

			A: Organizational Background & Cultural Responsiveness		B: Program Design & Implementation
Organization Name	Service Area	Total Score	Category Score	Optional Rationale	Category Score
STEP Into a Job!	Youth Development & Education	100		35 Clearly described organization's mission, history, and track record Provided specific examples of at least two (2) proven and documented past programs and/or projects that successfully served historically marginalized communities. Highlighted the lived experience, expertise, and qualifications of key staff members. Explained how their organization ensures that leadership, decision-making, and service delivery reflect the voices and needs of the community served.	15
STEP Into a Job!	Youth Development & Education	82		27	11
STEP Into a Job!	Youth Development & Education	85		33 Excellent Response	14

C: Deliverables & Work Plan

D: Detailed Budget

Optional Rationale	Category Score	Optional Rationale	Category Score
Clearly articulated the purpose, objectives, and intended impact of the proposed program, Provided a structured plan detailing program design, engagement strategies, milestones, Explain how the program fosters long-term community impact, promotes cultural responsiveness. Describe how accessibility and inclusivity will be embedded within the program. If funded, program timeline needs to be updated and adapted as a result of the RFP award announcement being delay from original proposed timeline		15 Defined key deliverables and measurable outputs, ensuring they align with the anticipated outcomes specified in the RFP. Detailed the logistical and operational plan, including partnerships, staffing, service coordination, and risk mitigation strategies. Clearly outlined roles and responsibilities of key personnel, partners, and collaborators, with an emphasis on community-rooted leadership and cultural responsiveness. Identified risk mitigation strategies and contingency plans to ensure continuity in service delivery.	10
This organization is missing the college readiness component.		9 Missing risk mitigation component.	10
Very detailed and concise program design and implementation design that includes hard skills that the participants will learn.		7 Very detailed and clear.	9

E: Outreach & Community Engagement		F: Evaluation & Reporting	
Optional Rationale	Category Score	Optional Rationale	Category Score
Submitted a completed Attachment II – Budget and Fiscal Reporting Template	10	Described the outreach plan for engaging the community members	10
Provided a clear budget narrative		Explained how partnerships with community organizations, local businesses, and stakeholders will be utilized to expand reach and deepen impact.	
the budget reflects realistic, necessary, and allowable expenses under the funding guidelines.		Addressed accessibility considerations, such as multilingual outreach, disability accommodations. .	
Explained how your organization will leverage additional resources, in-kind contributions.		Demonstrated how outreach strategy will foster trust and long-term relationships within the community	
Proposed budget is adequate for the program to take place.	10	9 Detailed plan that includes CBO-based recruitment and enrollment support	10
			8

G: Letters of Recommendation

Optional Rationale	Category Score	Optional Rationale
Provided a plan for tracking, measuring, and reporting key performance metrics	5 Points	Submitted 2 strong letters of recommendation
Outlined the methodology for collecting and analyzing data,		
Explained how they will ensure transparency and accountability.		
Described how community feedback will be incorporated into program improvement		
	5 Points	
Satisfactory Response	5 Points	