

**CODE ENFORCEMENT
DIRECTOR'S HEARING CONTINUANCE REQUEST**

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Senior Inspector Gilbert Lam (628) 652-3694 gilbert.lam@SFGov.org	Inspector Chester Chiu (628) 652-3418 chester.chiu@SFGov.org
Inspector Mike Chung (628) 652-3411 mike.chung@SFGov.org	Inspector Daniel Helminiak (628) 652-3443 daniel.helminiak@SFGov.org
Inspector Kevin Liu (628) 652-3417 kevin.liu3@SFGov.org	Inspector Declan McConn (628) 652-3415 declan.mcconn@SFGov.org
Inspector Joe Pena (628) 652-3611 joe.pena@SFGov.org	Inspector Laura Torres (628) 652-3426 laura.torres@SFGov.org

Property Address: _____

Complaint #: _____ Hearing Date: _____

A one-time continuance of thirty (30) days for a hearing may be granted on a case-by-case basis if requested in writing. Requests must be submitted in advance of the hearing, clearly stating the reasons for the continuance. The Hearing Officer will decide whether to grant the request on the day of the hearing, as outlined in Section 102A.6(b). Submit your written request to the Code Enforcement Section, located on the 4th floor at 49 South Van Ness Ave., Suite 400, San Francisco, CA 94103, at least three (3) business days before the hearing. The decision will be provided following the hearing.

Reason for 30-day continuance:

NOTE: Email or Call the inspector's listed above and DBI.CodeEnforcement@SFGov.org so relevant information regarding the complaint can be provided to the Hearing Officer.

Email: _____ Phone Number#: _____

Name: _____

Signature: _____ Date: _____

For office use only: 30-day continuance granted: YES ☐ / NO ☐