SHERIFF'S DEPARTMENT OVERSIGHT BOARD

CITY AND COUNTY OF SAN FRANCISCO

MEETING MINUTES – DRAFT

Friday, October 2, 2026 – 2:00 PM

San Francisco City Hall
1 Dr. Carlton B. Goodlett Place, Room 400
San Francisco, CA 94102-4689
Regular Meeting

JULIE D. SOO, PRESIDENT • DIANE LOZANO, VICE PRESIDENT
CARLA CUEVAS • SCOTT DIGNAN • ESTELA N. ORTIZ • WILLLIAM PALMER, II • GALE ROSBORO
DAN LEUNG, BOARD SECRETARY

Members Present: Carla Cuevas, Scott Dignan, Gale Rosboro, and Julie D. Soo

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The Sheriff's Oversight Board of the City and County of San Francisco met in regular session on Friday, October 2, 2026, with President Julie D. Soo presiding.

President Soo called the meeting to order at 2:10 p.m.

ROLL CALL, PLEDGE OF ALLEGIANCE, AND ANNOUNCEMENTS

On the call of the roll, Board Members Cuevas, Dignan, Roseboro, and President Soo were noted present. Board Member Palmer was absent and did not participate pursuant to the suspension directive issued by the Board of Supervisors. Vice President Lozano was absent and, hearing no objection, the Board approved the absence as excused by unanimous consent. Board Member Ortiz was absent. A quorum of the Board was present.

President Soo led the Board Members and the audience in the Pledge of Allegiance to the flag of the United States of America.

Dan Leung, Board Secretary, presented the ancestral homeland acknowledgement of the Ramaytush Ohlone, who are the original inhabitants of the San Francisco Peninsula.

Board Secretary Leung further thanked SFGovTV for recording and televising the meeting on Cable Channel 26, gave special thanks to Michael Baltazar for moderating public comment, and welcomed members of the public to attend board meetings and provide public comment in-person, by email at sdob@sfgov.org, or by US Postal mail addressed to the Office of the Inspector General, 1 South Van Ness Ave, 8th Floor, San Francisco, CA 94103; and noted that in person comment was limited to 2 minutes with General Public Comment taken at the end of the meeting.

Prior to calling the official agenda, President Soo requested introductions. Assistant Sheriff John Ramirez introduced Chief (of Staff) Kelvin Wu, who then introduced himself to the Board. Chief Wu will be the new liaison to the Board. Following this, Jim Irving from the Deputy Sheriff's Association was called to introduce himself.

APPROVAL OF MEETING MINUTES

The draft minutes for the September 4, 2026, Regular Board Meeting and the September 18, 2026, Special Board Meeting were presented for review and approval without discussion.

PUBLIC COMMENT:
No members of the public requested to speak.

On a motion by Board Member Dignan, seconded by Board Member Cuevas, the Board voted unanimously to approve both sets of minutes as presented.
The motion carried the following vote:
In favor: Cuevas, Dignan, Rosboro, Soo
Opposed: None

MOTION CARRIED.

PRESENTATION FROM TRACI WATSON AKBAR

Melanie Muasau-Asher, a facilitator, court advocate, and jail liaison for Sister's Circle Women's Support Network, appeared on behalf of the organization's founder and executive director, Traci Watson-Akbar. Ms. Muasau-Asher shared her recovery journey, detailing how she overcame an addiction that began in 2019. She explained that Sister's Circle functions as a specialized treatment and support program designed to empower women as they transition off the streets, leave gangs, and navigate long-term addiction recovery.

Sherry Ramirez, Office Manager at the Western Edition facility, shared details about her role providing outpatient intake services for unhoused individuals and facilitating rehabilitation group programs within the county jail system.

President Soo and Member Cuevas offered comments and questions.

PUBLIC COMMENT:
No members of the public requested to speak.

SDOB TIMELINES AND PRIORITIES

President Soo introduced the upcoming calendar framework, highlighting five core priorities driven by community feedback, budget concerns, and Sheriff's Office operations. Agendas are planned 4 to 6 weeks in advance and include mandated quarterly and annual reports.

Members Cuevas, Dignan, and Rosboro thanked President Soo for the comprehensive document and offered topics for future discussion: requesting the integration of language

access services, a review of transgender housing policies, and the inclusion of active jail personnel for upcoming meeting agendas.

PUBLIC COMMENT:
No members of the public requested to speak.

On a motion by Member Cuevas, seconded by Member Dignan, the board voted to adopt the calendar framework.
The motion carried the following vote:
In favor: Cuevas, Dignan, Rosboro, Soo
Opposed: None

MOTION CARRIED.

FUTURE AGENDA ITEMS

President Soo initiated a discussion on future agenda items, noting that past meeting tracking was utilized to build the calendar schedule. She reminded Board Members that the calendar framework remains flexible to accommodate future requests with advance notice.

There were no questions or further discussion from the Board.

PUBLIC COMMENT:
No members of the public requested to speak.

GENERAL PUBLIC COMMENT

No members of the public requested to speak; however, Board Secretary Dan Leung noted the presence of Margaret Keane from the Civil Grand Jury and informed her that the Board had submitted its formal response to the Civil Grand Jury report earlier that morning. Invited to speak, Ms. Keane acknowledged receipt of the comprehensive submission and the accompanying explanatory letter regarding the delay. She commended the thoroughness of the response and recommended forwarding it to the Controller's Office to ensure proper integration into their tracking matrix and annual work plan.

ADJOURNMENT

There being no further business and no objection from any Member, the Board adjourned at the hour of 2:43 p.m.

Full video recording may be accessed at:
https://sanfrancisco.granicus.com/player/clip/53283?view_id=223&redirect=true