

SHERIFF'S DEPARTMENT OVERSIGHT BOARD

CITY AND COUNTY OF SAN FRANCISCO

MEETING MINUTES – DRAFT

Friday, August 7, 2026 – 2:00 PM

San Francisco City Hall
1 Dr. Carlton B. Goodlett Place, Room 400
San Francisco, CA 94102-4689
Regular Meeting

WILLIAM PALMER II, PRESIDENT • ESTELA N. ORTIZ, VICE PRESIDENT
CARLA CUEVAS • SCOTT DIGNAN • DIANE LOZANO • GALE ROSBORO • JULIE D. SOO
DAN LEUNG, BOARD SECRETARY

Members Present: Carla Cuevas, Diane Lozano, Estela N. Ortiz, Gale Rosboro, William Palmer, II, Julie D. Soo

The Sheriff's Oversight Board of the City and County of San Francisco met in regular session on Friday, August 7, 2026, with Vice President Estela N. Ortiz presiding.

The meeting was called to order at 2:09 p.m. by Vice President Ortiz in the absence of President Palmer, who arrived at 2:32 p.m. Vice President Ortiz continued to chair the meeting for the remainder of the session.

ROLL CALL AND LAND ACKNOWLEDGMENT

On the call of the roll. Board Members Cuevas, Lozano, Ortiz, Rosboro, and Soo, were noted present. Member Palmer arrived at 2:32 p.m.

A quorum of the Board was present.

Member Soo, seconded by Member Lozano, moved to excuse Member Dignan. Having no objections, the motion passed unanimously.

Dan Leung, Board Secretary presented the ancestral homeland acknowledgement of the Ramaytush Ohlone, who are the original inhabitants of the San Francisco Peninsula.

ANNOUNCEMENTS

Board Secretary Leung further thanked SFGovTV for recording and televising the meeting on Cable Channel 26, gave a special thank you to Jeanett Engenlauff for moderating public comment, and welcomed members of the public to attend board meetings and provide public comment in-

person, by email at sdob@sfgov.org, or by US Postal mail addressed to the Office of the Inspector General, 1 South Van Ness Ave, 8th Floor, San Francisco, CA 94103; and noted that in person comment was limited to 2 minutes with General Public Comment taken at the end of the meeting.

APPROVAL OF MEETING MINUTES

The July 24, 2026, rescheduled Regular Board Meeting Minutes were presented for approval as distributed, with no discussion or requests for corrections.

Member Soo asked that moving forward, each discussion item conclude with a clear statement indicating whether a final resolution was reached.

PUBLIC COMMENT:

There was no public comment.

Member Lozano, seconded by Member Soo, moved to approve the July 24, 2026, rescheduled Regular Board Meeting Minutes, as presented. The motion carried the following vote:

Ayes: Cuevas, Lozano, Ortiz, Rosboro, Soo

Nays: None

APPROVED.

OVERSIGHT REVIEW: FELONY CHARGES AGAINST FORMER DEPUTY

Member Soo initiated a discussion regarding felony charges filed against a former San Francisco Sheriff's Office deputy, with additional comments provided by Members Ortiz, Lozano, and Rosboro.

Following the discussion, the Board requested that the Sheriff's Office provide proactive updates regarding deputy matters to ensure members are notified internally prior to media reports.

PUBLIC COMMENT:

There was no public comment.

CIVIL GRAND JURY REPORT: SAN FRANCISCO JAILS IN CRISIS

Members Soo, Rosboro, Lozano, Palmer, Cuevas, and Ortiz discussed its response to the Civil Grand Jury report, focusing on jail inspections, overcrowding, and lockdowns related to staffing shortages. Members also requested a presentation from the San Francisco Sheriff's Office on its response to the report.

Members will review and comment on President Palmer's draft response, with the goal of finalizing the Board's response by the September 7, 2026, deadline.

PUBLIC COMMENT:

Jessica Pascoe agreed with remarks by President Palmer regarding jail misuse. She stated that correctional facilities are inappropriately used as sobering centers and holding areas for individuals experiencing mental health crises or substance overdoses. She emphasized that individuals who have not committed violent crimes or caused property damage should be diverted

from jail. She concluded by advocating for healthcare-based solutions, noting that jails are unsuitable environments for medical recovery and detoxification.

Member Soo, seconded by Member Ortiz, moved to direct the Board Secretary to distribute President Palmer's draft response to the Civil Grand Jury report to all Board members, with each member to submit their comments to the Board Secretary for compilation, and to authorize the President or Vice President to incorporate the compiled comments into a final draft for Board review and finalization at the next meeting. The motion carried the following vote following public comment:

Ayes: Cuevas, Lozano, Ortiz, Palmer Rosboro, Soo

Nays: None

APPROVED.

SHERIFF'S INSPECTOR GENERAL RECRUITMENT

Member Ortiz highlighted the urgent need to fill the Inspector General vacancy, open since January 2025, and proposed recommending that the Mayor's Office expedite the search with additional comments from members Soo and Lozano.

PUBLIC COMMENT:

Jessica Pascoe questioned why the job posting for the Sheriff's Inspector General is hosted externally through Berkeley Search Consultants rather than the standard SmartRecruiters platform used for other positions. She inquired why an outside search firm is being utilized and advocated for the recruitment to go through the agency's internal hiring process.

Member Soo gave a brief response.

Member Lozano, seconded by Member Soo, moved to forward the Inspector General recommendations drafted by Member Ortiz to the Mayor's Office, the Board of Supervisors, and the Sheriff's Office. The motion carried the following vote following public comment:

Ayes: Cuevas, Lozano, Ortiz, Palmer Rosboro, Soo

Nays: None

APPROVED.

SDOB 2025 Q4 AND 2025 ANNUAL REPORT

Member Lozano initiated discussion on the SDOB 2025 Q4 and 2025 Annual Report with additional comments and discussion from Members Soo and Palmer.

PUBLIC COMMENT:

There was no public comment.

Member Palmer, seconded by Member Ortiz, moved to continue the report approval until next month for further review and editing. The motion carried the following vote:

Ayes: Cuevas, Lozano, Ortiz, Palmer Rosboro, Soo

Nays: None

APPROVED.

President Palmer left the dais at 4:06 p.m. citing an emergency but returned prior to the vote on the SDOB 2026 Q1 & Q2 Reports.

SDOB 2026 Q1 & Q2 REPORTS

Vice President Ortiz initiated discussion on the SDOB 2026 Q1 & Q2 Reports with additional comments and discussion from Members Soo and Lozano.

PUBLIC COMMENT:

There was no public comment.

Member Lozano, seconded by Member Soo, moved to approve the SDOB 2026 Q1 & Q2 Reports. The motion carried the following vote:

Ayes: Cuevas, Lozano, Ortiz, Palmer Rosboro, Soo

Nays: None

APPROVED.

ADVISORY STATEMENT AND PRESS RELEASE ON REENTRY AND JAIL PROGRAMMING

President Palmer initiated discussion on his proposed press release addressing how state prison lockdowns, parole backlogs, and systemic clogs directly cause overcrowding in county jails with additional comment and discussion from Members Lozano, Ortiz, Soo, and Rosboro.

PUBLIC COMMENT:

There was no public comment.

Member Lozano, seconded by Member Soo, moved to not release the proposed press release on behalf of the Sheriff's Department Oversight Board. The motion carried the following vote:

Ayes: Cuevas, Lozano, Ortiz, Rosboro, Soo

Nays: Palmer

APPROVED.

President Palmer left the dais for a second time at 4:37 p.m. and remained absent for the remainder of the meeting.

SCHOOL OUTREACH LIAISON AND STUDENT CIVIC ENGAGEMENT

Member Lozano, seconded by Member Cuevas, moved to decline the appointment of a school outreach liaison, citing the need to prioritize the Board's current oversight duties. The motion carried by the following vote:

Ayes: Cuevas, Lozano, Ortiz, Rosboro, Soo

Nays: None

PUBLIC COMMENT:

There was no public comment.

APPROVED.

MEDIA LIAISON AND SDOB PLATFORM COORDINATION

Vice President Ortiz initiated discussion regarding media communications with further discussion and comments from Members Soo and Lozano.

PUBLIC COMMENT:

There was no public comment.

Member Soo, seconded by Member Cuevas, moved to table Item 9, noting that a subsequent motion would be required to bring the item back to the agenda. The motion carried by the following vote:

Ayes: Cuevas, Lozano, Ortiz, Rosboro, Soo

Nays: None

APPROVED.

SDOB IDENTIFYING ATTIRE FOR PUBLIC EVENTS

Vice President Ortiz initiated a discussion regarding potential apparel and branding options to enhance community engagement and establish member identification at public events. Members Lozano, Soo, and Roseboro provided additional comments and feedback.

PUBLIC COMMENT:

There was no public comment.

Member Roseboro, seconded by Member Soo, moved to decline the purchase of apparel for Board members, citing budget constraints and the need to prioritize other Board initiatives. The motion carried by the following vote:

Ayes: Cuevas, Lozano, Ortiz, Rosboro, Soo

Nays: None

APPROVED.

FUTURE AGENDA ITEMS

Board members Lozano, Ortiz, Soo, Cuevas, and Rosboro discussed future agenda items.

Future agenda items include:

- Election of New Officers
- Mental Health Presentation (Jail Health): Dr. Hillary Kunis regarding mental health services in the jail, rather than a repeat presentation from Dr. Pratt.
- Jail Program Lead Panel: Coordinate inviting 1 or 2 Care Program Lead panel representatives from the jail to speak to the Board. Member Rosboro will assist in compiling and prioritizing a comprehensive speaker list.
- Scheduled Jail Visits: Coordinate upcoming member visits to the jail facility and schedule subsequent report-backs to the Board.

- Good Government Guide & Meeting Protocols: Place the Good Government Guide on the agenda for a 15-minute (or less) discussion to formally acknowledge that all members have reviewed the meeting protocols.
- Civil Conduct & Meeting Management Presentation: Provide a brief presentation or document review regarding Roberts Rules of Order, Board Rules of Order, and protocols for maintaining civil discussion (e.g., addressing the Chair to manage emotional engagements).
- HR Code of Conduct Review: Review the City-adopted HR Code of Conduct that applies to city employees, commissioners, and board members to determine if it should be formally embedded into the Board's rules.
- Board Rules of Order Amendments: Review of potential future amendments to the Board's Rules of Order (noting that any amendment requires a supermajority of 5 votes).
- Board Member Removal for Cause Guidelines: Discuss a more precise definition for member removal for cause (addressing issues like excessive absences or uncivil conduct) to prevent the policy from becoming overly broad or politicized.
- Crowding Committee Inquiry: Request the Sheriff to attend a future meeting to explain why the Crowding Committee has not been convened, particularly in light of the Board's required response to the Grand Jury.
- RESET Center Update: Follow up on the status of the RESET Center utilizing the statistical data recently received via email.
- Annual Priority Workplan: Draft and review a comprehensive, structured priority plan mapping out subsections and goals for the Board (proposed timeframe spans from August to December, or a full rolling year from August to August).

PUBLIC COMMENT:

There was no public comment.

GENERAL PUBLIC COMMENT

There was no general public comment.

ADJOURNMENT

There being no further business and no objection from any Member, the Board adjourned at the hour of 5:00 p.m.

Full video recording may be accessed at:

https://sanfrancisco.granicus.com/player/clip/52990?view_id=223&redirect=true