



CITY AND COUNTY OF SAN FRANCISCO
LONDON N. BREED, MAYOR

OFFICE OF SMALL BUSINESS
KATY TANG, DIRECTOR

**SMALL BUSINESS COMMISSION
DRAFT MEETING MINUTES**

Monday, May 23, 2022

4:30 P.M.

City Hall, Room 400

1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

SMALL BUSINESS COMMISSIONERS

Sharky Laguana, President

Miriam Zouzounis, Vice-President;

Lawanda Dickerson; Cynthia Huie; William Ortiz-Cartagena; Tiffany Carter

1. Call to order and roll call

Meeting called to order at 4:33pm

Present: Carter, Laguana, Ortiz-Cartagena, Zouzounis

Absent: Dickerson, Huie

2. Approval of Legacy Business Registry Applications and Resolutions (Action Item)

Richard Kurylo, Legacy Business Program Manager, Office of Small Business, presented four applications for Legacy Business Program: Glen Park Chiropractic, Goat Hill Pizza, San Francisco Microscopical Society, Trattoria Contadina.

Public comment:

- Representative from Microscopic Society
- Henry Shott, Honorary Board Member of Microscopic Society
- Joel Ilipski, Goat Hill Pizza, requested that Kurt and Debbie Heisentrite be acknowledged as well
- Andrew Skolaski, Glen Park Chiropractor
- Gina Correnti, Trattoria Contadina

Commissioners congratulated the businesses.

Motion to approve resolutions: Zouzounis

2nd: Laguana

Ayes: Carter, Laguana, Ortiz-Cartagena, Zouzounis

Absent: Dickerson, Huie

Motion passes (4-0-2)

3. Office of Small Business Budget Update #1 (Discussion Item)

Katy Tang, Director, Office of Small Business provided a budget update and overview, including current staffing numbers, review of OEWD budget which includes OSB, review of Venue Fund Grant program and dollars distributed.

Commissioner comments: President Laguana requested an update on the downtown economic recovery strategy. Director Tang reviewed current strategies to ease permitting to increase foot traffic downtown. OEWD

will also come present a more detailed overview to the Commission. Vice President Zouzounis requested more information on increase in staffing, to which Director Tang noted that SBDC staff have come under the umbrella of OSB (+3 new staff members). Commissioners noted that reviews of this budget, the Legacy Business Program, OSB website, and Shared Spaces would be useful at a Commission retreat given the newer Commissioners. Basic 101 on each of these subjects would help Commissioners better understand OSB.

No members of the public requested to speak.

4. Resolution Making Findings To Allow Teleconferenced Meetings Under California Government Code Section 54953(E) (Action Item)

No members of the public requested to speak.

Motion to approve resolution: Laguana

2nd: Carter

Ayes: Carter, Laguana, Ortiz-Cartagena, Zouzounis

Absent: Dickerson, Huie

Motion passes (4-0-2)

5. Approval of Draft Meeting Minutes (Action Item)

No members of the public requested to speak.

Motion to approve 4/25 draft meeting minutes: Ortiz-Cartagena

2nd: Carter

Ayes: Carter, Laguana, Ortiz-Cartagena, Zouzounis

Absent: Dickerson, Huie

Motion passes (4-0-2)

6. General Public Comment (Discussion Item)

No members of the public requested to speak.

7. Director's Report (Discussion Item)

Director Tang informed Commissioners that there is a new appointment: Rachel Herbert from Duboce Park café will be joining the Commission. She also discussed a pilot program from Sup. Melgar to create a two year pilot to have the City (DPW) cover the cleanup/costs of graffiti on commercial properties. The Neighborhood Anchor Business Registry is now open to let businesses get additional outreach from OSB.

No members of the public requested to speak.

8. Commissioner Discussion and New Business (Discussion Item)

Commissioner Carter noted that SF has it's first black owned cannabis dispensary – Harborside, in the Bayview. Vice President Zouzounis requested an overview of the Legacy Business Program and website, as well as a presentation on OEWD technical support and RFP process. She wants to know more about which groups they work with, who those groups do outreach to, and what technical assistance is being offered. President Laguana noted that a budget process overview would be really helpful to track what's coming up. He also discussed the need for more businesses to utilize ERTC, which Commissioner Carter noted that she was not aware of. Director Tang explained that she/OEWD explored accounting services for small businesses. Vice President Zouzounis suggested preferred vendor lists. President Laguana noted that a new Bayview music festival is coming – called Portola Festival.

No members of the public requested to speak.

9. Adjournment - meeting adjourned at 5:50pm.