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**MINUTES  
JOINT CONFERENCE COMMITTEE MEETING FOR  
LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER  
November 9, 2021, 4:00 p.m.  
Remote Meeting via Webex Event**

**1. CALL TO ORDER**

Present: Commissioner Tessie Guillermo, Chair  
Commissioner Edward A. Chow, M.D., Member  
Commissioner Laurie Green, M.D., Member

Staff: Michael Phillips, Zoe Harris, Basil Price, Chuck Lamb, Claire Horton MD, Fiona Chin,  
John Grimes, Nawz Talai, Troy Williams, Wilmie Hathaway DO, Yifang Qian MD, Lisa Hoo MD,  
Daniela Kim MD, Chuck Lamb

The meeting was called to order at 4:03pm.

**2. APPROVAL OF MINUTES FOR MEETING OF OCTOBER 12, 2021**

Action Taken: The committee unanimously approved the October 12, 2021 minutes.

**3. GENERAL PUBLIC COMMENT:**

There was no public comment.

**4. EXECUTIVE TEAM REPORT**

Michael T. Phillips, Chief Executive Officer, presented the item.

Commissioner Comments:

Commissioner Chow asked for more information regarding the positive urine toxicology screen results noted in the report. Ms. Talai stated that if a resident shows confusion or has a change in cognitive issues, a toxicology screen should be ordered, as an effort to care for residents and understand their issues. If the results are positive, the case is reported to CDPH and the incident is investigated. She added that LHH found that one resident was providing illicit substances to other residents; the individual is no longer living at LHH.

Commissioner Guillermo noted that she enjoyed reading the draft annual report. She appreciated Mr. Phillip's introductory letter, which highlights the many issues LHH has faced during the last year.

Commissioner Chow asked how the individuals listed in the "In Memoriam" section were chosen. Mr. Phillips noted that LHH has not determined whether this section will be included in the final version of the document.

Commissioner Green stated that she appreciated the mix of data and human stories.

## **5. REGULATORY AFFAIRS REPORT**

Nawz Talai, LHH Chief Quality Officer, presented the item.

### Commissioner Comments:

Commissioner Guillermo thanked Ms. Talai for the report.

Commissioner Chow thanked the staff for listing the chart of outcomes in the report.

## **6. PRESENTATION: ANNUAL SECURITY UPDATE, 2020-2021**

Basil Price, Director of Security, Department of Public Health, presented the item.

### Commissioner Comments:

Commissioner Chow is encouraged by the report and asked for more information regarding the improvement in violent incidents, especially a decrease in the number of resident-to-resident incidents. Mr. Price stated that there were fewer people in the hospital due to COVID-19 related restrictions which limited the number of visitors and non-essential LHH staff.

Commissioner Chow asked if Mr. Price expects the number of incidents to rise when LHH reopens fully. Mr. Price stated that the DPH is changing its security staffing model, with an increase of cadets, providing visible patrol at both hospitals. The additional of the cadets will hopefully keep the number of incidents low. He added that 8 cadets will be added to the LHH campus; 40 will be added to the ZSFG campus.

Commissioner Guillermo stated that she looks forward to hearing updates on the implementation of the security staff changes in the future.

## **7. PRESENTATION: LAGUNA HONDA HOSPITAL RESIDENTS WITH SUBSTANCE USE DISORDERS: DIAGNOSES, REFERRALS AND SERVICES**

Yifang Qian, MD, Chief of Psychiatry, presented the item.

### Commissioner Comments:

Commissioner Green asked if there are certain illicit substances found most commonly at LHH. Dr. Qian stated that LHH staff have found substances at LHH that are found elsewhere in the San Francisco community. The most common substances found are psycho-active substances, alcohol, opioids, and stimulants. LHH has begun medication assisted therapy using Narcan. There are behavioral health units in which staff work together to implement behavioral health plans. There are also substance use groups and contingency management is used to reward attendance.

Commissioner Green asked if the CURES Act has had impact on these issues. Dr. Qian stated that has been helpful at LHH. Claire Horton, MD, Chief Medical Officer, San Francisco Health Network, stated that the Network's prescribing protocols have decreased use of opioids. She noted that San Francisco was previously known as one of the highest prescribing cities of opioids in the country.

Commissioner Chow stated that he looks forward to future reports on the outcomes of the new initiatives.

Commissioner Guillermo thanked Dr. Qian for the informative presentation and all LHH staff involved in this important work.

## **8. PRESENTATION: CULTURE OF SAFETY**

Fiona Chin, Junior Administrative Analyst, presented the item.

### **Commissioner Comments:**

Commissioner Chow applauded this important work, which shows improvement. He suggested that LHH consider disaggregating data for the large number of Asians and Pacific Islanders to better understand the needs of these separate groups. Ms. Talai stated that LHH is creating the next version of the survey internally; in the future it will use the industry best practices. LHH will be utilizing demographic questions to including a racial equity lens so that data will be improved moving forward.

Commissioner Green asked for clarification regarding “Deployed Staff” included in the survey. Ms. Talai stated that these are non-LHH staff who were deployed to LHH due to the pandemic.

Commissioner Guillermo noted that the deployed staff will likely not be included in the next survey because they will not be present at LHH. She welcomes steps to address items noted in this report. She also appreciates the breakdown of demographic data, which is key to addressing these issues.

## **9. CLOSED SESSION**

- A) Public comments on all matters pertaining to the Closed Session. (San Francisco Administrative Code Section 67.15).
- B) Vote on whether to hold a Closed Session. (Action Item)
- C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5, 1157.6, and 1157.7; Health and Safety Code Section 1461; San Francisco Administrative Code Sections 67.5, 67.8, 67.8-1, and 67.10; and California Constitution, Article I, Section 1.

### **CONSIDERATION OF MEDICAL STAFF CREDENTIALING MATTERS**

### **CONSIDERATION OF MEDICAL QUALITY IMPROVEMENT**

### **CONSIDERATION OF PERFORMANCE IMPROVEMENT AND PATIENT SAFETY REPORTS AND PEER REVIEWS**

### **RECONVENE IN OPEN SESSION**

- 1. Discussion and Vote to elect whether to disclose any portion of the closed session discussion that is not confidential under Federal or State law, The Charter, or Non-Waivable Privilege (San Francisco Administrative Code Section 67.12(a).) (Action item)
- 2. Possible report on action taken in closed session (Government Code Sections 54957.1(a) and 54957.7(b) and San Francisco Administrative Code Section 67.12(b)).

#### **10. POSSIBLE DISCLOSURE OF CLOSED SESSION INFORMATION**

**Action Taken:** The committee voted not to disclose discussions held in closed session.

#### **11. ADJOURNMENT**

The meeting was adjourned at 6:20pm.