



Committee on Information Technology

Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

Draft Minutes

Committee on Information Technology Meeting

Thursday, September 15, 2022

10:00 am – 12:00 pm

Webex Online Event

Members

Carmen Chu, City Administrator, Chair

Linda Gerull, Chief Information Officer, Department of Technology

Anna Duning, Budget Director, Mayor's Office

Shamann Walton, President, Board of Supervisors

Ben Rosenfield, Controller

Carol Isen, Director, Department of Human Resources

Dr. Grant Colfax, Director, Department of Public Health

Dennis Herrera, General Manager, Public Utilities Commission

Michael Lambert, City Librarian, Public Library

Michael Makstman, Chief Information Security Officer

Mary Ellen Carroll, Director, Department of Emergency Management

Ivar Satero, Director, San Francisco International Airport

Jeffrey Tumlin, Director, Municipal Transportation Agency

Trent Rhorer, Executive Director, Human Services Agency

Sheryl Davis, Executive Director, Human Rights Commission

Angela Calvillo, Clerk, Board of Supervisors

Charles Belle, Public Member

1. Call to Order by Chair

Carmen Chu called the meeting to order at 10:04 AM. Jillian Johnson provided instruction on how to give public comment, and conducted the roll call.

2. Roll Call

Members Present

Carmen Chu

Linda Gerull

Anna Duning

Natalie Gee for Board of Supervisors, President

Kate Howard for Department of Human Resources

Eric Raffin for the Department of Public Health

Jennifer Hopkins for the Public Utilities Commission

Michael Lambert

Mike Makstman

Michelle Geddes for the Department of Emergency Management
 Ray Ricardo for the San Francisco International Airport
 Lisa Walton for the Municipal Transportation Agency
 Natalie Toledo for the Human Services Agency
 Angela Calvillo
 Charles Belle

COIT Staff

Jillian Johnson
 Julia Chrusciel
 Danny Vang

Guests

Chloe Noonan David Pilpel Deborah Kaplan Ken Bukowski Robert Eickwort Rohit Gupta Sally Ma	Eric Gornitsky Maria Mejia Public Public Georg Wolff Will Sanson-Mosier Rand Miyashiro	
--	---	--

3. General Public Comment

There was no public comment.

4. Approval of the Consent Agenda (Action Item)

- 4.1** Resolution Making Findings to Allow Teleconferenced Meetings under California Government Code Section 54953(e)
- 4.2** Approval of Meeting Minutes from June 16th, 2022

Public comment was given.

The resolution and minutes of June 16th, 2022 were approved unanimously though with an amendment to the notes suggested during public comment, including correcting the titles of department representatives.

5. Chair Update

There were no updates from the chair.

6. CIO Update

Linda Gerull presented the Chief Information Officer Update on behalf of the Department of Technology.

7. Digital Accessibility and Inclusion Standard Proposed Amendments (Action Item)

Jillian Johnson presented proposed amendments to the Digital Accessibility & Inclusion Standard pushing back several dates in the implementation timeline. Cyd Harrell spoke about the resources that have been developed in an attempt to help departments come into compliance.

Public comment was given. David Pilpel supports pushing the deadlines back, and recommends that each department uses "https" rather than "http" for higher security.

Kate Howard moved to approve, and Lisa Walton seconded. The motion was unanimously approved.

8. Surveillance Technology Policy: Emergency Management - Audio Recorder - Gunshot Detection Hardware and Services (Action Item)

Eric Gornitsky presented on the Department of Emergency Management's Gunshot Detection Hardware and Services Surveillance Technology Policy and Surveillance Impact Report.

Public comment was given. David Pilpel asked why DEM needed a separate approval from the Police Department's Surveillance Technology Policy for the same technology, and why the department would be using this technology.

Carmen Chu asked for clarification as to why this was a separate policy and Eric responded, noting that it was easier to create a separate policy because of the number of amendments that had to be made to Police's policy to accommodate DEM's specific use. DEM serves as the dispatch center, and initiates calls for police.

Michelle Geddes moved to approve, and Michael Lambert seconded. The motion was unanimously approved.

9. Surveillance Technology Policy: Human Services Agency - Social Media Monitoring Technology - Social Media Monitoring Software (Action Item)

Maria Mejia presented the Human Services Agency's Social Media Monitoring Software Surveillance Technology Policy and Surveillance Impact Report.

There was no public comment.

Michael Lambert moved to approve, and Anna Duning seconded. The motion was unanimously approved.

10. Acquisition of Surveillance Technology: Annual Surveillance Report Extensions (Action Item)

Jillian Johnson presented an extension request on behalf of all Departments with Board-approved Surveillance Technology Policies, allowing them to submit their first Annual Surveillance Report on November 1, 2022.

Public comment was given. David Pilpel spoke in favor of the extension and encouraged that this vote be communicated to the Board of Supervisors.

Michael Lambert moved to approve, and Eric Raffin seconded. The motion was unanimously approved.

11. Acquisition of Surveillance Technology: Delegating Authority to Grant Extensions (Action Item)

Jillian Johnson presented the proposal to delegate to the Chair and/or the Chair's designee the authority to grant extensions to requesting Departments as stipulated under Section 19B.

Public comment was given. David Pilpel disagrees with the delegation of authority and believes that the consent calendar should be used to grant extensions.

Michael Lambert moved to approve, and Linda Gerull seconded. The motion was unanimously approved.

12. Adjournment

The meeting adjourned at 11:20 AM.