



Shireen McSpadden, Executive Director

Daniel Lurie, Mayor

To	Homelessness Oversight Commission
Through	Shireen McSpadden, Executive Director
From	Marion Sanders, Chief Deputy Director Gigi Whitley, Chief of Finance and Administration Edilyn Velasquez, Director, Contracts
Date	March 5, 2026
Subject	New Grant Agreement Approval: Mission Housing Development Corporation South Park – Hotel Madrid Elevator Modernization Program

<i>Agreement Information</i>	
FSP#	1000037772
Provider	Mission Housing Development Corporation
Program Name	South Park Hotel Madrid Elevator Modernization Program
Agreement Action	Original Agreement
Agreement Term	April 1, 2026 to December 31, 2026

Agreement Amount

Budget	Reserves	Total Not to Exceed (NTE)
\$132,791	\$14,753	\$147,544

<i>Funding Information</i>	
Funding Sources¹	100% Certificate of Participation (COP) Bonds

The Department of Homelessness and Supportive Housing (HSH) Contracts team requests authorization to enter into a new grant agreement with Mission Housing Development Corporation (MHDC) for the provision of South Park – Hotel Madrid Elevator Modernization Program for the period of April 1, 2026 to December 31, 2026.

Background

To address marginally operational, obsolete, or unreliable passenger elevators in permanent supportive housing (PSH) sites that directly affect San Francisco PSH residents, the HSH budget included \$10 million sourced by the issuance of Certificate of Participation (COP) Bonds through the City’s Office of Public Finance. HSH awarded MHDC a portion of this funding for the repair and/or modernization of the existing passenger elevator at the South Park – Hotel Madrid.

MHDC acquired and rehabbed the Hotel Madrid in 1987. The building now provides permanent supportive housing for 84 very low-income households, including 28 formerly homeless adults.

¹ The funding sources listed reflect current and future years.

New Grant Agreement Approval: Mission Housing Development Corporation | South Park – Hotel Madrid Elevator Modernization Program

Services to be Provided

The purpose of this grant is to address essential repairs and modernization of antiquated passenger elevators at permanent supportive housing (PSH), single room occupancy buildings. Grantee shall project manage the completion of repair and/or modernization of the existing passenger elevator and relevant additional work including but not limited to electrical, fire and safety upgrades to comply with all applicable legal requirements. The goal of these services is to improve accessibility, safety, and quality of housing for PSH residents.

Selection

Grantee was selected pursuant to San Francisco Administrative Code Section 21B, which authorizes the Department to enter into, or amend, contracts without adhering to the Administrative Code provisions regarding competitive bidding related to Projects Addressing Homelessness.

South Park – Hotel Madrid is one of 27 PSH sites selected for funding through the Elevator Modernization Program - Phases I, II, and III. Submissions were reviewed based on established criteria and the extent to which the work to be performed addresses necessary major repairs, modernization and alteration of antiquated elevators that may otherwise affect the health and safety of residents residing in PSH. The HSH Housing division carefully considered all funding recommendations to align with Home by the Bay goals and objectives.

Agreement Materials

- HOC Approval Package
 - Appendix A, Services to be Provided
 - Appendix B, Budget



**Appendix A, Services to be Provided
by
Mission Housing Development Corp
South Park - Hotel Madrid Elevator Modernization Program**

I. Background

To promote viability, improve quality of life, and increase accessibility for San Francisco residents in Permanent Supportive Housing (PSH), the City and County of San Francisco (City) Department of Homelessness and Supportive Housing (HSH) announced an Elevator Improvement Funding Opportunity for the exiting HSH-funded single room occupancy (SRO), PSH provider portfolio. The goal of the Elevator Modernization Program (EMP) is to address necessary critical repairs, modernization and alteration of antiquated elevators that may otherwise affect the health and safety of residents residing in PSH.

II. Purpose of Agreement

To address necessary critical repairs, modernization and alteration of antiquated elevators that may otherwise affect the health and safety of residents residing in PSH.

III. Description of Services

Grantee shall project manage the completion of repair and/or modernization of the existing passenger elevator and relevant additional work required to support the elevator repair/modernization including but not limited to electrical, fire and safety upgrades to comply with all applicable legal requirements, including building codes.

IV. Location

Grantee shall provide project management at Hotel Madrid located at 22 S Park Street, San Francisco, CA 94107.

V. Service Requirements

- A. As part of this agreement, Grantee shall, within thirty (30) days following the commencement date of this agreement:
1. Submit a project timeline that includes project start date, milestones, projected completion date.
 2. Agency must submit above documents in .pdf format by e-mail to rachel.gage@sfgov.org.
- B. As part of this agreement, Grantee shall, within thirty (30) days following the commencement date of this agreement:
1. Submit for HSH approval the following: a communication plan that details how Grantee will engage residents about the planned elevator work, a tenant complaint procedure, and an accessibility request policy, and if applicable, a temporary relocation plan as detailed below in subsection H. Furthermore, communication plan shall incorporate the following guidance (where applicable):
 - a. Review the elevator outage guidance published by the SF Mayor's Office of Disability: <https://www.sf.gov/information/maintaining-access-residents-disabilities>.
 - b. Written tenant notices and memos should be issued and posted in appropriate languages and have large format available if needed.

- c. Engage tenants with disabilities regarding reasonable accommodation needs, even if they are not expressed as a formal reasonable accommodation request.
 - d. Confirm with your HSH program manager the number of units that need to be held offline for temporary relocation and the length of time.
2. Agency must submit above documents in .pdf format by e-mail to rachel.gage@sfgov.org.
- C. Construction Management and Contract Negotiation/Administration: Grantee shall ensure that all required permits are in place prior to starting construction. Grantee shall supervise and track the elevator contractor's performance for the duration of the project, which may include but not limited to pre-construction, negotiation of construction contract and during construction, ensuring elevator contractor obtains necessary construction permits, execution of the permitted scope of work through the resolution of any issues that arise during final inspections to ensure timely project completion. Grantee shall also manage such contracts including contract compliance and invoicing, including withholding of retention and the release of retention at the end of this project. Grantee shall ensure the contractor has met all requirements for retention release prior to releasing final payment and retention.
 - D. Budget Management and Administration: Grantee shall manage and adhere to the approved budget and make commercially reasonable efforts to promote cost savings and efficiencies. Contingency may only be utilized at HSH's sole discretion and with prior written approval. The construction draw procedure is outlined in Appendix C, Method of Payment. Any unspent contingency funds covered by HSH must be returned to HSH upon final payment to Grantee.
 - E. Schedule Management: Grantee is responsible for managing the elevator contractor's schedule and holding them accountable to meet their schedule milestones and completion date, as delineated in elevator contractor's contract with Grantee.
 - F. Procurement: As necessary, to effectively perform project management of the improvements, Grantee may subcontract work to subject matter experts and experienced contractors. Grantee may enter into any necessary professional services contracts, such as architect, engineer, general construction contractor, project management, construction management, permit specialist, and other related services, for the duration of the project. Such procurement and administration shall comply with all applicable laws.

Prior to entering into any agreement for contractor or consultant services for Ten Thousand Dollars (\$10,000.00) or more, Grantee must submit to HSH for review and approval the responsive bids, proposed agreement with Grantee's proposed contractor, information concerning the qualifications and licensing of the proposed contractor or consultant, and any additional information requested by HSH. All proposed contracts must detail the responsibilities, standards and compensation of the contractor or consultant. Reasons for disapproval of such contract may include, but are not limited to, scope of work or budget that does not reflect the Project Budget or Work Program.
 - G. Financing and Compliance: Where applicable, Grantee shall coordinate and assist in funding applications to state and federal funding sources (e.g., Office of Public Finance) and/or assist with any audits, reporting and compliance obligations related to applicable local, city, state or federal funding related to the project.
 - H. Temporary Relocation: If there are existing occupants that will be affected by the elevator work, Grantee shall work with property management, support services provider, and any other applicable consultants, to develop a phased on-site relocation plan or identify any time-

- limited off-site relocation, and manage the temporary relocation process (including working with residents to provide them with communication regarding relocation timing, moving assistance, cleaning of units to allow for on-site relocation, etc.) in compliance with all applicable laws. Review the elevator outage guidance published by the SF Mayor's Office of Disability: <https://www.sf.gov/information/maintaining-access-residents-disabilities>.
- I. Accounts and Records: Grantee shall keep such books of account and other records in connection with the elevator repairs and/or modernization, which may include but is not limited to vouchers, statements, receipted bills and invoices and all other records, covering all collections, if any, disbursements, correspondence, and other data in connection with design and construction of the project prior to final completion of the project. Grantee shall deliver copies of all project documents, change orders, invoices, pay applications, etc. to property management and HSH in a format and delivery method acceptable to HSH.
 - J. Meetings and Site Visits: Grantee is required to hold regular meetings with elevator contractor, pay app meetings as needed, and other additional meetings as required. HSH and/or designee may conduct periodic site visits with Grantee to review progress on site.
 - K. Progress Reports: Grantee shall ensure that contractors are providing monthly schedule updates, review these updates for accuracy and variance, and review and approve any schedule changes as a result of change orders. Grantee shall submit monthly reports to HSH on project timeline and any schedule variances or risks to the scheduled substantial completion date.
 - L. Project Close Out: Grantee shall coordinate delivery of project close out documents to property management. Documents include, but not limited to, as-built drawings and specs and warranty doc/binder. Documents shall be stored onsite with property management. Grantee shall coordinate and schedule site inspections, punch walks, and warranty walk two to three months prior to end of the warranty period. Grantee shall follow up and coordinate warranty items with the elevator contractor and property management. Grantee shall ensure warranty items are delivered in a timely manner.

VI. Reporting Requirements

- A. Grantee shall timely and accurately submit invoices, supporting documentation, and pay applications per Appendix C, Method of Payment. Grantee is responsible for the timeliness, accuracy, and proper documentation.
- B. Grantee shall comply with HSH Critical Incident Policy by reporting critical and serious incidents to HSH. Events include, but not limited to, life endangerment or serious injury, significant damage to a unit that cause units to go offline, displacement or unit transfer of a resident, major service interruptions, damage to the building, insurance events, and recordable events as specified in elevator contractor's contract. This section is intended to address incidents that fall under HSH Critical Incident Policy, and does not relieve or affect any legal duty of Grantee to report to applicable regulatory agencies.
- C. As needed, Grantee shall manage other regulatory reporting such as LCPtracker and Local Business Enterprise (LBE)/ Small Business Enterprise (SBE) reporting.

VII. Monitoring Activities

- A. Program Monitoring: Grantee is subject to program monitoring and/or audits, such as, but not limited to review of the following, Grantee's administrative records, site visits, data reported on project reports, documentation of funding match sources, proper accounting for funds and other operational and administrative activities, and back-up documentation for reporting progress towards meeting service and outcome objectives.

- B. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal and accounting policies, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and memorandums of understanding (MOUs), and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

PROVIDER:	Mission Housing Development Corp
PROGRAM:	South Park - Hotel Madrid Elevator Moder

BUDGET HISTORY:

#	Date of Budget Change	Contract Action	Budget Change Type	Ongoing / One-Time	Change Amount	Asana Approval Link	Change Description
1	4/1/2026	new agreement	new agreement	One-Time	\$ 147,544.00	https://app.asana.com/1/1115839437452405/project/1199128752851553/task/1212829762916543?focus=true	period of April 1, 2026 - December 31, 2026; Funding source is Certificate of Participation (COP) Bonds We are using Contingency as a reserve so it is accessible with no amendment

	A	B	C	D
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING			
2	APPENDIX B, BUDGET			
3	Document Date	4/1/2026		
4	Contract Term	Begin Date	End Date	Duration (Years)
5	Current Term	4/1/2026	12/31/2026	1
7	Provider Name	Mission Housing Development Corp		
8	Program	th Park - Hotel Madrid Elevator Modernization Pro		
9	FSP Contract ID#	1000037772		
10				
11	APPROVED SUBCONTRACTORS			
12	None			

	A	B	C	D	G	J	AK
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING						
2	APPENDIX B, BUDGET						
3	Document Date	4/1/2026					
4	Contract Term	Begin Date	End Date	Duration (Years)			
5	Current Term	4/1/2026	12/31/2026	1			
7	Provider Name	Mission Housing Development Corp					
8	Program	Park - Hotel Madrid Elevator Modernization P					
9	F\$P Contract ID#	1000037772					
10	Contract Action	New Agreement					
11	Effective Date	4/1/2026					
12	Budget Name	COP - One-Time Capital, COP - One-Time Capital					
13	Funding:	Current	New				
14	Term Budget	\$ -	\$ 147,544	0%			
16	Total Budget	\$ -	\$ 147,544				
18	Not-To-Exceed (NTE)	\$ -	\$ 147,544				
19					Year 1	Year 2	All Years
20					4/1/2026 - 6/30/2026	7/31/2026 - 12/31/2026	4/1/2026 - 12/31/2026
21					3 Months	6 Months	New
22					New	New	
23							
24	EXPENDITURES						
31	Capital Expenditures	\$	147,544	\$	-	\$	147,544
33	TOTAL EXPENDITURES	\$	147,544	\$	-	\$	147,544
34							
35	HSH REVENUES*						
36	Certificate of Participation (COP)	\$	132,791	\$	-	\$	132,791
37	Certificate of Participation (COP) -Reserve	\$	14,753	\$	-	\$	14,753
55	TOTAL HSH REVENUES	\$	147,544	\$	-	\$	147,544
56							
57	OTHER REVENUES (NON-HSH)						
62	TOTAL OTHER REVENUES	\$	-	\$	-	\$	-
63							
64	TOTAL HSH + OTHER REVENUES	\$	147,544	\$	-	\$	147,544
65	Total Adjusted Salary FTE (All Budgets)	0.00		0.00			
66	Rev-Exp (Budget Match Check)	\$	-	\$	-	\$	-

	A	B	C	D	G	J	AK
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING						
2	APPENDIX B, BUDGET						
3	Document Date	4/1/2026					
4	Contract Term	Begin Date	End Date	Duration (Years)			
5	Current Term	4/1/2026	12/31/2026	1			
7	Provider Name	Mission Housing Development Corp					
8	Program	Park - Hotel Madrid Elevator Modernization P					
9	FSP Contract ID#	1000037772					
10	Contract Action	New Agreement					
11	Effective Date	4/1/2026					
12	Budget Name	COP - One-Time Capital, COP - One-Time Capital					
13	Funding:	Current	New	0%			
14	Term Budget	\$ -	\$ 147,544				
16	Total Budget	\$ -	\$ 147,544				
18	Not-To-Exceed (NTE)	\$ -	\$ 147,544				
67							
68	Approved by:	Saradevi Dillon, Asset Manager					
70	Phone Number:	(415) 864-6432, ext. 333					
71	Email:	sdillon@missionhousing.org					
72							
73	<p>* NOTE: HSH budgets typically project out revenue levels across multiple years, strictly for budget-planning purposes. All program budgets at any given year are subject to Mayoral / Board of Supervisors discretion and funding availability, and are not guaranteed. For further information, please see Article 2 of the G-100 Grant Agreement document.</p>						
74							
75							

	A	B	C	D	G	J	AI	AJ	AK
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING								
2	APPENDIX B, BUDGET								
3	Document Date	4/1/2026							
4	Contract Term	Begin Date	End Date	Duration (Years)					
5	Current Term	4/1/2026	12/31/2026	1					
7	Provider Name	Mission Housing Development Corp							
8	Program	South Park - Hotel Madrid Elevator							
9	FSP Contract ID#	1000037772							
10	Contract Action (Select)	New Agreement							
11	Effective Date	4/1/2026							
12	Budget Name	COP - One-Time Capital							
13	Funding:	Current	New						
14	Term Budget	\$ -	\$ 132,791	0%					
17	Not-To-Exceed (NTE)	\$ -	\$ 147,544						
18					Year 1	Year 2	All Years		
19					4/1/2026 - 6/30/2026	7/31/2026 - 12/31/2026	4/1/2026 - 12/31/2026	4/1/2026 - 12/31/2026	4/1/2026 - 12/31/2026
20					3 Months	6 Months			
21					New	New			New
22									
23	EXPENDITURES								
30	Capital Expenditures	\$ 132,791	\$ -	\$ -	\$ 132,791	\$ 132,791			
32	TOTAL EXPENDITURES	\$ 132,791	\$ -	\$ -	\$ 132,791	\$ 132,791			
33									
34	HSH REVENUES* (Select)								
35	Certificate of Participation (COP)	\$ 132,791	\$ -	\$ -	\$ 132,791	\$ 132,791			
36	Certificate of Participation (COP) -Reserve	\$ -	\$ -	\$ -	\$ -	\$ -			
54	TOTAL HSH REVENUES	\$ 132,791	\$ -	\$ -	\$ 132,791	\$ 132,791			
55									
56	OTHER REVENUES (NON-HSH) (Select)								
61	TOTAL OTHER REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -			
63	TOTAL HSH + OTHER REVENUES	\$ 132,791	\$ -	\$ -	\$ 132,791	\$ 132,791			
64	Rev-Exp (Budget Match Check)	\$ -	\$ -	\$ -					
65									
66									
67									

	A	B	C	D	G	J	AI	AJ	AK
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING								
2	APPENDIX B, BUDGET								
3	Document Date	4/1/2026							
4	Contract Term	Begin Date	End Date	Duration (Years)					
5	Current Term	4/1/2026	12/31/2026	1					
7	Provider Name	Mission Housing Development Corp							
8	Program	South Park - Hotel Madrid Elevator							
9	FSP Contract ID#	1000037772							
10	Contract Action (Select)	New Agreement							
11	Effective Date	4/1/2026							
12	Budget Name	COP - One-Time Capital							
13	Funding:	Current	New						
14	Term Budget	\$ -	\$ 132,791	0%					
17	Not-To-Exceed (NTE)	\$ -	\$ 147,544						
68	Approved by:	Saradevi Dillon, Asset Manager							
70	Phone Number:	(415) 864-6432, ext. 333							
71	Email:	sdillon@missionhousing.org							
72									
73									
74	<p>* NOTE: HSH budgets typically project out revenue levels across multiple years, strictly for budget-planning purposes. All program budgets at any given year are subject to Mayoral / Board of Supervisors discretion and funding availability, and are not guaranteed. For further information, please see Article 2 of the G-100 Grant Agreement document.</p>								
75									
76									

	A	B	E	H	AG	AH
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING					
2	APPENDIX B, BUDGET					
3	OPERATING DETAIL					
4	Document Date	4/1/2026				
5	Provider Name	Mission Housing Development Corp				
6	Program	South Park - Hotel Madrid Elevator Modernization Project				
7	F\$P Contract ID#	1000037772				
8	Budget Name	COP - One-Time Capital				
9						
10			Year 1	Year 2	All Years	
11			4/1/2026 - 6/30/2026	7/31/2026 - 12/31/2026	4/1/2026 - 12/31/2026	4/1/2026 - 12/31/2026
12			3 Months	6 Months		
13			New	New		
14	OPERATING EXPENSES		Budgeted Expense	Budgeted Expense	Budgeted Expense	Change
62	TOTAL OPERATING EXPENSES		\$ -	\$ -	\$ -	\$ -
63						
64	OTHER EXPENSES (Not Eligible for Indirect Cost %)					
91	TOTAL OTHER EXPENSES		\$ -	\$ -	\$ -	\$ -
92						
93	SUBCONTRACTOR INDIRECT (First \$50k Only)		\$ -	\$ -	\$ -	\$ -
94						
95	CAPITAL EXPENSES					
96	Elevator Repair Materials/Equipment		\$ 59,018		\$ -	\$ 59,018
97	Elevator Repair Labor		\$ 73,773		\$ -	\$ 73,773
104	TOTAL CAPITAL EXPENSES		\$ 132,791	\$ -	\$ -	\$ 132,791

	A	B	AI
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING		
2	APPENDIX B, BUDGET		
3	OPERATING DETAIL		
4	Document Date	4/1/2026	
5	Provider Name	Mission Housing Development Corp	
6	Program	South Park - Hotel Madrid Elevator Modernizati	
7	F\$P Contract ID#	1000037772	
8	Budget Name	COP - One-Time Capital	
9			
10			
11			4/1/2026 - 12/31/2026
12			
13			New
14	OPERATING EXPENSES		Budgeted Expense
62	TOTAL OPERATING EXPENSES		\$ -
63			
64	OTHER EXPENSES (Not Eligible for Indirect Cost %)		
91	TOTAL OTHER EXPENSES		\$ -
92			
93	SUBCONTRACTOR INDIRECT (First \$50k Only)		\$ -
94			
95	CAPITAL EXPENSES		
96	Elevator Repair Materials/Equipment		\$ 59,018
97	Elevator Repair Labor		\$ 73,773
104	TOTAL CAPITAL EXPENSES		\$ 132,791

	A	B	C	D	E
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING				
2	APPENDIX B, BUDGET				
3	BUDGET NARRATIVE		Fiscal Year		
4	COP - One-Time Capital		FY25-26		
134					
135					
136	<u>CAPITAL EXPENSES</u>		<u>Amount</u>		<u>Justification</u>
137	Elevator Repair Materials/Equipment		\$	59,018	Elevator modernization Materials (controller, power unit, door operator, fixtures, wiring)
138	Elevator Repair Labor		\$	73,773	Elevator modernization Labor (controller, power unit, door operator, fixtures, wiring)

	A	B	C	D	G	J	AK
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING						
2	APPENDIX B, BUDGET						
3	Document Date	4/1/2026					
4	Contract Term	Begin Date	End Date	Duration (Years)			
5	Current Term	4/1/2026	12/31/2026	1			
6	Amended Term	4/1/2026	12/31/2026	1			
7	Provider Name	Mission Housing Development Corp					
8	Program	Park - Hotel Madrid Elevator Modernization					
9	F\$P Contract ID#	1000037772					
10	Contract Action	New Agreement					
11	Effective Date	4/1/2026					
12	Budget Name	COP - One-Time Capital					
13	Funding:	Current	New				
14	Term Budget	\$ -	\$ 14,753				0%
17	Not-To-Exceed (NTE)	\$ -	\$ 147,544				
18							
19							
20							
21							
22							
23	EXPENDITURES						
32	TOTAL EXPENDITURES				\$ 14,753	\$ -	\$ 14,753
33							
34	HSH REVENUES						
35	Certificate of Participation (COP)				\$ -	\$ -	\$ -
36	Certificate of Participation (COP) -Reserve				\$ 14,753	\$ -	\$ 14,753
54	TOTAL HSH REVENUES				\$ 14,753	\$ -	\$ 14,753
55							
56	OTHER REVENUES (NON-HSH)						
61	TOTAL OTHER REVENUES				\$ -	\$ -	\$ -

	A	B	C	D	G	J	AK
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING						
2	APPENDIX B, BUDGET						
3	Document Date	4/1/2026					
4	Contract Term	Begin Date	End Date	Duration (Years)			
5	Current Term	4/1/2026	12/31/2026	1			
6	Amended Term	4/1/2026	12/31/2026	1			
7	Provider Name	Mission Housing Development Corp					
8	Program	Park - Hotel Madrid Elevator Modernization					
9	F\$P Contract ID#	1000037772					
10	Contract Action	New Agreement					
11	Effective Date	4/1/2026					
12	Budget Name	COP - One-Time Capital					
13	Funding:	Current	New	0%			
14	Term Budget	\$ -	\$ 14,753				
17	Not-To-Exceed (NTE)	\$ -	\$ 147,544				
62							
63	TOTAL HSH + OTHER REVENUES				\$ 14,753	\$ -	\$ 14,753
64	Rev-Exp (Budget Match Check)				\$ -	\$ -	\$ -
65							
66							
67							
68	Approved by:	Saradevi Dillon, Asset Manager					
70	Phone Number:	(415) 864-6432, ext. 333					
71	Email:	sdillon@missionhousing.org					

	A	B	E	H	AI
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING				
2	APPENDIX B, BUDGET				
3	OPERATING DETAIL				
4	Document Date	46,113			
5	Provider Name	Mission Housing Development Corp			
6	Program	South Park - Hotel Madrid Elevator Modernization Project			
7	F\$P Contract ID#	1000037772			
8	Budget Name	COP - One-Time Capital			
9					
10			Year 1	Year 2	All Years
11			4/1/2026 - 6/30/2026	7/31/2026 - 12/31/2026	4/1/2026 - 12/31/2026
12			3 Months	6 Months	
14	OPERATING EXPENSES		Budgeted Expense	Budgeted Expense	Budgeted Expense
62	TOTAL OPERATING EXPENSES		\$ -	\$ -	\$ -
63					
64	OTHER EXPENSES (Not Eligible for Indirect Cost %)				
91	TOTAL OTHER EXPENSES		\$ -	\$ -	\$ -
94					
95	CAPITAL EXPENSES				
96	Elevator Repair Materials		\$ 14,753		\$ 14,753
104	TOTAL CAPITAL EXPENSES		\$ 14,753	\$ -	\$ 14,753

	A	B	C	D	E
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING				
2	APPENDIX B, BUDGET				
3	BUDGET NARRATIVE		Fiscal Year		
4	COP - One-Time Capital		FY25-26		
134					
135					
136	<u>CAPITAL EXPENSES</u>		<u>Amount</u>		<u>Justification</u>
137	Elevator Repair Materials		\$	14,753	The contingency was applied as a reserve so we do not need to amend if need to use the am
145	TOTAL CAPITAL EXPENSES		\$	14,753	
146					
147					
181					
182					