

## Approved FSTF Meeting Minutes

December 4, 2024

1:30 p.m. - 3:30 p.m.

Virtual Meeting via Zoom

[Click here to view the meeting recording](#)

**Present:** Guillermo Reece (San Francisco African American Faith-Based Coalition); Jade Quizon (FAACTS); Tiffany Kearney (Department of Disability and Aging Services); Chester Williams (Community Living Campaign); Emily Cohen (SF Dept. of Homelessness and Supportive Housing); Mei Ling Hui (Urban Agriculture Program); Lura Jones (Leah's Pantry); Jeimil Belamide (HSA/CalFresh); Michelle Kim (Department of Children, Youth, and Their Families); Priti Rane (DPH/Nutrition Services); Cissie Bonini (UCSF/Vouchers 4 Veggies – EatSF); Raegan Sales (Children's Council of SF); Noriko Lim-Tepper (SF-Marin Food Bank); Katie Jackson (Project Open Hand)

**Also Present:** Alexandra Lapin; Alyssa Hew; Asa King (SFDPH, PHD); Asha Chirackal (Vouchers 4 Veggies/EatSF); Brian Kwok; Brianna Carmona; Cathy Huang (SFHSA); Cindy Lin (SFHSA); Clara Obstfeld (DCYF); Colleen Rivecca (TNDC); Crystal Huang; Daniel Miranda Juarez; Danielle Lundstrom (SFDPH); Edit Montes Ramirez; Eleana Binder (GLIDE); Elise Sung; Ellen Garcia (EatSF); Eria Limos (EatSF); Eric Chan (SFDPH, OARE); Erin Franey; Fiona McBride (SFHSA); Guy Gutterman; Haley Nielsen (Farming Hope); Jacqueline Cuevas; Janna Cordeiro (FAMC); Juanita Bruton; Kaela Plank (SFDPH, CDS); Kailey Lee; Kelley Gaherty (SF Environment); Kim Wong (SFDPH, CHEP/Shape Up); Larissa Nguyen; Laura Urban (Children's Council SF); Lea Treoh (UCSF); Leah Walton (SF DAS); Liz Lin; Luana Mears (SFDPH, NEOP); Maia Kwok, Marianne Szeto (SFDPH, CHEP/Shape Up); Mark Biedlingmaier (The SF Market); Melinda Gordon; Melinda Martin (SFDPH, CHEP); Merrill Buice; Michael Pon; Nancy Hernandez (SF Latino Task Force); Rose Johns (SFHSA); Serena Ngo (Hirsch Philanthropy Partners); Shakirah Simley (Booker T. Washington Center); Shalini Rana (SF Mayor's Office); Susan Philip (SFDPH, PHD); Susie Smith (SFHSA); Tiffany Dang (SF DAS); Tommy McClain (SFHSA); Veronica Shepard (SFAAFBC); Vy Ton; Wendy Xie

Agenda Item	Discussion	Next Steps
1. Call order to order 1:30 p.m.	Call to order at 1:34 p.m.	None.
2. Land Acknowledgment 1:30 p.m.	Cissie Bonini recited the Land Acknowledgement.	None.
3. Welcome, member roll call, introductions, Cissie Bonini (Chair, UCSF/Vouchers 4 Veggies – EatSF) 1:35 p.m.	Public Comment: UCSF Student Alyssa Hew asks question how the FSTF will handle the closing of the food pantries and if it has been discussed with the new Mayoral administration. Cissie acknowledges the question & directs student to the September meeting recording.	None.

<p>4. Approval of minutes from September 4, 2024 1:40 p.m.</p>	<p>Chester Williams made motion to approve meeting minutes. Noriko Lim-Tepper seconded the motion.</p> <p>Public Comment: None.</p> <p>12 task force members voted to approve motion. 1 task force member abstained.</p> <p>Motion has passed and minutes are approved.</p>	<p>None.</p>
<p>5. General Public Comment 1:45 p.m.</p>	<p>Maia Kwok discusses her background in food security and why she attends the Food Security Task Force meetings. She brings up her petition that is live and accepting signatures to voice the opinion of keeping the Food Security Task Force active. The petition is linked here: <a href="https://www.change.org/SaveSFFSTF">https://www.change.org/SaveSFFSTF</a></p>	<p>None.</p>
<p>6. FSTF Member Updates, Lura Jones (Leah's Pantry) 1:50 p.m.</p>	<p>Lura Jones, an FSTF member and the program manager for Leah's Pantry, has been engaging the community in health outcome interventions. She has been working on a project funded by CalFresh Healthy Living, specific to Bayview and Treasure Island older adults focused on direct education, nutrition education, and physical activity, and getting them to fill out a community needs assessment around food security, nutrition, water access, etc. They are also in the process of creating a community advisory council. The CBO hosts walking groups to conduct community assessments. They recently conducted one in Bayview Hunter's Point. The next community engagement event will be in Treasure Island.</p> <p>If you work with any seniors/older adults living in the Bayview and would be interested in participating in this project (events, nutrition classes, assessments) please let Lura know.</p> <p>Tiffany Kearney clarifies that the CalFresh Healthy Living fund is funded through DAS (Disability and Aging Services).</p>	<p>None.</p>

	<p>Cissie's team is working a lot in Treasure Island and is happy to connect with Lura.</p> <p>Please review the video recording for this presentation along with the Q&amp;A and public comment, time stamped from 12:19 to 17:45.</p>	
<p>7. Food as Medicine Updates, Erin Franey (Food as Medicine Collaborative), Merrill Buice (San Francisco Community Clinic Consortium) 2:00 p.m.</p>	<p>Erin Franey (Food as Medicine Collaborative), Merrill Buice (San Francisco Community Clinic Consortium), and Katie Jackson (Project Open Hand) presents a PowerPoint on Medically Supportive Food &amp; Nutrition in San Francisco. Please find the presentation slide deck linked <a href="#">here</a>. They discuss what are medically supportive food and nutrition (MSF&amp;N) interventions and how they fit into CalAIM, how to optimize MSF&amp;N in San Francisco, the current status of implementation, upcoming changes, and opportunities. There is a robust and growing body of evidence that MSF&amp;N interventions are effective and incur significant cost savings. MSF&amp;N in Medi-Cal is currently in a 5-year demonstration, from Jan. 1, 2022 – Dec. 31, 2026, and is the most utilized community support, with 62,000+ Medi-Cal members statewide.</p> <p>Cissie Bonini opens up motion to support the items mentioned and recommendations in the presentation which include a letter from The Food Security Task Force to support for actionable items from presentation, which includes supporting the position for the need for wide adoption of MSF&amp;N in San Francisco, which asks health plans to provide a full spectrum of interventions and integration of MSF&amp;N into the healthcare system. The ask is also to include MSF&amp;N in the annual Task Force recommendations and ask departments for regular updates, train staff, increase awareness and understanding, and increase referrals.</p> <p>Michelle Kim expressed her appreciation for the presentation and it was helpful to hear what was happening on the ground level.</p> <p>Cissie Bonini shared that she is part of this group and works with Erin and Merrill.</p>	<p>FSTF to draft a letter of support.</p>

	<p>Chester Williams made motion to support.</p> <p>Raegan Sales seconds the motion.</p> <p>9 task force members approved the motion.</p> <p>5 members abstained.</p> <p>Motion has passed.</p> <p>Please review the video recording for this presentation along with the Q&amp;A and public comment, time stamped from 18:52 to 1:01:59.</p>	
<p>8. Update on subcommittee on Reimagining Food Coordination, Jade Quizon (Subcommittee Chair, API Council) 2:45 p.m.</p>	<p>Jade Quizon (Subcommittee Chair, API Council) provided a refresher on the Subcommittee on Reimagining Food Coordination, including reviewing the proposal of the new food structure in the Office of Food and the Food Advisory Council. Jade also went over the process for developing the criteria used to develop the proposal. The subcommittee was open to the public for participation.</p> <p>Please review the video recording for this presentation along with the Q&amp;A and public comment, time stamped from 1:02:18 to 1:07:53.</p>	None.
<p>9. New proposed ordinance: Office of Citywide Food Coordination, Susie Smith (San Francisco Human Services Agency), Shalini Rana (San Francisco Mayor's Office), and Susan Phillip and Asa King (San Francisco Department of Public Health) 2:50 p.m.</p>	<p>Susie Smith (San Francisco Human Services Agency) and Shalini Rana (Mayor's Office) provides a presentation on the City's Response to Recommendations and plan for the future regarding food security in San Francisco alongside Susan Phillip and Asa King (San Francisco Department of Public Health), and Shalini Rana (San Francisco Mayor's Office). Please find the presentation linked <a href="#">here</a>.</p> <p>Susan Philip introduced the agenda item with thanks and gratitude towards Paula Jones and the DPH team, and shared that the proposed legislation reflects the input that has been heard re: consolidating food efforts in the City. Susan shared that DPH is still committed to addressing and understanding the equity impacts of food, and to continue working together cross-departmentally.</p>	None.

	<p>Shalini shared that the Mayor’s Office has been listening to input from FAACTS and the FSTF and has been working on gathering input from across different departments working on food to shape the proposed legislation.</p> <p>The major legislation components are:</p> <ol style="list-style-type: none"> <li>1. Establish an Office of Citywide Food Coordination within SFHSA by enhancing the role of the existing Citywide Food Access Team</li> <li>2. Replace the Biennial Food Security &amp; Equity Report with a more appropriate and impactful five-year assessment and planning cycle, with mid-cycle implementation update, led by SFHSA</li> <li>3. Sunset the Food Security Task Force one year early in 2025 and integrate City and community input into the Food Security Report and provide semi-annual convenings in interim years</li> </ol> <p>The Office of Citywide Food Coordination (OCFC) would advocate for state and federal resources, maintain awareness of community needs and City resources, coordinate across departments, convene community stakeholders, advise city policymakers, etc. It would be housed within SFHSA as they are the main funder and provider of food resources (directs almost three-quarters of the City’s \$200M in food support funding).</p> <p>Susie went over the proposed reporting, planning cycle, and cadence, with the first report due October 2026, and the anticipated project approach related to project planning, research, developing findings and recommendations, and finalizing and publishing the report.</p> <p>Shalini discussed the future of the Food Security Task Force re: sunseting one year early in June 2025, stating this is consistent with principles of good governance, and that task forces are intended to be time-limited. The FSTF’s efforts to amplify food issues were a key contributor to the Mayor’s decision to establish the OCFC and institutionalize within City gov. a responsibility that has been carried for so long by volunteer contributors.</p>	
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	<p>Susie discusses the continued role of community – there will be structured community input on the process, analysis, and findings for the report, and at least semiannual convenings for information sharing, budget updates, implementation updates, state and federal landscape, situational awareness. The OCFC will also attend community convenings.</p> <p>Susie also shared amendments made to legislation (see slide 12 of slide deck).</p> <p>Michelle Kim asked about San Francisco’s recently passed Proposition E, where the City would evaluate City Commissions and how that plays a role in this legislation.</p> <p>Shalini responded saying that this will have an impact but unsure how given that the body to evaluate Commissions has not convened yet.</p> <p>Guillermo Reece asked how will DPH and HSA work together to ensure funding is allocated to communities with high rates of nutrition-sensitive diseases with a racial equity lens, and how was the FAACTS group chosen as the voice to represent the community? What was the process by them being selected?</p> <p>Susie responded by saying the creation of the office doesn’t impact any funding, the vision is to bring together existing funding streams and experts for better coordination.</p> <p>Jade Quizon responded by saying FAACTS wasn’t chosen to be the voice of the community; they saw the legislation and responded to it by submitting their amendments. I believe there should be an opportunity for other community members to do the same as well.</p> <p>Shalini stated that the Mayor’s Office has been reading through Task Force recommendations, that they’ve been hearing these recommendations from different advisory bodies and community members.</p>	
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	<p>Chester Williams shared that community groups don't proceed in the way of focus groups and public forums. They don't come out, which means there is incomplete data. It's important to get numbers come out. You'll have certain communities left out. It is important to have these communities be part of the decisions that you're making.</p> <p>Priti Rane stated it's important to have health equity at the core of this work. There is a lot of health data out there, there is a food subcommittee within primary care in DPH.</p> <p>Tiffany Kearney stated that she's hopeful, and that this is a step forward in addressing food holistically. She hear everyone's concerns, and given what was discussed at the subcommittee, that this is a positive result, and there will be hiccups along the way, but that we have a good system going.</p> <p>Jade Quizon stated that FAACTS hope that this is a bridge to something better. We hope that this is an intermediary step and that the office continues to evolve. The subcommittee did have an advisory council piece; we hope that there is a true effort in community engagement. It was noted that the legislation that was sent to the Rules Committee was version 1 and did not include the amendments. How will we know if the amendments have been updated?</p> <p>Susie Smith responded that they got a draft with the amendments, and the new draft will be seen at Rules Committee.</p> <p>The Rules Committee is at 10am on Monday.</p> <p>Cissie Bonini did want to clarify that the subcommittee did recommend both a Citywide Office and a community advisory body, and that there is no community advisory body in the legislation. Cissie also noted that the degree of community engagement from what the current task force holds and the legislation states is</p>	
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	<p>different, where the current task force creates annual recommendations that are voted on by the task force members, and that the task force, though legislated to meet 4 times a year, meets much more regularly than that.</p> <p>Jade asks why the early sunset date was included in the legislation.</p> <p>Shalini responded by saying that the community engagement efforts would begin with the sunset date and that it would feel redundant and not have community weigh in in too many places.</p> <p>Emily Cohen stated that this proposal has some real benefits to the departments' infrastructure, to the food justice movement, and overall benefit food security efforts.</p> <p>Public Comment:</p> <p>Erin Franey: As a member of the public really learning about this for the first time, my impression is that the focus of this office is on the creation of the report. I'm curious what role and plans are there for this office to take action to advance food justice and nutrition security.</p> <p>Merrill Buice asked where funding would be coming from.</p> <p>Susie responded by saying the OCFC would enhance the current CFAT team that's already working on citywide food access. No additional staff will be brought on.</p> <p>Janna Cordeiro said there was a lot of mention on federal leadership but not local. The Mayor has a lot of influence on Department heads and that is an opportunity for the public to influence what will be done. I encourage us to advocate to the new Mayor. She is a little concerned about all this happening right now but is listening with an open mind. There are some good folks at HSA</p>	
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	<p>and can get things done, and how HSA leadership can be influenced to do the right thing around food justice.</p> <p>Merrill asked if HSA has a budget for community to engage in these meetings, translation, childcare, etc. to make sure this is a robust process?</p> <p>Susie Smith says they do provide stipends and will figure out what is within reason.</p> <p>Guillermo asked about the timeline.</p> <p>Shalini said it would take place in 2025, with the engagement process happening late spring, early summer. Legislation would take place in January 2025.</p> <p>Please review the video recording for this presentation along with the Q&amp;A and public comment, time stamped from 1:08:26 to 2:07:47.</p>	
10. Updates and emerging issues 3:25 p.m.	This agenda item was skipped due to time constraints.	None.
11. Adjournment 3:30 p.m.	Meeting adjourned at 3:30 p.m.	None.