



Notice

Regular Meeting of the Committee on Information Technology City and County of San Francisco

**September 26, 2025
10:00 am – 12:00 pm
City Hall Room 305**

Meeting will also be broadcast online via WebEx event.

To view the online presentation, join the meeting using this link:

<https://sfpublic.webex.com/sfpublic/j.php?MTID=m32e487242dad2bc42cfa1694f8949ba8>

Members of the public may use email address coit.staff@sfgov.org to join the WebEx meeting if needed. If you wish to offer public comment, call in to phone number 415-655-0001 using access code 2660 714 4195. If prompted, enter webinar password COIT (2648 from video systems), and press *3.

Agenda

1. Call to Order by Chair

2. Roll Call:

Katie Petrucione, Deputy City Administrator, Office of City Administrator (Chair)
Mike Makstman, City Chief Information Officer, Executive Director, Department of Technology
Nathan Sinclair, Interim Chief Information Security Officer, Department of Technology
Sophia Kittler, Director, Mayor's Budget Office
Rafael Mandelman, President, Board of Supervisors
Angela Calvillo, Clerk, Board of Supervisors
Greg Wagner, Controller, Controller's Office
Carol Isen, Director, Department of Human Resources
Naveena Bobba, Acting Director, Department of Public Health
Dennis Herrera, General Manager, Public Utilities Commission
Michael Lambert, City Librarian, Public Library
Mary Ellen Carroll, Director, Department of Emergency Management
Mike Nakornkhet, Director, San Francisco International Airport
Julie Kirschbaum, Director, Municipal Transportation Agency
Trent Rhorer, Executive Director, Human Services Agency
Mawuli Tugbenyoh, Acting Executive Director, Human Rights Commission
Mariam Abdel Malek, Public Member
Eric Diiulio, Public Member

3. General Public Comment

This item is to allow members of the public an opportunity to comment generally on matters within the Committee's purview, but not on today's agenda.

4. Approval of the Meeting Minutes from April 17, 2025 (Action Item)

5. Chair Update

6. Review Draft Amendments to the Data Management Policy (Discussion Item)

DataSF will present proposed amendments to the Data Management Policy originally approved in January 2019.

7. Overview of HIPAA Designation Resolution and Report (Discussion Item)

The City Administrator's Office will provide an overview of their Health Insurance Portability and Accountability Act (HIPAA) designation resolution and memo. The City Administrator is required to submit a resolution and accompanying report to the Board of Supervisors every three years to update the City's HIPAA designation status.

8. Update on the Digital Accessibility and Inclusion Standard (Discussion Item)

COIT staff will provide an update on implementation since March 2025.

9. COIT Subcommittee Update (Discussion Item)

- Budget and Performance Subcommittee
- Privacy and Surveillance Advisory Board

10. Chief Information Officer Update

11. Adjournment

Sunshine Ordinance

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

Sunshine Ordinance Task Force

City Hall, Room 244

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

Phone: (415) 554-7724, Fax: (415) 554-5784

E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information

COIT encourages participation by people with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact coit.staff@sfgov.org. Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.