

Homelessness Oversight Commission Rules of Order

Article IV Election of Officers and Terms and Power and Duties

Section 1 Election of Officers and Term

The Commission shall elect among their number a Chair, Vice Chair, Data Officer, and officers for other such positions, if any, that it chooses to create. Each officer shall serve for a period of one year. The Chair and the Vice Chair will each be elected from one of the two appointing bodies.

If the position of the Chair becomes vacant before expiration of the term, the following shall occur: (1) the Commissioner serving as Vice Chair at the time of the vacancy shall automatically assume the position of Chair until the first to occur of the expiration of the Commissioner's term as Commissioner or the expiration of the remainder of the prior Chair's term and (2) at the next regular meeting of the Commission, the members of the Commission shall elect a new Vice Chair who shall serve as Vice Chair until the first to occur of the expiration of the new Vice Chair's term as a Commissioner or the expiration of the remainder of the prior Vice Chair's term. If the position of Vice Chair becomes vacant before expiration of the term, at the next regular meeting of the Commission after the vacancy occurs, the members of the Commission shall elect a new Vice Chair who shall serve as Vice Chair until the first to occur of the expiration of the new Vice Chair's term as a Commissioner or the expiration of the remainder of the prior Vice Chair's term.

The purpose of the Data Officer is to collect de-identified data, organize, analyze, and report to the HOC and the public, their

findings and report any issues regarding Homelessness issues in San Francisco.

Section 2. Powers and Duties

The Chair shall preside at all Commission meeting; shall preserve order and decorum; shall decide all questions of order, subject to appeal to the Commission by any member; shall appoint any committee of the Commission; and shall perform all other duties necessary or incidental to the office. The Chair shall have the right to participate in the proceedings of the Commission, including the right to make and second any resolutions or other motions, and may speak to points of order in preference to the other members. In the absence of the Chair, the Vice Chair shall preside and in absence of both the Chair and the Vice Chair, the senior member of the Commission in length of service on the Commission shall preside.