



# Committee on Information Technology

## Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

### **Draft Minutes**

#### Budget and Performance Subcommittee Meeting City and County of San Francisco

Friday, December 3, 2021

10:00 am – 12:00 pm

Online WebEx event

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#### **Members**

Ken Bukowski – Chair, Deputy City Administrator/CFO, City Administrator's Office

Carrie Bishop – Chief Digital Services Officer, City Administrator's Office

Sailaja Kurella – Purchaser and Director, Contract Administration

Crispin Hollings – Chief Financial Officer, Sheriff's Department

Sally Ma – Analyst, Mayor's Office

Michael Liang – Chief Information Officer, Public Library

Ian Law – Chief Information Officer, Airport

Todd Rydstrom – Deputy Controller, Controller's Office

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Ian Hart – Director of Finance and Administration, Department of Human Resources

#### **1. Call to Order by Chair**

Chair Ken Bukowski called the meeting to order at 10:02 am.

#### **2. Roll call**

Ken Bukowski

Carrie Bishop

Sailaja Kurella

Crispin Hollings

Sally Ma

Michael Liang

Ian Law

Todd Rydstrom

Tajel Shah

Ian Hart

#### **COIT Staff**

Emma Fernandez

### **3. Approval of Minutes for November 5, 2021 (Action Item)**

The minutes were approved unanimously.

### **4. Department Updates & Announcements**

Deputy Controller Todd Rydstrom announced that racial equity dashboards are now available to departments to use in preparing their racial equity plans.

Ian Hart announced that the Department of Human Resources' new applicant tracking system SmartRecruiters is now fully operational. The old applicant tracking system has been discontinued except for special cases where staff need access. Staff should reach out to the Department of Human Resources with any questions about implementation.

### **5. Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953(e) (Action Item)**

Deputy City Administrator Ken Bukowski introduced a resolution to allow the subcommittee to continue holding virtual meetings. The resolution was approved unanimously.

### **6. FY 2022-23 & FY 2023-24 COIT Budget Process (Discussion Item)**

Deputy City Administrator Ken Bukowski presented draft materials for project funding submissions for FY 2022-23 and FY 2023-24, including budget form questions, performance form questions, and an evaluation rubric.

Brent Turner made public comment about open source voting projects.

City CIO Linda Gerull made public comment to discuss the legacy technologies in use in the City.

### **7. Public Comment**

Susan Greenhalgh made public comment about the project to develop a voting system for people with disabilities.

Brent Turner made public comment about the project to develop a voting system for people with disabilities.

Jim Sofer made public comment about the project to develop a voting system for people with disabilities.

Deputy City Administrator Ken Bukowski clarified that project around voting options for voters with disabilities is not a Department of Technology project, but a multi-county project and contract. This project is not funded by City funds that would be reviewed by this subcommittee.

## **8. Adjournment**

The meeting adjourned at 10:56 am.