



Draft Minutes

Special Meeting of the
Commission Streamlining Task Force
City and County of San Francisco

Daniel Lurie
Mayor

Wednesday, January 28, 2026
1:00 pm

City Hall, Room 263
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Meeting will also be broadcast online and remote public comment will be available via WebEx event. To view the online presentation, join the meeting using the link <https://tinyurl.com/763t6r9t> and password PropE. Members of the public may use email address CommissionStreamlining@sfgov.org to join the WebEx meeting if needed. To join by phone, dial 415-655-0001 and enter access code (webinar ID) 2664 550 6189 followed by ##. See page 3 for additional remote public comment instructions. It is possible that the Task Force may experience technical challenges that interfere with the ability of members of the public to participate in the meeting remotely. If that happens, the Task Force will attempt to correct the problem but may continue with the hearing as long as people attending in-person are able to observe and offer public comment.

Minutes

1. Call to Order

Chair Harrington called the meeting to order at 1:03 p.m.

2. Roll Call

Ed Harrington, Chair	seat 4 - Board of Supervisors designee (public sector labor representative)
Andrea Bruss, Vice Chair	seat 3 - City Attorney's designee
Sophie Hayward	seat 1 - City Administrator's designee
Natasha Mihal	seat 2 - Controller's designee
Sophia Kittler	seat 5 - Mayor's designee (expert in open and accountable government)

Hannah Kohanzadeh, the clerk, called role. Sophia Kittler was delayed in joining the meeting. With four members present, a quorum was established.

3. Announcements (Informational Item)

Ms. Kohanzadeh announced that the Task Force will consider and approve its final report memorializing its recommendations today. The Board of Supervisors must hold a hearing on the Task Force's final report and recommendations by April 1, 2026.

4. Approve Minutes – January 14, 2026 (Action Item)

Public comment was invited, but none was received on this item.

Natasha Mihal motioned to approve the January 14, 2026 meeting minutes. Sophie Hayward seconded the motion, and it passed unanimously by voice vote.

Ms. Kittler arrived at the meeting at the end of Item 4.

5. Final Report (Action Item)

Materials: [Final Report](#) and [Supplemental Appendices](#)

Project Director Rachel Alonso introduced the item, explaining that the final report is due by February 1 and will be transmitted to the Clerk of the Board, the Board President, and the Mayor's Office later this week. She commended Controller's Office staff for producing a high-quality report and highlighted that this marks the Task Force's first major milestone.

Ms. Alonso outlined the next steps: by March 1, the Task Force must approve draft legislation (Charter amendment and ordinance) and by April 1, the Board of Supervisors must hold a hearing on the report and legislation. The Board has 90 days to reject the ordinance before it takes effect. The Charter amendment will require sponsorship by the Mayor or a member of the Board and, if approved, will go before voters in November. The Task Force may need to reconvene to draft a second ordinance in response to Charter changes and then will dissolve in January 2027.

Public comment was received by four speakers:

- An Arts Commission representative urged the Task Force to retain the body's civic design review and public art program functions in the Charter.
- Joshua Ochoa requested that the Youth Commission's name be retained, emphasizing its importance for advocacy and visibility.
- Patrick Monette-Shaw provided comment and submitted the following written summary:
There's a glaring mistake in your "***Final Report***." Page 8 reports voters historically had the authority to recall members of the Port, Ethics, Airport, and Public Utilities commissions.

However, today's agenda item 6d, "*Draft Commission Streamlining Charter Amendment Section-by-Section*" states (page 8) Charter §4.114 "Removes voter recall of Port Commissioners," and (page 22) Charter §414.103 "Removes ability to recall members of the Airport Commission, Ethics Commission, and Public Utilities Commission."

Neither your "*Decision Log*," nor the September 17, 2025 meeting minutes report this Streamlining Task Force made an affirmative decision to strip voters' ability to recall members of the Public Utilities Commission. The September 17 meeting minutes report Member Sophia Kittler had lamely made a myopic motion that was seconded and subsequently passed, merely to (forcibly) "***align***" the Public Utilities Commission to your "***governance template***." Unfortunately, the "***governance template***" didn't contain any language about voters' ability to recall Commission members.

- Diane Serafini with the Bicycle Advisory Committee opposed eliminating the committee.

Task Force members expressed appreciation for the clarity and visuals in the report, noting its value as a long-term resource for improving City governance. Chair Harrington proposed postponing action on the report until after discussion of related Charter and ordinance changes to ensure any necessary adjustments are reflected. The Task Force then moved to Item 6.

After completing Item 6, the Task Force returned to Item 5. Senior Performance Analyst Joanna Bell summarized updates made to the final report during the meeting, including revisions to the vote log and decisions related to the Municipal Transportation Agency (MTA) Citizens' Advisory Council, Public Utilities Commission, and two retirement bodies. Refer to Item 6 below for details.

Sophia Kittler moved to approve the final report with these changes incorporated. Natasha Mihal seconded the motion, and it passed unanimously by voice vote.

6. Legislation Drafting (Action Item)

Materials: [Presentation](#); [Memo](#); [Draft Charter Amendment](#) and [Summary](#); [Draft Ordinance](#), [Ordinance Summary](#), and [Ordinance Chart](#)

Chief Assistant City Attorney Jon Givner presented the draft Charter amendment and ordinance that reflect the Task Force's prior decisions. He flagged several cleanup items and policy questions for Task Force input.

Public comment was received by one speaker:

- Patrick Monette-Shaw provided comment and submitted the following written summary:
Agenda Item 6 includes 5 supporting documents, and involves clarifying decisions addressing somewhere between six and 24 separate boards and commissions, including revisiting “consistency checks” about decisions this Streamlining Task Force failed to resolve before January 21.

Among them is revisiting San Francisco's Rent Stabilization and Arbitration Board, and the potential merger of the “*Retirees Health Care Trust Fund Board*” and the much larger “*San Francisco (City) Employees' Retirement System*” (“*Retirement Board*”).

On December 12, Retirement Board CEO Alison Romano emphasized the RHCTFB and Retirement Board have distinct responsibilities and objectives, and different liquidity profiles, fiduciary responsibilities, and service populations, with differences in investment roles. She warned merging the boards would make it harder to fulfill fiduciary duties.

You just voted to add approval of the Board of Supervisors and Mayor for any merger, but neglected requiring any merger require majority approval voting from the retired beneficiaries of **BOTH** systems.

After public comment, the Task Force addressed outstanding questions and approved several changes:

- Food security responsibilities in lieu of the Food Security Task Force:
 - Vice Chair Bruss moved not to include food security oversight as an express responsibility of the Human Services Commission in the Charter. Natasha Mihal seconded the motion, and it passed unanimously by voice vote.
- Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT) authority:

- Vice Chair Bruss moved to transfer ISCOTT's temporary street occupancy oversight role to the MTA Board. Chair Harrington seconded the motion, and it passed unanimously by voice vote.
- MTA Board training requirements:
 - Vice Chair Bruss moved to remove specific training requirements from the Charter. Sophia Kittler seconded the motion, and it passed unanimously by voice vote.
- MTA Citizens Advisory Council (CAC):
 - Vice Chair Bruss moved to codify the CAC in the Transportation Code rather than the Administrative Code. Ms. Kittler seconded the motion, and it passed unanimously by voice vote.
- Public Utilities Commission (PUC) recall:
 - Vice Chair Bruss moved to remove recall provisions for PUC commissioners. Sophie Hayward seconded the motion, and it passed unanimously by voice vote.
- Member term implementation:
 - Chair Harrington moved to clarify that if a member has served a majority of a term before January 2027, it counts as a full term; if not, it does not count. Ms. Mihal seconded the motion, and it passed unanimously by voice vote.
- Rent Board appointment structure:
 - Ms. Mihal moved to add language to the Charter that reflects the current practice (Rent Board nominates three candidates; Mayor appoints). Ms. Hayward seconded the motion, and it passed unanimously by voice vote.
- Retirement bodies merger:
 - Chair Harrington moved to require Board of Supervisors approval by ordinance (within 90 days) for any merger of the Retirement Board and Retiree Health Care Trust Fund Board. Ms. Mihal seconded the motion, and it passed unanimously by voice vote.
- Naming conventions:
 - Chair Harrington moved to retain the existing names of the "Youth Commission," "Immigrant Rights Commission," and "Sunshine Ordinance Task Force." Ms. Hayward seconded the motion, and it passed unanimously by voice vote.
 - The Task Force also approved Mr. Givner's proposed new names for the Bayview Hunters Point Citizens' Advisory Committee and the Mission Bay Transportation Improvement Fund Advisory Committee (both renamed to "Council" rather than "Committee").
- Authority to create sub-bodies:
 - Vice Chair Bruss moved to remove all language allowing advisory bodies to establish other bodies, including for the Disaster Council. Ms. Kittler seconded the motion, and it passed unanimously by voice vote.
- Reporting requirements:
 - Chair Harrington moved to remove all annual reporting requirements for public bodies from the Administrative Code (except where mandated by state law). Ms. Kittler seconded the motion, and it passed unanimously by voice vote.

Additional clarifications were noted for the Law Library (retain introductory language in Charter for clarity) and for the Child Care Planning and Advisory Council (future ordinances will reflect recent state law changes), among others as listed in the presentation.

The City Attorney's Office will incorporate these decisions into the next draft of the Charter amendment and ordinance for review at the February 11 meeting.

7. Future Agenda Topics (Discussion Item)

Chair Ed Harrington noted that the Task Force had reserved February 4, 11, and 25 for potential meetings. He suggested canceling the February 4 meeting.

Public comment was received by one speaker:

- Patrick Monette-Shaw asked which motions from today would be updated in the decision log.

Following public comment, Project Director Rachel Alonso clarified that the decision log is not a formal document, though it has been maintained for transparency and to assist with legislative drafting. The vote log, available in Appendix D of the final report, will reflect motions made today that require formal documentation. Appendix D along with meeting minutes will comprise the official record of Task Force decisions.

8. General Public Comment

One member of the public provided comment:

- Patrick Monette-Shaw provided comment and submitted the following written summary:
Regarding the action this Streamlining Task Force just took regarding potential merger in the future of the “*Retirees Health Care Trust Fund Board*” and the much larger “*San Francisco (City) Employees’ Retirement System*” (“*Retirement Board*”), you just added a requirement any such merger would be subject to approval by the Board of Supervisors and Mayor.

But in addition to **NOT** adding any protection for beneficiaries and members of either the RHCTFB or City retirees to have a vote in whether or not to approve such a merger, you failed to address whether the Board of Supervisors or Mayor are **prohibited** from overriding a vote by both bodies rejecting any such merger, creating a potentiality the Board of Supervisors or Mayor could force a mandatory merger.

This lack of protection affects beneficiaries of **BOTH** retirement-related bodies. This is inexcusable; this protection must be corrected and affirmatively enshrined permanently in the Charter.

9. Adjournment

Chair Harrington adjourned the meeting at 3:34 p.m.

Minutes prepared by Chelsea Hall, Senior Project Analyst.