WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE

WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MEETING

Thursday, November 12, 2026, at 2:00 p.m.

Members of the Board will attend this meeting in-person.

PLEASE NOTE: Remote public comment, except as necessary for disability accommodations, has been discontinued. Members of the public are invited to observe the meeting in-person or online. However, only members of the public attending the meeting in person will have an opportunity to provide public comment.

Requests for accommodation for remote public comment should be made at least 48 hours prior to the meeting and written comments submitted no later than 12:00 p.m. the day prior to the meeting will be included in the record. (WarMemorialBoard@sfgov.org or 415-554-6351).

TO JOIN VIA TELECONFERENCE:

- Dial In: (669) 444 9171
- Meeting ID: 873 3124 5468
- Passcode: 689663

TO JOIN ONLINE: https://bit.ly/WMBT2026

AGENDA

Roll Call.

Approval of Minutes. Action

(Draft Minutes of October 8, 2026, Regular Meeting).

President's Report:

1. Current developments and announcements. Information

Managing Director's Report:

1. Managing Director to report on recent activities and make announcements. Information

Assistant Managing Director's Report:

1. Assistant Managing Director to report on recent activities and make announcements. Information

(Appropriations Report for month-ending October 31, 2026 and Booking Summary for November 2026).

Secretary's Report: Information

1. Board Secretary to report on Board administration and compliance.

Committee Reports:

1. Presenter's Committee Report on the Memorandum of Understanding between the War Memorial Department and the San Francisco Performing Arts Center Foundation. Action

Discussion and possible action to adopt the Presenter's Committee recommendations regarding the Memorandum of Understanding between the War Memorial and the San Francisco Performing Arts Center Foundation.

Regular Items:

1. Review updated Surveillance Technology Policies. Action

Discussion and possible action to approve the updated Surveillance Technology Policies for Veteran's Building and Tenant/Contractor (aka Davies Symphony Hall).

Miscellaneous Correspondence.

Good and Welfare: Opportunity for Trustees to make remarks including special thanks and congratulatory remarks. Information/ Discussion

General Public Comment: Public comment on items within the jurisdiction of the Board of Trustees but not on the agenda. Information/ Discussion

Adjournment.

Note: There will be an opportunity for public comment on each agenda item.

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

BOARD OF TRUSTEES

Diane B. Wilsey, President
Thomas E. Horn, Vice President
Stanlee Ray Gatti
Judge Quentin L. Kopp (Ret.)
Lyna Lam
Farah Makras
Maryam Muduroglu
Joyce Newstat
Paul F. Pelosi
Lt.Gen. Michael A. Rocco, USMC (Ret.)
Brenda Wright

DEPARTMENT REPRESENTATIVES

Kate Sofis,
Managing Director
Rob Levin,
Assistant Managing Director
Theresa Von Klug,
Board Secretary
Telephone: (415) 621-6600
FAX: (415) 621-5091

Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees and made part of the official public record.

Materials accompanying agenda items are available for inspection and copying on our website https://www.sf.gov/department-war-memorial-and-performing-arts-center and during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours, on our website, or at the meeting.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site sfethics.org.

ACCESSIBLE MEETING POLICY

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Requesting accommodations at least 72 hours in advance will help ensure availability. Minutes may be translated after they have been adopted by the Board. For all these requests, please contact the War Memorial Office at least 72 hours before the meeting at 415/621-6600. Late requests will be honored if possible. The hearing room is wheelchair accessible.

Según lo exige la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance), los servicios de interpretación en chino, español y para el lenguaje de signos estarán disponibles a petición. Además, se hará todo el esfuerzo posible para tener disponible un sistema de sonido adecuado, los materiales de la reunión en formatos alternativos y un lector. Solicite las acomodaciones por lo menos 72 horas por adelantado para asegurar su disponibilidad. Las minutas se pueden traducir tras la aprobación de la Comisión. Para pedir estos servicios, comuníquese con la administración de War Memorial, por lo menos 72 horas antes de la reunión, llamando al (415) 621-6600. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencias es accesible a sillas de ruedas.

根據《美國殘疾人士法案》（Americans with Disabilities Act）和《語言服務條例》（Language Access Ordinance），中文、西班牙語，和/或美國手語傳譯員在收到要求後將會提供傳譯服務。另外，我們將盡力提供擴音設備，同時也將會提供不同格式的會議資料，和/或提供閱讀器。此外翻譯版本的會議記錄可在委員會通過後提供。上述的要求，請於會議前最少 72 小時致電 415/621-6600 向 War Memorial 辦公室提出。提前至少72小時作出調適請求，有助於確保獲取到該服務。逾期提出的請求，若可能的話，亦會被考慮接納。聽證室設有輪椅通道。

Ayon sa batas ng Americans with Disabilities Act at ng Language Access Ordinance, maaaring mag-request ng mga tagapagsalin/interpretasyon sa wikang Tsino, Espanyol at/o sa may kapansanan pandinig sa American Sign Language. Bukod pa dito, sisikapin gawan ng paraan na makapaglaan ng kagamitan sa pagtulong sa pandinig, maibahagi ang mga kaganapan ng miting sa iba't ibang anyo, at/o isang tagapagbasa. Kailangan mag-request ng mga pangangailangan sa hindi bababa sa 72 oras bago ng pagpupulong upang matiyak kung maaaring ipaglingkod ang inyong kahilingan. Ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Sa mga ganitong uri ng kahilingan, mangyari po lamang tumawag sa War Memorial, sa 415/621-6600. Kailangan mag-request ng mga pangangailangan sa hindi bababa sa 72 oras bago ng miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan. Ang silid ng pagpupulungan ay accessible sa mga naka wheelchair.

DISABILITY ACCESS

The War Memorial Board of Trustees meetings are held in the Board Room, War Memorial Opera House, 301 Van Ness, 4th floor. The meeting location is between Grove and McAllister Streets and is wheelchair accessible. MUNI's No. 5, 47, and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 415-923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets. Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Office: (415) 554-7724 Fax: (415) 554-7854
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at sfgov.org/sunshine.

MINUTES

WAR MEMORIAL BOARD OF TRUSTEES

REGULAR MEETING MINUTES

Thursday, October 8, 2026

The Board of Trustees of the War Memorial of San Francisco met in regular session on Thursday, October 8, 2026, at 2:00 p.m., in the Trustees' Board Room, War Memorial Opera House with President Wilsey presiding.

ROLL CALL

Present: President Wilsey, Vice President Horn, Trustee Gatti, Trustee Kopp, Trustee Makras, Trustee Newstat, Trustee Wright

Absent: Trustee Lam, Trustee Muduroglu, Trustee Pelosi, Trustee Rocco

Staff Present: Kate Sofis, Managing Director; Rob Levin, Assistant Managing Director; Theresa Von Klug, Board Secretary

Board Secretary Von Klug made an opening announcement related to remote public comment. She stated that remote public comment, except as necessary for disability accommodations, has been discontinued. She noted that members of the public are invited to observe the meeting in-person or online, but only members of the public attending the meeting in-person will have an opportunity to provide public comment.

Requests for accommodation for remote public comment should be made at least 48 hours prior to the meeting, by email or voicemail (WarMemorialBoard@sfgov.org or 415-554-6377).

APPROVAL OF MINUTES

On motion of Trustee Gatti, seconded by Vice President Horn, the following resolution was unanimously adopted:

RESOLUTION NO. 26-21

RESOLVED, That the Board of Trustees approves the minutes of the September 10, 2026, meeting. The resolution was unanimously adopted.

DRAFT

PRESIDENT'S REPORT

President Wilsey congratulated the Opera on successfully resolving its dispute with the Musicians Union and noted the upcoming Opera Ball at City Hall on November 12, 2026. She further recognized the Symphony on the opening of its fall season.

MANAGING DIRECTOR'S REPORT

Managing Director Sofis announced the relaunch of public campus tours beginning October 19th, with monthly offerings planned through the end of the year. The tours will be from 10a-12n. She congratulated Operations Manager Celestine Ratsch-Rivera and team for leading this initiative.

She provided an update on the Opera House Mansard Roof project, reporting substantial completion expected at the end of October, with the parking lot spaces to reopen in November. Sofis noted ongoing planning with the Department of Emergency Management regarding El Niño-related risks, including patron safety, performance continuity, and flood preparedness.

ASSISTANT MANAGING DIRECTOR'S REPORT

Assistant Managing Director Levin reported on several operational initiatives:

- Completion and installation of the redesigned Opera House champagne bar.
- A successful pilot allowing popcorn in the Herbst Theatre during a recent movie presentation, with minimal custodial impact.
- Recent rentals and event activity, including a multi-day Fintech conference in the Veterans Building, the Symphony concert honoring Michael Tilson Thomas and a return to the Herbst Theatre of the Socially Inept Comedy Roast.
- Strong booking activity, with 46 new rentals last month and 23 new rentals this month, along with 30 SF Performance events. Congratulations to the Booking Team.

BOARD SECRETARY'S REPORT

Board Secretary Von Klug announced the distribution of 2027 Trustee meeting dates and reminded Trustees of mandatory trainings due by December 31,2026. She noted that Trustees who do not complete required trainings by December 31st may not continue to participate and vote in Board meetings.

DRAFT

REGULAR ITEMS

1. Veterans Gallery presentation.

Yolanda Faye, Director of Post 505 and the Veteran's Art Gallery, presented her vision and an overview on the Veterans Art Gallery's. She reviewed past exhibitions, branding efforts and upcoming exhibits including an exhibit on the UN opening on October 15, 2026 and on November 14, 2026, an exhibit about the Korean War. The presentation concluded with a discussion of potential funding sources for the Veterans' Art Gallery.

2 . Update on revised Foundation and Department MOU.

Managing Director Sofis provided an update on the draft revised MOU between the War Memorial Department and the War Memorial Foundation. The updated five-page draft reflects current operational partnership practices.

On motion of Trustee Gatti, seconded by Trustee Wright, the Board referred the draft MOU to the Presenters Committee.

RESOLUTION NO. 26-22

RESOLVED, That the Board of Trustees approves the motion to refer the MOU to the Trustee's Presenter's Committee. The resolution was unanimously adopted.

3. Review Foundation Board approved Budget and Department Reimbursements.

Managing Director Sofis presented the Foundation's operating budget supporting the Department's outside licensee business. She introduced the Foundation's CFO, Steve Hunt and praised the increased financial transparency which enables a clearer assessment of profitability. Sofis reviewed the administrative costs of the Foundation, including what the business is projected to generate toward the Foundation's administrative overhead and the gap amount.

Sofis requested Trustee approval for the Department to reimburse this gap. Trustees discussed the new budget structure, risk mitigation practices, and the long-term goal of achieving self-sufficiency through increased rental activity.

On motion of Vice President Horn, seconded by Trustee Gatti, the Board approved the Department reimbursing the Foundation for their general and administrative expenses.

RESOLUTION NO. 26-23

RESOLVED, That the Board of Trustees approves the Department's reimbursement to the War Memorial Foundation for Fiscal Year 2026-27, to support required administrative and operating costs associated with the Department's outside licensee business. The resolution was unanimously adopted.

4. **Update on Opera House Waste Receptacles.**

Trustee Gatti presented an updated design concept for new Opera House waste receptacles intended to harmonize with the building's architectural character. The proposed units use molded resin with stone finishes, featuring color-coded top openings for waste sorting, and incorporate accessibility and safety considerations. Trustees discussed Department of Environment compliance, manufacturing costs and options, prototype development, and potential donor support to pay for the construction of the Opera House waste receptacles. Trustee Gatti will have a protype in January 2027. In the meantime, drawings will be submitted to the Department of Environment for approval.

GOOD AND WELFARE

Trustees discussed scheduling considerations for the November 12, 2026, meeting due to the Opera Ball occurring the same evening. Trustees requested a succinct agenda to ensure adequate timing.

PUBLIC COMMENT

There being no public comment, President Wilsey closed public comment.

ADJOURNMENT

The meeting adjourned at 2:57 p.m.

Theresa Von Klug, Board Secretary

DRAFT

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

BOOKING SUMMARY FOR NOVEMBER 2026

DAVIES SYMPHONY HALL

Bashar Loui Ammari Photoshoot	December 30, 2026	$450.00
Walking Slow Inc. Performance	February 26, 2027	$3,240.00

WAR MEMORIAL OPERA HOUSE

Goldman Environmental Foundation Awards Ceremony	April 18-19, 2027	$6,270.00

GREEN ROOM

Madd Woo AB Photoshoot	October 31, 2026	$450.00
Leakey Foundation Reception	December 5, 2026	$1,300.00
Cuba Caribe Fundraiser	December 6, 2026	$1,300.00
Palladium Magazine Lecture	December 11, 2026	$2,600.00
Romance Group Holiday Reception	December 18, 2026	$2,925.00
Lauren Hiller Wedding	January 16, 2027	$3,190.00
Miss Porters School Reception	January 19, 2027	$2,600.00
Palladium Magazine Lecture	January 22, 2027	$2,600.00
SF Opera Reception	January 26, 2027	$1,300.00
RAWdance Performance	February 6-7, 2027	$2,600.00
UC Berkeley Goldman School Reception	February 10, 2027	$1,300.00
Fashion Friends Collective Networking Reception	March 11, 2027	$2,600.00

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

BOOKING SUMMARY FOR NOVEMBER 2026

GREEN ROOM, CONT.

We Are Together Performance	March 27, 2027	$1,620.00
Lafayette PTA Fundraiser	April 10, 2027	$1,300.00
Goldman Environmental Reception	April 19, 2026	$1,300.00
UC Law SF Reception	April 21, 2027	$1,300.00
Kara Schleunes Recitals	May 9, 2027	$2,600.00
Minerva University Reception	May 25, 2027	$1,300.00
ICAA Dinner Reception	June 18, 2027	$1,300.00
Sophie Slater Wedding	July 3, 2027	$3,190.00
Martha Endale Wedding	July 11, 2027	$3,190.00

HERBST THEATRE

SFNCFF Performance	November 1, 20226	$1,620.00
Romanian Consulate Gala	November 30, 2026	$1,620.00
SF Chamber Orchestra Performance	December 30, 2026	$1,620.00
SF Sketchfest Performance	January 17, 2027	$1,620.00
Farhang Foundation Concert	March 12, 2027	$1,620.00
SF Jazz Performance	March 14, 2027	$1,620.00
We Are Together Performance	March 27, 2027	$1,620.00

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

BOOKING SUMMARY FOR NOVEMBER 2026

HERBST, CONT.

SF Jazz Performance	April , 2027	$1,620.00
Young Kings Inc. Performance	April 17, 2027	$1,620.00
APA Heritage Awards Ceremony	May 3, 2027	$1,620.00
Minerva University Graduation	May 24-25, 2027	$3,240.00
Tutu School West Portal Spring Bravo	June 6, 2027	$1,620.00

WILSEY CENTER

Noise Pop Industries Conference	February 19-20, 2027	$3,560.00
Theatre Bay Spring Soiree	April 27, 2027	$955.00

MISCELLANEOUS SPACES

SFPUC Meeting	November 2, 2026	$280.00