Please note the wheelchair lift at the Goodlett Place/Polk Street is temporarily not available. After multiple repairs that were followed by additional breakdowns, the wheelchair lift at the Goodlett/Polk entrance is being replaced for improved operation and reliability. We anticipate having a functioning lift after the completion of construction in May 2025. There are elevators and accessible restrooms located on every floor.

Sign Language Interpretation is also available upon request. If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of four (4) business hours prior to the start of the meeting. Allowing a minimum of 72 **business** hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact Bridget Badasow at bridget.badasow@sfgov.org.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be

honored whenever possible. To request assistance with these services please contact bridget.badsow@sfgov.org at least 72 hours **business** in advance of the hearing.

Contact bridget.badasow@sfgov.org: for free interpretation services, submit your request 72 **business** hours in advance of meeting./Para sa libreng serbisyo sa interpretasyon, kailangan mag-request 72 oras bago ang miting./Para servicios de interpretación gratuitos, por favor haga su petición 48 horas antes de la reunión./如果需要免費口語翻譯，請於會議之前 48 小時提出要求。Đối với dịch vụ thông dịch miễn phí, vui lòng gửi yêu cầu của bạn 72 giờ trước cuộc họp./ Для бесплатных услуг устного перевода просьба представить ваш запрос за 72 часов до начала собрания./ Pour les services d'interprétation gratuits, veuillez soumettre votre demande 72 heures avant la réunion./무료 통역 서비스를 원하시면 회의 72 시간 전에 귀하의 요청을 제출하십시오./ 無料通 訳サービスをご希望の場合は、会議の 48時間前までにリクエストを提出してください。 /บริการให ้ความชวยเหลือในหลายภาษาด ้านภาษาฟรี ้ ณ ที่ประชุ

To assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

PROHIBITION OF SOUND PRODUCING DEVICES

Sound-Producing Devices Prohibited: The ringing of and use of mobile phones and other sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal of any person(s) responsible for the ringing or use of a mobile phone, pager, or other similar sound-producing electronic devices (67A.1 Sunshine Ordinance: Prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings).