

**CODE ENFORCEMENT  
DIRECTOR'S HEARING CONTINUANCE REQUEST**

Chief Inspector Mauricio Hernandez  
(628) 652-3440  
[mauricio.hernandez@SFGov.org](mailto:mauricio.hernandez@SFGov.org)

Senior Inspector Gilbert Lam (628) 652-3694 <a href="mailto:gilbert.lam@SFGov.org">gilbert.lam@SFGov.org</a>	Inspector Chester Chiu (628) 652-3418 <a href="mailto:chester.chiu@SFGov.org">chester.chiu@SFGov.org</a>
Inspector Mike Chung (628) 652-3411 <a href="mailto:mike.chung@SFGov.org">mike.chung@SFGov.org</a>	Inspector Dan Helminiak (628) 652-3443 <a href="mailto:dan.helminiak@SFGov.org">dan.helminiak@SFGov.org</a>
Inspector Kevin Liu (628) 652-3417 <a href="mailto:kevin.liu3@SFGov.org">kevin.liu3@SFGov.org</a>	Inspector Declan McConn (628) 652-3415 <a href="mailto:declan.mcconn@SFGov.org">declan.mcconn@SFGov.org</a>
Inspector Joe Pena (628) 652-3611 <a href="mailto:joe.pena@SFGov.org">joe.pena@SFGov.org</a>	Inspector Laura Torres (628) 652-3426 <a href="mailto:laura.torres@SFGov.org">laura.torres@SFGov.org</a>

Property Address: \_\_\_\_\_

Complaint #: \_\_\_\_\_ Hearing Date: \_\_\_\_\_

A one-time thirty (30) day continuance may be granted at the discretion of the Hearing Officer on a case-by-case basis. All requests must be submitted in writing at least three (3) business days prior to the scheduled hearing and must clearly state the reason(s) for the request.

The request will neither be approved nor denied before the hearing. In accordance with Section 102A.6(b), the Hearing Officer will render a determination on the day of the hearing. The requester should make every attempt to attend the hearing, either in person or through an authorized representative, to provide clarification or answer questions regarding the request.

The decision will be communicated after the hearing. In the event that the requester does not attend, the Hearing Officer will still proceed to render a decision, which would be communicated to the requester after the hearing.

Reason for 30-day continuance:

**NOTE:** Email or Call the inspector's listed above and [DBI.CodeEnforcement@SFGov.org](mailto:DBI.CodeEnforcement@SFGov.org) so relevant information regarding the complaint can be provided to the Hearing Officer.

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number#: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For office use only:** 30-day continuance granted: YES ☐ / NO ☐