



Notice

Regular Meeting of the Committee on Information Technology City and County of San Francisco

Thursday, March 18, 2021

10:00 am – 12:00 pm

Meeting will be broadcast online via WebEx event

To view the online presentation, join the meeting using this link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=eb3f1db3a35de23277dfd782ab15fb6d6>

Members of the public may use email address coit.staff@sfgov.org to join the WebEx meeting if needed.

If you wish to offer public comment, call in to phone number 415-655-0001 using access code 187 148 1045.

Agenda

1. Call to Order by Chair

2. Roll Call:

Carmen Chu, City Administrator, Chair

Linda Gerull, Chief Information Officer, Department of Technology

Ashley Groffenberger, Budget Director, Mayor's Office

Shamann Walton, President, Board of Supervisors

Ben Rosenfield, Controller

Carol Isen, Acting Director, Department of Human Resources

Dr. Grant Colfax, Director, Department of Public Health

Michael Carlin, Acting Director, Public Utilities Commission

Michael Lambert, City Librarian, Public Library

Mary Ellen Carroll, Director, Department of Emergency Management

Ivar Satero, Director, San Francisco International Airport

Jeffrey Tumlin, Director, Municipal Transportation Agency

Trent Rhorer, Executive Director, Human Services Agency

Charles Belle, Public Member

Nnena Ukuku, Public Member

3. Approval of Meeting Minutes from February 18, 2021 (Action Item)

4. Chair Update

5. CIO Update

6. Major IT Project Update: Public Safety Radio Replacement

The Department of Emergency Management (DEM) will provide an update on the current status of the Public Safety Radio Replacement Project.

7. Discussion on Citywide Technology Policies and Standards

Section 22A.3(c) states COIT shall review and approve Information and Communication Technology (ICT) standards, policies and procedures to enable successful development, operation, maintenance, and support of the City's ICT. COIT staff will provide an overview of existing technology policies and direction for future policy development.

8. Surveillance Ordinance: Security Cameras (Action Item)

Section 19B of the City & County of San Francisco's Administrative Code requires all departments with surveillance technologies to develop a Surveillance Impact Report and Surveillance Technology Policy for their ongoing authorized use. Each Surveillance Technology Policy must be approved by COIT before they are reviewed by the Board of Supervisors.

The following departments will be using the citywide policy standard for the ongoing use of security cameras:

- Airport
- Arts Commission
- Asian Art Museum
- Child Support Services
- City Administrator
- Emergency Management
- Fire
- Homelessness and Supportive Housing
- Human Resources
- Human Services Agency
- Port
- Public Health
- Recreation and Parks
- Rent Board
- Technology
- War Memorial

The following departments will use a department specific policy for use of security cameras:

- Municipal Transportation Agency
- Public Library
- Public Utilities Commission

9. Public Comment

10. Adjournment

Sunshine Ordinance

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4568 or coit.staff@sfgov.org. Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.