A photograph of the San Francisco City Hall dome, a large, ornate, light-colored stone structure with a prominent central dome and a spire. The building is set against a clear blue sky. A dark teal rectangular box is overlaid on the left side of the image, containing white text.

# **General Administration & Finance Bodies**

**Commission Streamlining Task Force**

November 5, 2025

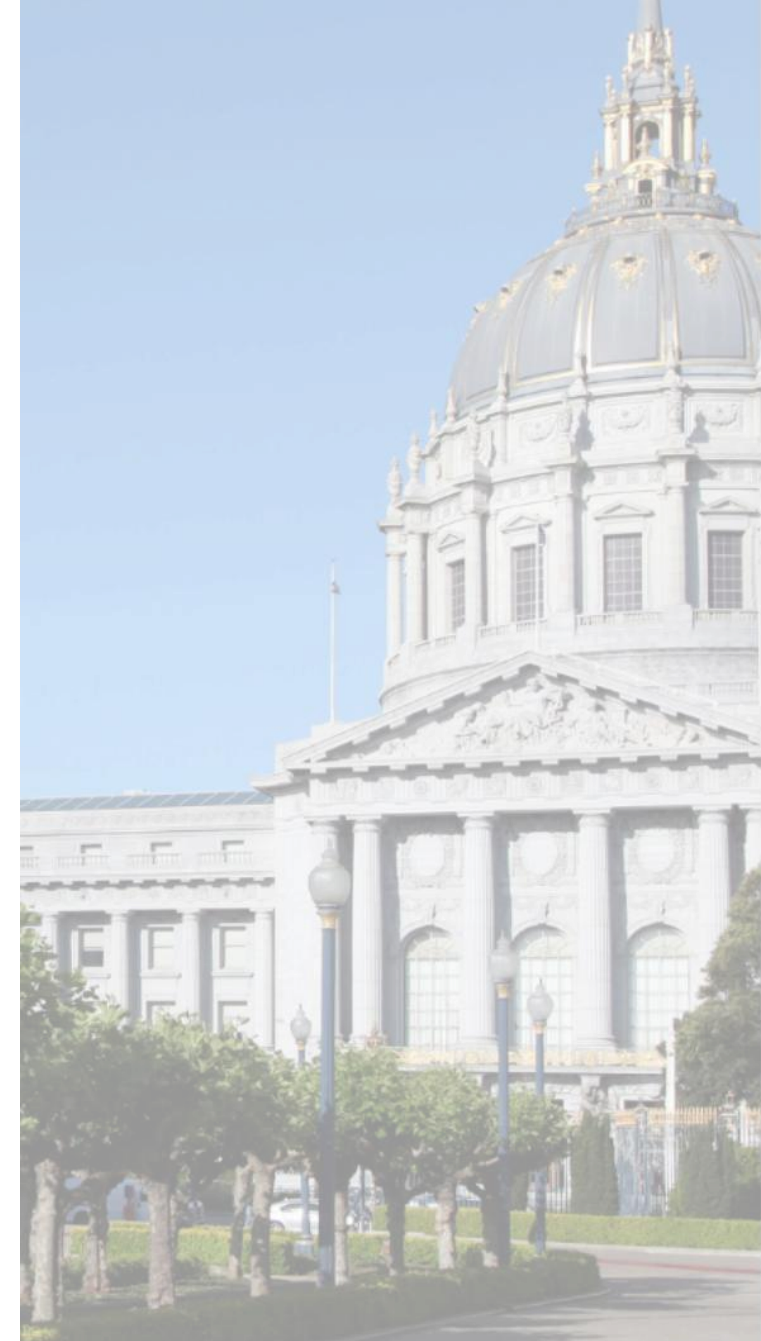


## Process and Next Steps

- **September 3<sup>rd</sup> - Today:** discuss bodies by policy area. The Task Force may vote to eliminate public bodies
  - Today's meeting will be organized thematically
  - The Task Force may amend its decisions at any time before the final legislation is approved
- **By February 1:** approve final report
- **February 4:** review draft legislation
- **February 18:** approve legislation
- **By March 1:** legislation introduced to the Board of Supervisors

# Staff Recommendations for General Administration and Finance Bodies

- **23 General Admin and Finance policy bodies** identified
- Staff evaluated each of these against the Task Force's evaluation criteria, contacted City departments to gather more information, and considered any public input received
- After further investigation, **staff recommend the Task Force keep up to 18 and combine or eliminate up to 7**



# How Did We Evaluate Whether to Keep or Eliminate Each Body?

Category		Evaluation Criteria	Outcome if Yes
1	Required by state or federal law	1A. Does state or federal law explicitly require the existence of this specific body?	Keep
		1B. Does this body fulfil some function required by state or federal law?	Go to 1c
		1C. Could either another body or City staff fulfil this legal requirement?	Consider combining or eliminating
2	Inactivity	2A. Is this body inactive (did not meet in last year)?	Consider eliminating
		2B. Is there a clear rationale to maintain the body despite its inactivity?	Consider combining or modifying
3	Borderline Inactivity	3A. Is this body borderline inactive (met < 4 times in the past year or > 25% of seats are vacant)?	Consider eliminating or consolidating
		3B. Could these issues be addressed by applying templates?	Consider modifying
4	Overlap with other bodies	4A. Do other bodies cover a similar topic or policy area?	Go to 4b and 4c
		4B. Could this body reasonably be combined with others in its policy area?	Consider combining or eliminating
		4C. Could this body reasonably take on the work of others in its policy area?	Keep and consider expanding scope
5	Breadth of Focus	5A. Is this body narrowly focused on a single funding source, neighborhood, age/ demographic group, or narrow topic?	Go to 5a
		5B. Could those interests be adequately represented by some other body or City department?	Consider combining or eliminating
If the answer is “no” to all criteria, consider keeping the body.			



# What Else Did We Consider?

1. Does this body serve a purpose that is **essential to the effective operation** of City and County government?
2. Does this body **bring in outside expertise** that would otherwise be missing from the City's work on the body's target topic area?
3. Are there **other active pathways for public input** regarding this policy area?
4. If the body fulfills a **function required by state or federal law**, could those functions reasonably be **carried out by City staff or another policy body**?
5. Does the body **struggle to meet quorum**? If so, why? Would issues be resolved by applying a template (e.g., reduce membership)?
6. Could the body **reasonably be combined** with others that cover a similar topic or policy area?
7. Could one or more **overlapping bodies** reasonably be **eliminated**?
8. If this body was **eliminated**, could these interests be adequately represented by City staff or other public bodies with a broader scope and mandate?

# Recommended Actions for General Administration & Finance Bodies

Keep (16)		
Assessment Appeals Board		Enhanced Infrastructure Financing District Public Financing Authority No. 1
Ballot Simplification Committee		Ethics Commission
Capital Planning Committee		Health Service Board
Civil Service Commission		Refuse Rate Board
Commission Streamlining Task Force		Retiree Health Care Trust Fund Board
Committee on Information Technology (COIT)		Retirement Board
Elections Commission		State Legislation Committee
Elections Task Force (aka Redistricting Task Force)		Sunshine Ordinance Task Force
Other (4)		Eliminate (3)
Keep or Combine	Citizens' General Obligation Bond Oversight Committee	
Combine or Eliminate	SFMTA Bond Oversight Committee	
Eliminate or Keep	Special Strike Committee	
Remove from Charter	Law Library Board of Trustees	



# Today's Process

- **Agenda Item 5: General City Administration**
- **Agenda Item 6: Public Integrity**
- **Agenda Item 7: City Employment and Benefits**
- **Agenda Item 8: Elections**
- **Agenda Item 9: Capital Projects and Infrastructure**
- **For each agenda item, we will...**
  - Briefly introduce bodies and recommendations
  - Optional: Task Force member opening statements
  - Public Comment
  - Task Force member discussion and (optional) voting

# **Agenda Item 5:**

## **General City Administration**

- a) State Legislation Committee**
- b) Committee on Information Technology (COIT)**
- c) Assessment Appeals Board (AAB)**
- d) Law Library Board of Trustees**
- e) City Hall Preservation Advisory Committee**
- f) Commission on Animal Control and Welfare**
- g) Refuse Rate Board**
- h) Sweatfree Procurement Advisory Group (SPAG)**
- i) Commission Streamlining Task Force**



# General City Administration

	State Legislation Committee	Committee on Information Technology
<b>Department</b>	Mayor	City Administrator's Office
<b>Purpose</b>	Evaluates how proposed state laws may impact San Francisco's residents, operations, and policy priorities, and recommends whether the City should support or oppose specific bills	Develops and approves citywide plans, annual surveillance reports, and technology budgets and projects for all city departments
<b>Current Type</b>	Staff Working Group (in Code)	Staff Working Group (in Code)
<b>Criteria Outcome</b>	Keep	Keep
<b>Template Alignment</b>	<ol style="list-style-type: none"> <li>1) Retain 7 seats</li> <li>2) Keep broad appointment structure</li> </ol>	No recommendations issued – Task Force to discuss alignment to governance or advisory template
<b>Exceptions</b>	<ol style="list-style-type: none"> <li>3) Do not add term lengths or limits</li> <li>4) Do not apply a sunset date</li> </ol>	None
<b>Other</b>	<ol style="list-style-type: none"> <li>5) General language clean-up and modernization</li> </ol>	None

# Committee on Information Technology

Template component	Current State	Advisory Committee Template	Governance Commission Template	Currently Aligned?
Number of Members	18	15 maximum	5-7	<b>No</b>
Appointing authority	MYR, BOS, CAO, BOS Clerk, CON, HRC, CIO, CISO	N/A	Mayor	Yes – Advisory
Appointment confirmations	None	None	None <sup>1</sup>	Yes – Both
Member removal	No explicit provisions	At will	At will	<b>No</b>
Term length	2 years (only applicable to 8 seats)	3 years maximum	4 years	Yes – Advisory (partially aligned)
Term limits	None	Case-by-case <sup>2</sup>	3 terms	<b>No</b>
Qualifications	Seat-specific; mandatory	None required <sup>3</sup>	None required <sup>3</sup>	Yes – Both
Establishing authority	Administrative Code	Administrative Code	TBD	Yes – Advisory
Sunset date	None	3 years	None	Yes – Governance
Hiring and firing authority	None	N/A	Consultative responsibilities only	Yes – Advisory
Contract approval authority	Advisory	N/A	Retain status quo	Yes – Governance
Budget approval authority	Yes	N/A	Yes	Yes – Governance
Employee discipline authority	No role	N/A	No role	Yes – Both

1. For Governance Commissions, appointments are effective immediately unless rejected by 2/3 of the Board of Supervisors within 30 days (per Charter § 3.100.18)

2. For Advisory Committees, term limits are handled on a case-by-case basis if the body re-authorized. Suggested maximum service per member is 12 years total (4 terms).

3. Neither Advisory Committees nor Governance Commissions are required to have specific qualifications. However, if there are no explicit requirements, the appointing authority must submit some information on why a candidate is qualified.

# General City Administration

	Assessment Appeals Board	Law Library Board of Trustees
<b>Department</b>	Board of Supervisors	Law Library
<b>Purpose</b>	Hears and adjudicates taxpayers' appeals of the Assessor's Office property assessments	Mandated by state law to oversee the policy, actions, and affairs of the San Francisco Law Library
<b>Current Type</b>	Regulatory (in Code)	Governance (in Charter)
<b>Criteria Outcome</b>	Keep (fulfills state-required functions)	Keep (legally required)
<b>Template Alignment</b>	None	None
<b>Exceptions</b>	1) Keep 24 members 2) Keep 3-year term 3) Do not add term limits	None
<b>Other</b>	4) Keep in Admin. Code	1) Remove from Charter

# General City Administration

	City Hall Preservation Advisory Committee	Commission on Animal Control and Welfare
<b>Department</b>	City Administrator's Office	City Administrator's Office
<b>Purpose</b>	Advises the Mayor, Board of Supervisors, Planning Commission, and others on maintenance, repair, and preservation of City Hall	Holds hearings and makes recommendations to City government on animal control and welfare-related issues.
<b>Current Type</b>	Advisory (in Code)	Advisory (in Code)
<b>Criteria Outcome</b>	Eliminate	Eliminate
<b>Template Alignment</b>	If kept: <ol style="list-style-type: none"> <li>1) Remove BOS confirmation process</li> <li>2) Reduce term length from 4 to 3 years</li> <li>3) Add 4-term limit</li> <li>4) Add 3-year sunset</li> </ol>	If kept: <ol style="list-style-type: none"> <li>1) Members serve at-will</li> <li>2) Keep 2-year terms</li> <li>3) Add 6-term limit</li> <li>4) Move to Admin. Code from Health Code</li> <li>5) Add 3-year sunset</li> </ol>
<b>Exceptions</b>	None	None
<b>Other</b>	<ol style="list-style-type: none"> <li>5) Remove monthly meeting requirement</li> </ol>	<ol style="list-style-type: none"> <li>6) Revise seat qualifications</li> <li>7) Remove quarterly reporting requirement</li> </ol>

# General City Administration

	Refuse Rate Board	Sweatfree Procurement Advisory Group
<b>Department</b>	Controller	City Administrator's Office
<b>Purpose</b>	Sets the fees residents and businesses pay for trash, recycling, and compost collection and disposal. Reviews the costs and operations of refuse collectors.	Evaluates the implementation, administration, and enforcement of the Sweatfree Contracting Ordinance.
<b>Current Type</b>	Regulatory (in Code; voter-approved)	Advisory (in Code)
<b>Criteria Outcome</b>	Keep	Eliminate
<b>Template Alignment</b>	1) Move to Admin. Code from Health Code	If kept: 1) Add 3-year term lengths 2) Add 4-term limit 3) Move to the Admin. Code from the Labor and Employment Code 4) Add a 3-year sunset date
<b>Exceptions</b>	2) Keep 3 members 3) Keep three-way split appointment structure	None
<b>Other</b>	4) Add term length corresponding to one rate-setting cycle 5) Add 3-term limit for public member	None



# General City Administration

	Commission Streamlining Task Force
Department	City Administrator's Office
Purpose	Makes recommendations to the Mayor and Board of Supervisors about ways to modify, eliminate, or combine the City's appointive boards and commissions for the more effective, efficient, and economical administration of City and County government
Current Type	Advisory (in Charter)
Criteria Outcome	Keep
Template Alignment	None
Exceptions	1) Do not add term lengths/limits 2) Keep in Charter
Other	None

# Agenda Item 6:

# Public Integrity

- a) Ethics Commission
- b) Sunshine Ordinance Task Force

# Elections

	Ethics Commission	Sunshine Ordinance Task Force (SOTF)
<b>Department</b>	Ethics	Board of Supervisors
<b>Purpose</b>	Responsible for the independent and impartial administration and enforcement of laws related to political campaigns, lobbying, conflicts of interest, governmental ethics, open meetings, and public records	Hears violations of the Sunshine Ordinance. Ensures that deliberations of commissions and agencies are conducted before the people and that City operations are open to the people's review
<b>Current Type</b>	Governance/Regulatory (in Charter)	Regulatory (in Code; voter-approved)
<b>Criteria Outcome</b>	Keep	Keep
<b>Template Alignment</b>	1) Change to at-will member removal; remove ability for members to be recalled	1) Add term limits 2) Add a 3-year sunset date
<b>Exceptions</b>	3) Keep broad appointment structure 4) Retain current term length and limit 5) Retain hiring/firing authority	None
<b>Other</b>	5) Keep in Charter 6) Retain authority to hold hearings re: official misconduct suspensions 7) Modify ability to place measures on the ballot	3) Remove specific seat qualifications

# Agenda Item 7: City Employment and Benefits

- a) Civil Service Commission
- b) Special Strike Committee
- c) Health Service Board
- d) Retirement Board
- e) Retiree Health Care Trust Fund Board

# City Employment and Benefits

	Civil Service Commission
Department	Civil Service Commission
Purpose	Maintains a fair merit system for City employees by creating rules, policies, and procedures related to the merit system, salary-setting, and contracting for personal services
Current Type	Regulatory (in Charter)
Criteria Outcome	Keep
Template Alignment	<ol style="list-style-type: none"> <li>1) Change to at-will member removal</li> <li>2) Add 2-term limit</li> <li>3) Remove seat-specific qualifications</li> </ol>
Exceptions	<ol style="list-style-type: none"> <li>4) Retain 6-year term length</li> </ol>
Other	<ol style="list-style-type: none"> <li>5) TBD: establishing authority (keep in Charter or move to Administrative Code?)</li> <li>6) Retain sole hiring/firing authority over CSC Executive Officer</li> <li>7) Remove authority to nominate candidates for DHR Director, keep BOS confirmation process, and retain power for a supermajority to veto firing.</li> <li>8) Clean-up (e.g. oath, meeting operations details)</li> </ol>



# City Employment and Benefits

	Special Strike Committee	Health Service Board
<b>Department</b>	Civil Service Commission	Health Service System
<b>Purpose</b>	Determines whether employees violated the Charter's strike prohibitions when municipal employees went on strike or planned to do so	Contracts for and administers health plans for Health Service System members and their dependents.
<b>Current Type</b>	Other (in Charter)	Other (in Charter)
<b>Criteria Outcome</b>	Eliminate or Keep (has been rendered unlawful by the CA Public Employment Relations Board and Court of Appeals)	Keep
<b>Template Alignment</b>	None	<ol style="list-style-type: none"> <li>1) Remove confirmation of CON appointee by HSB</li> <li>2) Add 4-year terms</li> <li>3) Add 3-term limit</li> </ol>
<b>Exceptions</b>	None	<ol style="list-style-type: none"> <li>4) Keep broad appointment structure</li> <li>5) Retain sole authority to hire/fire department head</li> </ol>
<b>Other</b>	None	<ol style="list-style-type: none"> <li>6) Keep in Charter</li> <li>7) Make seat qualifications desirable rather than mandatory</li> <li>8) Clarify how elected members may be removed if they engage in serious misconduct</li> </ol>

# City Employment and Benefits

	Retirement Board	Retiree Health Care Trust Fund Board
<b>Department</b>	Retirement	Retirement
<b>Purpose</b>	Oversees administration, pension fund investment, member benefits, and actuarial funding of the city employees' retirement plan	Oversees the city's contribution to the health care premiums of its retirees and their survivors
<b>Current Type</b>	Other (in Charter)	Other (in Charter)
<b>Criteria Outcome</b>	Keep	Keep
<b>Template Alignment</b>	1) Reduce term length from 5 to 4 years 2) Add 3-term limits	1) Reduce term length from 5 to 4 years 2) Add 3-term limits for elected members
<b>Exceptions</b>	3) Keep broad appointment structure 4) Retain authority to hire and fire Executive Director	3) Keep broad appointment structure 4) Retain current practice of no budget authority and no hire/fire authority
<b>Other</b>	5) Keep in Charter 6) Clarify how elected members may be removed if they engage in serious misconduct.	5) Keep in Charter 6) Clarify how elected members may be removed if they engage in serious misconduct

# Agenda Item 8: Elections

- a) Elections Commission
- b) Ballot Simplification Committee
- c) Elections (Redistricting) Task Force

# Elections

	Elections Commission
Department	Elections
Purpose	Supports election administration by approving policies, procedures, and personnel that will be used to conduct the election
Current Type	Governance (in Charter)
Criteria Outcome	Keep (despite evaluation criteria)
Template Alignment	1) Change to at-will member removal
Exceptions	2) Retain broad appointment structure 3) Retain 5-year term length 4) Retain 2-term limit 5) Retain department head hiring/firing authority
Other	6) TBD: establishing authority (keep in Charter or move to Administrative Code?)

# Elections

	Ballot Simplification Committee	Elections (Redistricting) Task Force
<b>Department</b>	Elections	Elections
<b>Purpose</b>	Writes summaries of local ballot measures that are short (less than 300 words) and simple (less than 8th grade reading level).	Convenes every ten years if needed to redraw supervisorial district lines to conform to federal, state, and local law
<b>Current Type</b>	Advisory (in Code)	Other (in Charter)
<b>Criteria Outcome</b>	Keep	Keep
<b>Template Alignment</b>	<ol style="list-style-type: none"> <li>1) Retain split appointments</li> <li>2) Keep 2-year terms</li> <li>3) Add 6-term limit</li> <li>4) Move to Admin. Code from Elections Code</li> </ol>	None
<b>Exceptions</b>	<ol style="list-style-type: none"> <li>5) Do not add a sunset date</li> </ol>	<ol style="list-style-type: none"> <li>1) Retain current term length tied to duration of TF</li> <li>2) Do not add a sunset date</li> </ol>
<b>Other</b>	<ol style="list-style-type: none"> <li>6) Retain qualifications as-is</li> </ol>	<ol style="list-style-type: none"> <li>3) Keep in Charter</li> <li>4) Recommend the City pursue broader reforms and identify resources prior to next redistricting in 2032</li> </ol>



# Agenda Item 9: Capital Projects and Infrastructure

- a) Capital Planning Committee
- b) Enhanced Infrastructure Financing District Public Authority No. 1
- c) Citizens' General Obligation Bond Oversight Committee (CGOBOC)
- d) SFMTA Bond Oversight Committee (BOC)

# Capital Projects and Infrastructure

	Capital Planning Committee	Enhanced Infrastructure Financing District Public Authority No. 1
<b>Department</b>	City Administrator	Controller
<b>Purpose</b>	Reviews the proposed capital budget and monitors compliance with the ten-year capital plan	Operates as a separate, state-mandated local agency overseeing financing for public capital projects and community infrastructure.
<b>Current Type</b>	Staff Working Group (in Code)	Other (in Code)
<b>Criteria Outcome</b>	Keep	Keep (legally required)
<b>Template Alignment</b>	None	1) Require written justification re: qualifications for two public appointees 2) Add 3-term limit for public members
<b>Exceptions</b>	1) Do not add term lengths or limits 2) Do not add a sunset date	3) Keep BOS as sole appointing authority per state law
<b>Other</b>	None	4) No change to sunset date per state law 5) Keep in Code

# Capital Projects and Infrastructure

	Citizens' General Obligation Bond Oversight Committee (CGOBOC)	SFMTA Bond Oversight Committee (BOC)
<b>Department</b>	Controller	Municipal Transportation Agency (MTA)
<b>Purpose</b>	Informs the public about general obligation bond spending through an active review process and regular reporting	Ensures accountability and transparency in the expenditure of revenue bond proceeds for transportation projects in San Francisco.
<b>Current Type</b>	Advisory (in Code; voter-approved)	Advisory (via resolution)
<b>Criteria Outcome</b>	Keep or Combine	Combine or Eliminate
<b>Template Alignment</b>	<ol style="list-style-type: none"> <li>1) Increase term length from 2 to 3 years</li> <li>2) Add 3-year sunset date</li> </ol>	<p>If kept:</p> <ol style="list-style-type: none"> <li>1) Members serve at-will</li> <li>2) Keep 2-year terms</li> <li>3) Add 6-term limit</li> <li>4) Require written justification re: qualifications for two public appointees</li> <li>5) Add 3-year sunset</li> </ol>
<b>Exceptions</b>	<ol style="list-style-type: none"> <li>3) Retain 2-term limit</li> </ol>	<ol style="list-style-type: none"> <li>6) Add to Transportation Code</li> </ol>
<b>Other</b>	<ol style="list-style-type: none"> <li>4) Change seat-specific qualifications to desirable body-level qualifications</li> </ol>	None





*That's all Folks!*