A photograph of the San Francisco City Hall dome, a large, ornate, light-colored stone structure with a dark, ribbed dome and a golden spire. The building is set against a clear blue sky. A dark green rectangular box is overlaid on the left side of the image, containing white text.

Commission Workbook 5.21.2025

Commission Streamlining Task Force

Henry O'Connell

We've Identified 149 Bodies That Are In-Scope for the Task Force

- Commissions are in-scope if they are:
 - Established in law, *OR* at the formal direction of some policy body, *AND*
 - Within the jurisdiction of the City and County of San Francisco
- Recommend excluding subcommittees comprised of members of the parent body
- Believe 34 bodies are currently inactive. Confirming with departments

113

In-scope and active

- In-scope for the Task Force and actively meeting
- The Task Force may wish to spend most of its time evaluating these bodies

34

In-scope but inactive

- In-scope for the Task Force but not actively meeting
- These may be strong candidates for elimination or consolidation

2

Already sunset

- These bodies have already sunset, but remain in code
- No action needed on the part of the Task Force. The City Attorney will remove these from code

*Identified an additional 32 bodies which are out-of-scope for the Task Force

25 Commissions Fulfill a State or Federal Legal Requirement

- Still researching a handful of bodies
- May be expressly required, or may serve some legally required function which could be carried out by another body



Future Decision: Combining or Eliminating Commissions

- If the Task Force wishes to combine a legally required commission with another body, the City Attorney must review the specifics and determine whether the proposed combination is legally permissible

Commission Name

- | | |
|---|--|
| • Abatement Appeals Board | • In-Home Supportive Services Public Authority |
| • Access Appeals Commission | • Juvenile Justice Coordinating Council |
| • Asian Art Commission | • Law Library Board of Trustees |
| • Assessment Appeals Board | • Local Homeless Coordinating Board |
| • Behavioral Health Commission | • Port Commission |
| • Board of Appeals | • Real Estate Fraud Prosecution Trust Fund Committee |
| • Child Care Planning and Advisory Council | • Relocation Appeals Board |
| • Children and Families First Commission | • Retiree Health Care Trust Fund Board |
| • Commission on Aging Advisory Council | • Retirement Board |
| • Community Corrections Partnership | • Treasure Island Development Authority Board of Directors |
| • Enhanced Infrastructure Financing District Public Financing Authority No. 1 | • War Memorial Board of Trustees |
| • Fine Arts Museums Board of Trustees | • Workforce Investment Board |
| • Industrial Development Authority Board | |
-

Most Commissions Do Not Have Sunset Dates

- Just 14 out of 113 in-scope and active commissions have sunset dates (12%)
 - These are mostly coded as advisory bodies
 - Dates range from June 2026 – January 2035
 - Several triggered by some action/event rather than a fixed date
- Board Rules of Order 2.21

Regular Meetings of Subordinate Bodies.

Whenever the Board creates or reauthorizes, by ordinance or resolution, a board, committee, task force, or other multi-member body, the Board shall include language requiring ...
a sunset clause not to exceed three years...



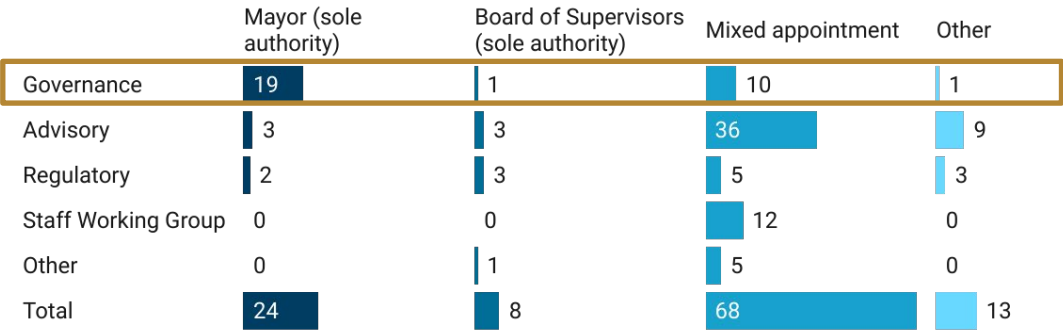
Future Decision: Sunset Dates

- Does the Task Force want to establish sunset dates for some or all existing commissions?
- Does the Task Force want to require sunset dates for all new commissions going forward (e.g., by codifying in Charter/code that all new commissions must sunset after three years)?

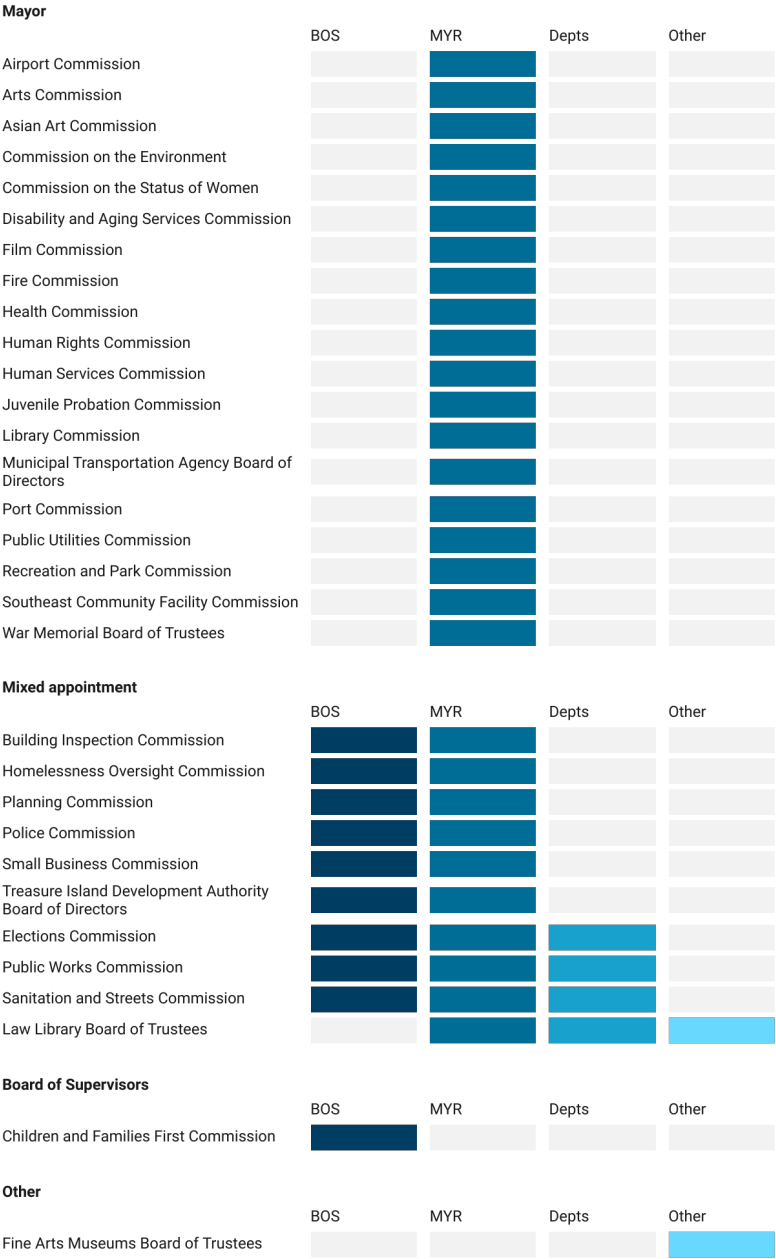
Appointing Authority is Diffuse

- Most commissions have mixed appointments by multiple appointing authorities (68 of 113)
 - Some are solely appointed by the Mayor (24).
- Governance bodies (shown right) are mostly appointed by the Mayor (19 of 31) or by mixed appointing authorities (10)

Most Commissions Have Mixed Appointments



Appointments to Governance Commissions



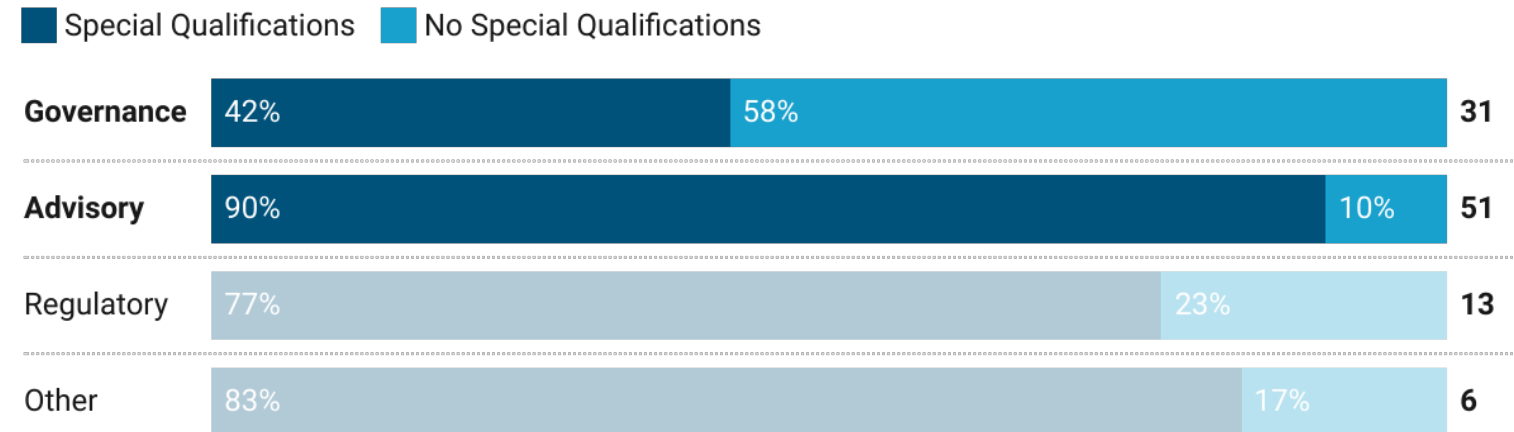
Future Decision: Appointments

- Who should have appointing authority for various types of bodies?

Most Commissions Have Seats With Special Qualifications

- 74 out of 113 in-scope and active commissions have at least one seat with special qualifications (65%)
- Next step: analysis of how special qualifications impact ability to fill vacant seats

Advisory Bodies Are Especially Likely to Have Special Qualifications, While Governance Bodies Are Least Likely



Future Decision: Seat Qualifications

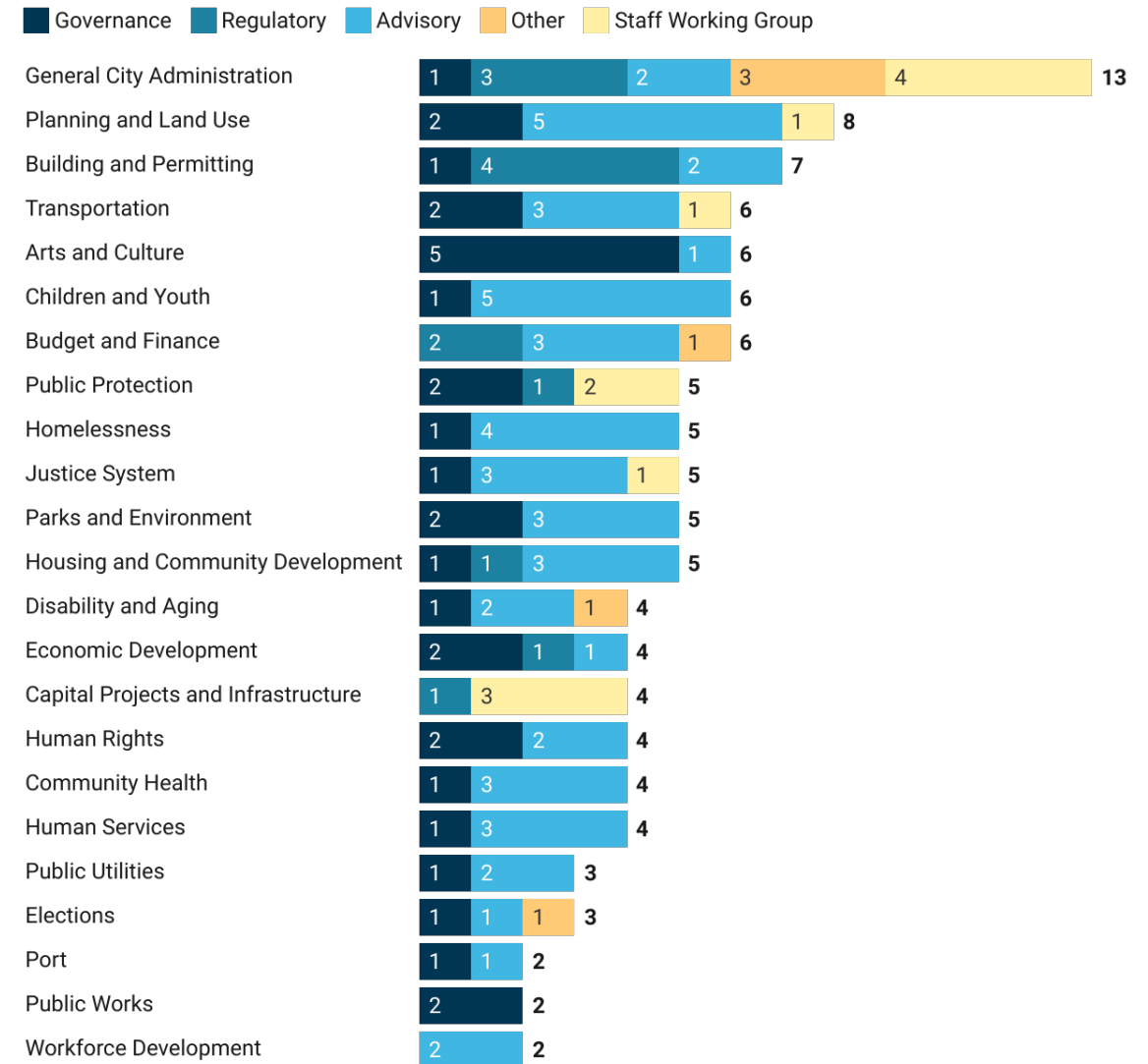
- When should seats have special qualifications?
- Board-level vs. seat-level qualifications?

Commissions Span Many Policy Areas

- Governance and Advisory Bodies span across most policy areas
 - Both span across 20 different policy areas without a clear majority clustered into any one
- Most Regulatory bodies (69%) fall into three categories
 - General City Administration
 - Building and Permitting
 - Budget and Finance

Commissions by Policy Area

Count of in-scope and active commissions by policy area



Created with Datawrapper

Update on Data Collection for Commission Workbook

Category	Field	3/19	5/21	Notes
City Affiliation	Policy Area	In progress	Done	
Powers	Policymaking	In progress	Recommend for removal	Difficult to code, subject to interpretation
Powers	Quasi-judicial	In progress	Recommend for removal	Difficult to code, subject to interpretation
Membership and appointments	Special Qualifications (Y/N)	In progress	Done	

Category	Field	3/19	5/21	Notes
Overview	Active?	Critical	Done	
Overview	Sunset date	High priority	Done	
Authorization	State or federal requirement?	Critical	Done	
Powers	Budget authority	High priority	Done	
Powers	Contract authority	High priority	Recommend for removal	Can explain contracting authority conceptually instead of via workbook
Members and appointments	Vacancies	Med priority	In progress	
Members and appointments	Expired terms	Med priority	In progress	
Meetings	Required meetings per year	Med priority	In progress	Updating to actual meetings in last calendar year
Meetings	Last meeting date	Low priority	Recommend for removal	Difficult to collect and low priority



Next steps

- Validate existing data with departments and collect additional fields
 - Meetings
 - Vacancies
 - Expired terms
- Will continue to brief the Task Force and post updated worksheets online at the Commission Streamlining Task Force webpage
- Identify long-run owner/process for keeping commission information up-to-date and publicly accessible

Questions?

Appendix



In-Scope Commissions

For purposes of this Section 4.100.1, an “appointive board” or “commission” includes any body that meets the definition of a “legislative body,” under California Government Code § 54952, whether denominated a “board,” “commission,” “council,” “committee,” “task force,” “advisory body,” or otherwise.

- These include any commission created by charter, ordinance, resolution, or formal action of a legislative body (California Government Code § 54952)
- Working closely with City Attorney (CAT) to determine scope
- When filtering out inactive commissions, our list is nearly identical to CAT’s November 2024 list, with only minor differences:
 - CAT included the Board of Supervisors
 - We include the Commission Streamlining Task Force, Law Library Board of Trustees, and Joint Zoo Committee

Governance Commissions (31 Active and In-Scope)

Governance

Airport Commission	Juvenile Probation Commission
Arts Commission	Law Library Board of Trustees
Asian Art Commission	Library Commission
Building Inspection Commission	Municipal Transportation Agency Board of Directors
Children and Families First Commission	Planning Commission
Commission on the Environment	Police Commission
Commission on the Status of Women	Port Commission
Disability and Aging Services Commission	Public Utilities Commission
Elections Commission	Public Works Commission
Film Commission	Recreation and Park Commission
Fine Arts Museums Board of Trustees	Sanitation and Streets Commission
Fire Commission	Small Business Commission
Health Commission	Southeast Community Facility Commission
Homelessness Oversight Commission	Treasure Island Development Authority Board of Directors
Human Rights Commission	War Memorial Board of Trustees
Human Services Commission	

Advisory Commissions (51 Active and In-Scope)

Advisory

Ballot Simplification Committee	Family Violence Council	Reentry Council
Bayview Hunters Point Citizens Advisory Committee	Food Security Task Force	Service Provider Working Group
Behavioral Health Commission	Free City College Oversight Committee	Shelter Grievance Advisory Committee
Bicycle Advisory Committee	Historic Preservation Commission	Shelter Monitoring Committee
Cannabis Oversight Committee	Immigrant Rights Commission	SOMA Community Stabilization Fund Community Advisory Committee
Child Care Planning and Advisory Council	Inclusionary Housing Technical Advisory Committee	South of Market Community Planning Advisory Committee
Children, Youth and Their Families Oversight and Advisory Committee	Joint Zoo Committee	Street Artists and Craftsmen Examiners Advisory Committee
Citizens Committee on Community Development	Juvenile Justice Coordinating Council	Structural Advisory Committee
Citizens' General Obligation Bond Oversight Committee	LGBTQI+ Advisory Committee	Sugary Drinks Distributor Tax Advisory Committee
City Hall Preservation Advisory Committee	Local Homeless Coordinating Board	Sweatfree Procurement Advisory Group
Code Advisory Committee	Market and Octavia Community Advisory Committee	Treasure Island/Yerba Buena Island Citizens Advisory Board
Commission of Animal Control and Welfare	Mission Bay Transportation Improvement Fund Advisory Committee	Treasury Oversight Committee
Commission on Aging Advisory Council	Municipal Transportation Agency Citizens' Advisory Council	Urban Forestry Council
Committee on City Workforce Alignment	Our City, Our Home Oversight Committee	Veterans' Affairs Commission
Community Corrections Partnership	Park, Recreation, And Open Space Advisory Committee	Waterfront Design Advisory Committee
Dignity Fund Oversight and Advisory Committee	Public Utilities Citizen's Advisory Committee	Workforce Investment Board
Early Childhood Community Oversight and Advisory Committee	Public Utilities Rate Fairness Board	Youth Commission

Regulatory Commissions (13 Active and In-Scope)

Regulatory

Abatement Appeals Board

Access Appeals Commission

Assessment Appeals Board

Board of Appeals

Board of Examiners

Civil Service Commission

Enhanced Infrastructure Financing District Public Financing Authority No. 1

Entertainment Commission

Ethics Commission

Refuse Rate Board

Residential Rent Stabilization and Arbitration Board

Sheriff's Department Oversight Board

Sunshine Ordinance Task Force

Staff Working Groups (12 Active and In-Scope)

Staff Working Groups

Capital Planning Committee

Committee for Utility Liaison on Construction and Other Projects

Committee on Information Technology (COIT)

Disaster Council

Interagency Planning and Implementation Committee

Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT)

Justice Tracking Information System (JUSTIS) Committee Governance Council

Municipal Green Building Task Force

Real Estate Fraud Prosecution Trust Fund Committee

Sentencing Commission

State Legislation Committee

Workers' Compensation Council

Other Commissions (6 Active and In-Scope)

Other Commissions

Commission Streamlining Task Force

Elections Task Force

Health Service Board

In-Home Supportive Services Public Authority

Retiree Health Care Trust Fund Board

Retirement Board
