



## Notice

### COIT Budget and Performance Subcommittee Meeting City and County of San Francisco

**Friday, November 5, 2021**

**10:00 am – 12:00 pm**

Meeting will be broadcast online via WebEx event

To view the online presentation, join the meeting using this link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=ef6bc24220a97b3b958d4a35035eaf3ab>

Members of the public may use email address [coit.staff@sfgov.org](mailto:coit.staff@sfgov.org) to join the WebEx meeting if needed.

If you wish to offer public comment, call in to phone number 415-655-0001 using access code 2481 779 1403.

## Agenda

- 1. Call to Order by Chair**
- 2. Roll Call:**
  - Ken Bukowski – Chair, Deputy City Administrator/CFO, City Administrator's Office
  - Carrie Bishop – Chief Digital Services Officer, City Administrator's Office
  - Sailaja Kurella – Purchaser and Director, Contract Administration
  - Crispin Hollings – Chief Financial Officer, Sheriff's Department
  - Sally Ma – Analyst, Mayor's Office
  - Michael Liang – Chief Information Officer, Public Library
  - Ian Law – Chief Information Officer, Airport
  - Todd Rydstrom – Deputy Controller, Controller's Office
  - Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector
  - Ian Hart – Director of Finance and Administration, Department of Human Resources
- 3. Approval of Minutes for March 19, 2021 (Action Item)**
- 4. Department Updates & Announcements**
- 5. Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953(e) (Action Item)**
- 6. FY 2022-23 & FY 2023-24 COIT Budget Allocation and Project Review Plan (Discussion Item)**
  - Preview of the upcoming budget process and instruction for technology project submissions by City departments.
- 7. Public Comment**
- 8. Adjournment**

# Sunshine Ordinance

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## Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.**

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone: (415) 554-7724, Fax: (415) 554-5784  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4577 or [coit.staff@sfgov.org](mailto:coit.staff@sfgov.org). Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.