San Francisco
Department of Public Health

DHRPSC0005306 : As Needed Technical Assistance and Consulting Services

Department Project Manager: Nikole Trainor, CHEP SOC Program Budget & Contracts Operations Manager

DPH Division – Section:

DPH/PHD/CHEP - Community Health Equity & Promotion Branch

Civil Service Commission

November 16, 2026

PSC REQUEST OVERVIEW: AS NEEDED TECHNICAL ASSISTANCE AND CONSULTING SERVICES

- **Scope of Services:** Services include public health grant and research development, organizational training and technical assistance, program evaluation, community needs assessments, and project management to support effective program implementation, regulatory compliance, and the City's public health goals.
- **Need of Services:** Essential to addressing critical operational and programmatic gaps. Provides specialized expertise, independent evaluation, and technical assistance. Need timely access to qualified consultants to support grant development, program implementation, workforce training, community needs assessments, and performance evaluation.
- **Service Delivery Locations: N/A**
- **Service Delivery Timeline:** The services are intermittent, time-limited, and dependent on available funding. Projects will conclude once project objectives have been met.
- **Clients to be Served:** All San Francisco residents will benefit from innovative program planning, increased grant funding opportunities, and comprehensive program evaluations, with a particular emphasis on vulnerable and underserved populations disproportionately impacted by health disparities.

WHY THIS PSC SUPPORTS DPH'S MISSION

- **Background and Service History:** Specialized, independent consultants have supported key public health initiatives, including: Development of specialized overdose prevention strategies, Ending the HIV Epidemic Blueprint and cross-jurisdictional implementation planning, Grant-required Community Advisory Panel development and support, Ending the Hepatitis C Epidemic navigation and treatment strategies. Services supported via contract only, projects have evolved due to funding requirements and community needs.

- **Why Contracting is the Right Tool for This Need:** Provides access to grant writing, research, program evaluation, training, and data analysis expertise. Ensures objective assessment of program effectiveness, health outcomes, and community needs. Allows DPH to secure specialized services on an as-needed basis, Supports performance monitoring, risk management, and evidence-based public health improvements.

- **How This Supports DPH Programs:** Advance Health Equity in overdose prevention strategies, strengthen HIV prevention & Care, testing PrEP access for underserved populations, incorporate strong community voice in program planning via community needs assessments and advisory panels, and independent program evaluation with utilization of impartial external consultants to assess program effectiveness.

- **PSC Amount:** Previously Approved **$4,000,000** Current Request **$3,279,523** Total Amended Amount **$7,279,523**

- **PSC Duration:** 12/01/2025-12/01/2029, PSC duration aligns with CDC Grant 5-year Funding cycle

THANK YOU