

# **Draft Charter Amendment and Ordinance**

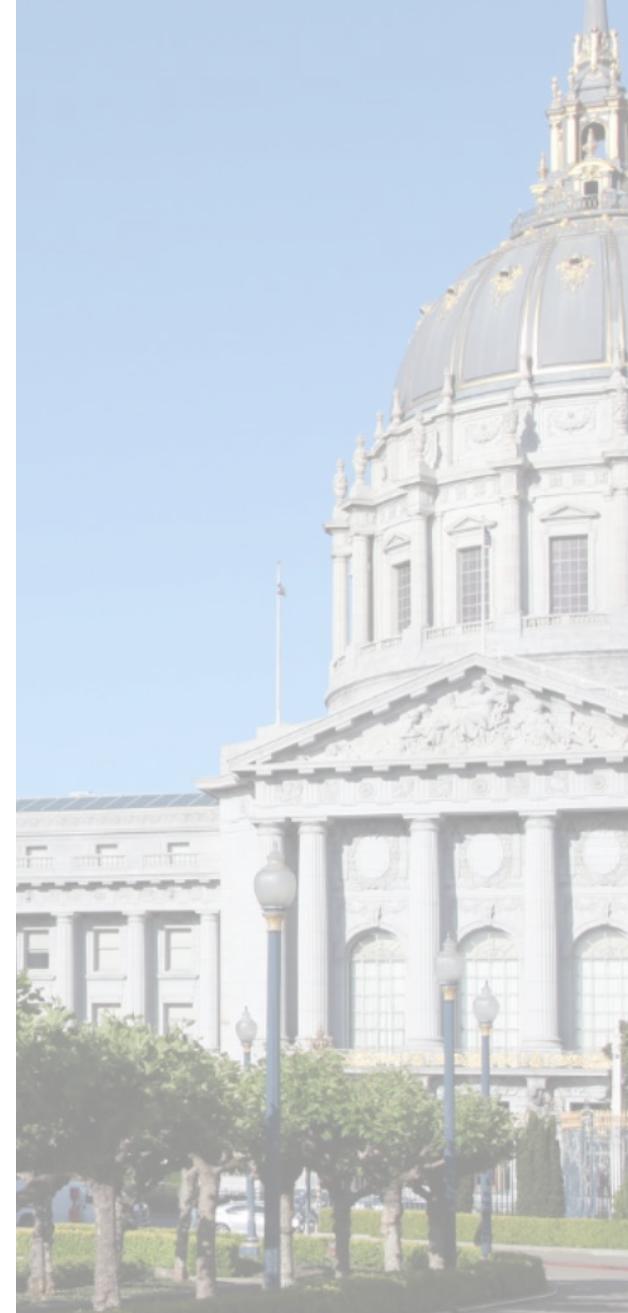


**Commission Streamlining Task Force**

January 28, 2026

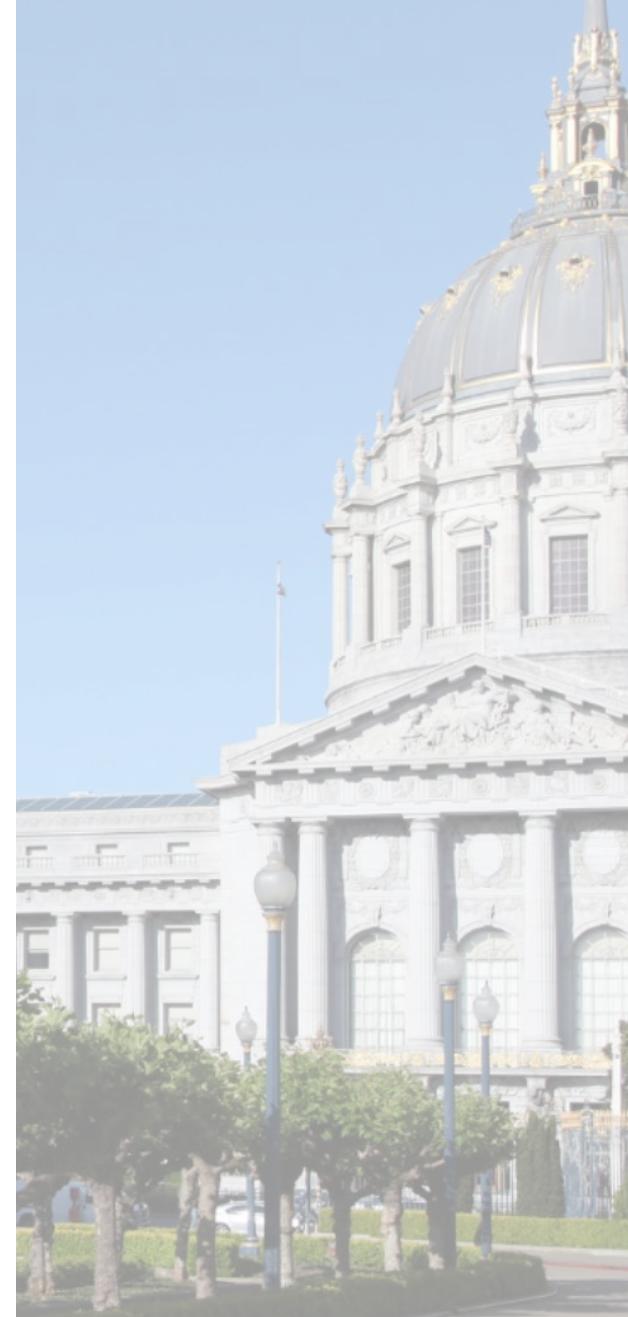
## General Approach to Legislative Items

- To implement the Task Force's decisions, the City Attorney must prepare a Charter amendment and one or more ordinances.
- We have prepared two documents: a draft Charter amendment and a draft ordinance.
- Both documents are first drafts, and the City Attorney's legislative review unit is currently reviewing.
- Based on feedback from the legislative review unit and the Task Force, we will provide updated drafts for future meetings.



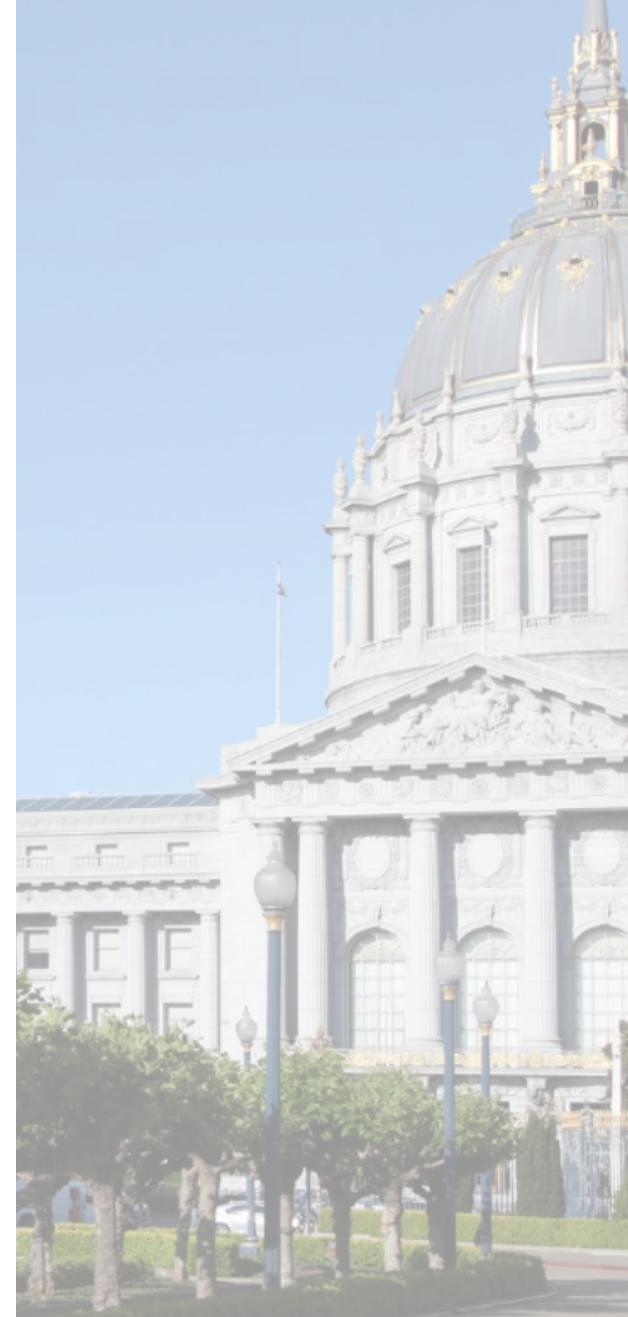
# General Approach to Legislative Items

- New definitions added to the Charter and the Administrative Code for clarity:
  - “Commission”
  - “Advisory Body”
- Charter amendment and ordinance implement the Task Force’s templates in Charter Article IV and in Administrative Code Sections 5.1-1 through 5.1-8.



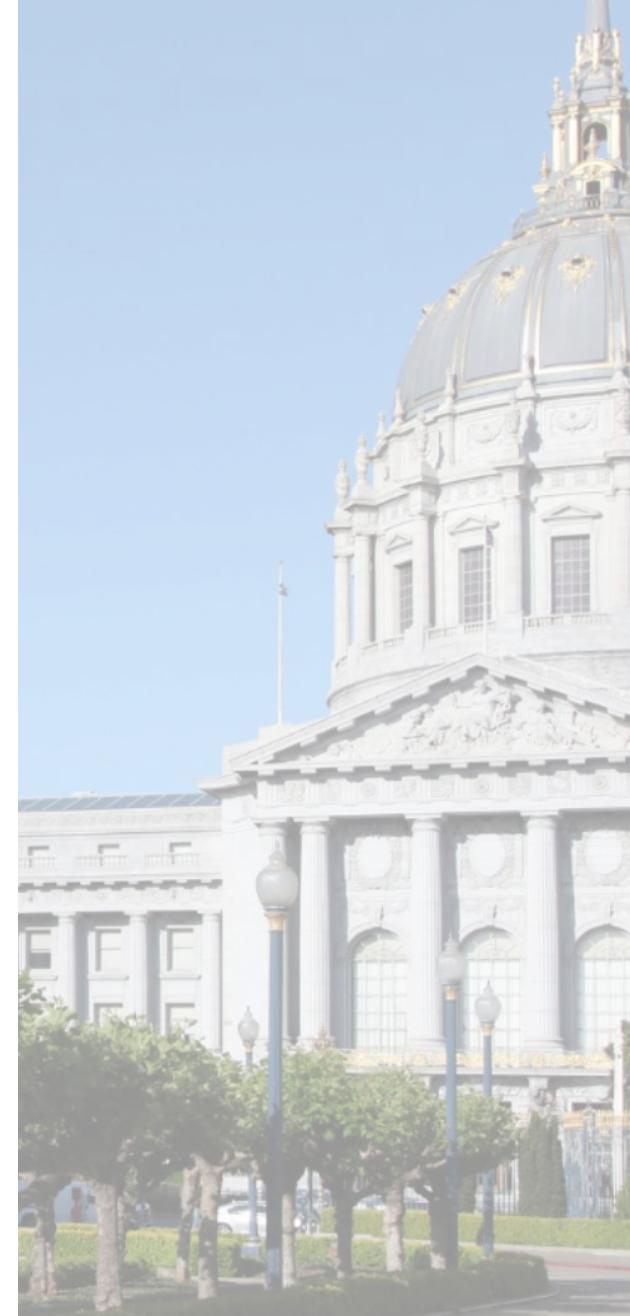
# General Approach to Legislative Items

- Charter and Administrative Code template provisions:
  - Term lengths (Charter §§ 4.101.6 & 4.101.7; Admin. Code §§ 5.1-2 & 5.1-4)
  - Term limits (same sections)
  - Powers and duties of Commissions (Charter § 4.102; Admin. Code § 5.1-3)
  - Holdover Service (Charter § 4.101.5; Admin. Code § 5.1-5)
  - Filling Vacancies (Charter § 4.101(e); Admin. Code § 5.1-4(f))



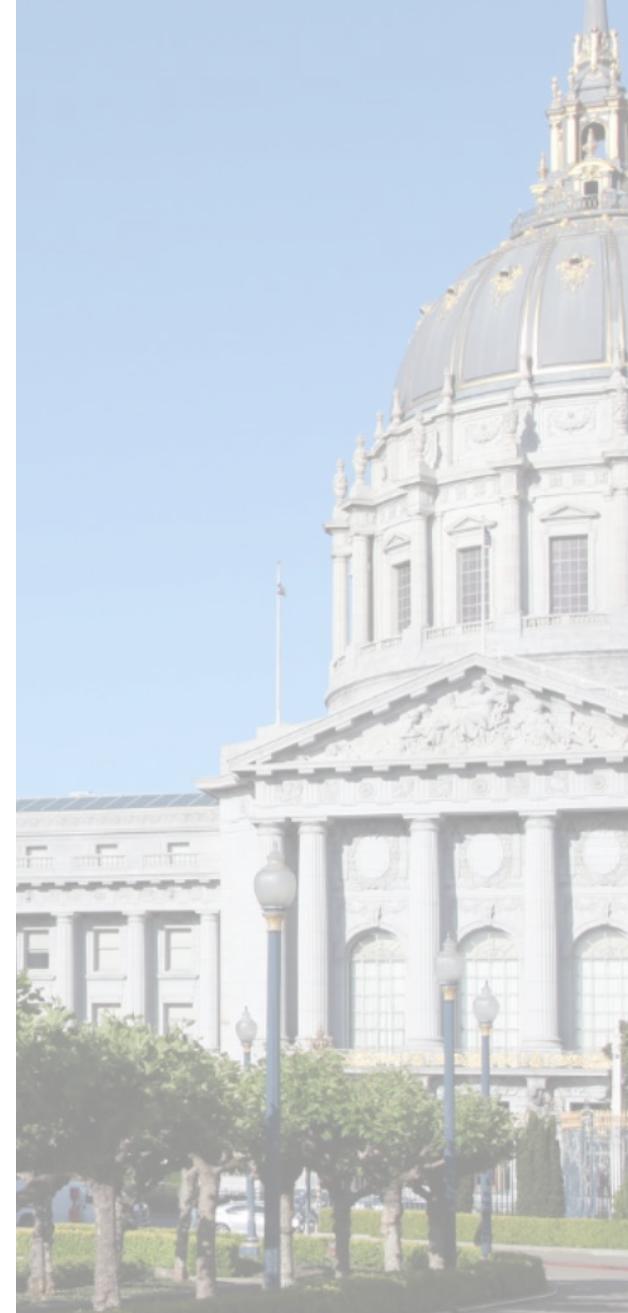
# General Approach to Legislative Items

- Charter and Administrative Code template provisions:
  - Appointment of Members (Charter § 3.100(18))
  - Vacancy Appointments (Charter § 4.101(e))
  - Removal of Members (Charter §§ 4.101(f), 15.105; Admin. Code § 5.1-2(g))
  - Compensation (Charter § 4.101(g); Admin. Code § 5.1-6)
  - Appointment and Removal of Department Heads (Charter § 3.100(19))
  - Prohibition on Seeking Elective Office (Charter § 4.101.1)



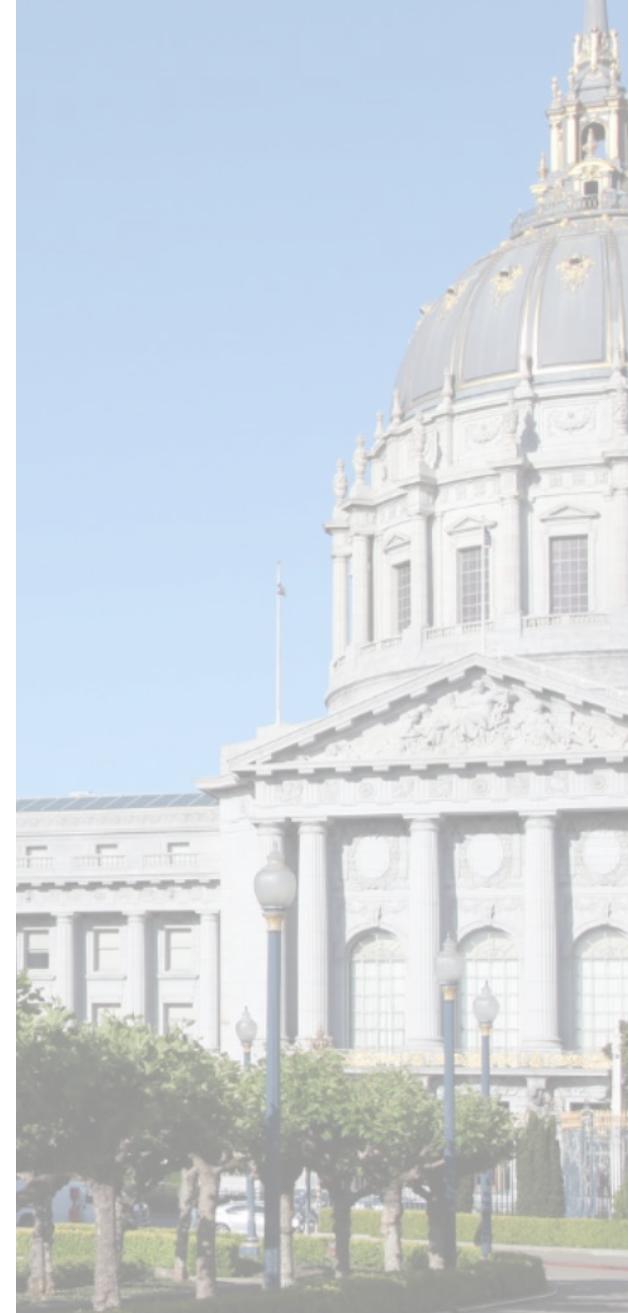
## General Approach to Legislative Items

- Where the Task Force voted to depart from the templates, the Charter amendment and ordinance establish specific rules for specific bodies.
- Removed internal process rules (for example, election of chairs, adoption of bylaws) and obvious legal obligations (for example, all meetings must be open)



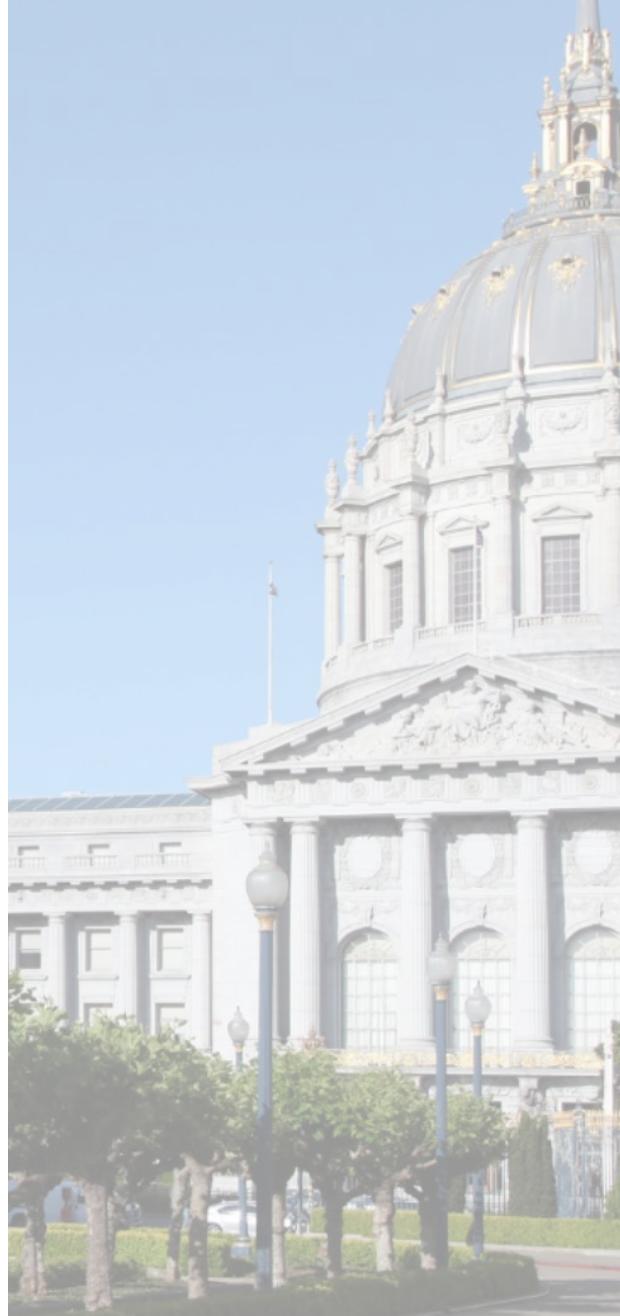
## General Approach to Legislative Items

- Throughout the Charter amendment and ordinance, we have included administrative cleanup:
  - Replacing references to commissions, boards, and other bodies with new defined terms.
  - Modifying cross-references for bodies that the Task Force is proposing to eliminate.
  - Removing outdated/obsolete language.
  - Removing duplicative language.



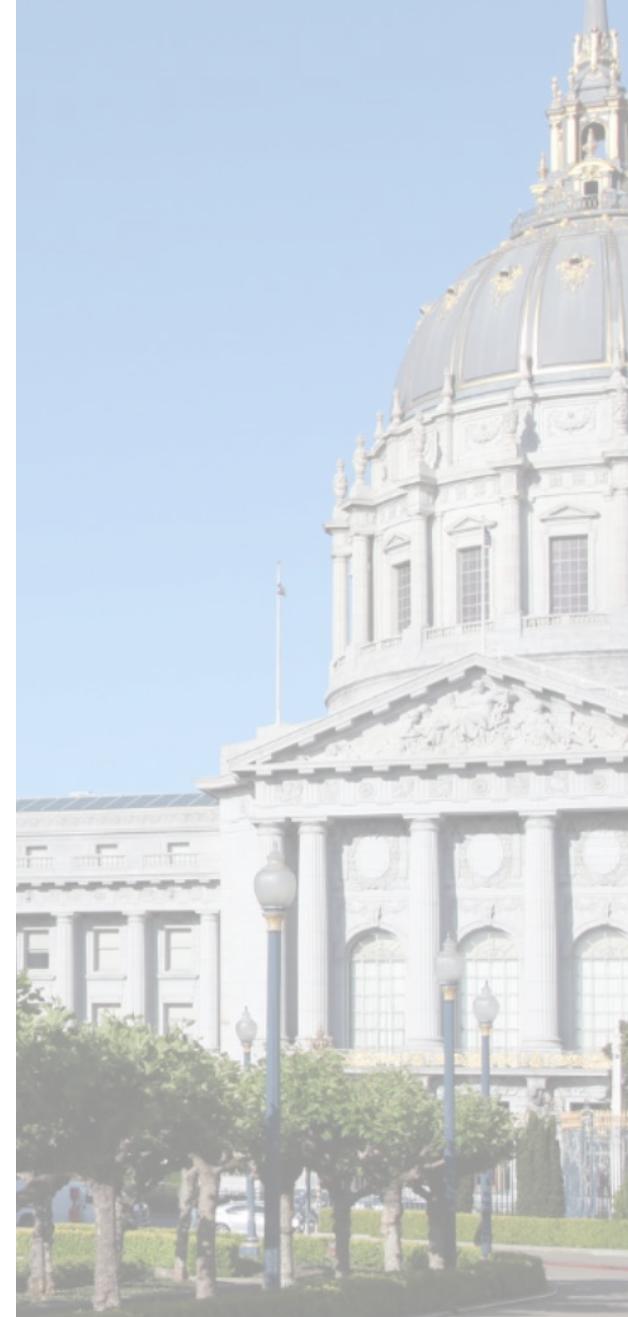
# Draft Charter Amendment

- Removing bodies from the Charter to the Code:
  - Where the Task Force voted to eliminate a body, the Charter amendment deletes it.
  - Where the Task Force voted to modify a body and move it to the Code, the Charter amendment makes amendments and includes a direction to move the body to the Code.
  - Where the Task Force voted to move a decision-making commission to the Code, the Charter amendment includes a restrictions that City cannot by ordinance modify those commissions' appointment structure.



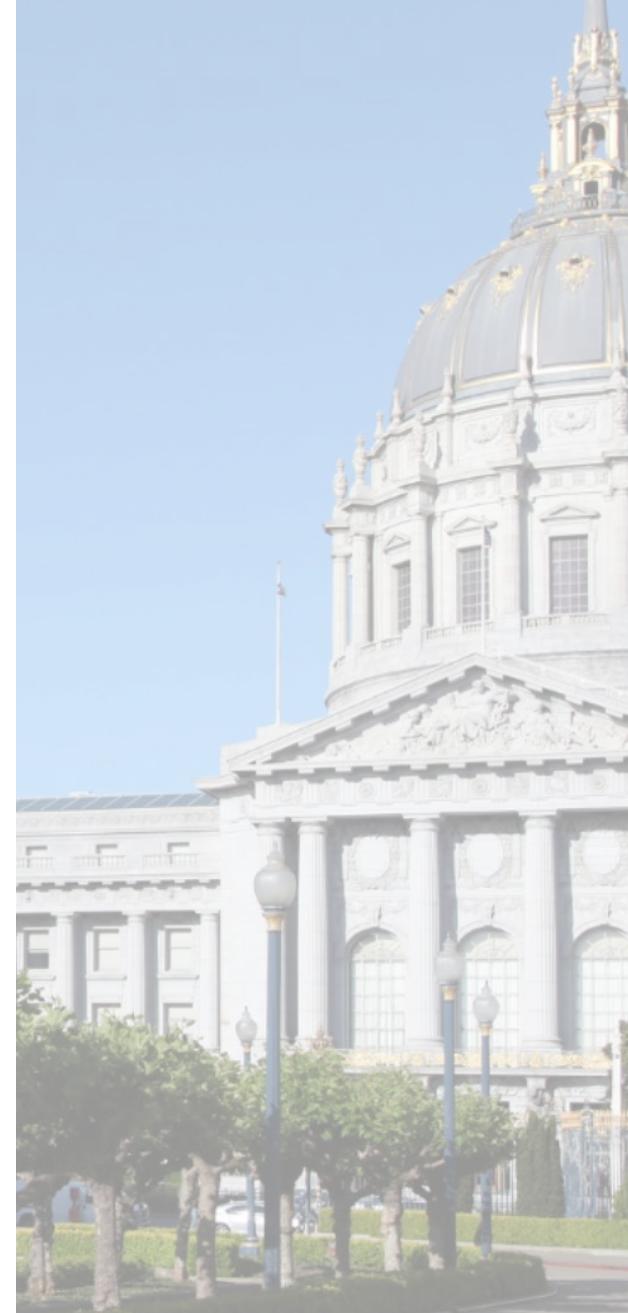
## Draft Charter Amendment

- The Task Force's report does not propose removing any departments from the Charter. The Charter amendment retains all Charter departments even if the governance body is to be removed from the Charter (for example, DBI, HRC, and Department of the Environment).
- Charter Section 14.101.1: Changes to voter-approved ordinances.
- Some changes cannot be implemented until the Charter amendment passes. For example, PROSAC sunset date, or removal of Dignity Fund SPWG.



# Draft Ordinance

- The ordinance moves most commissions and advisory bodies in the code into Chapter 5 of the Administrative Code.
- The ordinance is structured in three parts:
  - Pages 5-149 modify Chapter 5.
  - Pages 149-260 modify other chapters of the Administrative Code, and move many bodies into Chapter 5.
  - Pages 260-309 modify or delete existing bodies within other parts of the code, and move additional bodies into Chapter 5.



## Draft Ordinance

- Deletes existing bodies that the Task Force has voted to eliminate.
- Modifies cross-references to eliminated bodies, and directs the City Attorney to correct additional cross-references.
- Removes TI/YBI Citizen Advisory Board on page 309; that body was established by resolution.



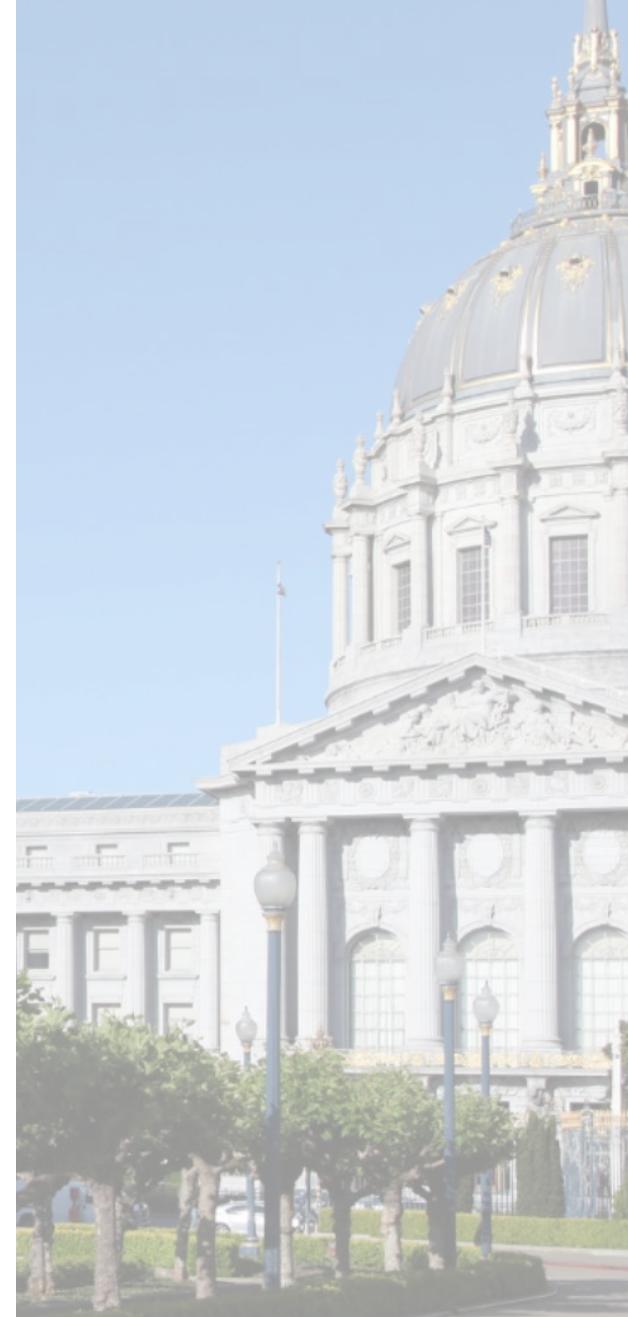
## Specific Issues – Charter Amendment

- HSA (Charter § 4.111)
- ISCOTT (Charter § 8A.102(b)(7))
- MTA Board of Directors (Charter § 8A.102(c))
- MTA CAC (Charter § 8A.111)
- Airport Commission Recall (Charter § 14.103)
- Term Staggering



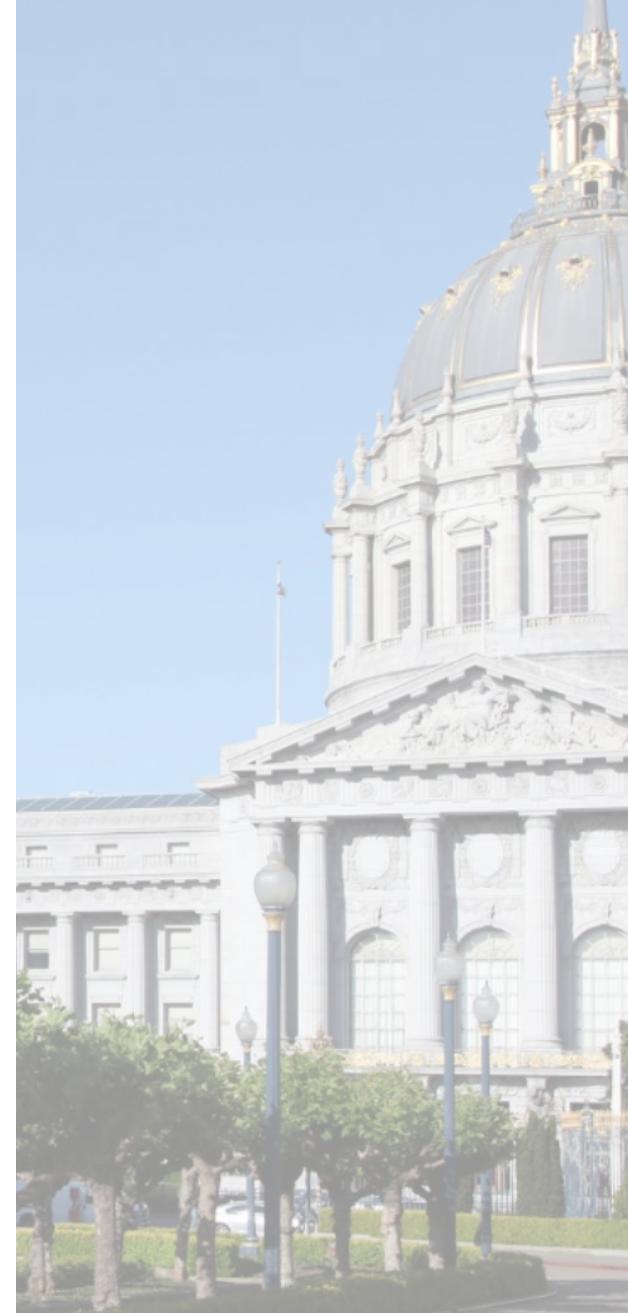
## Specific Issues – Ordinance

- Advisory bodies establishing other bodies: Reentry Council (Admin. Code § 5.4-3(d)), PUC CAC Admin. Code § 5.15-2). HRC (Admin. Code § 12A.4), First Five Commission (Admin. Code § 86.2), Disaster Council (Admin. Code § 7-3).
- Annual Reports: Removed generally but retained for PROSAC, Behavioral Health Commission, and Immigrant Rights Council.
- Bayview CAC (Admin. Code § 5.8-2): name changed to Council.



## Specific Issues – Ordinance

- Child Care Planning and Advisory Council (Admin. Code § 5.20-1): needs to be updated to comply with state law.
- Mission Bay TIF (Admin. Code § 5.23-1): name changed to Council.
- SOMA Stabilization (Admin. Code § 5.27-3): confirm term limits.
- Dignity Fund Oversight and Advisory (Admin. Code § 5.34-2): Remove outdated sentence.



## Specific Issues – Ordinance

- Workers Compensation Council (Admin. Code § 2A.31): replaced references and will update again per Department input.
- Behavioral Health Commission (Admin. Code § 15.14): retained authority to review and make recommendations on department head and participate in the selection process, as required by State law.
- Rent Board (Admin. Code § 37.4(f)): removed outdated language; need to add Charter reference.
- Southeast Community Facility (Admin. Code § 54.3): removed “greenhouse” and name change.



## Specific Issues – Ordinance

- Animal Advisory (Admin. Code § 41.2): removed references to “control and welfare.”
- EIFD Public Authority (Admin. Code § 5.48-4): will remove reference to written statement of qualifications.
- Ballot Simplification Committee (MEC § 610): added cleanup regarding City Attorney edits to digests.
- IPIC (Admin. Code § 10E.2 & 10E.3): replaced references.
- Urban Forestry Council (PWC § 801): replaced references.
- Waterfront Design Review Committee (Planning Code § 240): replaced references.
- Section-By-Section Document.

