

A photograph of the San Francisco City Hall dome, a large, ornate, light-colored stone structure with a prominent central dome and a tall, slender spire. The building is set against a clear blue sky. A dark teal rectangular box is overlaid on the left side of the image, containing white text.

Deferred Decisions & Consistency Checks

Commission Streamlining Task Force

November 19, 2025

Today's Discussion

- Over the past few months of public meetings, **the Task Force has deferred certain decisions to a later meeting**
- This is that meeting!
 - And another is scheduled for 12/3
- We will be talking about:
 - a. Deferred decisions on specific public bodies
 - b. Powers and functions across bodies
 - c. Consistency checks and cleanup
 - d. Details of implementation



Overview of the Task Force's Decisions

150 total bodies
(116 active, 34 inactive)

150 decisions made

- Keep: 78
- Eliminate: 68¹
- No recommendation: 2²
- Deferred: 2³

*“Decision-
Making Bodies”*

Body Category	Keep	Eliminate	No Recommendation	TBD	Total
Governance	29	3			32
Appeals/ Regulatory	10	2		1	13
Other	7	1		1	9
Advisory	21	52	1		74
Staff Working Group	11	10	1		22
Current Total	78	68	2	2	150

Notes:

1. 34 were inactive bodies no longer meeting; 34 were active
2. No recommendations for Joint Zoo Committee (only exists in an MOU between RPD and the Zoo) and the Sentencing Commission (sunsetting in mid-2026)
3. Commission Streamlining Task Force; Ethics Commission

Agenda

1

Body-Specific Decisions



1. Police Commission
2. Sheriff's Department Oversight Board
3. Film Commission
4. Family Violence Council
5. Historic Preservation Commission

2

Revisiting Powers and Structure



6. Establishing Authority (Charter or Code)
7. Board Authority to Veto for Split Appointments
8. Standard Board Appointment Methods
9. Appointing Authorities for Appeals Bodies

3

Cleanup and Standardization



10. Hiring and Firing Authority
11. Naming Conventions
12. Term Lengths and Limits

4

Implementation Details



13. Implementing Term Lengths and Limits
14. Member Removal For Cause
15. Establishing New Bodies in the Future
16. Application of Certain Charter Provisions

Body-Specific Decisions

(5 deferred decisions)



1a. Police Commission:

Role in DPA Discipline Cases

- **Action Item:** Clarify the Police Commission's role in employee discipline cases coming from the Department of Police Accountability (DPA).
- Police Commission oversees two departments: SF Police Department (SFPD) and DPA.
 - On 9/3, Task Force recommended that Police Chief make disciplinary decisions for SFPD employees and Police Commission act as appeal body.
 - However, no decision was made regarding its disciplinary role for DPA cases.



1a. Police Commission:

Role in DPA Discipline Cases

No staff recommendation. Options outlined by City Attorney's Office:

1

Empower DPA Director to impose discipline, with appeals taken to Police Commission (similar to decision for SFPD).

2

Require Police Chief to implement DPA's recommendation for discipline, with Police Commission hearing the appeal.

3

Follow Police Commission's existing procedures* for DPA cases and add separate post-Commission appeal process via Administrative Law Judge (ALJ) or private arbitrator.

4

Have ALJ make the initial determination for charges filed by DPA Director, to then be heard by or appealed to the Police Commission.



*Existing procedures: When DPA files charges, the Police Commission holds evidentiary hearings and makes disciplinary recommendations (Charter Section A8.343).

1b. Police Commission: DPA Hiring and Firing Authority

- **Action Item:** Clarify who should be able to hire/fire the DPA Director.
 - On 9/3, the Task Force aligned the Police Commission to the governance template by making its hiring/firing authority consultative only.
 - Result: Mayor has authority to hire/fire the Police Chief.
 - However, Task Force did not make a decision on the Police Commission's second department, DPA.
- **Staff recommendation:** Make a template exception and retain status quo.
 - Status quo: Police Commission nominates DPA Director, Mayor appoints, and Board confirms. Mayor may recommend removal to Police Commission, which must take action within 30 days; Commission may also remove without Mayoral involvement.
 - Original staff recommendation was to conform to the template by removing Police Commission's role in hiring/firing
 - Amended this due to the need for political insulation and independence



2. Sheriff's Department Oversight Board (SDOB): Powers and Functions

- **Action Item:** Would the Task Force like to pursue converting the SDOB to an advisory body, and in what ways?
- Most of the SDOB's functions are **advisory** in nature:
 - Recommends best practices; Monitors Sheriff's Department operations; Solicits community feedback and takes complaints; Submits reports to the BOS and Sheriff
- The following two functions have **governance/decision-making** qualities:
 1. **Appoints, evaluates the work of, and removes the Inspector General from the Office of Inspector General.**
 - Potential alternatives: Mayor, Director of Human Resources, Police Commission, Ethics Commission
 2. **May issue subpoenas to witnesses to appear and to produce evidence, administer oaths, and take testimony.**
 - Staff recommend retaining this function



2. Sheriff's Department Oversight Board (SDOB): Potential Conversion to Advisory

Template component	Current State	Advisory Committee Template	Currently Aligned?
Number of Members	7	15 maximum	Yes
Appointing authority	Mayor (3 seats), Board of Supervisors (4 seats)	N/A	Yes
Appointment confirmations	None	None	Yes
Member removal	For cause	At will	No – change to at will
Term length	4 years	3 years maximum	No – reduce from 4 to 3
Term limits	3 successive terms	Case-by-case	No – 4 terms
Qualifications	One of the BOS seats must be held by a person with experience in labor representation	None required	Yes – but make desirable and body-level
Establishing authority	Charter	Administrative Code	No – move to Admin. Code
Sunset date	None	3 years	No – add sunset
Hiring and firing authority	Appoints and may remove the Sheriff's Inspector General	N/A	No – potential exception
Contract approval authority	No	N/A	Yes
Budget approval authority	Yes	N/A	No – remove authority
Employee discipline authority	None	N/A	Yes



3. Film Commission: Confirming Some Details

- **Action Item:** Confirm some details of the Film Commission's partial alignment to the advisory committee template.
- On 10/1, the Task Force partially aligned the Film Commission to the advisory template.
 - However, it did not discuss what would happen to hiring/firing authority.
 - Discussion: keep a 4-year term x 3 terms (given the body will not sunset) **or** change to 3-year terms x 4 terms (to align with advisory template).
 - Confirm seat qualifications.

Template component	Current State	Advisory Committee Template	Currently Aligned?
Term length	4 years	3 years maximum	Yes – Governance
Term limits	None	Case-by-case ²	No – add 3-term limit
Qualifications	Body-level*	None required ³	Yes – no changes
Hiring and firing authority	Firing authority; nomination authority for hiring	N/A	No – remove authority

*At least 6 members must be SF residents, broadly representative of the city's diversity, and "outstanding members of the community." May have expertise in the arts, film/production, services/facilities, education, or interactive multimedia.



4a. Family Violence Council

- **Action Item:** Clarify timing and content of pending legislation by Mayor's Office of Victims' Rights (MOVR) to update Family Violence Council
- **Update:**
 - MOVR expects to introduce at the Board of Supervisors in November
 - Draft legislation incorporates Task Force's recommendations
 - Reduce membership from 28 to 15 (keep 3 public members)
 - Keep sunset date
 - Add 3-year term length
 - Add 4-term limit
- **Staff recommendation:** Allow MOVR to proceed independently with legislation and monitor its progress at the BOS.



4b. Family Violence Council

- **Action Item:** Revisit membership qualifications and identify seats to be removed (retain 3 public seats).
- **Staff recommendation:** Retain the following 15 seats

Keep

1. Mayor
2. President of the Board of Supervisors
3. District Attorney
4. Police Department
5. Sheriff
6. Adult Probation
7. Executive Director, Domestic Violence Consortium (**public member**)
8. Executive Director, Consortium for Elder Abuse Prevention (**public member**)
9. Executive Director, Safe & Sound (**public member**)
10. HSA – Department of Disability and Aging Services
11. Medical Examiner
12. Department of Early Childhood
13. Department of Public Health
14. *Mayor's Office of Housing and Community Development* (**new member**)
15. *HSA – Child Welfare* (**new member**)

Eliminate

1. Superior Court
2. Commission on the Status of Women
3. Department of Emergency Management
4. Human Services Agency
5. Department of Children, Youth, and their Families
6. Child Support Services
7. Juvenile Probation
8. Public Defender
9. Animal Care and Control
10. San Francisco Unified School District
11. Human Resources
12. Fire
13. Homelessness and Supportive Housing
14. Department of Police Accountability
15. Human Rights Commission



5a. Historic Preservation Commission

- **Action Item:** Recommend which functions should remain in the Charter and which should move to code.
- **Staff recommendation:**

Move the following sections from Charter to the Planning Code

1. Landmark and Historic District Designations
2. Certificates of Appropriateness
3. Significant or Contributory Building and Conservation District Designations in the C-3 Districts
4. Alteration of Significant or Contributory Buildings or Buildings in Conservation Districts in the C-3 Districts
5. Mills Act Contracts
6. Referral of Certain Matters
7. Other Duties

Retain the following sections in Charter

1. General
2. Qualifications
3. Budget, Fees, Department Head, and Staff

Eliminate the following section, which has never been implemented

1. Preservation Element of the General Plan



Refer to Handout for
Agenda Item 5



5b. Historic Preservation Commission

Action Item: Revisit and simplify seat qualifications

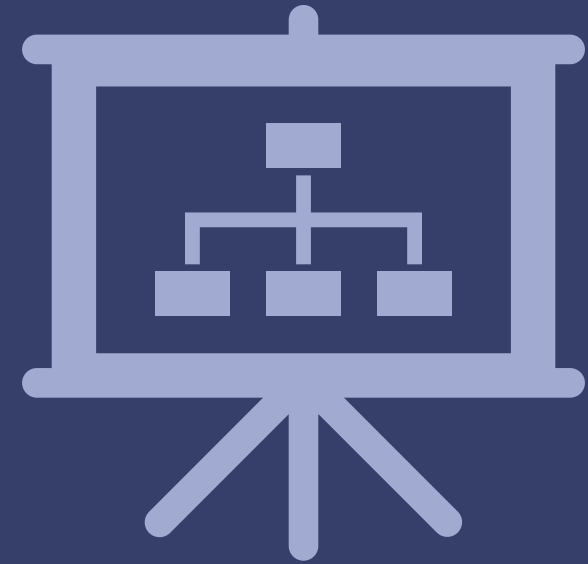
Staff recommendation: Retain the current list of professional qualifications but make them desirable instead of required.

- Licensed architect with expertise in historic architecture
- Architectural historian
- Historian with expertise in North American or Bay Area history
- Historic preservation professional
- Archeologist
- Real estate professional
- Structural engineer
- Conservationist



Revisiting Powers and Structure

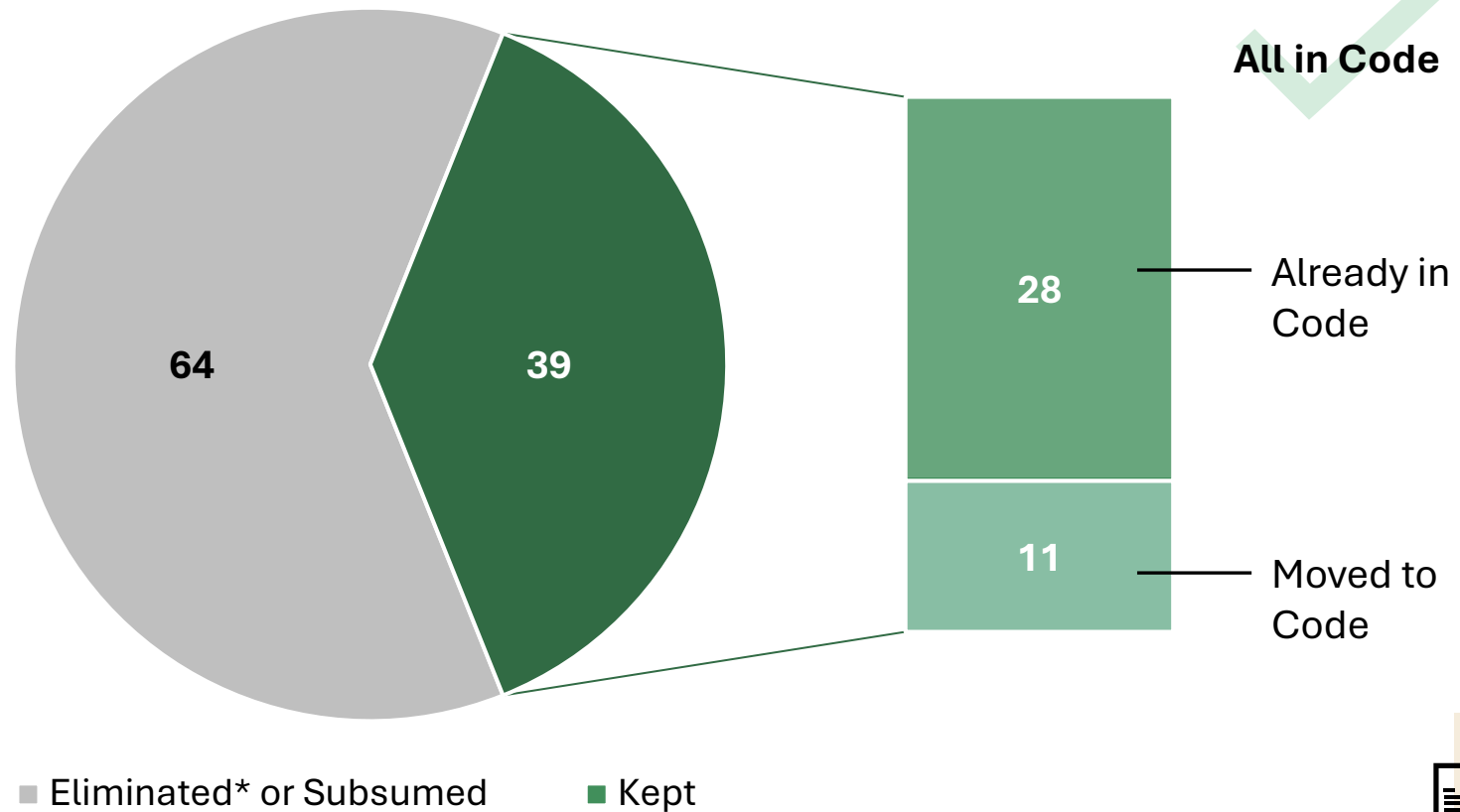
(4 deferred decisions)



6. Establishing Authority for Non-Decision-Making Bodies

Consistency Check

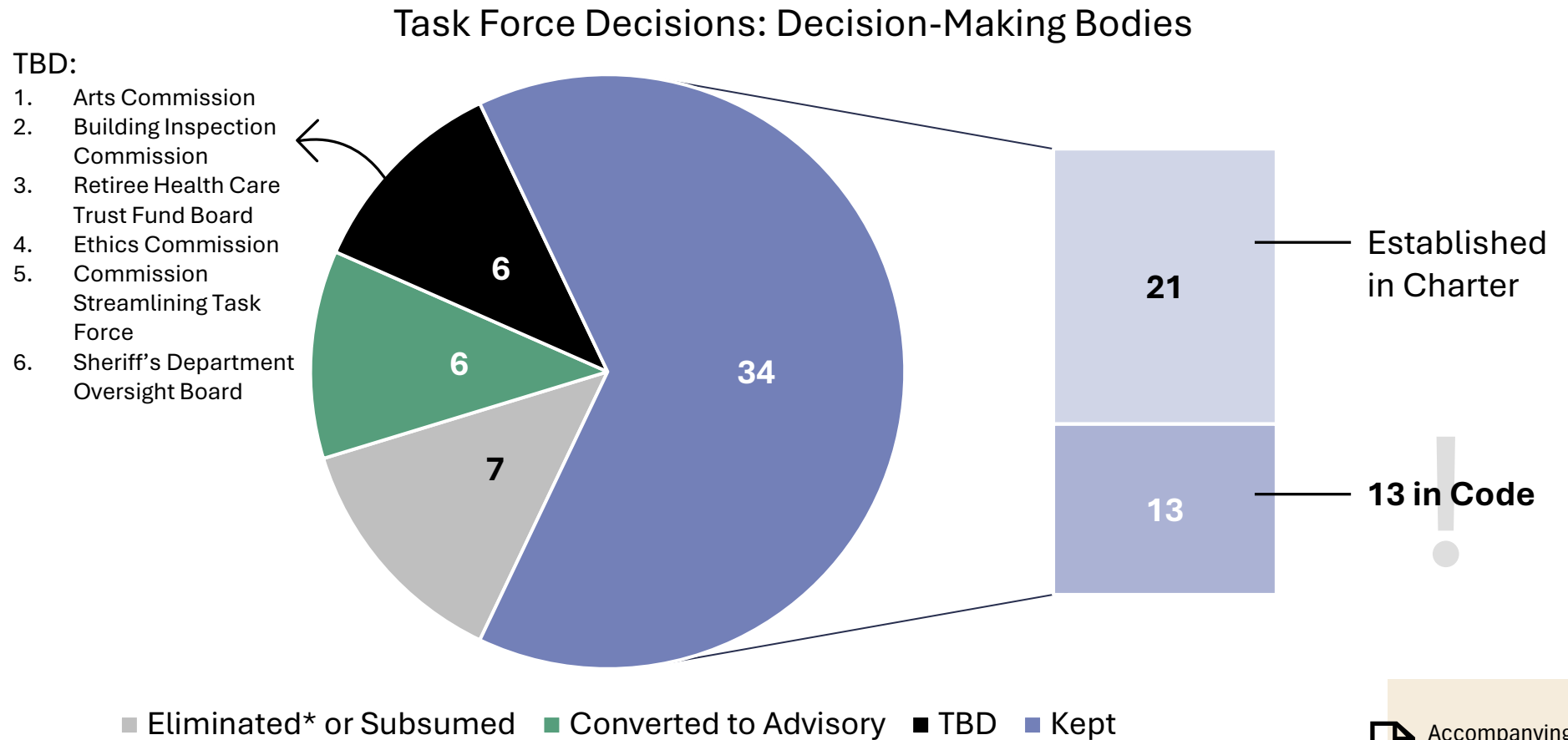
Task Force Decisions:
Advisory Bodies and Staff Working Groups



Accompanying Handout:
Attachment A

6. Establishing Authority for Decision-Making Bodies

Consistency Check



Accompanying Handout:
Attachment A

6. Establishing Authority for Decision-Making Bodies

A Closer Look

Potential Action Items:

- Are there any decisions that the Task force would like to revisit to make its approach more consistent?
- Are there any bodies that the Task Force would like to name in the Charter but have its duties/specifics in the Code?
- Access Appeals Commission will be a subcommittee under the Board of Appeals. The Task Force should decide whether to keep it in the Charter or Code (it's currently referenced in both).

KEPT in CHARTER

- | | |
|---|--|
| 1. Airport Commission | 13. Library Commission |
| 2. Asian Art Commission | 14. Municipal Transportation Agency Board of Directors |
| 3. Board of Appeals | 15. Planning Commission |
| 4. Civil Service Commission | 16. Police Commission |
| 5. Elections Commission | 17. Port Commission |
| 6. Elections Task Force | 18. Public Utilities Commission |
| 7. Fine Arts Museums Board of Trustees | 19. Recreation and Park Commission |
| 8. Fire Commission | 20. Retirement Board |
| 9. Health Commission | 21. War Memorial Board of Trustees |
| 10. Health Service Board | 22. Access Appeals Commission (committee under BOA) |
| 11. Historic Preservation Commission (some functions moved to code) | |
| 12. Juvenile Probation Commission | |

MOVED to CODE

- Children and Families First Commission
- Children, Youth and Their Families Oversight and Advisory Committee
- Disability and Aging Services Commission
- Entertainment Commission
- Human Services Commission

KEPT in CODE

- Assessment Appeals Board
- Board of Directors of the SF Downtown Revitalization Financing District
- EIFD Public Financing Authority
- IHSS Public Authority Governing Body
- Refuse Rate Board
- Rent Board
- Southeast Community Facility Commission
- Sunshine Ordinance Task Force
- Treasure Island Development Authority Board of Directors

6. Establishing Authority for Charter Bodies Moving to Code

By Decision-Making Status

Kept as Decision-Making

- 1.Children and Families First Commission
- 2.Children, Youth and Their Families Oversight and Advisory Committee
- 3.Disability and Aging Services Commission
- 4.Entertainment Commission
- 5.Human Services Commission

Converted to Advisory

- 1.Commission on the Environment
- 2.Commission on the Status of Women
- 3.Homelessness Oversight Commission
- 4.Human Rights Commission
- 5.Sheriff's Department Oversight Board
- 6.Small Business Commission

Already Advisory

- 1.Citizens' General Obligation Bond Oversight Committee*
- 2.Municipal Transportation Agency Citizen's Advisory Council
- 3.Park, Recreation, and Open Space Advisory Committee
- 4.Public Utilities Rate Fairness Board
- 5.Youth Commission

*Established in Code and referenced in Charter. TF recommended to remove the Charter reference so the body is only referred to in Code.



7. BOS Authority to Veto for Split Appointments Decision-Making Bodies

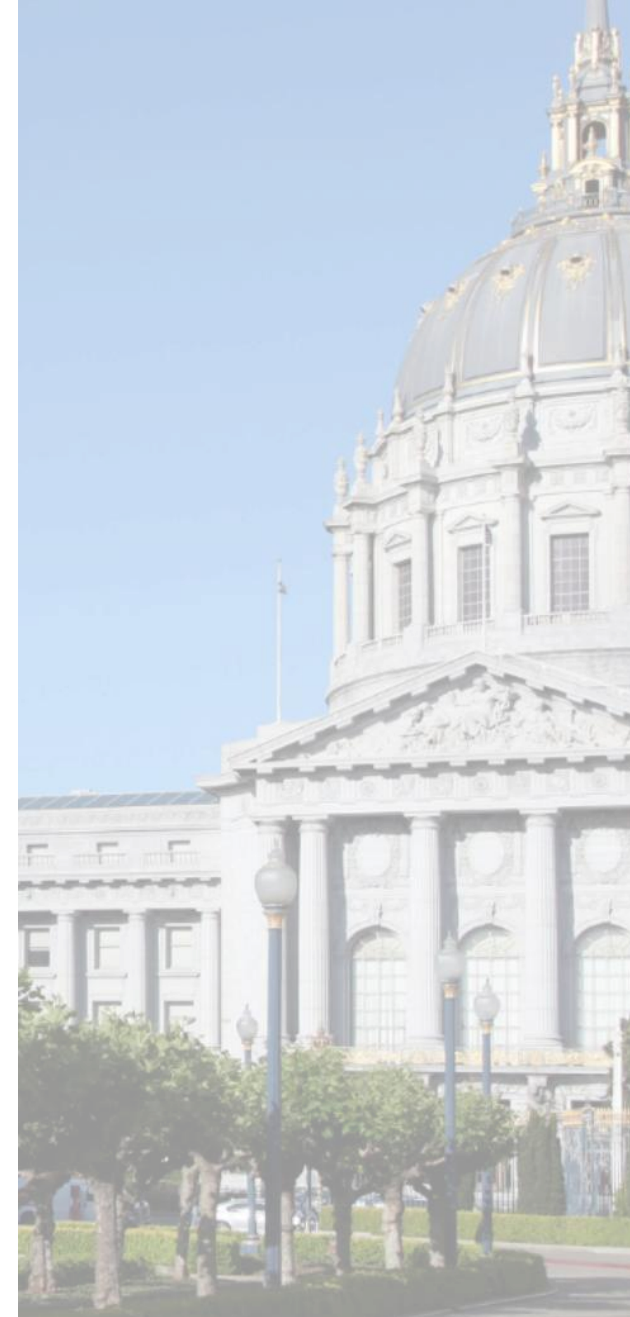
- **Action Item:** Consider standardizing whether the Board of Supervisors can veto Mayoral appointees with a 2/3 supermajority when a body has split appointments.
- Task Force has made inconsistent decisions on this.
- Relevant decision-making bodies:

Body	Type	Task Force Meeting	Status Quo	Task Force Vote
Police Commission	Governance	9/3	BOS must confirm	No (BOS cannot veto); remove confirmations
Entertainment Commission	Regulatory	10/1	BOS must confirm	No (BOS cannot veto); remove confirmations
Planning Commission	Governance	10/1	BOS must confirm	Yes (BOS can veto); remove confirmations
Board of Appeals	Appeals	10/1	BOS must confirm	Yes (BOS can veto); remove confirmations
Children, Youth, & Their Families Oversight and Advisory Committee	Governance	10/15	BOS may hold a hearing	Yes (BOS can veto); remove confirmations



7. BOS Authority to Veto for Split Appointments Decision-Making Bodies

- **Arguments for BOS veto power:**
 - Mayoral decisions are not subject to a public process, while BOS decisions are (hearings)
 - BOS supermajority is a high standard (BOS appointments require buy-in from multiple supervisors)
- **Arguments against BOS veto power:**
 - BOS veto could essentially give the BOS full control over the body's appointments.
 - Since 2004, the City Attorney's Office treats no-veto for split appointments as the default rule. Rationale:
 - Ensures no single elected official or body can control the commission; reduces undue political influence
 - Presence of multiple appointing authorities indicates the intent of the voters/establishing codes to not allow one appointing authority to reject the appointees of another



7. BOS Authority to Veto for Split Appointments

Decision-Making Bodies

Options for consideration:

1

Conform all five bodies to the governance template by allowing BOS veto power of mayoral appointees.

2

Remove veto power of mayoral appointees for all five bodies.

3

Make the true governance bodies consistent with each other (Planning, Police, DCYF OAC) and allow exception(s) for the other bodies.

4

Uphold the Task Force's decisions as-is.



8. Standardizing BOS Appointments

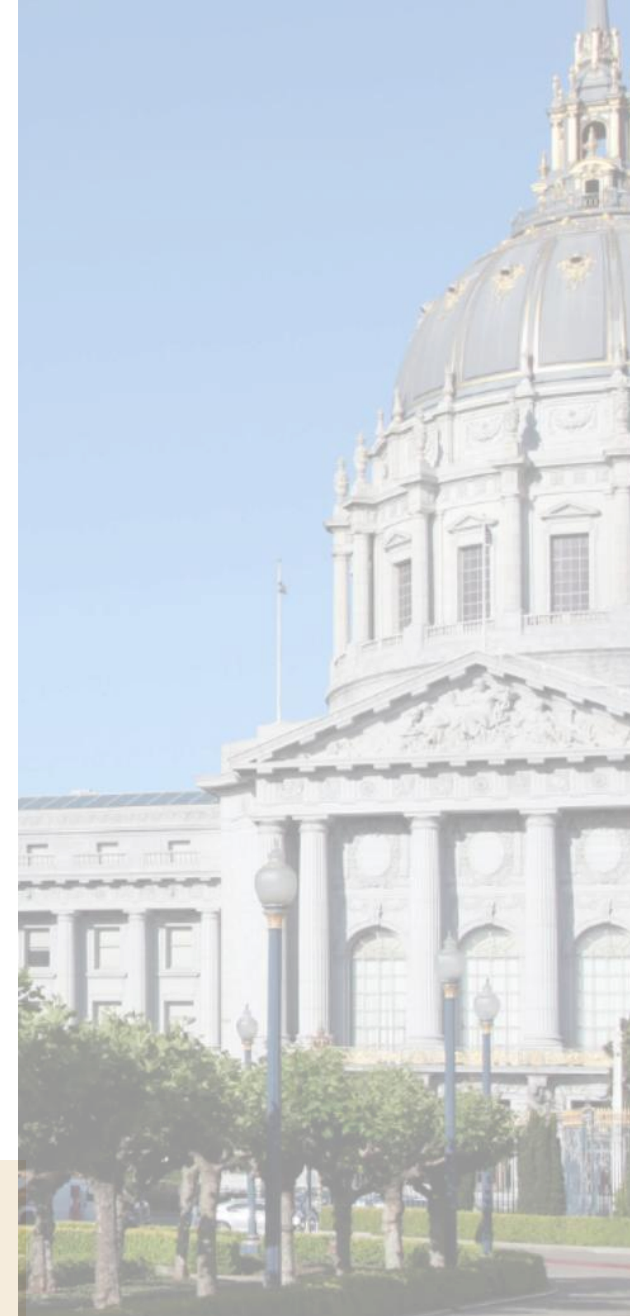
- **Action item:** Consider standardizing the way that the Board of Supervisors (BOS) can appoint commissioners/members.
- Board of Supervisors appointments can occur in several different ways and should be more consistent.
- Having six different methods for Board appointments may result in an unnecessarily complicated system.

Appointment methods currently used:

1. Appointed by the Board
2. Nominated by the BOS President and approved by the Board
3. Nominated by a Supervisor and approved by the Board
4. Appointed by the BOS President
5. Each seat appointed by a separate member of the Board
6. Nominated by some other body and approved by the Board

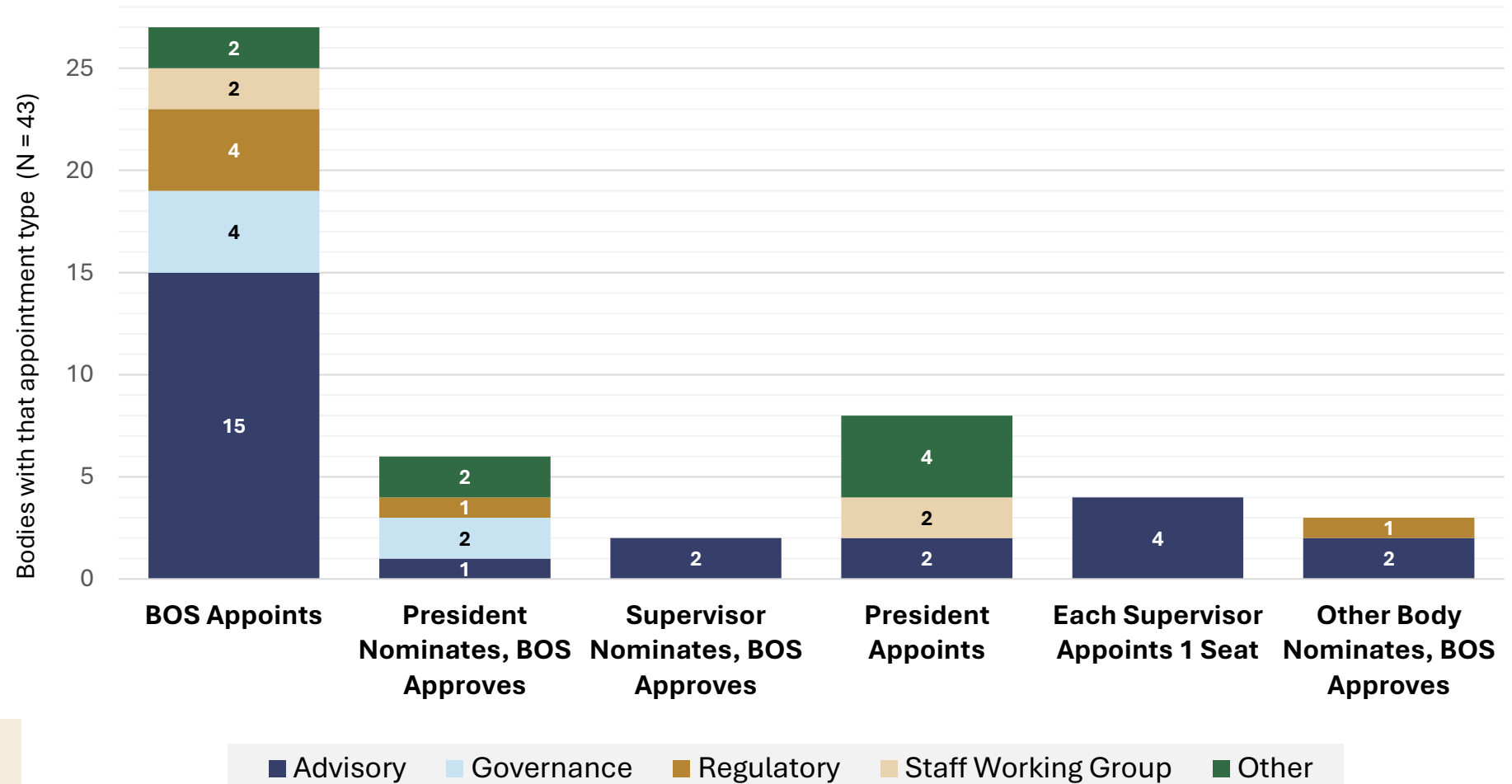


Accompanying Handout:
Attachment B



8. Standardizing BOS Appointments

BOS Appointments by Category and Type of Body



Accompanying Handout:
Attachment B

8. Standardizing BOS Appointments

BOS Appointment Types	
1	Appointed by the Board
2	Nominated by the BOS President and approved by the Board
3	Nominated by a Supervisor and appointed by the Board
4	Appointed by the BOS President
5	Each seat appointed by a separate member of the Board
6	Nominated by some other body and approved by the Board

Accompanying Handout:
Attachment B



Options for consideration:

- 1 Make all BOS appointments conform to #1 (Board appoints).
- 2 Make all BOS appointments conform to #2 or #3 (Member/President nominates and Board approves).
- 3 Configure a mix of Options 1 and 2 for specific bodies or types of bodies.
- 4 Retain BOS appointment structures as-is.



9. Appointing Authorities for Appeals Boards

- **Action Item:** Revisit and confirm decisions for appeals board appointing authorities.
- The Task Force has kept six bodies with appeals functions:
 1. Board of Appeals (**split appointments: Mayor and BOS President**)
 2. Entertainment Commission (**split appointments: Mayor and BOS**)
 3. Building Inspection Commission (**split appointments: Mayor and BOS President**)
 4. Civil Service Commission (**Mayor appoints**)
 5. Residential Rent Stabilization and Arbitration Board (**Mayor appoints**)*
 6. Assessment Appeals Board (**BOS appoints**)**
- **Questions to consider:**
 - Would the Task Force like to make the split appointments structure consistent – either the BOS President or the full BOS?
 - Would it like to conform the Civil Service Commission to the split appointments structure?

*This body was created by the BOS and thus must have mayoral appointments, per Charter requirements.

**This is a County function that must remain with the BOS.



Cleanup and Standardization

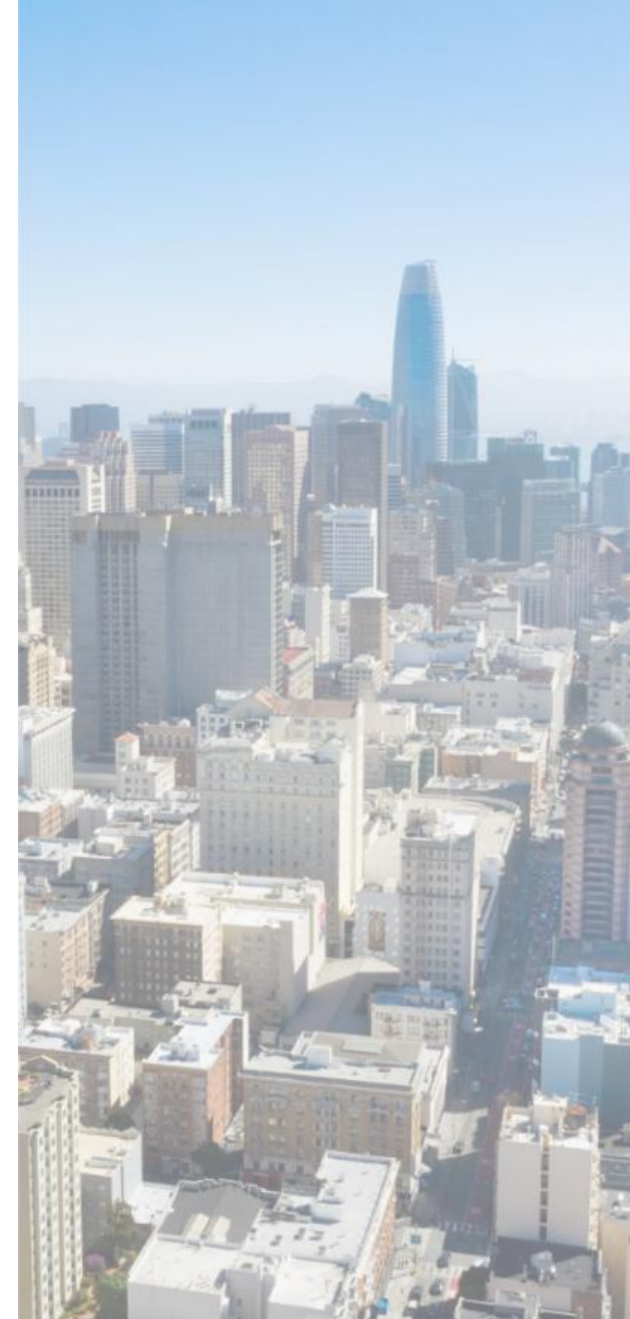
(3 deferred decisions)



10a. Revisiting Hire/Fire Authority

Decision-Making Bodies

- **Action Item:** Confirm exceptions to the rule that decision-making bodies should not have full hiring/firing authority.
- Out of the 33 applicable bodies the Task Force has kept, it decided to remove department head hiring/firing authority for 18.
 - This means that the Mayor is now responsible for hiring/firing those department heads.
- It decided to **retain** hiring/firing authority for 9 bodies:
 1. Asian Art Commission (unique responsibilities)
 2. Fine Arts Museums Board of Trustees (unique responsibilities)
 3. Southeast Community Facility Commission*
 4. Residential Rent Stabilization and Arbitration Board (unique appellate/regulatory body)
 5. In-Home Supportive Services Public Authority Governing Body (governed by state law)
 6. Civil Service Commission
 7. Elections Commission
 8. Health Service Board
 9. Retirement Board
- It deferred the decision for 6 bodies, including Board of Appeals

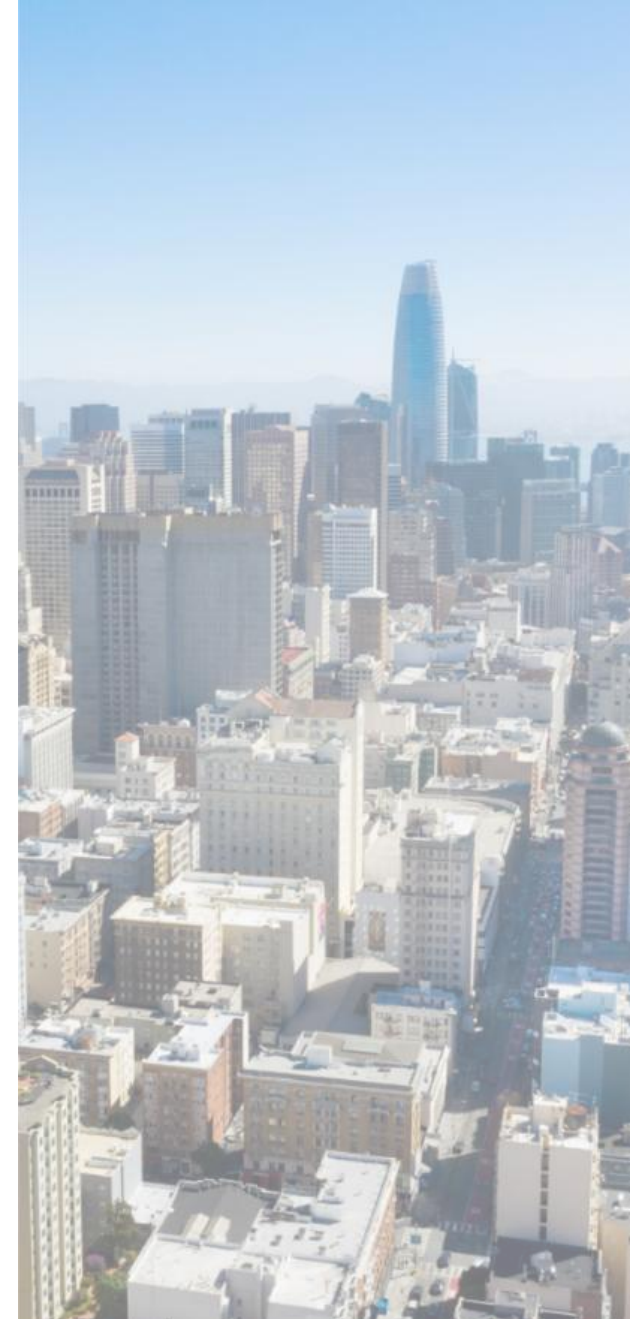


*This is hire/fire authority over the facility director. The body was also converted to advisory.

10b. Revisiting Hire/Fire Authority

Board of Appeals

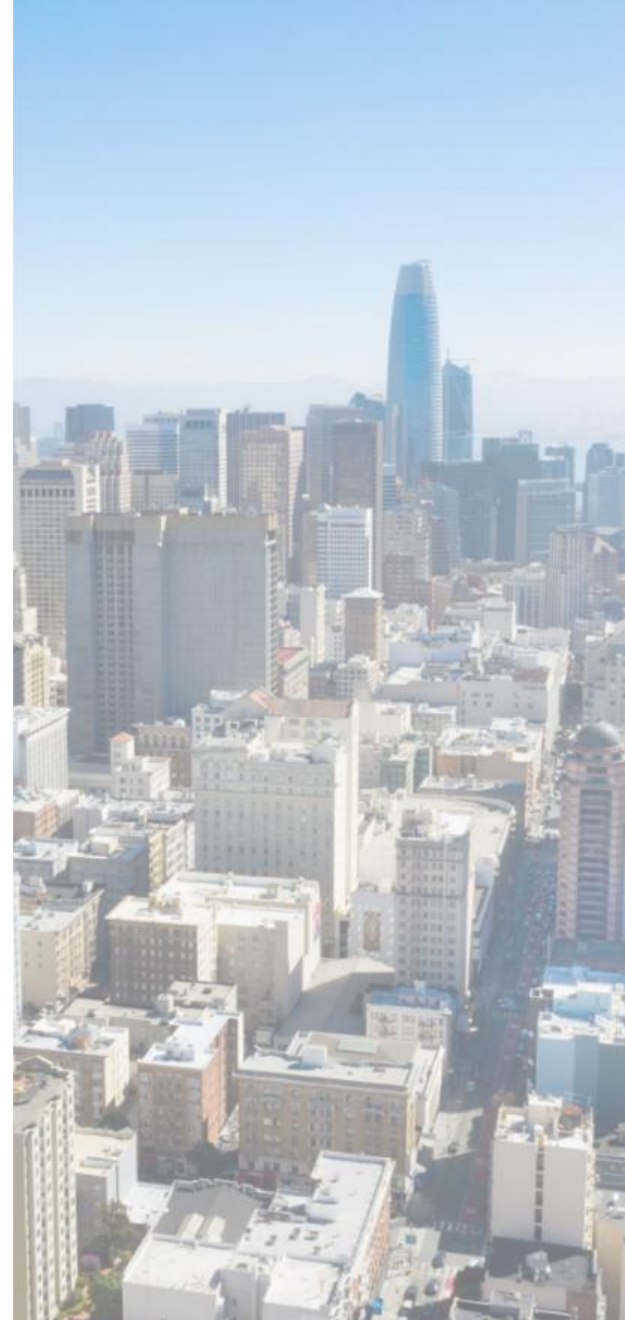
- **Action Item:** Decide whether to retain the Board of Appeals' hire/fire authority or remove this ability in alignment with the governance template.
- The Task Force did not explicitly discuss hiring/firing authority for this body because it is not a component of the appeals board template.
- The Board of Appeals can currently hire/fire the Executive Director of the Board of Appeals (which is also a department).
- The Task Force should decide whether to remove or retain this authority.



10c. Revisiting Hire/Fire Authority

Bodies in the City Administrator's Office (ADM)

- **Action Item:** Decide to either follow the governance template (the Mayor hires/fires division directors) or the typical ADM appointment/hire process (City Administrator hires/fires jointly with the Mayor).
- Currently, both the Treasure Island Development Authority (TIDA) Board of Directors and the Entertainment Commission have standard Charter hiring/firing authority.
 - **The Task Force voted to remove hiring/firing authority for both bodies and give that authority to the Mayor.**
- But traditionally, for ADM division directors/department heads, the City Administrator makes joint appointments/hires alongside the Mayor.
 - Thus, ADM bodies may warrant an exception from the template.



11. Naming Conventions

Decision Making Bodies Kept by the Task Force

- Airport Commission
- Arts Commission
- Asian Art Commission
- Building Inspection Commission
- Children and Families First Commission
- Disability and Aging Services Commission
- Elections Commission
- Fire Commission
- Health Commission
- Human Services Commission
- Juvenile Probation Commission
- Library Commission
- Planning Commission
- Police Commission
- Port Commission
- Public Utilities Commission
- Recreation and Park Commission
- Access Appeals Commission
- Civil Service Commission
- Entertainment Commission
- Ethics Commission
- Historic Preservation Commission
- Fine Arts Museums Board of Trustees
- Law Library Board of Trustees
- Municipal Transportation Agency Board of Directors
- Treasure Island Development Authority Board of Directors
- War Memorial Board of Trustees
- Assessment Appeals Board
- Board of Appeals
- Refuse Rate Board
- Residential Rent Stabilization and Arbitration Board
- Children, Youth and Their Families Oversight and Advisory Committee
- Sunshine Ordinance Task Force

Of the 23 governance bodies...

- 17 bodies are “commissions”
- 5 bodies are “boards”
- 1 body is a “committee”

Of the 10 regulatory bodies...

- 5 bodies are “commissions”
- 4 bodies are “boards”
- 1 body is a “task force”

11. Naming Conventions

Advisory Bodies Kept by the Task Force

- Behavioral Health Commission
- Commission of Animal Control and Welfare
- Commission on Aging Advisory Council
- Immigrant Rights Commission
- Veterans' Affairs Commission
- Youth Commission
- Commission on the Environment
- Commission on the Status of Women
- Film Commission
- Homelessness Oversight Commission
- Human Rights Commission
- Small Business Commission
- Southeast Community Facility Commission
- Ballot Simplification Committee
- Cannabis Oversight Committee
- Citizens' General Obligation Bond Oversight Committee
- Free City College Oversight Committee
- Inclusionary Housing Technical Advisory Committee
- Joint Zoo Committee
- LGBTQI+ Advisory Committee
- Park, Recreation, And Open Space Advisory Committee
- Public Utilities Citizens' Advisory Committee
- SOMA Community Stabilization Fund Community Advisory Committee
- South of Market Community Planning Advisory Committee
- Sugary Drinks Distributor Tax Advisory Committee
- Child Care Planning and Advisory Council
- Commission on Aging Advisory Council
- Municipal Transportation Agency Citizens' Advisory Council
- Industrial Development Authority Board
- Workforce Investment Board
- Sheriff's Department Oversight Board

Of the 31 bodies...

- 13 bodies are “commissions”
- 12 bodies are “committees”
- 3 bodies are “councils”
- 3 bodies are “boards”
- The Task Force recommended a naming exception to allow bodies to keep their names for branding purposes

11. Naming Conventions

Staff Working Groups Kept by the Task Force

- Capital Planning Committee
- Committee on City Workforce Alignment
- Committee on Information Technology (COIT)
- Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT)
- Real Estate Fraud Prosecution Trust Fund Committee
- State Legislation Committee
- Disaster Council
- Family Violence Council
- Juvenile Justice Coordinating Council
- Public Utilities Rate Fairness Board
- Community Corrections Partnership

Of the 11 staff working groups...


- 6 bodies are “committees”
- 3 bodies are “councils”
- 1 body is a “board”
- 1 body is a “partnership”

12a. Revisiting Term Lengths and Limits:

Advisory Bodies and Sunset Dates

- **Action Item:** Decide whether our approach to advisory body term lengths/limits should differ if there is a 3-year sunset date and if there is not a sunset date.
 - **If a body has a sunset**, then term lengths should be *exactly* 3 years rather than *up to* 3 years.
 - **If there is no sunset date**, Task Force might consider conforming advisory bodies to the current governance standard of 4-year terms and 3-term limits.

Advisory Bodies <i>Without</i> Sunset Dates (14)	Advisory Bodies <i>With</i> Sunset Dates (15)
<ul style="list-style-type: none">• Ballot Simplification Committee• Behavioral Health Commission• Child Care Planning and Advisory Council• Citizens’ General Obligation Bond Oversight Committee• Commission on the Status of Women• Film Commission• Homelessness Oversight Commission• Human Rights Commission• Immigrant Rights Commission• Inclusionary Housing Technical Advisory Committee• LGBTQI+ Advisory Committee• Sugary Drinks Distributor Tax Advisory Committee• Workforce Investment Board (WISF)• Youth Commission	<ul style="list-style-type: none">• Cannabis Oversight Committee• Commission of Animal Control and Welfare• Commission on Aging Advisory Council• Commission on the Environment• Free City College Oversight Committee• Municipal Transportation Agency Citizens Advisory Council (CAC)• Park, Recreation, And Open Space Advisory Committee (PROSAC)• Public Utilities Citizens’ Advisory Committee• Sheriff’s Department Oversight Board• Small Business Commission• SOMA Community Stabilization Fund CAC• South of Market Community Planning Advisory Committee• Southeast Community Facility Commission• Sweatfree Procurement Advisory Group• Veterans’ Affairs Commission

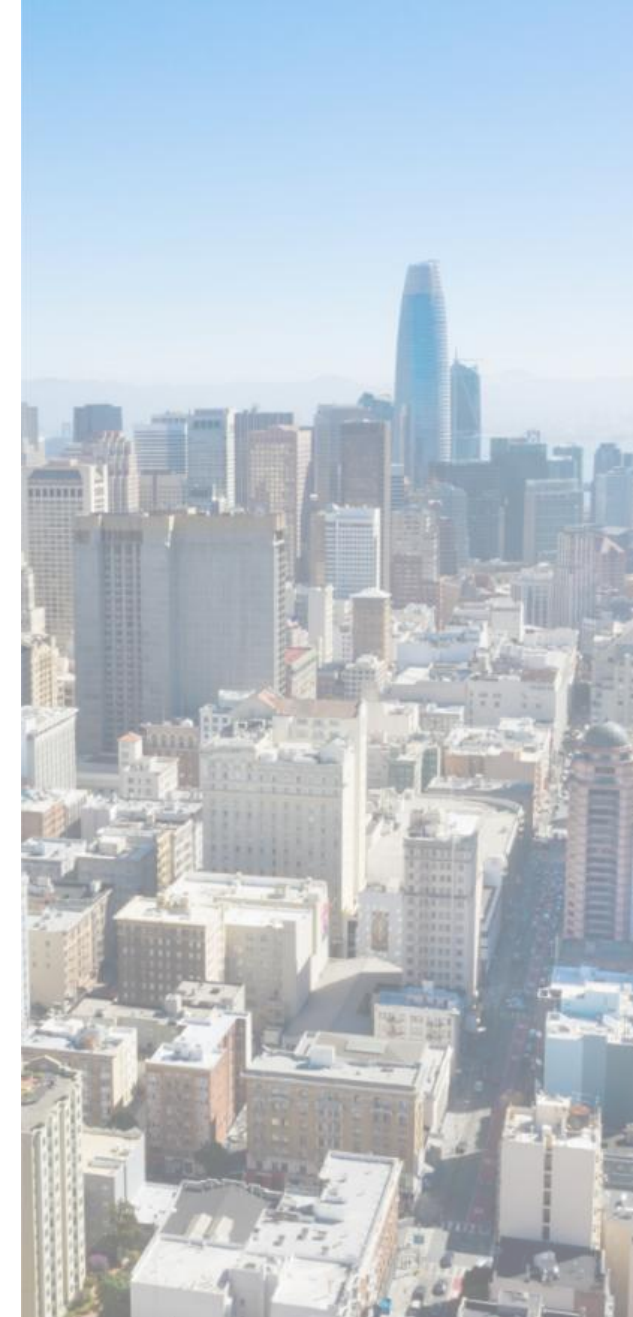
 Accompanying Handout:
Attachment C



12b. Revisiting Term Lengths and Limits: Advisory Bodies

- **Action Item:** Confirm term length/limit exceptions for advisory bodies.
- Advisory committee standard: 3-year terms, 4-term limits (generally)
- Out of the 29 applicable bodies that the Task Force has kept, 22 conform to the standard
- **Confirm these exceptions:**

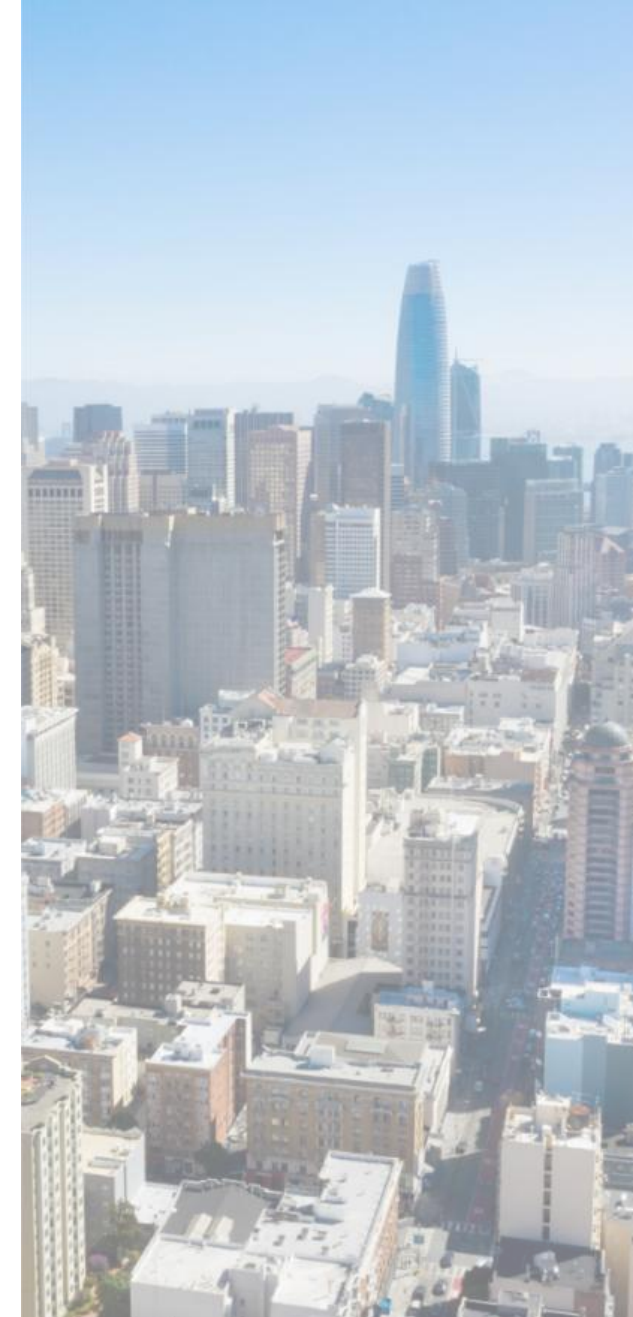
Advisory Body	Task Force Decisions
Ballot Simplification Committee	<ul style="list-style-type: none">• Retained 2-year terms• Added 6-term limits
Commission on Animal Control and Welfare	<ul style="list-style-type: none">• Retained 2-year terms• Added 6-term limits
Commission on the Status of Women	<ul style="list-style-type: none">• Retained 4-year terms• Added 3-term limits
Homelessness Oversight Commission	<ul style="list-style-type: none">• Reduced from 4 to 3-year terms• Added 3-term limits
Inclusionary Housing Technical Advisory Committee	<ul style="list-style-type: none">• Added 3-year terms• Did not add term limits• Clarified that appointments conclude when final report is issued
Workforce Investment Board	<ul style="list-style-type: none">• Retained 2-year terms• Added 6-term limits
Youth Commission	<ul style="list-style-type: none">• Retained 1-year terms• Added 3-term limits



12c. Revisiting Term Lengths and Limits: Governance Bodies and Appeals Boards

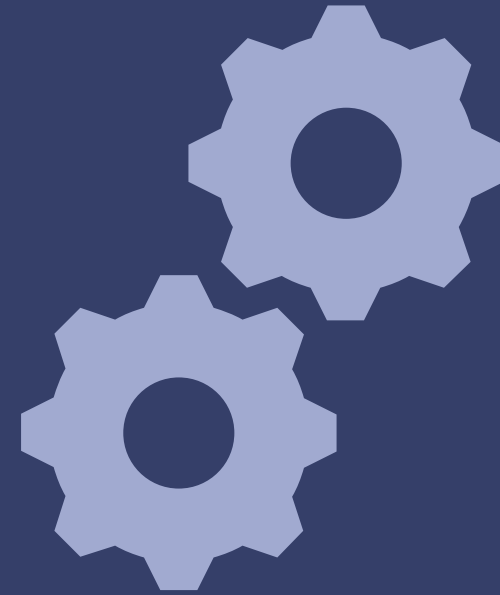
- **Action Item:** Confirm term length/limit exceptions for governance and appeals bodies.
- Governance and appeals template standard: 4-year terms, 3-term limits
- Out of the 30 applicable bodies that the Task Force has kept, 21 conform to the standard
- **Confirm these exceptions:**

Governance Body or Appeals Board	Task Force Decisions
Museum Bodies (3) (Asian Art Commission, Fine Arts Museum BOT, War Memorial BOT)	<ul style="list-style-type: none">• Retained 3-year terms• Retained ability to set own limits (industry standard)• Will recommend max 12 years of service
Assessment Appeals Board	<ul style="list-style-type: none">• Retained 3-year terms• Did not add term limits
Children, Youth and Their Families Oversight and Advisory Committee	<ul style="list-style-type: none">• Retained 2-year terms• Retained 2-term limits
Children and Families First Commission	<ul style="list-style-type: none">• Seemed to opt against adding 3-term limit for public members, though this wasn't addressed in the motion
Civil Service Commission	<ul style="list-style-type: none">• Retained 6-year terms• Added 2-term limits
Elections Commission	<ul style="list-style-type: none">• Retained 5-year terms• Retained 2-term limits
Rent Board	<ul style="list-style-type: none">• Did not add term limits



Implementation Details

(4 deferred decisions)



13a. Implementing Term Lengths

Rollout to Existing Appointees

- **Action Item:** Decide how the recommended term lengths should apply to existing appointees.

Options include:

1

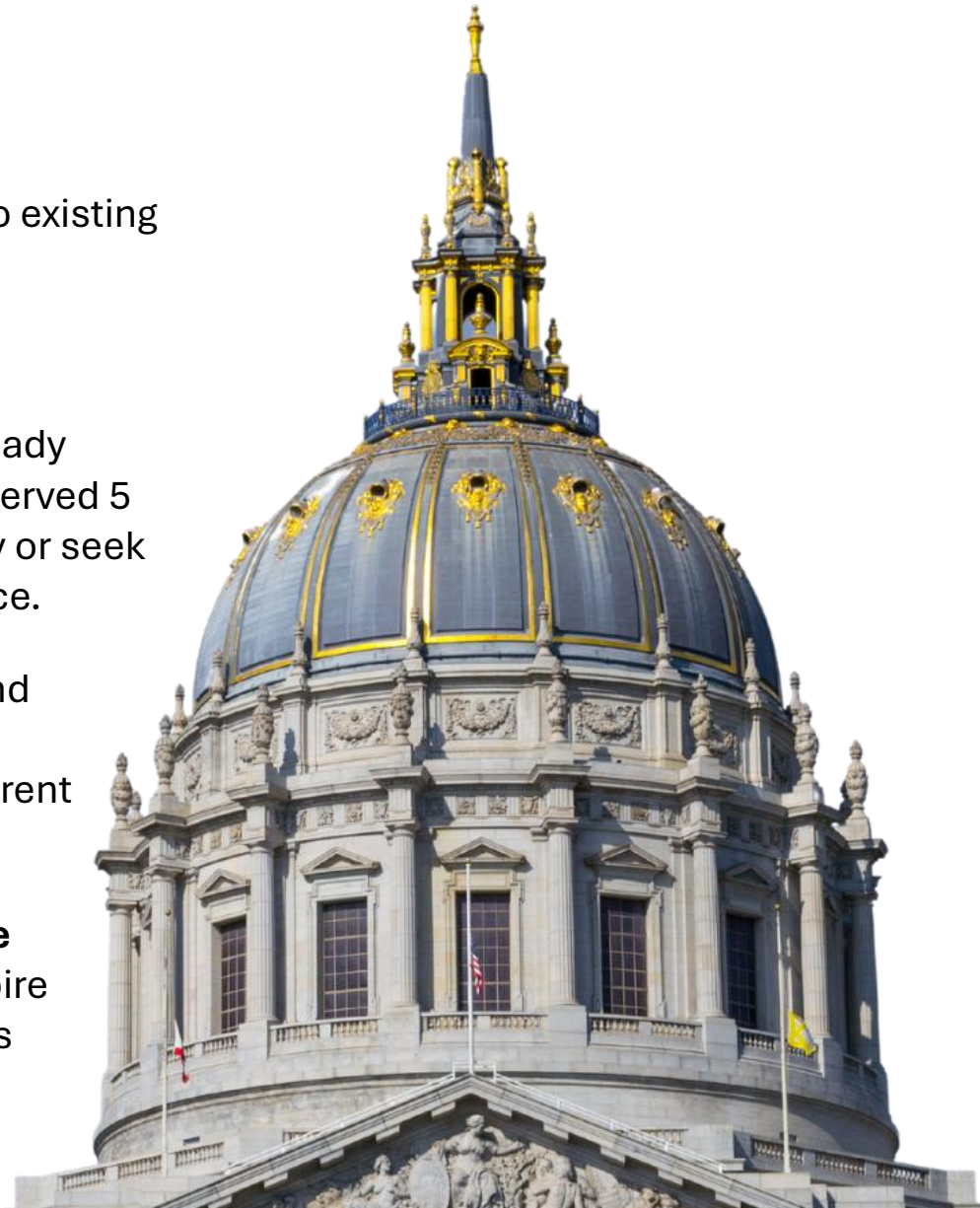
Make the new rules effective immediately. Anyone who has already exceeded the new allowable term length (for example, they have served 5 years when their new term length is 4 years) should leave the body or seek reappointment if they haven't reached their 12 years of total service.

2

Apply the new rules on a rolling basis. Once people reach the end of their current terms, their next term will adhere to the new rules. (For example, an advisory body member would complete their current term as-is but their next term would be 3 years long.)

3

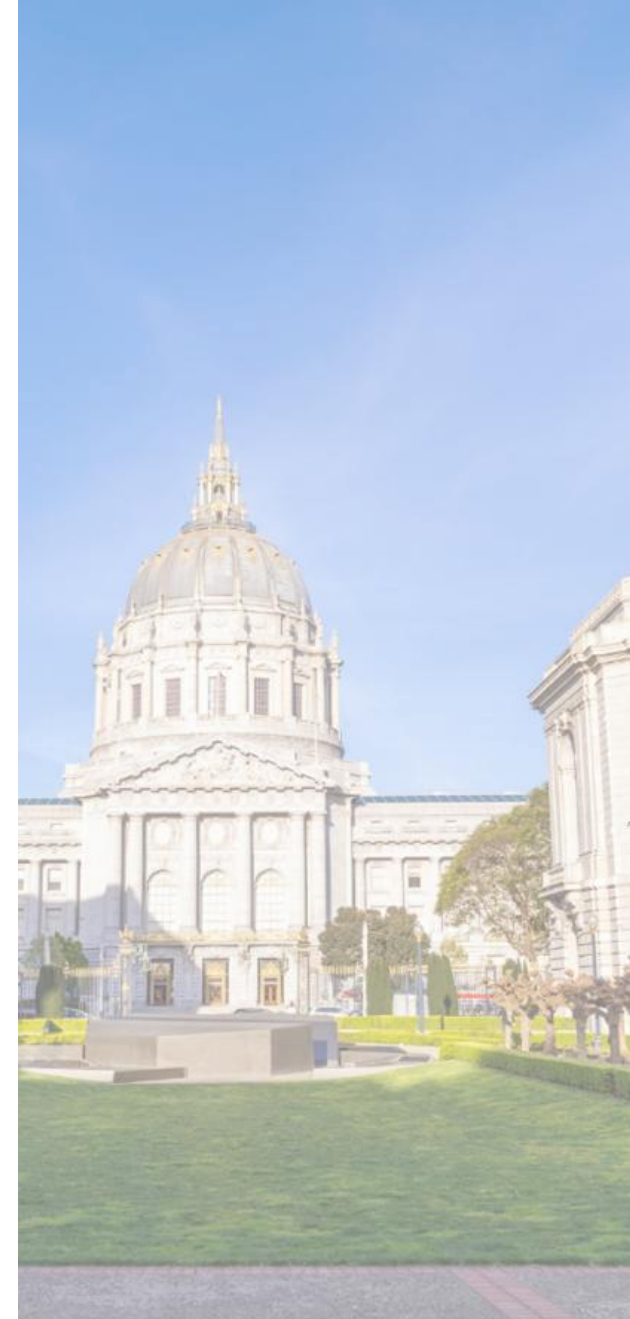
Make all terms expire at some point in the future and then have appointing authorities stagger new terms. Every term would expire on a certain date (e.g., 1/1/28), and then the appointing authorities would make new staggered appointments.



13b. Implementing Term Lengths

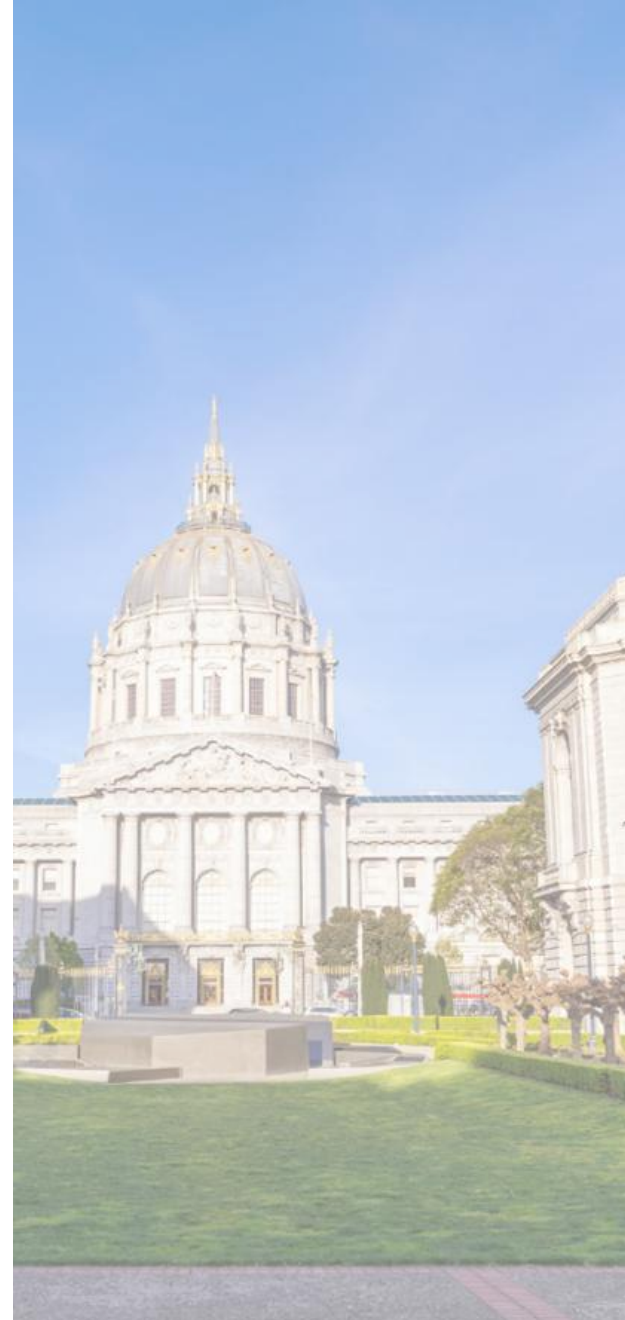
Staggering Terms Within Bodies

- **Action Item:** Consider whether to stagger terms *within* bodies.
- Particularly a concern for governance bodies, which have fewer members, and some have seats that reach term simultaneously
 - Example: Public Utilities Commission (3 of the 5 seats expire at the same time)
- The Task Force could consider staggering terms for governance bodies that don't already stagger them
 - Could mirror the Airport Commission's model: 1-2 seats expire each year
- The Task Force could also leave this up to the bodies to establish an effective process in their bylaws.



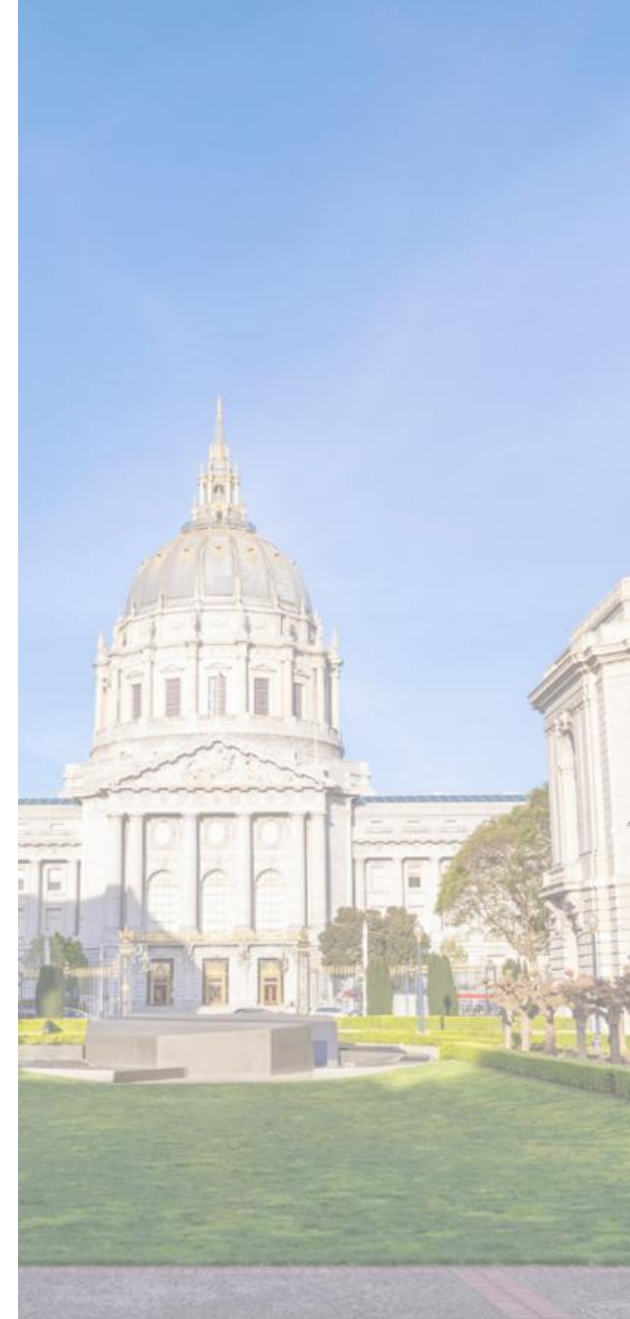
13c. Implementing Term Limits

- **Action Item:** Decide whether past terms count toward the new term limits.
 - Options:
 1. Past terms count
 2. Past terms don't count
 3. Past service will count as no more than 1 term ("partial credit")
- **Action Item:** Decide whether term limits are lifetime, or if people can be re-appointed after a gap in tenure.
 - Options:
 1. Term limits are lifetime: Any member who reaches the end of their term limits cannot be re-appointed.
 2. Term limits are reset after X number of years: Any member who reaches the end of their term limits can be re-appointed after some length of time. (Example: Ethics Commission)
- **Action Item:** Confirm that term limits are by body and not by individual. For example, a person could reach their term limit on one body and then serve on another body.



14a. Member Removal For Cause

- **Action Item:** Consider defining a different process for removing members of appeals boards and governance bodies with for-cause removal.
- Appeals bodies and certain governance bodies generally need more political insulation to be effective, so at-will removal may not be appropriate. Meanwhile, the process for for-cause removal is arduous.
- When the Charter allows for-cause removals, the bar is “moral turpitude” and/or “official misconduct.”
 - “Official misconduct” is an open-ended term that works well for purposes of defining cause; clearing this standard is a relatively low bar
- However, the current *process* can make it very difficult to remove members for cause.
- **The current process:**
 1. Appointing authority files charges
 2. Once served, member is automatically suspended
 3. Ethics Commission hearing
 4. 9 votes by the Board of Supervisors to remove the member



14a. Member Removal For Cause

Options for consideration:

1

Remove BOS vote from the process:

- a. Appointing authority files charges
- b. Once served, member is automatically suspended
- c. Ethics Commission hearing; makes final decision

2

Lower threshold for BOS vote to simple majority:

- a. Appointing authority files charges
- b. Once served, member is automatically suspended
- c. Ethics Commission hearing
- d. 6 votes by the BOS to remove the member

3

Final decision goes back to appointing authority:

- a. Appointing authority files charges
- b. Once served, member is automatically suspended
- c. Ethics Commission hearing
- d. Appointing authority makes final decision
 - Note: If BOS is appointing authority, Task Force should pick a vote threshold.

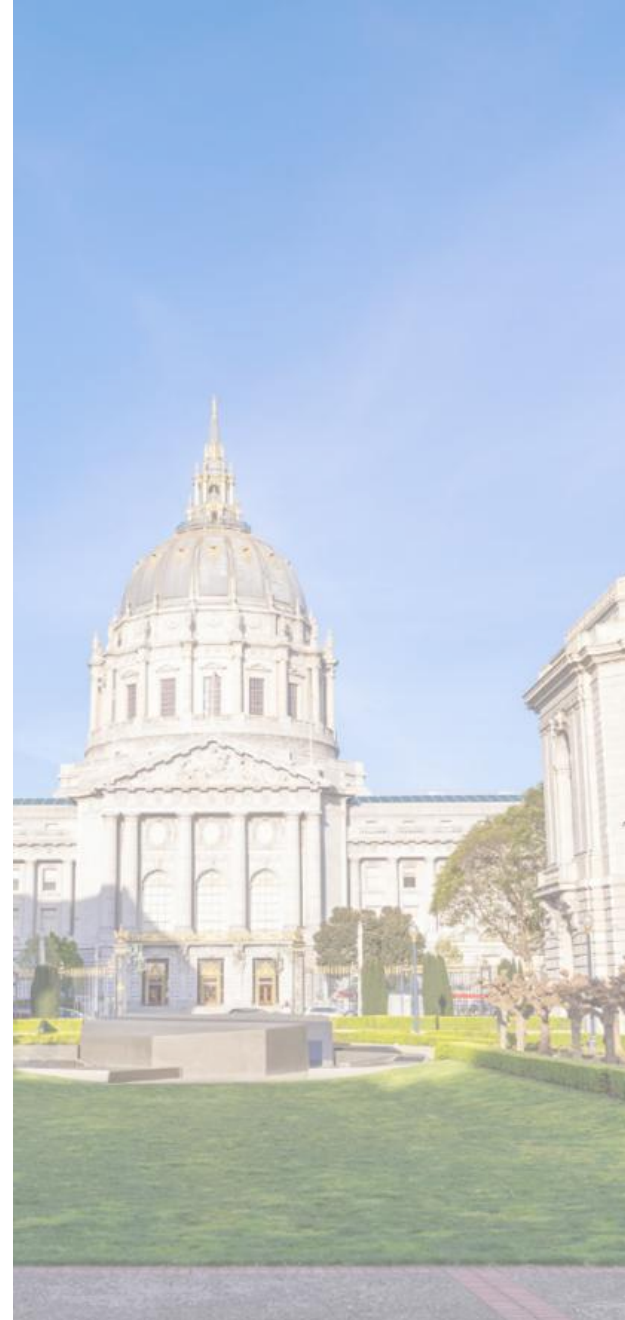
4

Remove the current process and simply say that the appointing authority can remove a member for official misconduct, while giving the member an opportunity to respond to written charges.



14b. Member Removal For Cause: Ethics Commission

- **Action Item:** Select an alternative process when an Ethics Commissioner is subject to for-cause removal.
- The Task Force should modify the process for the Ethics Commission so that the body isn't hearing cases on its own commissioners.
- **Staff recommendation:** In these cases, remove the Ethics Commission's role and have an Administrative Law Judge (ALJ) preside over the hearing instead.



15. Establishing New Bodies in the Future

- **Action Item:** Does the Task Force want new bodies to adhere to our templates? Which template components should be memorialized in the Charter?
- Some considerations:
 - New voter-approved bodies in the charter will always be exceptions
 - Sunset date may be the only element of the advisory committee template that makes sense to memorialize



15. Establishing New Bodies in the Future

Advisory Template

Advisory Bodies: Contribute expertise and advise City departments, elected officials, or decision-making bodies. No decision-making authority.

Component	Description	Staff Recommendation
Appointing Authority	No recommendations. Should be determined in the authorizing legislation and based on the need of the body.	✗ Nothing to Codify
Appointment Confirmations	No confirmations	? Could Codify
Size	15 members maximum	? Could Codify
Member Removal	At will	✓ Codify
Term Lengths	3 years	? Could Codify
Term Limits	4 terms (max 12 years of service)	? Could Codify
Qualifications	[Current] No recommendations. If no requirements, appointing authority must submit information on why candidate is qualified.	✗ Nothing to Codify
Establishing Authority	Administrative Code	✓ Codify
Sunset Date	3 years	✓ Codify
Required Outputs	Require statement of purpose upon creation of body, reaffirm statement of purpose if body is re-authorized upon sunset date. Provide report on activities upon sunset date, if body is considered for re-authorization.	✓ Codify

Which components to memorialize?



15. Establishing New Bodies in the Future Governance Template

Governance Bodies: Oversee departments and have the authority to make some binding decisions.

Which components to memorialize for future decision-making bodies added to code?

Component	Description	Staff Recommendation
Appointing Authority	Mayor	✓ Already Codified*
Appointment Confirmations	No confirmations; appointments are effective immediately, but BOS may veto with a 2/3 majority within 30 days (Charter § 3.100.18).	✓ Codify
Size	5-7 members	? Could Codify
Member Removal	At will	✓ Codify
Term Lengths	4 years	? Could Codify
Term Limits	3 terms	? Could Codify
Qualifications	[Current] No recommendations. If no requirements, appointing authority must submit information on why candidate is qualified.	✗ Nothing to Codify
Establishing Authority	[None enforced]	✓ Codify
Sunset Date	None	✓ Codify
Hiring/Firing Authority	Consultative responsibilities only	✓ Codify
Budget Approval Authority	Yes	✓ Already Codified
Contract Approval Authority	Retain status quo	Defer
Employee Discipline	No role, except where required by law	✓ Already Codified



*Mayor appointing authority is only codified for new governance bodies created by ordinance in the code, not for new ones created via a Charter amendment.

15. Establishing New Bodies in the Future

Appeals Board Template

Appeals Boards: Provide a forum for residents to appeal certain decisions made by the City.

Which components to memorialize?
(**Caveat:** does it make sense to distinguish appeals bodies?)

Component	Description	Staff Recommendation
Appointing Authority	[Current] No recommendations.	X Nothing to Codify
Appointment Confirmations	No changes to current bodies. For future bodies: no confirmations; appointments are effective immediately, but BOS may veto with a 2/3 majority within 30 days (Charter § 3.100.18).	✓ Codify
Size	3-7 members	? Could Codify
Member Removal	Not at will	✓ Codify
Term Lengths	4 years	? Could Codify
Term Limits	3 terms	? Could Codify
Qualifications	[Current] Require qualifications; authorizing legislation should include specifics dependent on the needs of the body.	X Nothing to Codify
Establishing Authority	[None enforced; decision deferred]	? Could Codify
Sunset Date	None; require periodic evaluation of workload and purpose.	✓ Codify
Policy-Making	No authority to set policy. May provide recommendations on code/policies.	✓ Codify



16. Application of Certain Charter Provisions

- **Action Item:** Consider whether the following provisions that currently apply to Charter bodies should be applied to all decision-making bodies, whether in the Charter or Municipal Code.
1. Charter Sec. 4.101.1 – prohibition on members seeking elective office

(a) Any member of a board, commission, or other body established by this Charter, other than a citizen advisory committee, shall immediately forfeit his or her seat on the board, commission, or body upon filing a declaration of candidacy for any State elective office, any elective office referenced in Section 13.101, or the Bay Area Rapid Transit Board of Directors.
 2. Charter Sec. 4.101.5 – limitations on hold-over service by members

(b) Limitations on Hold-Over-Service. Except as otherwise provided in this Charter, the tenure of a member of any Charter Commission shall terminate no later than 60 days after the expiration of the member's term, unless the member is re-appointed. A member may not serve as a hold-over member of a Charter Commission for more than 60 days after the expiration of his or her term. The tenure of any person sitting as a hold-over member on the effective date of this amendment shall terminate no later than 60 days after the effective date of this amendment.
 3. Admin. Code Sec. 67.16 – requirement to record meeting minutes

The clerk or secretary of each board and commission enumerated in the Charter shall record the minutes for each regular and special meeting of the board or commission. The minutes shall state the time the meeting was called to order, the names of the members attending the meeting, the roll call vote on each matter considered at the meeting, the time the board or commission began and ended any closed session, the names of the members and the names, and titles where applicable, of any other persons attending any closed session, a list of those members of the public who spoke on each matter if the speakers identified themselves, whether such speakers supported or opposed the matter, a brief summary of each person's statement during the public comment period for each agenda item, and the time the meeting was adjourned. Any person speaking during a public comment period may supply a brief written summary of their comments which shall, if no more than 150 words, be included in the minutes.

