



Civil SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

CIVIL SERVICE COMMISSION REPORT TRANSMITTAL (FORM 22)

Refer to Civil Service Commission Procedure Number Two for Instructions on Completing and Processing this Form

1. Civil Service Commission Register Number: _____
2. For Civil Service Commission Meeting of: **September 25, 2026**
3. Check One:
Ratification Agenda
Consent Agenda **X**
Regular Agenda
Human Resources Director Report
4. Subject: **PSC # 36961-17/18 (DHRPSC0001439)**
5. Recommendation: **Adopt the report**
6. Report prepared by: Olga Mejia Rocha Telephone number: (415) 622-8435
7. Notifications: **(Attach a list of the person(s) to be notified in the format described in Civil Service Commission Procedure Number Two).**
8. Reviewed and approved for Civil Service Commission Agenda:

Human Resources Director:

Date:
9. Submit the original time-stamped copy of this form and person(s) to be notified (see Item 7 above) along with the required copies of the report to:

**Executive Officer
Civil Service Commission
25 Van Ness Avenue, Suite 720
San Francisco, CA 94102**

10. Receipt-stamp this form in the ACSC RECEIPT STAMP box to the right using the time-stamp in the CSC Office.

Attachment

CSC RECEIPT STAMP



Date: September 2, 2026

MEMORANDUM

To: Civil Service Commission

Through: Sandra Eng

From: San Francisco Public Utilities Commission

RE: Report Back to CSC – Five Year Update for Personal Service
Contract No. 36961-17/18 (DHRPSC0001439)

The San Francisco Public Utilities Commission (SFPUC) is reporting back on PSC No. 36961-17/18 (DHRPSC0001439). This PSC was heard by the Commission on September 20, 2021, with a condition requiring a status report within five (5) years, by September 2026.

Under the December 2023 Policy of the Civil Service Commission on Personal Service Contracts, “departments that have obtained approvals for durations exceeding five years must report back every four years unless the Commission has approved an alternate reporting period.”

SFPUC is providing the following report:

1. The contracts executed under the PSC since the last report, including duration:

There is one contract, CS-399 (PeopleSoft Contract ID 1000000223), with a contract start date of 11/10/2015 and a contract end date of 11/10/2031. The contract duration is 16 years and the not-to-exceed amount is \$500,000.

2. The types of services rendered under the approved PSC since the last report:

SFPUC, as an owner, operator and user of the Bulk Electric System is subject to North American Electric Reliability Corporation (NERC) and Regional Reliability Standards. One such requirement is that SFPUC needs the services of a California Independent System Operator (CAISO) to serve as Hetch Hetchy Water & Power’s (HHWP) Planning Coordinator.

Daniel Lurie
Mayor

Joshua Arce
President

Stephen E. Leveroni
Vice President

Avni Jamdar
Commissioner

Kate H. Stacy
Commissioner

Meghan Thurlow
Commissioner

Dennis J. Herrera
General Manager



CAISO is the sole source available to provide these regulatory required services.

Under this contract, HHWP pays CAISO an annual service fee for being its Planning Coordinator and providing Planning Coordinator services consistent with applicable NERC Reliability Standards.

3. The amounts expended under the contracts executed under the PSC since the last report:

According to SOLIS, SFPUC's invoicing system, payments under this contract total \$150,183. Annual payments are currently \$25,328.

4. Whether there have been any new classifications created that could perform the work or whether any such efforts are underway:

N/A – This is a regulatory-required payment to CAISO which is the only entity registered by NERC as a Planning Coordinator within the CAISO BAA (Balancing Authority Area).

5. The identities of any potentially affected unions:

N/A – This is a regulatory-required payment.

6. The progress made (e.g., the extent of the scope of work accomplished) under the contract since the last report:

Approximately 30% of the total contract value has been expended to date.

Notification List

Cox, Kyndra KCox@sfwater.org

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