



Commission Streamlining Task Force

CITY AND COUNTY OF SAN FRANCISCO

MEMORANDUM

TO: Chair Ed Harrington and Members, Commission Streamlining Task Force

THROUGH: Rachel Alonso, Project Director, City Administrator's Office

FROM: Henry O'Connell, Senior Performance Analyst, Controller's Office

DATE: June 13, 2025

SUBJECT: Inactive Policy Bodies for Future Discussion and Vote

Per Proposition E, approved by voters in November 2024, the Commission Streamlining Task Force is responsible for making recommendations to the Mayor and Board of Supervisors about ways to modify, eliminate, or combine the City's appointive boards and commissions ("policy bodies") to improve the administration of government.

Through department outreach, **staff have identified 34 policy bodies which exist in code but are currently inactive.** These bodies are generally defined as those which have not met within the last year. However, there are some exceptions:

- Several policy bodies have met in the last year but should reasonably be considered inactive. These are listed as inactive, and a rationale is provided for each.
- Several policy bodies, such as the Elections Task Force, are only convened periodically for specific purposes. These are exempted from the one-year cutoff and are not included in the list of inactive bodies.

Today's memo establishes a list of inactive bodies. Between now and July 10, staff will engage with departments to develop recommendations about which inactive bodies should be eliminated from code. On July 11, staff will issue a recommendation memo to the Task Force, which may include recommendations to keep, eliminate, or defer decision-making on each of the 34 bodies listed below. No bodies will be evaluated beyond this initial list at this time. **On July 16, the Task Force will vote on whether to eliminate inactive commissions and remove them from code.**

If the Task Force recommends eliminating a body at the July 16 meeting, the City Attorney will prepare draft legislation removing it from code. The Task Force will then review the draft legislation at a future meeting and vote on whether to forward it to the Board of Supervisors.

A full list of inactive bodies is included below.

List of Inactive Policy Bodies

Name	Code Citation	Last Known Meeting Date	Reason for Listing as Inactive
Adult Day Health Care Planning Council	Administrative Code § 44.1	2000	Has not met in the last year
Advisory Council on Human Rights	Administrative Code § 12A.6	15+ years ago	Has not met in the last year
African American Arts and Cultural District Community Advisory Committee	Administrative Code § 5.30-1	Yet to convene	Has not met in the last year
Board of Examiners	Charter § D3.750-5, Building Code § 105A.1	11/19/2024	One informational meeting in the last year, but no other meetings since 2020.
Capital Implementation Committee	Park Code § 13.03	Unknown	Has not met in the last year
Citizens Advisory Committee for Street Utility Construction	Administrative Code § 5.64	Unknown	Has not met in the last year
City Agency Task Force (Lead Abatement)	Health Code § 1606	Unknown	Has not met in the last year
City-Operated Farmers' Market Advisory Committees	Administrative Code § 9A.6	Unknown	Has not met in the last year
Close Juvenile Hall Working Group	Administrative Code § 5.40-1	2021	Has not met in the last year
Committee for Planning Utility Construction Program	Administrative Code § 5.63	Unknown	Has not met in the last year
Contract Review Committee	Administrative Code § 12D.8	Unknown	Has not met in the last year
Delinquency Prevention Commission	Administrative Code § 20.50	Unknown	Has not met in the last year
Employee Relations Board	Charter § A8.409	Unknown	Has not met in the last year
Graffiti Advisory Board	Administrative Code § 5.18-1	Likely in 2022	Has not met in the last year
Housing Stability Fund Oversight Board	Administrative Code § 5.45-1	6/12/2024	Has not met in the last year; no funds have ever been appropriated to the fund, and none are proposed for the FY25-27 budget
Industrial Development Authority Board	Cal. Gov't Code §§ 91520 et seq.; Admin. Code §§ 42.1 et seq.	Unknown	Has not met in the last year
Industrial Waste Review Board	Public Works Code § 131	Unknown	Has not met in the last year
Local Business Enterprise Preference Program Working Group	Administrative Code § 14B.16	Unknown	Has not met in the last year

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Name	Code Citation	Last Known Meeting Date	Reason for Listing as Inactive
Long Term Care Coordinating Council	None	3/13/2024	Has not met in the last year; voted to disband in March 2024
Newsrack Advisory Committee	Public Works Code § 184.12	Unknown	Has not met in the last year
Our Children, Our Families Council	Charter § 16.127-1; Administrative Code § 102.1	2019 or 2020	Has not met in the last year
Permit Prioritization Task Force	Campaign & Governmental Conduct Code § 3.400	Fall 2024	Policy body has stopped meeting, and work has been folded into Permit Center operations
PUC Small Firm Advisory Committee	Administrative Code § 14B.5f	Unknown	Has not met in the last year
Relocation Appeals Board	Cal. Health & Safety Code § 33417.5; Admin. Code §§ 24.7, 24B.1	Unknown	Has not met in the last year
Residential Rehabilitation Area Citizen Advisory Committees	Administrative Code §§ 32.30, 32.30-1	Unknown	Has not met in the last year
Residential Rehabilitation Area Rent Committees	Administrative Code § 32.34	Unknown	Has not met in the last year
San Francisco Residential Hotel Operators Advisory Committee	Administrative Code § 41.21	Unknown	Has not met in the last year
Street Design Review Committee	Administrative Code § 98.2	Never convened	Has not met in the last year
Street Utilities Coordinating Committee	Administrative Code § 5.60	Unknown	Has not met in the last year
Subcontracting Goals Committee	Administrative Code § 12D.8	Unknown	Has not met in the last year
Supportive Housing Services Fund Committee	Administrative Code § 10.100-131	Unknown	Has not met in the last year
Workforce Development Advisory Committee	Administrative Code § 83.8	Likely in 2019	Has not met in the last year
Working Group on Local Business Enterprise Preference Program for City Leases and Concession Agreements	Administrative Code § 14B.16	Unknown	Has not met in the last year
Working Group to Investigate Barriers to LBE Participation	Administrative Code § 14B.16	Unknown	Has not met in the last year