



City and County of San Francisco
 SHELTER MONITORING COMMITTEE

AGENDA [DRAFT]

May 15, 2024 | 10:00 AM

City Hall, Room 408 | San Francisco, CA 94102

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|------------------------------------|--------------------------------|
| Roster: Chair Diana Almanza | Committee Member Steven Clark |
| Committee Member Kaleese Street | Committee Member Traci Watson |
| Committee Member Britt Creech | Committee Member Angie David |
| Committee Member Melanie Muasau | Committee Member CJ Ross |
| Committee Member Justice | Committee Member Belinda Dobbs |
| Committee Member Charles Deffarges | |

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.
PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTION

I. CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS

- A. LAND ACKNOWLEDGEMENT CHAIR ALMANZA 5 min

The Shelter Monitoring Committee acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone, who are the original inhabitants of the San Francisco Peninsula. As the Indigenous stewards of this land, and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

- B. MINUTES DISCUSSION/ACTION
 PREVIOUS MINUTES CHAIR ALMANZA 5 min

Review draft April minutes.
Explanatory document – Draft Committee Minutes
 Public Comment will be heard before proposed action.
Proposed Action: Approve previous Meeting Minutes

II. OLD BUSINESS DISCUSSION/ACTION

- A. MEALS AND NUTRITION DISCUSSION REGISTERED DIETICIANS 12 min

Kathleen DaSilva will introduce the new Registered Dietician, Kimbery Jower. There are changes and improvements coming, e.g., the Meals on Wheels agreement appears to call for .
Public Comment will be heard.

- B. VIDEO RECORDING AT SHELTERS DISCUSSION / ACTION 10 min
 SMC STAFF

Staff will share any developments. Members may wish to pick up on ideas shared at last month’s meeting. Members will consider whether to update the inspection forms to inquire

into whether the video surveillance/recording system has been checked and is working.

Public Comment will be heard before action.

Proposed Action: Approve revision to inspection questionnaire.

C. MEMBERSHIP AND MEMBER TRAINING *DISCUSSION* 5 min
CHAIR ALMANZA

Members will report on efforts to recruit for Seat 1. Thanks to all for getting to the meeting last month. Staff will submit a Reasonable Accommodation Request for anyone who still needs this. New Members should make time this month to finish their onboarding/training.

Public Comment will be heard.

III. NEW BUSINESS/REPORTS *DISCUSSION / ACTION*

A. SUBCOMMITTEE REPORT *DISCUSSION / ACTION* 20 min
SUBCOMMITTEE CHAIR STREET

The subcommittee discussed training, video systems, grievances vs. SMC complaints, a proposed SMC postcard, Reasonable Accommodations, and shelter nutrition were discussed. Some ideas were approved for consideration by the full Committee.

Public Comment will be heard before each action.

Proposed Actions: 1. Shall SMC ask shelters to give SMC flyers to clients at onboarding? 2. Shall a Training Subcommittee be formed to consider ways the SMC could better monitor training, and, in coordination with HSH, offer appropriate training?

B. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING *DISCUSSION* 12 min
HSH

Update from the Department of Homelessness and Supportive Housing.

Explanatory documents – Capacity Report

Public Comment will be heard.

Proposed Action: The Committee will vote on whether to accept the report.

C. STAFF REPORT *DISCUSSION*
SMC STAFF 12 min

Review of inspections, complaints, and investigations, Member recruitment and hiring.

Explanatory documents – SOC Report

Public Comment will be heard.

Proposed Action: The Committee will vote on whether to accept the report.

IV. GENERAL PUBLIC COMMENT *DISCUSSION* 8 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone (415) 554-7724 | Fax 415-554-7854
E-mail sotf@sfgov.org

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