



## CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

**DANIEL LURIE**  
MAYOR

Date: March 16, 2026

To: Civil Service Commission

From: Sandra Eng  
Executive Director

Subject: **Discussion on the Commission Streamlining Task Force (CSTF) Recommendations for the Civil Service Commission including Proposed CSTF Charter Amendments Forwarded to the Members of the Board of Supervisors**

### Background

Proposition E was approved by the voters in November 2024 to establish the Commission Streamlining Task Force to make recommendations to the Mayor and Board of Supervisors about ways to modify, eliminate, or combine the City's appointive boards and commissions for the more effective, efficient, and economical administration of San Francisco's government.

From January – December 2025, the CSTF held public meetings to identify active and inactive bodies, developed general rules and templates, made initial decisions about each public body, reviewed past decisions, revisited deferred decisions, and checked for consistency.

At the Civil Service Commission (Commission) meeting of November 3, 2025, the Commission reviewed the CSTF's initial proposed amendments and discussed concerns regarding the initial proposed amendments to the Civil Service Commission including a draft response to CSTF on from the Commission. The Commission's response was submitted on November 4, 2025 to CSTF for review and consideration. At the CSTF meeting of November 5, 2025, CSTF had the opportunity to hear public comment from President Kate Favetti, Commissioner Adam Wood, Executive Director Sandra Eng, and stakeholders which included the San Francisco Labor Council, Service Employees International Union 1021, International Federation of Professional and Technical Engineers Local 21, and other City employees. At this meeting, CSTF made changes to the initial proposed amendments for the Civil Service Commission. The Commission's response and the CSTF minutes from the meeting of November 5, 2025 are attached for your reference. (Attachments C and D)

From December 2025-January 2026, CSTF prepared and sent a final report with its recommendations for the Mayor and Board of Supervisors by February 1, 2026. (Attachment A) The City Attorney drafted the legislation (Attachment B) reflecting CSTF's final recommendations to be Board of Supervisors by March 1, 2026.

### Discussion

This is an opportunity for the Commission to review and discuss the proposed Charter amendments from CSTF. According to the timeline, the Board of Supervisors will hold a hearing on the drafted legislation by April 1, 2026.

**Recommendation:** Open for discussion.

# **ATTACHMENT A**

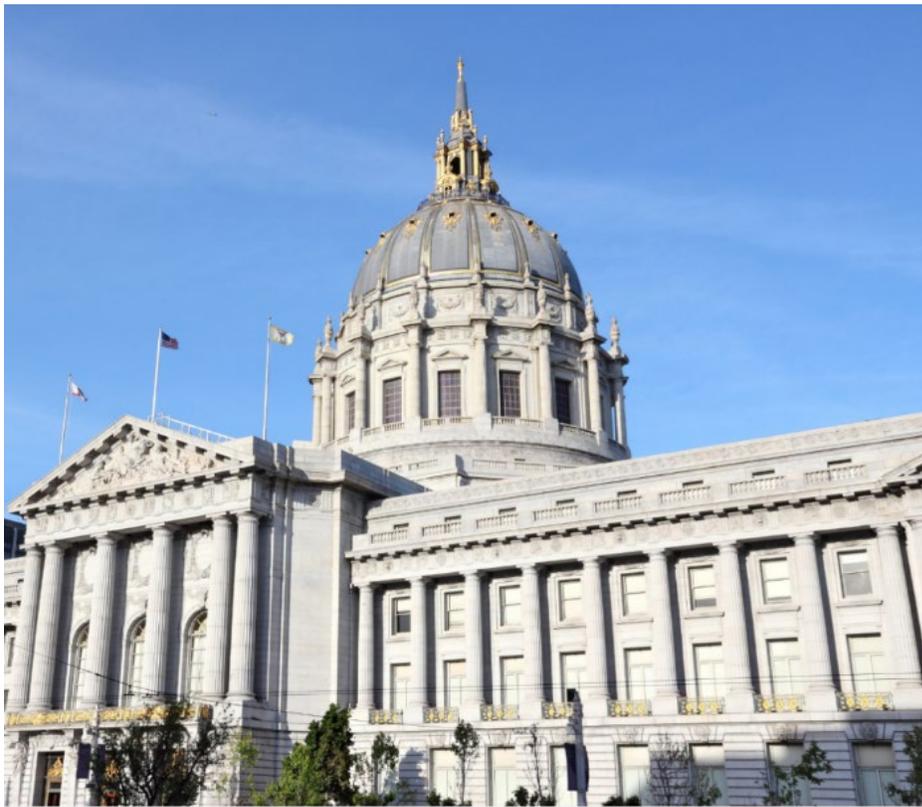


**Commission Streamlining Task Force**  
CITY AND COUNTY OF SAN FRANCISCO

# Commission Streamlining Task Force Final Report

Recommendations on appointive boards and commissions to improve the efficiency and effectiveness of San Francisco government.

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**January 28, 2026**

## About Proposition E

Approved by the voters in the November 2024 election, Proposition E established the Commission Streamlining Task Force to make recommendations to the Mayor and Board of Supervisors about ways to modify, eliminate, or combine the City's appointive boards and commissions for the more effective, efficient, and economical administration of San Francisco's government.

## About the Commission Streamlining Task Force

The Commission Streamlining Task Force has five members appointed by five authorities: Seat 1 is for the City Administrator or their designee; Seat 2 is for the Controller or their designee; Seat 3 is for the City Attorney or their designee; Seat 4 is for a public sector labor representative appointed by the Board of Supervisors President; Seat 5 is for an expert in open and accountable government appointed by the Mayor. The Task Force members are:

- ❖ **Sophie Hayward**, Legislative and Public Affairs Director, City Administrator's Office (Seat 1)
- ❖ **Natasha Mihal**, City Performance Director, Controller's Office (Seat 2)
- ❖ **Andrea Bruss**, Director of Government Legal Reform, City Attorney's Office (Seat 3)
- ❖ **Ed Harrington**, public sector labor representative, Board of Supervisors' Seat (Seat 4)
- ❖ **Sophia Kittler**, Budget Director, Mayor's Office (Seat 5, *9/12/25 – present*)
- ❖ **Jean Fraser**, Chief Executive Officer, Presidio Trust (former member, Seat 5, *1/31/25 – 9/10/25*)

### Report prepared on behalf of the Commission Streamlining Task Force by:

- Rachel Alonso, Project Director, City Administrator's Office
- Hannah Kohanzadeh, Principal Project Analyst, City Administrator's Office
- Joanna Bell, Senior Performance Analyst, Controller's Office
- Henry O'Connell, Senior Performance Analyst, Controller's Office
- Chelsea Hall, Senior Project Analyst, City Administrator's Office

### For more information, please contact:

Rachel Alonso, Project Director  
[commissionstreamlining@sfgov.org](mailto:commissionstreamlining@sfgov.org)

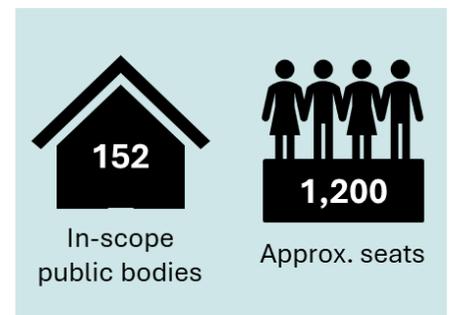
# Executive Summary

San Francisco’s commission system includes 152 boards and commissions, made up of over one thousand residents who volunteer their time to shape their government, reflecting the City’s commitment to civic engagement and political activism. At its best, the system helps ensure that San Francisco’s government remains transparent, accountable, and reflective of the diverse communities it serves. **However, many bodies have existed for decades without evaluation of their efficacy. Some are defunct, duplicative, or have outlived their useful purpose.**

**In November 2024, San Francisco voters adopted Proposition E**, which created a Task Force to recommend ways the City could change, eliminate, or consolidate San Francisco’s boards and commissions to improve the administration of City government. The Task Force had one year to conduct a public process to methodically and fairly evaluate each board and commission. This report provides the results.

## Background

- **San Francisco currently has 152 boards and commissions, far more than most other cities.** Only 115 of them are active; the rest exist in law but may not have met in years. Some active bodies have outlived their useful purpose or perform duplicative work.
- San Francisco’s Charter, which serves as the City’s constitution, establishes 42 bodies. These require voter approval to amend. Most others are established across 10 different sections of Municipal Code and may be amended by the Board of Supervisors.
- Most bodies are either “decision-making” or “advisory.” Each serves a different but important purpose for the City with different powers and duties.
- Key characteristics such as membership, appointment and removal processes, and term lengths differ widely between bodies, making the commission system confusing and difficult to engage with.



## Process and Approach

The Task Force developed key principles and followed a methodical process to create recommendations about changes to the City’s commission system.

### Guided by Key Principles

- Effectively elevate and coordinate public input
- Create clear lines of accountability
- Make government easier to understand
- Use City resources responsibly

### Followed a Methodical Process

- Scoping and data gathering
- Defining commission purposes and developing a decision-making approach
- Creating decision-making tools
- Discussing and evaluating each body individually
- Discussing operational improvements
- Finalizing recommendations

## Stakeholder Engagement

Public input was critical to the Task Force’s work. Throughout 2025, hundreds of people provided written and verbal public comment across 21 public meetings. Task Force members and support staff also met with dozens of community members, commission staff, and department staff outside of official Task Force meetings.

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**556** total public comments  
**320+** unique public commenters  
**667** pieces of written public comment

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## Recommendations

Using a structured process and approach that integrated stakeholder engagement, the Task Force developed four key recommendations.

### 1. Strengthen Meaningful Public Engagement by Consolidating Boards and Commissions

Instead of spreading input across 152 bodies that do not always coordinate effectively, the Task Force recommends retaining 87 bodies with well-defined scopes that will act as more robust and influential venues for public participation.

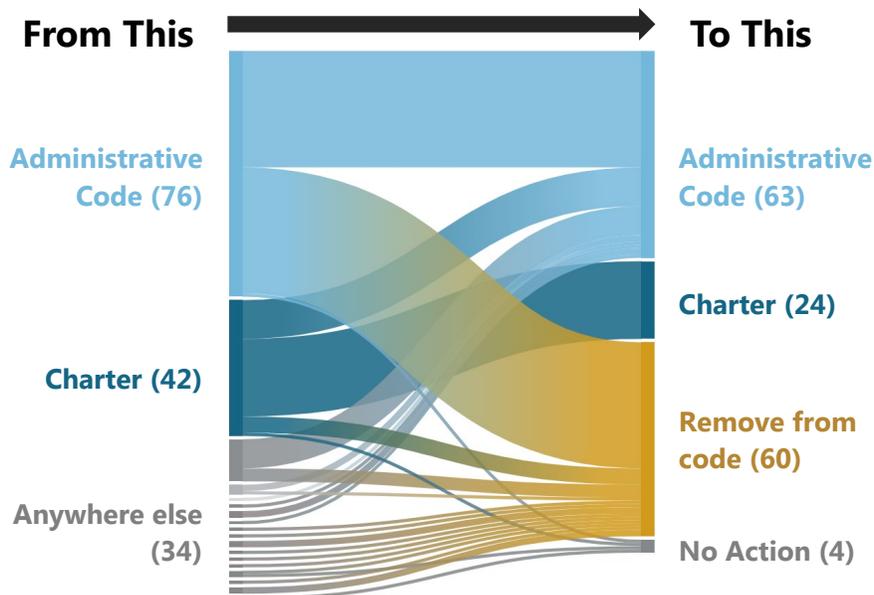
- ✓ Keep 86 active and effective or legally required bodies
- ✓ Combine two bodies with overlapping responsibilities into one
- ✓ Eliminate 36 inactive bodies
- ✓ Remove 24 additional bodies from code
- ✓ Take no action on four bodies

### 2. Increase Flexibility to Adapt to New Challenges by Moving Bodies to the Administrative Code

Only voters can amend the Charter. Because Charter amendments require costly political campaigns, many bodies remain outdated as the City changes.

- ✓ Move many commissions, including all non-decision-making bodies, to the Administrative Code

FIGURE 2: CHANGES TO ESTABLISHING AUTHORITY



### 3. Improve Accountability by Updating and Clarifying Commission Responsibilities

Voters expect to be able to hold elected officials accountable for City performance. However, the Charter assigns oversight of certain City departments to appointed boards and commissions, which diffuses accountability.

- ✓ Shift some responsibility to the Mayor by allowing them to hire and fire most department heads
- ✓ Retain a critical role for commissions in policymaking, oversight, and transparency
- ✓ Clearly define the authority of each body to ensure effective governance

### 4. Make Government More Consistent and Understandable by Standardizing Structure and Membership

The commission system is too complex, which makes government less transparent and hard for residents to understand and engage with. Many bodies have unique structures and responsibilities, requiring residents to invest time learning how each body operates and how to engage with it effectively.

- ✓ Align most bodies to set standards, including:
  - Adding term lengths and term limits
  - Adding three-year sunset dates to most advisory bodies
  - Streamlining the appointment and removal process for commission members

#### **This report also includes:**

- Recommendations for managing and improving public bodies going forward.
- Recommended changes to each public body, organized by policy area.

## Next Steps

By March 1, 2026, the Task Force will propose legislation to implement its recommendations, with the Board of Supervisors holding a hearing by April 1. Some changes can be enacted by ordinance unless vetoed by a two-thirds Board majority within 90 days. Others require a Charter amendment, which the Board may choose to place on the November 3, 2026, ballot.

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# Summary Table: Recommended Changes to Each Public Body

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This report includes the Task Force’s recommendations for each board or commission that the Task Force reviewed. This section lists each public body in alphabetical order, with a reference to the body’s summary in the [Recommended Changes to Each Public Body](#) section.

## How to Read the Summary Table

Each row represents a public meeting body and includes the Task Force’s recommendation for the outcome, establishing authority, next step required for effectuating those changes, and the page number with the description of each body.

## Legend

| Name      | Recommendation   | Establishing Authority  | Next Step                              |
|-----------|--|---|--|
| Body name | <p><b>Possible outcomes:</b></p> <ul style="list-style-type: none"> <li>Keep</li> <li>• <i>Description of proposed modifications, if any</i></li> <li>Combine</li> <li>• <i>Description of proposed combined body</i></li> <li>Eliminate</li> <li>• <i>Description of why body should be eliminated</i></li> </ul> | <p><b>If no changes recommended:</b></p> <p>Current State</p> <p><b>If changes recommended:</b></p> <p><del>Current State</del></p> <p>Recommended Change</p> | <p>Ordinance</p> <p>Ballot measure</p> |

For any bodies requiring a ballot measure, changes must be approved by voters. For any bodies requiring an ordinance, changes may be made via Task Force ordinance. Several bodies will require both a ballot measure and ordinance, since they are established in both the Charter and Municipal Code.

## Summary Table

| Name   | Recommendation  | Establishing Authority                                   | Next Step                 | Page               |
|--|---|--|---------------------------|--------------------|
| Abatement Appeals Board  | Keep <ul style="list-style-type: none"> <li>Move to Administrative Code</li> </ul>  | <del>Charter, Building Code</del><br>Administrative Code | Ordinance, ballot measure | <a href="#">34</a> |
| Access Appeals Commission  | Keep <ul style="list-style-type: none"> <li>Becomes a subcommittee of Board of Appeals</li> </ul>                                 | <del>Charter, Building Code</del><br>Administrative Code | Ordinance, ballot measure | <a href="#">34</a> |
| Adult Day Health Care Planning Council   | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br>remove from code       | Ordinance                 | <a href="#">65</a> |
| Advisory Council on Human Rights   | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br>remove from code       | Ordinance                 | <a href="#">62</a> |
| Advisory Council to the Disability and Aging Services Commission   | Combine <ul style="list-style-type: none"> <li>Combine with Dignity Fund OAC</li> <li>Modify structure</li> </ul>                 | Administrative Code                                      | Ordinance                 | <a href="#">65</a> |
| African American Arts and Cultural District Community Advisory Committee                                 | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br>remove from code       | Ordinance                 | <a href="#">31</a> |
| Airport Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                                      | Charter  | Ballot measure            | <a href="#">47</a> |
| Area Loan Committee  | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br>remove from code       | Ordinance                 | <a href="#">59</a> |
| Arts Commission  | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                                      | Charter  | Ballot measure            | <a href="#">31</a> |
| Asian Art Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Charter  | Ballot measure            | <a href="#">31</a> |
| Assessment Appeals Board   | Keep <ul style="list-style-type: none"> <li>No changes</li> </ul>   | Administrative Code                                      | None                      | <a href="#">51</a> |
| Ballot Simplification Committee  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> <li>Move to Administrative Code</li> </ul>                      | Administrative Code                                      | Ordinance                 | <a href="#">49</a> |
| Bayview Hunters Point Citizens Advisory Committee  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                      | Ordinance                 | <a href="#">73</a> |
| Behavioral Health Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                      | Ordinance                 | <a href="#">45</a> |
| Bicycle Advisory Committee   | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with City staff</li> </ul>                                     | <del>Administrative Code</del><br>remove from code       | Ordinance                 | <a href="#">85</a> |
| Board of Appeals   | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Charter  | Ballot measure            | <a href="#">34</a> |
| Board of Directors of the San Francisco Downtown Revitalization and Economic Recovery Financing District | Keep <ul style="list-style-type: none"> <li>No changes</li> </ul>   | Administrative Code                                      | None                      | <a href="#">47</a> |
| Board of Examiners   | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Charter, Building Code</del><br>remove from code    | Ordinance, ballot measure | <a href="#">35</a> |
| Building Inspection Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Move to Administrative Code</li> </ul> | <del>Charter</del><br>Administrative Code                | Ballot measure            | <a href="#">35</a> |

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| Name  | Recommendation   | Establishing Authority  | Next Step                 | Page               |
|---|--|---|---------------------------|--------------------|
| Cannabis Oversight Committee  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>  | Administrative Code   | Ordinance                 | <a href="#">47</a> |
| Capital Implementation Committee                                    | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Park Code</del><br><i>remove from code</i>                 | Ordinance                 | <a href="#">39</a> |
| Capital Planning Committee  | Keep <ul style="list-style-type: none"> <li>No changes</li> </ul>  | Administrative Code   | None                      | <a href="#">37</a> |
| Child Care Planning and Advisory Council                            | Keep <ul style="list-style-type: none"> <li>Minor cleanup</li> </ul>   | Administrative Code   | Ordinance                 | <a href="#">40</a> |
| Children and Families First Commission                              | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Keep only in Administrative Code</li> </ul> | Administrative Code,<br><del>Charter</del>                      | Ordinance, Ballot measure | <a href="#">40</a> |
| Children, Youth and Their Families Oversight and Advisory Committee | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Keep only in Administrative Code</li> </ul> | <del>Charter</del> , Administrative Code                        | Ballot measure            | <a href="#">41</a> |
| Citizens Advisory Committee for Street Utility Construction         | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>remove from code</i>       | Ordinance                 | <a href="#">39</a> |
| Citizens Committee on Community Development                         | Eliminate <ul style="list-style-type: none"> <li>Has fulfilled purpose</li> <li>Transfer functions to City staff</li> </ul>            | <del>Administrative Code</del><br><i>remove from code</i>       | Ordinance                 | <a href="#">59</a> |
| Citizens' General Obligation Bond Oversight Committee               | Keep <ul style="list-style-type: none"> <li>Modify structure</li> <li>Keep only in Administrative Code</li> </ul>                      | Administrative Code,<br><del>Charter</del>                      | Ordinance, Ballot measure | <a href="#">37</a> |
| City Agency Task Force (Lead Abatement)                             | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Health Code</del><br><i>remove from code</i>               | Ordinance                 | <a href="#">45</a> |
| City Hall Preservation Advisory Committee                           | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with other bodies</li> </ul>  | <del>Administrative Code</del><br><i>remove from code</i>       | Ordinance                 | <a href="#">51</a> |
| City-Operated Farmers' Market Advisory Committees                   | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>remove from code</i>       | Ordinance                 | <a href="#">51</a> |
| Civil Service Commission  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>  | Charter   | Ballot measure            | <a href="#">43</a> |
| Close Juvenile Hall Working Group                                   | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>remove from code</i>       | Ordinance                 | <a href="#">69</a> |
| Code Advisory Committee   | Keep <ul style="list-style-type: none"> <li>Move to Administrative Code</li> </ul>   | <del>Charter, Building Code</del><br><i>Administrative Code</i> | Ordinance, Ballot measure | <a href="#">35</a> |
| Commission of Animal Control and Welfare                            | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Move to Administrative Code</li> </ul>      | <del>Health Code</del><br><i>Administrative Code</i>            | Ordinance                 | <a href="#">52</a> |
| Commission on the Environment                                       | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Move to Administrative Code</li> </ul>      | <del>Charter</del><br><i>Administrative Code</i>                | Ballot measure            | <a href="#">71</a> |
| Commission on the Status of Women                                   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Move to Administrative Code</li> </ul>      | <del>Charter</del><br><i>Administrative Code</i>                | Ballot measure            | <a href="#">62</a> |

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| Name  | Recommendation  | Establishing Authority                                    | Next Step      | Page               |
|---|---|---|----------------|--------------------|
| Commission Streamlining Task Force  | No action <ul style="list-style-type: none"> <li>Allow to sunset on planned date</li> </ul>   | Charter   | None           | <a href="#">52</a> |
| Committee for Planning Utility Construction Program                         | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br><i>remove from code</i> | Ordinance      | <a href="#">39</a> |
| Committee for Utility Liaison on Construction and Other Projects            | Eliminate <ul style="list-style-type: none"> <li>Keep as passive meeting body</li> </ul>  | <del>Administrative Code</del><br><i>remove from code</i> | Ordinance      | <a href="#">39</a> |
| Committee on City Workforce Alignment                                       | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                       | Ordinance      | <a href="#">87</a> |
| Committee on Information Technology (COIT)                                  | Keep <ul style="list-style-type: none"> <li>No changes</li> </ul>   | Administrative Code                                       | None           | <a href="#">52</a> |
| Community Corrections Partnership   | Keep <ul style="list-style-type: none"> <li>Modify structure</li> <li>Codify in Administrative Code</li> </ul>                        | <del>None</del><br><i>Administrative Code</i>             | Ordinance      | <a href="#">69</a> |
| Contract Review Committee   | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br><i>remove from code</i> | Ordinance      | <a href="#">53</a> |
| Delinquency Prevention Commission   | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br><i>remove from code</i> | Ordinance      | <a href="#">69</a> |
| Dignity Fund Oversight and Advisory Committee                               | Combine <ul style="list-style-type: none"> <li>Combine with DAS Advisory Council</li> <li>Keep only in Administrative Code</li> </ul> | <del>Charter,</del><br><i>Administrative Code</i>         | Ballot measure | <a href="#">66</a> |
| Dignity Fund Service Providers Working Group                                | Eliminate <ul style="list-style-type: none"> <li>Not necessary to be in Code</li> <li>Transfer functions to City staff</li> </ul>     | <del>Charter,</del><br><i>remove from code</i>            | Ballot measure | <a href="#">66</a> |
| Disability and Aging Services Commission                                    | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Move to Administrative Code</li> </ul>     | <del>Charter</del><br><i>Administrative Code</i>          | Ballot measure | <a href="#">66</a> |
| Disaster Council  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                       | Ordinance      | <a href="#">78</a> |
| Early Childhood Community Oversight and Advisory Committee                  | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with other body</li> </ul>   | <del>Administrative Code</del><br><i>remove from code</i> | Ballot measure | <a href="#">41</a> |
| Elections Commission  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Charter   | Ballot measure | <a href="#">49</a> |
| Elections Task Force  | Keep <ul style="list-style-type: none"> <li>No changes</li> </ul>   | Charter   | None           | <a href="#">50</a> |
| Employee Relations Board  | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Charter</del><br><i>remove from code</i>             | Ballot measure | <a href="#">43</a> |
| Enhanced Infrastructure Financing District Public Financing Authority No. 1 | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                       | Ordinance      | <a href="#">38</a> |
| Entertainment Commission  | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Move to Administrative Code</li> </ul>     | <del>Charter</del><br><i>Administrative Code</i>          | Ballot measure | <a href="#">48</a> |
| Ethics Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>  | Charter   | Ballot measure | <a href="#">77</a> |
| Family Violence Council   | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                       | Ordinance      | <a href="#">62</a> |

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| Name  | Recommendation  | Establishing Authority                                    | Next Step      | Page               |
|---|---|---|----------------|--------------------|
| Film Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                                      | Administrative Code                                       | Ordinance      | <a href="#">32</a> |
| Fine Arts Museums Board of Trustees                         | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Charter   | Ballot measure | <a href="#">32</a> |
| Fire Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                                      | Charter   | Ballot measure | <a href="#">78</a> |
| Food Security Task Force                                    | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with City staff</li> </ul>                                     | <del>Administrative Code</del><br><i>remove from code</i> | Ordinance      | <a href="#">45</a> |
| Free City College Oversight Committee                       | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                       | Ordinance      | <a href="#">41</a> |
| Graffiti Advisory Board                                     | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br><i>remove from code</i> | Ordinance      | <a href="#">83</a> |
| Health Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                                      | Charter   | Ballot measure | <a href="#">46</a> |
| Health Service Board  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Charter   | Ballot measure | <a href="#">43</a> |
| Historic Preservation Commission                            | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                                      | Charter, Planning Code or <i>Administrative Code</i>      | Ballot measure | <a href="#">73</a> |
| Homelessness Oversight Commission                           | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                                      | <del>Charter</del><br><i>Administrative Code</i>          | Ballot measure | <a href="#">56</a> |
| Housing Code Enforcement Loan Committee                     | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br><i>remove from code</i> | Ordinance      | <a href="#">59</a> |
| Housing Stability Fund Oversight Board                      | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br><i>remove from code</i> | Ordinance      | <a href="#">59</a> |
| Human Rights Commission                                     | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Move to Administrative Code</li> </ul> | <del>Charter</del><br><i>Administrative Code</i>          | Ballot measure | <a href="#">63</a> |
| Human Services Commission                                   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Move to Administrative Code</li> </ul> | <del>Charter</del><br><i>Administrative Code</i>          | Ballot measure | <a href="#">67</a> |
| Immigrant Rights Commission                                 | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                       | Ordinance      | <a href="#">63</a> |
| Inclusionary Housing Technical Advisory Committee           | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                       | Ordinance      | <a href="#">59</a> |
| Industrial Development Authority Board                      | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br><i>remove from code</i> | Ordinance      | <a href="#">87</a> |
| Industrial Waste Review Board                               | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Public Works Code</del><br><i>remove from code</i>   | Ordinance      | <a href="#">83</a> |
| In-Home Supportive Services Public Authority Governing Body | Keep <ul style="list-style-type: none"> <li>No changes</li> </ul>   | Administrative Code                                       | None           | <a href="#">67</a> |
| Interagency Planning and Implementation Committee           | Eliminate <ul style="list-style-type: none"> <li>Keep as passive meeting body</li> </ul>  | <del>Administrative Code</del><br><i>remove from code</i> | Ordinance      | <a href="#">74</a> |

xi | Summary Table: Recommended Changes to Each Public Body

| Name  | Recommendation   | Establishing Authority   | Next Step                 | Page               |
|---|--|--|---------------------------|--------------------|
| Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT)  | Keep <ul style="list-style-type: none"> <li>• Modify structure</li> <li>• Move to Administrative Code</li> </ul>   | <del>Transportation Code</del><br>Administrative Code          | Ordinance                 | <a href="#">85</a> |
| Joint Zoo Committee   | No action  | None <sup>1</sup>  | None                      | <a href="#">71</a> |
| Justice Tracking Information System (JUSTIS) Committee Governance Council | Eliminate <ul style="list-style-type: none"> <li>• Functions overlap with City staff</li> </ul>                    | <del>Administrative Code</del><br>remove from code             | Ordinance                 | <a href="#">53</a> |
| Juvenile Justice Coordinating Council                                     | Keep <ul style="list-style-type: none"> <li>• Modify structure</li> <li>• Codify in Administrative code</li> </ul> | <del>None</del><br>Administrative Code                         | Ordinance                 | <a href="#">69</a> |
| Juvenile Probation Commission   | Keep <ul style="list-style-type: none"> <li>• Modify structure and responsibilities</li> </ul>                     | Charter  | Ballot measure            | <a href="#">70</a> |
| Law Library Board of Trustees   | Remove from Charter <sup>2</sup>   | <del>Charter</del><br>Remove from code                         | Ballot measure            | <a href="#">53</a> |
| LGBTQI+ Advisory Committee  | Keep <ul style="list-style-type: none"> <li>• Modify structure</li> </ul>  | Administrative Code  | Ordinance                 | <a href="#">63</a> |
| Library Commission  | Keep <ul style="list-style-type: none"> <li>• Modify structure and responsibilities</li> </ul>                     | Charter  | Ballot measure            | <a href="#">32</a> |
| Local Business Enterprise Preference Program Working Group                | Eliminate <ul style="list-style-type: none"> <li>• Inactive</li> </ul>   | <del>Administrative Code</del><br>remove from code             | Ordinance                 | <a href="#">53</a> |
| Local Homeless Coordinating Board   | Keep <ul style="list-style-type: none"> <li>• Modify structure</li> <li>• Becomes a subcommittee of HOC</li> </ul> | Administrative Code  | Ordinance                 | <a href="#">57</a> |
| Long Term Care Coordinating Council                                       | Eliminate <ul style="list-style-type: none"> <li>• Inactive</li> </ul>   | None<br>(delete references in Charter and Administrative Code) | Ordinance, Ballot measure | <a href="#">67</a> |
| Market and Octavia Community Advisory Committee                           | No action <ul style="list-style-type: none"> <li>• Allow to sunset per recent BOS action</li> </ul>                | Administrative Code  | None                      | <a href="#">74</a> |
| Mission Bay Transportation Improvement Fund Advisory Committee            | Keep <ul style="list-style-type: none"> <li>• Modify structure</li> </ul>  | Administrative Code  | Ordinance                 | <a href="#">85</a> |
| Municipal Green Building Task Force                                       | Eliminate <ul style="list-style-type: none"> <li>• Transfer functions to City staff</li> </ul>                     | <del>Environment Code</del><br>Remove from code                | Ordinance                 | <a href="#">38</a> |
| Municipal Transportation Agency Board of Directors                        | Keep <ul style="list-style-type: none"> <li>• Modify structure and responsibilities</li> </ul>                     | Administrative Code  | Ballot measure            | <a href="#">86</a> |
| Municipal Transportation Agency Citizens' Advisory Council                | Keep <ul style="list-style-type: none"> <li>• Modify structure</li> <li>• Move to Administrative Code</li> </ul>   | <del>Charter</del><br>Transportation Code                      | Ballot measure            | <a href="#">86</a> |
| Newsrack Advisory Committee   | Eliminate <ul style="list-style-type: none"> <li>• Inactive</li> </ul>   | <del>Public Works Code</del><br>Remove from code               | Ordinance                 | <a href="#">83</a> |

<sup>1</sup> Established by a Management Agreement between the City and County of San Francisco and the San Francisco Zoological Society

<sup>2</sup> The Law Library Board of Trustees is established in state law and does not need to be established locally in the San Francisco Charter. Removing it will not affect the Law Library Board of Trustees' existence.

xii | Summary Table: Recommended Changes to Each Public Body

| Name  | Recommendation   | Establishing Authority   | Next Step                      | Page               |
|---|--|--|--------------------------------|--------------------|
| Our Children, Our Families Council                          | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> <li>Transfer functions to City staff</li> </ul> | <del>Charter, Administrative Code</del><br><i>Remove from code</i>           | Ballot measure                 | <a href="#">42</a> |
| Our City, Our Home Oversight Committee                      | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with City staff and other bodies</li> </ul> | <del>Administrative Code</del><br><i>Remove from code</i>                    | Ballot measure                 | <a href="#">57</a> |
| Park, Recreation, And Open Space Advisory Committee         | Keep <ul style="list-style-type: none"> <li>Modify structure</li> <li>Move to Administrative Code</li> </ul>   | <del>Charter</del><br><i>Administrative code</i>                             | Ballot measure                 | <a href="#">71</a> |
| Permit Prioritization Task Force                            | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> <li>Transfer functions to City staff</li> </ul> | <del>Campaign and Governmental Conduct Code</del><br><i>Remove from code</i> | Ordinance to Ethics Commission | <a href="#">35</a> |
| Planning Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                   | Charter  | Ballot measure                 | <a href="#">74</a> |
| Police Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                   | Charter  | Ballot Measure                 | <a href="#">79</a> |
| Port Commission   | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                   | Charter  | Ballot measure                 | <a href="#">76</a> |
| Public Utilities Citizens' Advisory Committee               | Keep <ul style="list-style-type: none"> <li>Modify structure</li> <li>Move to Administrative Code</li> </ul>   | <del>Charter</del><br><i>Administrative Code</i>                             | Ballot measure                 | <a href="#">81</a> |
| Public Utilities Commission                                 | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                   | Charter  | Ballot measure                 | <a href="#">81</a> |
| Public Utilities Rate Fairness Board                        | Keep <ul style="list-style-type: none"> <li>Modify structure</li> <li>Move to Administrative Code</li> </ul>   | <del>Charter</del><br><i>Administrative Code</i>                             | Ballot measure                 | <a href="#">81</a> |
| Public Works Commission                                     | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with City staff/other bodies</li> </ul>     | <del>Charter</del><br><i>Remove from code</i>                                | Ballot measure                 | <a href="#">83</a> |
| PUC Small Firm Advisory Committee                           | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>Remove from code</i>                    | Ordinance                      | <a href="#">82</a> |
| Real Estate Fraud Prosecution Trust Fund Committee          | Keep <ul style="list-style-type: none"> <li>Minor cleanup</li> </ul>   | Administrative Code  | Ordinance                      | <a href="#">79</a> |
| Recreation and Park Commission                              | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>                   | Charter  | Ballot measure                 | <a href="#">72</a> |
| Reentry Council   | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>  | Administrative Code  | Ordinance                      | <a href="#">70</a> |
| Refuse Rate Board   | Keep <ul style="list-style-type: none"> <li>Modify structure</li> <li>Move to Administrative Code</li> </ul>   | <del>Health Code</del><br><i>Administrative Code</i>                         | Ballot measure                 | <a href="#">53</a> |
| Relocation Appeals Board                                    | Keep <ul style="list-style-type: none"> <li>Modify responsibilities</li> </ul>                                 | Administrative Code  | Ordinance                      | <a href="#">36</a> |
| Residential Rehabilitation Area Citizen Advisory Committees | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>Remove from code</i>                    | Ordinance                      | <a href="#">60</a> |
| Residential Rehabilitation Area Rent Committees             | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>Remove from code</i>                    | Ordinance                      | <a href="#">60</a> |

xiii | Summary Table: Recommended Changes to Each Public Body

| Name   | Recommendation  | Establishing Authority                                    | Next Step        | Page               |
|--|---|---|------------------|--------------------|
| Residential Rent Stabilization and Arbitration Board           | Keep <ul style="list-style-type: none"> <li>No changes</li> </ul>   | Administrative Code                                       | None             | <a href="#">60</a> |
| Retiree Health Care Trust Fund Board                           | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Charter   | Ballot measure   | <a href="#">43</a> |
| Retirement Board   | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Charter   | Ballot measure   | <a href="#">44</a> |
| San Francisco Residential Hotel Operators Advisory Committee   | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br><i>Remove from code</i> | Ordinance        | <a href="#">60</a> |
| Sanitation and Streets Commission                              | Eliminate <ul style="list-style-type: none"> <li>Fulfilled its purpose</li> </ul>   | <del>Charter</del><br><i>Remove from code</i>             | Ordinance        | <a href="#">84</a> |
| Sentencing Commission  | No action <ul style="list-style-type: none"> <li>Allow to sunset in June 2026</li> </ul>  | Administrative Code                                       | None             | <a href="#">70</a> |
| Service Provider Working Group (DCYF)                          | Keep <ul style="list-style-type: none"> <li>Modify structure</li> <li>Keep only in Administrative Code</li> </ul>                 | <del>Charter</del> , Administrative Code                  | Ballot measure   | <a href="#">42</a> |
| SFMTA Bond Oversight Committee                                 | Eliminate <ul style="list-style-type: none"> <li>Transfer functions to City staff</li> </ul>                                      | MTAB Resolution   | Referral to MTAB | <a href="#">38</a> |
| Shelter Grievance Advisory Committee                           | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with City staff and other bodies</li> </ul>                    | <del>Administrative Code</del><br><i>Remove from code</i> | Ordinance        | <a href="#">58</a> |
| Shelter Monitoring Committee                                   | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with City staff</li> </ul>                                     | <del>Administrative Code</del><br><i>Remove from code</i> | Ordinance        | <a href="#">58</a> |
| Sheriff's Department Oversight Board                           | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Move to Administrative Code</li> </ul> | <del>Charter</del><br><i>Administrative Code</i>          | Ballot measure   | <a href="#">80</a> |
| Small Business Commission                                      | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> <li>Move to Administrative Code</li> </ul> | <del>Charter</del><br><i>Administrative Code</i>          | Ballot measure   | <a href="#">48</a> |
| SOMA Community Stabilization Fund Community Advisory Committee | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                       | Ordinance        | <a href="#">61</a> |
| South of Market Community Planning Advisory Committee          | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                       | Ordinance        | <a href="#">74</a> |
| Southeast Community Facility Commission                        | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>   | Administrative Code                                       | Ordinance        | <a href="#">61</a> |
| Special Strike Committee                                       | Eliminate <ul style="list-style-type: none"> <li>Out of compliance with state law</li> </ul>                                      | Charter   | Ballot measure   | <a href="#">44</a> |
| State Legislation Committee                                    | Keep <ul style="list-style-type: none"> <li>Minor cleanup</li> </ul>  | Administrative Code                                       | Ordinance        | <a href="#">54</a> |
| Street Artists and Craftsmen Examiners Advisory Committee      | Eliminate <ul style="list-style-type: none"> <li>Transfer functions to City staff</li> </ul>                                      | <del>Police Code</del><br><i>Remove from code</i>         | Ballot measure   | <a href="#">33</a> |
| Street Design Review Committee                                 | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br><i>Remove from code</i> | Ordinance        | <a href="#">75</a> |
| Street Utilities Coordinating Committee                        | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>  | <del>Administrative Code</del><br><i>Remove from code</i> | Ordinance        | <a href="#">39</a> |

xiv | Summary Table: Recommended Changes to Each Public Body

| Name  | Recommendation   | Establishing Authority   | Next Step                 | Page               |
|---|--|--|---------------------------|--------------------|
| Structural Advisory Committee   | Eliminate <ul style="list-style-type: none"> <li>Keep as passive meeting body</li> </ul>   | <del>Charter</del><br><i>Remove from code</i>                      | Ordinance, Ballot measure | <a href="#">36</a> |
| Subcontracting Goals Committee  | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>Remove from code</i>          | Ordinance                 | <a href="#">54</a> |
| Sugary Drinks Distributor Tax Advisory Committee  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>  | Administrative Code  | Ballot measure            | <a href="#">46</a> |
| Sunshine Ordinance Task Force   | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>  | Administrative Code  | Ballot measure            | <a href="#">77</a> |
| Supportive Housing Services Fund Committee  | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>Remove from code</i>          | Ordinance                 | <a href="#">61</a> |
| Sweatfree Procurement Advisory Group  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> <li>Move to Administrative Code</li> </ul>   | <del>Labor and Employment Code</del><br><i>Administrative Code</i> | Ordinance                 | <a href="#">54</a> |
| Treasure Island Development Authority Board of Directors  | Keep <ul style="list-style-type: none"> <li>Modify structure and responsibilities</li> </ul>   | Administrative Code  | Ordinance                 | <a href="#">75</a> |
| Treasure Island/Yerba Buena Island Citizens Advisory Board  | Eliminate <ul style="list-style-type: none"> <li>Fulfilled its purpose</li> </ul>  | Board Resolution   | Ordinance                 | <a href="#">75</a> |
| Treasury Oversight Committee  | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with City staff</li> </ul>  | <del>Administrative Code</del><br><i>Remove from code</i>          | Ordinance                 | <a href="#">55</a> |
| Urban Forestry Council  | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with City staff</li> <li>Transfer oversight to Commission on Environment</li> </ul> | <del>Environment Code</del><br><i>Remove from Code</i>             | Ordinance                 | <a href="#">72</a> |
| Veterans' Affairs Commission  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>  | Administrative Code  | Ordinance                 | <a href="#">67</a> |
| War Memorial Board of Trustees  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>  | Charter  | Ballot measure            | <a href="#">33</a> |
| Waterfront Design Advisory Committee  | Eliminate <ul style="list-style-type: none"> <li>Functions overlap with other bodies</li> <li>Keep as a passive meeting body</li> </ul>                | <del>Planning Code</del><br><i>Remove from code</i>                | Ordinance                 | <a href="#">76</a> |
| Workers' Compensation Council   | Eliminate <ul style="list-style-type: none"> <li>Keep as a passive meeting body</li> </ul>   | <del>Administrative Code</del><br><i>Remove from code</i>          | Ordinance                 | <a href="#">55</a> |
| Workforce Development Advisory Committee  | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>Remove from code</i>          | Ordinance                 | <a href="#">87</a> |
| Workforce Investment Board  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> </ul>  | Administrative Code  | Ordinance                 | <a href="#">87</a> |
| Working Group on Local Business Enterprise Preference Program for City Leases and Concession Agreements | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>Remove from code</i>          | Ordinance                 | <a href="#">55</a> |
| Working Group to Investigate Barriers to LBE Participation  | Eliminate <ul style="list-style-type: none"> <li>Inactive</li> </ul>   | <del>Administrative Code</del><br><i>Remove from code</i>          | Ordinance                 | <a href="#">55</a> |
| Youth Commission  | Keep <ul style="list-style-type: none"> <li>Modify structure</li> <li>Move to Administrative Code</li> </ul>   | <del>Charter</del><br>Administrative Code                          | Ballot measure            | <a href="#">42</a> |

# Background and Introduction

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The City and County of San Francisco has a long history of valuing public service, creativity, political activism, and civic engagement. These values are embedded in the City's system of participatory government, particularly through its boards and commissions. Over one thousand San Francisco residents volunteer their time to advise elected officials and City staff, shape policy decisions, and provide oversight of core government functions. By leveraging residents' perspectives, lived experiences, and expertise, boards and commissions enable community members to participate directly in decisions that affect their lives.

At its best, the commission system helps ensure that San Francisco's government remains transparent, accountable, and reflective of the diverse communities it serves. However, many of these bodies have existed for decades without review or evaluation of their efficacy. Some commissions have outlived their useful purpose, and others perform work that duplicates the efforts of other volunteer bodies or professional City staff. At its worst, the commission system adds layers of bureaucracy that dilute public input, obscure lines of accountability, make government less transparent, and result in duplicative or ineffective processes.

In November 2024, San Francisco voters adopted Proposition E with 53% support. This measure created a Task Force to recommend ways the City could change, eliminate, or consolidate commissions to improve the administration of City government and address these challenges.

## History of San Francisco's Commission System

Appointive boards and commissions first emerged in U.S. cities in the late 19<sup>th</sup> century as part of Progressive Era efforts to shift political power away from special interests and political machines. By appointing citizens to oversee city departments, reformers hoped that commissions would reduce corruption and ensure that government actions better served the public interest.

San Francisco's commission system first appeared in the City's 1898 Charter, with boards and commissions helping to oversee core government functions like firefighting, libraries, and police. Since then, the system has grown significantly in number and complexity. Notably, San Francisco has far more boards and commissions than most other cities.<sup>3</sup>

In recent years, the commission system has come under scrutiny, with several reports raising concerns and proposing potential reforms.<sup>4</sup>

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<sup>3</sup> Many reports and articles have reported on this fact, including *Commission Impossible? Getting the Most from San Francisco's Commissions.*, linked below.

<sup>4</sup> **San Francisco Civil Grand Jury.** (2024, June 20). *Commission Impossible? Getting the Most from San Francisco's Commissions.* <https://www.sf.gov/sites/default/files/2024-06/Commissions%20Impossible%20Report.pdf>

**SPUR.** (2024, July 31). *Designed to Serve: Resetting the city's governance structure to better meet the needs of San Franciscans.* [https://www.spur.org/sites/default/files/2024-09/SPUR\\_Designed\\_to\\_Serve.pdf](https://www.spur.org/sites/default/files/2024-09/SPUR_Designed_to_Serve.pdf)

**Heidorn, N., Miller, K. P., & Nadon, B.** (2023, August 17). *Re-Assessing San Francisco's Government Design.* The Rose Institute of State and Local Government, Claremont McKenna College. Commissioned by TogetherSF. [https://roseinstitute.org/wp-content/uploads/2023/08/Together-SF-Report\\_081723\\_DIGITAL-1.pdf](https://roseinstitute.org/wp-content/uploads/2023/08/Together-SF-Report_081723_DIGITAL-1.pdf)

## Proposition E and the Commission Streamlining Task Force

Voters approved Proposition E in November 2024, launching a year-long public process to evaluate the City's commissions and identify "ways to eliminate, consolidate, or limit the powers and duties of appointive boards and commissions for the more effective, efficient, and economical administration of City and County government." The Proposition established a Task Force of experts in City management who led this work in full view of the public. The Task Force heard from hundreds of San Francisco residents, including over 320 unique commenters who spoke in public meetings and 667 pieces of written feedback.<sup>5</sup> Staff from the City Administrator's and Controller's Offices provided analysis and support for the Task Force's deliberations and decision-making, and 44 other City departments provided qualitative and quantitative insights about their respective meeting bodies.

Proposition E also granted the Task Force the power to introduce legislation implementing its recommendations. The City Attorney is working with the Task Force to draft two types of legislation:

### 1. Ballot Measure

Many of the Task Force's recommendations will require voter approval, including any changes to Charter bodies or voter-approved bodies in the Municipal Codes. The City Attorney's Office will draft a ballot measure to implement these recommendations, which the Task Force will submit to the Board of Supervisors by March 1, 2026. The Board will then decide whether to place the ballot measure, or an amended version of it, on the November 3, 2026 ballot. The measure will only take effect if voters approve it.

### 2. Ordinances

The City Attorney will also draft one or more ordinances, which the Task Force can submit to the Board of Supervisors at any time. These ordinances can amend any bodies that are not voter-established. Unless two-thirds of the Board (eight out of 11 members) vote to reject them, the ordinances will automatically take effect within 90 days.

Please note that the Task Force may consider amendments to the recommendations presented in this report if needed to conform to state or federal laws. The ballot measure or ordinance(s) would reflect these changes.

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<sup>5</sup> The creation of a Commission Streamlining Task Force was consistent with recommendations from the 2023-2024 Civil Grand Jury Report, "Commission Impossible," as well as the Rose Institute for Local Government's "Re-Assessing San Francisco's Government Design."

## Current State of the City’s Commission System

### Number of Commissions and Commission Members

San Francisco’s commissions go by many names, including boards, councils, committees, task forces, working groups, and more. The Board of Supervisors may establish bodies through legislation, San Franciscans may create them through citizen-led ballot measures, or any City leader may convene them informally, outside of the legislative process. Proposition E focuses the Commission Streamlining Task Force’s work on “legislative bodies” as defined in [California Government Code § 54952](#). These include bodies that are established in law or at the formal direction of another legislative body, such as a resolution by the Municipal Transportation Agency Board of Directors. These bodies must follow specific requirements, as dictated by California’s Brown Act. The City participates in several legislative bodies that span multiple jurisdictions, such as the Metropolitan Transportation Commission (MTC). The Task Force did not evaluate these bodies, since it has no authority to amend them. Before the Commission Streamlining Task Force began its work, the City lacked a complete or consistent list of public meeting bodies.<sup>6</sup> In 2023, a Civil Grand Jury reviewed several lists from different City departments and found that none were comprehensive or fully aligned.

**The Brown Act**

California’s [Brown Act](#) governs public meeting bodies across California’s local agencies. This Act, enacted in 1953, is intended to ensure policymakers make decisions in full view of the public, increasing transparency and accountability. Brown Act rules include requirements for providing notice of public meetings, allowing public comment, providing meeting minutes, and more. Brown Act rules apply to each of San Francisco’s boards and commissions within the Task Force’s scope.

In addition to inconsistent lists, the City did not track basic information about each commission in a centralized location. The Clerk of the Board of Supervisors publishes appointment and membership details for bodies under the Board’s authority, to fulfill [Maddy Act](#) requirements, but this excludes bodies without Board appointments. The 311 system maintains a public online database, as required by [Ordinance No. 265-10](#), but relies on voluntary updates from departments and often lacks complete or timely data. The City Attorney’s list, while the most comprehensive prior to the Task Force’s work, includes only the names and code citations of each body, without further details. A 2024 memo by the City Attorney’s Office provided additional details on bodies with mayoral appointments, but not those without mayoral appointments. The 2023-2024 Civil Grand Jury, in its report [Commission Impossible](#), created a complete list of active bodies but did not include all inactive bodies.

FIGURE 3: NUMBER OF BODIES ON EACH AVAILABLE LIST OF SAN FRANCISCO’S BOARDS AND COMMISSIONS



**Through a comprehensive review, the Task Force identified 152 legislative bodies with approximately 1,200 total members.** However, only 115 of these bodies actively meet. The remainder are inactive, and many have not met in years.

<sup>6</sup> Koehn, J. (2023, July 6). *Only 1 person at SF City Hall knows the answer to this simple question.* The San Francisco Standard. <https://sfstandard.com/2023/07/06/only-1-person-at-sf-city-hall-knows-the-answer-to-this-simple-question/>

## Establishing Authority

The Municipal Codes establish most bodies, and the Board of Supervisors is responsible for creating nearly all of them. The Board of Supervisors may amend these bodies via ordinance. A few bodies in the Municipal Codes are voter-approved, so only voters may amend them.

The Charter serves as the City’s constitution, outlining the basic structure and function of government. It establishes 42 bodies and can only be modified with voter approval.

A few bodies are referenced in both the Charter and Code, and a very small number are established by other means, such as an MTA Board Resolution or a Memorandum of Understanding.

## Types of Commissions

While the Charter and Municipal Codes do not formally define different “types” of commissions, and many do not fit neatly into a single category, there is general consensus that most bodies fall into one or more of the following categories:<sup>8</sup>

### Decision-Making Bodies

- **Governance Bodies** oversee City departments and are typically established in the Charter. Most have existed for decades, with the earliest dating back to the late nineteenth century.<sup>9</sup> Charter § 4.102 outlines 11 powers and duties for these groups, including hiring and firing department heads, approving budgets, and setting policy. Some have additional duties outlined in their enabling legislation.  
*Examples: Police Commission, Airport Commission*
- **Appeals Boards** uphold and enforce the law by hearing and deciding challenges to City decisions.  
*Examples: Board of Appeals, Assessment Appeals Board*
- **Regulatory Bodies** enforce laws by issuing rules, making decisions, and approving rates or permits. Many governance bodies have regulatory functions, and many regulatory bodies play a governance role.  
*Examples: Rent Board, Refuse Rate Board*

TABLE 1: NUMBER OF BODIES BY ESTABLISHING AUTHORITY

| Establishing Authority                 | Number     |
|--|------------|
| <b>Charter</b>                         | <b>42</b>  |
| <b>Municipal Codes</b>                 | <b>91</b>  |
| Administrative Code                    | 76         |
| Campaign and Governmental Conduct Code | 1          |
| Environment Code                       | 2          |
| Health Code                            | 3          |
| Labor and Employment Code              | 1          |
| Municipal Elections Code               | 1          |
| Park Code                              | 1          |
| Planning Code                          | 2          |
| Police Code                            | 1          |
| Public Works Code                      | 2          |
| Transportation Code                    | 1          |
| <b>Both Charter and Code</b>           | <b>13</b>  |
| <b>Neither Charter nor Code</b>        | <b>6</b>   |
| Board Resolution                       | 1          |
| MTAB Resolution                        | 1          |
| State law only                         | 2          |
| Memorandum of Understanding            | 1          |
| None <sup>7</sup>                      | 1          |
| <b>Total</b>                           | <b>152</b> |

<sup>7</sup> The Long Term Care Coordinating Council is not established in law or at the formal direction of a legislative body. However, it has duties assigned in the Charter, which places it in-scope for the Task Force

<sup>8</sup> The Civil Grand Jury identified three types of bodies in *Commission Impossible* – decision-making, quasi-judicial, and advisory. SPUR proposed three types in their *Designed to Serve*– governance, regulatory, and advisory.

<sup>9</sup> Only five governance bodies have been established since 2000: the Elections Commission (2001), Small Business Commission (2003), Public Works Commission (2022), Sanitation and Streets Commission (2022), and Homelessness Oversight Commission (2022)

## Non-Decision-Making Bodies

- **Advisory Bodies** provide feedback and recommendations to City departments and elected officials. While they lack decision-making authority, they provide critical input on a range of issues. Some advise departments, while others advise the Board of Supervisors directly. Most are established in the Municipal Codes, though a few are in the Charter.  
*Examples: Youth Commission, SFMTA Citizens' Advisory Council*
- **Staff Working Groups** coordinate across departments to formulate citywide plans, take positions on legislation, or oversee implementation of policies or processes. While City staff coordinate every day, these are legally codified groups that hold public meetings.  
*Examples: State Legislation Committee, Capital Planning Committee*

## Powers and Duties

### Charter Bodies

Charter § 4.102 outlines the basic powers and duties of Charter bodies established. In general, these bodies oversee City departments and exercise the following powers:

1. **Policymaking:** approving goals, objectives, plans, programs, and setting policy for the department
2. **Budget authority:** approving departmental budgets, rates, and fees
3. **Hiring:** recommending at least three qualified candidates for department head to the Mayor
4. **Firing:** removing a department head
5. **Power of Inquiry:** holding hearings, taking testimony, and conducting investigations into any aspect of government operations within its jurisdiction

Some Charter bodies have additional duties specified in their enabling legislation. Other bodies, such as the Youth Commission, do not oversee City departments and therefore lack the powers in Charter § 4.102.

### Municipal Code Bodies

Bodies established in the Municipal Codes may have a wide range of responsibilities, which their establishing legislation dictates. Some have specific decision-making authority, such as the Residential Rent and Stabilization Board ("Rent Board"), while others are advisory.

## Membership and Appointments

Among the 115 active bodies, there are approximately 1,200 total seats.<sup>10</sup> As of May 2025, when the Task Force surveyed these bodies, approximately eight out of ten seats were filled, for about 1,000 total members.

Members must be appointed by a specified authority, and the establishing legislation for each body outlines which entity is responsible for appointing which seats. There are many different and complex approaches to filling these seats.

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<sup>10</sup> Several bodies have undefined membership, such as the Service Provider Working Group or the Workforce Investment Board.

### Nominations

Several commissions have an initial nominating step, requiring another entity to forward names to the appointing authority.

### Appointments

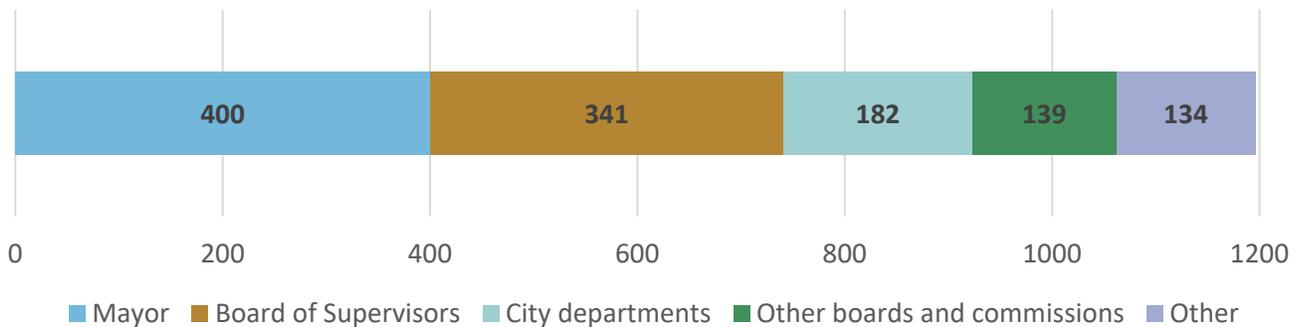
The **Mayor** or the **Board of Supervisors** appoint most members, though there are several different appointment structures. For example, there are six different types of Board appointments:

- Appointed by the Board President
- Nominated by the Board President and approved by the full Board
- Appointed by a District Supervisor
- Nominated by a District Supervisor and approved by the full Board
- Nominated by the Rules Committee and approved by the full Board
- Nominated by another body and approved by the full Board

Many other entities also make appointments. These include:

- City departments (e.g., the Department of Public Health)
- Other boards or commissions (e.g., the Building Inspection Commission)
- Self-appointing bodies (e.g., the Fine Arts Museum Board of Trustees)
- Ex officio seats<sup>11</sup> (e.g., the City Administrator)
- Other governmental entities (e.g., City College)
- Community based organizations (e.g., Safe and Sound)
- Elected members (e.g., Health Service Board)
- Private companies (e.g., PG&E)

FIGURE 4: NUMBER OF SEATS BY APPOINTING AUTHORITY



### Confirmations

Some appointments require Board of Supervisors confirmation; however, confirmation processes differ between bodies. These include:

- Appointments that require affirmative Board confirmation and do not take effect until the Board acts.

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<sup>11</sup> Seats that are tied to a particular office or position

- Appointments that require affirmative Board confirmation but are approved if the Board fails to act within a specified time.
- Appointments that take effect immediately, unless rejected by a two-thirds majority of the Board within 30 days.<sup>12</sup>

## Qualifications

### General Qualifications

Charter § 4.101 governs eligibility requirements for appointees to bodies in the Charter or Municipal Codes, unless otherwise specified. Appointees should broadly reflect the diversity of the City.

- **Charter-created bodies:** members must be San Francisco residents of legal voting age, unless the Charter explicitly provides an exception (e.g., the Youth Commission).
- **Ordinance-created bodies:** the appointing authority may waive residency or age requirements if no qualified candidates are available. The establishing ordinance may also specify that members need not be City residents or of legal voting age.

### Body-Specific Qualifications

Most bodies have minimum qualifications for appointees, such as requiring members to represent a specific neighborhood, profession, trade, union, business, or to meet other specialized criteria. These requirements can help ensure that bodies contain the relevant skills, perspectives, and experiences needed to fulfill their missions. Qualifications can also be a mechanism for ensuring diverse voices, perspectives, and experiences inform City decisions-making. However, narrowly defined special qualifications can also make it difficult to find new members, leading to persistent vacancies.

In some cases, qualifications apply to the body as a whole. For example, the MTA Board of Directors requires at least four of its seven members to be regular Muni riders. More often, qualifications apply to individual seats. It is relatively rare for bodies to have no special qualifications, but this is more common for governance bodies like the Airport Commission or the Planning Commission.

## Term Lengths and Term Limits

### Term Lengths

Most commissioners serve for a set term length, commonly two years for advisory bodies or four years for governance bodies. Several bodies do not specify term lengths for their members; many of these are staff working groups with ex officio membership.

### Holdover Appointments

Most commissioners may continue serving beyond their term if they are not replaced or reappointed. These are called holdover appointments. The Charter typically limits holdover appointments to Charter commissions to 60 days after the term expires. Holdover appointees to non-Charter bodies may serve indefinitely unless the authorizing legislation provides otherwise.

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<sup>12</sup> Mayoral appointments that are subject to Charter § 3.100 (18)

## Term Limits

As a general rule, there are no term limits for commission members unless otherwise provided in the establishing legislation. The Task Force identified just 13 bodies with term limits. However, the Board of Supervisors has included term limits for many bodies it has recently established by ordinance.

## Member Removal

There are three general approaches to member removal:

1. **At will appointments:** members of most commissions, especially advisory bodies, serve at the pleasure of their appointing authority. This means that whoever appointed them may remove them for any reason at any time. Most members serve at will. **90 out of 115 active bodies allow for at-will removal of their members.**
2. **For cause removals:** other members, typically those of Charter bodies, can only be removed for official misconduct. This is a high bar, which requires a formal hearing at the Ethics Commission, and a three-fourths vote by the Board of Supervisors (nine out of 11 members). Only 25 out of 115 active bodies provide for-cause protection for commissioners. In practice, removal for cause is rare.
3. **Recall elections:** voters may recall members of four bodies – the Airport Commission, Ethics Commission, Port Commission, and Public Utilities Commission.

## Sunset Dates

The Board of Supervisors Rules of Order (Rule 2.21) states that whenever the Board creates a new meeting body, the enabling legislation should include “a sunset clause not to exceed three years.” This has become customary for bodies recently established by Board ordinance.

However, this was not always Board practice and does not apply to voter-established bodies. **Just 21 out of 152 bodies currently have sunset dates.** The Task Force identified 37 inactive bodies, some of which had not met in years. Without a sunset date, these groups remain in law unless the Board of Supervisors or the voters remove them.

## Cost to Operate Boards and Commissions

While the Task Force did not factor cost into its decision-making, Proposition E required the Board of Supervisors Budget and Legislative Analyst (BLA) to prepare a report with the estimated annual financial cost to the City of operating each appointive board or commission. The BLA analyzed 118 bodies, the total financial cost of which was over \$33.8 million in Fiscal Year 2024. The cost per body had a wide range, from under \$1,000 annually for smaller staff working groups and ordinance-created bodies that rarely meet, up to over \$2 million annually for large bodies that oversee complex departments or systems. For more information, see the BLA’s September 1 report, “[Analysis of Proposition E Approved by the Voters of San Francisco in November 2024](#)”.<sup>13</sup>

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<sup>13</sup> See [https://sfbos.org/sites/default/files/BLA.PropE\\_090125.pdf](https://sfbos.org/sites/default/files/BLA.PropE_090125.pdf) for the full report.

## Task Force Approach

As described above, the Proposition E legislation created the Commission Streamlining Task Force to conduct a comprehensive review of the City’s public bodies and make recommendations to “optimize the number, functions, and structure of City commissions.” Legislation mandated that the Task Force start meeting by February 1, 2025, and submit a report by February 1, 2026, giving the Task Force only one year to conduct this work. This section outlines the Task Force’s approach to developing recommendations.

### Key Principles

The commission system gives residents an opportunity to help shape their government, ensures important decision-making occurs in full view of the public, and elevates diverse voices and opinions. At its best, the system is an important mechanism for transparency, accountability, and equity. However, San Francisco’s commission system currently falls short of those goals. At its worst, the commission system adds layers of bureaucracy that dilute public input, obscure lines of accountability, make government less transparent, and result in duplicative or ineffective processes.

By approving Proposition E, voters empowered the Commission Streamlining Task Force to make recommendations to address these challenges. With this in mind, the Task Force grounded its work in four principles that guided its approach to developing recommendations.

#### 1. Effectively Elevating and Coordinating Public Input

Commission streamlining should not place government efficiency and impactful public participation at odds. Instead, streamlining should better organize public input and target it more effectively. The initial goal of the commission system was to provide venues for diverse voices that are not always represented in government. However, those voices are currently spread across 152 bodies that often overlap and do not always coordinate effectively. For example, five bodies advise the City on homelessness and ten advise on housing and community development. Some bodies may make recommendations on narrow topics without factoring in larger contexts around policies, strategy, and funding. This leads to fragmented conversations that lack a strategic approach to important issues, limiting the utility of that input. This dilutes each body’s impact, making it harder for public voices to sway policy and decision-making. **The Task Force’s recommendations promote coordinated and intentionally-structured bodies, which ensure that there are defined and resourced forums for San Franciscans to have real impact on the City’s policies.**

#### 2. Creating Clear Lines of Accountability

Streamlining is an opportunity to clarify who is accountable for key City decisions. The commission system intentionally shifts power away from elected officials and places it in the hands of San Franciscans. While this structure intends to promote fairness and reduce political influence, it has also led to diffuse accountability, making it difficult to hold the City accountable for decisions and outcomes. The public typically sees the Mayor as responsible for the City’s decisions, but in many cases, commissions must approve key actions. Commissioners are not elected and therefore voters cannot directly hold them accountable. This creates a dual chain of command with the Mayor and Commissions, which can complicate leadership, decision-making, and accountability. Voters may only directly influence one side of the chain. This complexity also makes it difficult for residents, especially those not deeply involved in City Hall, to understand how decisions are made or who to hold accountable. As a result, the system can be opaque and inaccessible to the people it serves. **The Task Force designed recommendations to clarify responsibility, making it easier for San Franciscans to hold their elected officials accountable.**

### 3. Making Government Easier to Understand

The current commission system can be confusing, with many bodies having different structures, responsibilities, approaches to appointments, and establishing authorities. While one of the purposes of the commission system is to provide for more public engagement in government, the system's complexity actually makes government more confusing to San Franciscans. **The Task Force's recommendations seek to make the system consistent, where appropriate, so that San Francisco's government is more accessible to the people it serves.**

### 4. Responsible Use of City Resources

Streamlining is an opportunity to ensure the City deploys resources in a targeted and intentional way. San Francisco's 152 boards, commissions, and advisory bodies require significant staff time and resources to administer. In Fiscal Year 2024 alone, City staff supported 1,560 meetings of these bodies. Departments often present the same information repeatedly across multiple commissions, diverting time from other work. Persistent vacancies are another challenge, with nearly 1,200 seats that appointing authorities must keep filled. Some seats require highly specific qualifications, making it difficult to recruit eligible candidates. This means the City is spending resources administering a system that can be duplicative and lacking investment. **The Task Force's recommendations target the City's resources to fewer bodies, ensuring that remaining bodies are robust forums for public input, with greater investment from City staff, elected officials, and San Francisco residents.**

## Defining Scope and Gathering Data

When the Task Force started its work, there was no definitive list of the appointive boards and commissions in the Charter and Municipal Codes. To begin its analysis, the Task Force first needed to identify which bodies were in scope and understand their key characteristics, such as purpose, number of members, who appoints those members, if the body is in the Charter or Code, and if it meets regularly.

The Task Force directed staff to create a workbook, or a comprehensive inventory of all bodies and those key characteristics. In consultation with the City Attorney's Office, the Task Force developed a comprehensive list of 193 bodies, 152 of which are in-scope for the Task Force's review. The Task Force prioritized which information was most important to gather first to support its decision-making and completed a first draft of the workbook with 25 data fields in March 2025. In April and May, the Task Force surveyed 42 City departments to validate information and collect additional data on meetings and membership. The Task Force finalized data collection throughout April and May and posted updated versions of the workbook monthly. The latest version of the workbook, published in January 2026, contains 39 data fields.<sup>14</sup>

## Defining Purpose and Developing an Approach

Task Force members brought a range of experience and perspectives to this work. Before they could agree on a decision-making approach, they first had to align their views on the role of boards and commissions in government and the scope of potential reforms.

The Task Force began by investigating different types of public bodies, their responsibilities, and the different purposes they serve. Outside experts, Task Force members, and Task Force staff presented background

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<sup>14</sup> The workbook can be downloaded on the Task Force's website, <https://www.sf.gov/commission-streamlining-task-force>, where it is entitled "Commissions list and details."

information, supplemental research, and potential decision-making approaches. Based on this information, the Task Force developed common naming conventions, definitions, and stated purposes for each type of public body, as discussed in the [Types of Commissions](#) section above. This exercise provided a framework to start assessing the reasons why each body may exist and if each is adding value to the City.

The Task Force emphasized that a key role of all public bodies is to promote transparency and create opportunities for public participation. While these bodies provide an important venue for public engagement, they are just one of many ways San Francisco departments seek public input and may not always be the most effective pathway. Streamlining the number of public bodies does not eliminate the public's ability to provide input through other channels.

As a result of these discussions, the Task Force's final approach included two stages. First, the Task Force defined an ideal state for the commission system, then holistically evaluated each body and recommended whether to keep, modify, combine, or eliminate it.

## Creating Decision-Making Tools

The Task Force developed two tools to support decision-making: evaluation criteria and standards for body structure and responsibilities.

### Evaluation Criteria

The evaluation criteria are a set of yes/no questions assessing the value-add of each public body. Answering the questions for each body helped determine if the Task Force should recommend keeping, combining, or eliminating it. Having clear and objective criteria enabled the Task Force to make an organized assessment of each body and supported fair, equitable, and transparent decision-making.

The Task Force's discussions about the purpose and value of public bodies informed the evaluation criteria, which includes 12 questions across the following four sections:

- 1. Legal Requirements:** questions assess if state or federal law require a body or its functions.
- 2. Activity:** questions determine if a body does not meet or rarely meets, and if so, if there is a clear rationale for retaining the body. If not, the Task Force recommended combining or eliminating it.
- 3. Overlap with Other Bodies:** questions assess if there are multiple bodies covering similar topics or policy areas and if there were opportunities to combine or eliminate overlapping bodies.
- 4. Breadth of Focus:** questions determine if the body has a narrow focus on one funding source, neighborhood, demographic group, or narrow topic and if so, whether another body or City staff could adequately represent those interests.

The full set of evaluation criteria is available in [Appendix C](#).

### Standardizing Structures and Responsibilities

The Task Force's second tool establishes standard structures and responsibilities for public bodies. These standards, also called templates, include components like the number of members, appointing authorities, budget authority, and the ability to hire and fire department heads. The Task Force assessed each body against those standards to guide recommended changes.

The Task Force developed a set of standards for two types of bodies: governance commissions and advisory committees.<sup>15</sup> As with the evaluation criteria, the goal of these standards is to provide transparent and consistent rationale for the Task Force's decisions.

While the Task Force aimed to apply these standards consistently, it also recognized that some bodies required exceptions. This flexibility allowed the Task Force to aim for consistency, while considering the unique purposes or structures of specific bodies. A detailed discussion of the different templates and their components can be found in the "[Recommend Changes to Public Bodies](#)" section below.

### **Using the Decision-Making Tools**

While the Task Force's tools supported initial objective assessments of each body, the Task Force's approach evolved over time. The decision-making tools provided a starting point for the Task Force's discussion, but the assessment integrated nuanced body-specific details, the members' own experiences, and stakeholder input to craft final recommendations.

### **Policy Area Discussions**

To conduct its holistic evaluation, the Task Force discussed each of the 115 active bodies over five meetings, organized by broad policy area. In these meetings, the Task Force discussed each body holistically and then voted on whether to recommend keeping, modifying, combining, or eliminating each.

For some decisions, Task Force members requested additional information prior to taking a final vote. The Task Force revisited these conversations from November 2025 through January 2026.

### **Staff Memos**

Task Force staff drafted informational memos that apply the decision-making tools to inform public discussion of individual bodies. These memos also included a brief overview for each. The Task Force used these memos as the starting point for its discussions, considering the memos alongside stakeholder input and additional relevant information to vote on its recommendations. Staff posted these memos online approximately one and half weeks prior to each meeting. This provided advocates, departments, and members of the public with sufficient time to understand the potential outcomes for each body and prepare responsive input for the Task Force.

### **Operational Improvements**

Proposition E also emphasized the need for recommendations to help the commission system function more smoothly. The Task Force discussed potential operational improvements to the City's commission structure to develop recommendations that support the health of the commission system moving forward. Examples include developing commissioner trainings and maintaining a comprehensive list of active bodies.

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<sup>15</sup> The Task Force initially also developed standards for Appeals Boards, but in practice opted to not apply the templates to current appeals boards. Because this template was not ultimately deployed, the Task Force opted to exclude it from the report.

## Finalizing Recommendations

Prior to finalizing the recommendations, the Task Force compared decisions across bodies, ensuring it took a consistent approach to recommendations where possible. The Task Force memorialized its final recommendations and a record of its process in this report.

## Stakeholder Input

### Department Engagement

The Task Force sent departments a questionnaire asking for additional details about each body beyond what was available in the Task Force’s workbook with data on commissions. Examples include how the body’s purpose changed over time and its role in contract approvals. Departments returned **76 total questionnaires** and the Task Force used this input to inform its final recommendations. Where applicable, Task Force members and staff met with departments to better understand options for changes and the potential impacts of changes to those bodies.

### Public Input and Engagement

Public input was critical to the Task Force’s decision-making process. Commissioners, advocates, and the general public provided valuable input via written, in-person, and virtual public comment.<sup>16</sup> Task Force members and support staff also met with dozens of community members outside of official Task Force meetings, as requested.

Throughout 2025, over 320 unique people spoke at public Task Force meetings, providing a total of 556 comments. On average, over 19 unique people provided comments each meeting and up to 82 attendees participated in meetings focused on policy-area discussions. **This amounted to 21 total hours of public comment across the 21 meetings.** Members of the public also provided 667 pieces of written public comment.

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In 2025, public input included:

**556** total public comments

Over **320** unique public commenters

Up to **82** speakers in one meeting

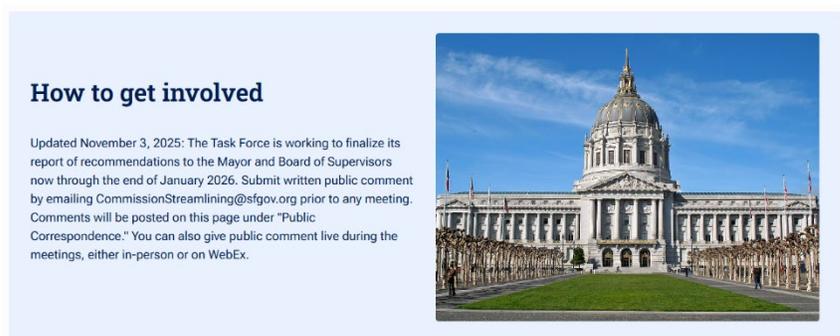
**667** pieces of written public comment

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The Task Force members read and considered all public input. Where possible, Task Force staff incorporated public input into the memos and Task Force members used it to inform final recommendations, several of which were directly influenced by public engagement.

To encourage public participation, the Task Force created [an accessible website](#) that highlighted clear instructions for submitting input. The Task Force also engaged with the Board of Supervisors and relevant departments, asking them to share

FIGURE 5: SCREENSHOT OF COMMISSION STREAMLINING WEBSITE



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<sup>16</sup> Written public comments are available online at <https://www.sf.gov/commission-streamlining-task-force-public-correspondence> and meeting minutes summarize verbal input.

information about upcoming meetings with their relevant commissions, mailing lists, newsletters, and social media pages.

The Task Force is deeply grateful for the public's thoughtful engagement throughout the process.

### **Commission Staff Engagement**

Input from city staff who work with public meeting bodies was critical for shaping operational improvement recommendations. In October 2025, Task Force staff held a meeting with over **65 clerks, secretaries, and commission staff** from all public body types to gather input on mission and commission scope management, onboarding and training, strengths, and best practices. The Task Force considered the challenges and solutions raised by body staff and uplifted their successes to develop recommendations to help improve the administration of public bodies.

# Summary of Task Force Recommendations

This section provides a high-level overview of the Task Force’s recommendations.

## Strengthen Meaningful Public Engagement by Consolidating Boards and Commissions

The Task Force identified 152 bodies in scope for its analysis. 115 of these actively meet, and the remaining 37 are inactive. After a comprehensive review of each body, the Task Force recommends reducing the number of public meeting bodies to 87.

### Why Streamline Public Meeting Bodies?

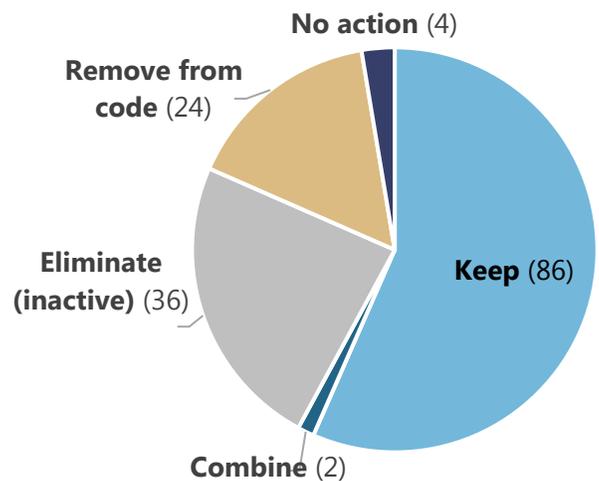
Reducing the number of public meeting bodies will strengthen the commission system in several key ways:

1. **Elevate and coordinate public input:** fragmented and duplicative bodies dilute each other’s impact. Instead of diffusing input across 152 bodies that do not always coordinate effectively, the Task Force recommends retaining 87 bodies with well-defined scopes that will act as more robust and influential venues for public participation.
2. **Make government easier to understand:** a sprawling commission system can make government opaque and inaccessible to many, especially those who don’t regularly engage with City Hall. Streamlining helps residents more easily identify how to engage with their government.
3. **Use public resources efficiently and responsibly:** fewer bodies mean less duplication of effort. City staff can focus their time and resources more effectively, reducing the need to present the same information to multiple commissions and minimizing the time and resources needed to administer the system.

### Keep 86 Active and Effective or Legally Required Bodies

Through a comprehensive review of each body, the Task Force identified 86 that actively contribute valuable advice, governance, and oversight to improve the administration of City government, or serve a legally required purpose. These bodies should be retained and, in many cases, should assume the functions of overlapping or related bodies recommended for elimination. Two of these bodies should be kept and restructured as subcommittees of other bodies.

FIGURE 6: RECOMMENDED ACTIONS FOR PUBLIC MEETING BODIES



## Combine Two Bodies with Overlapping Responsibilities

In one instance, the Task Force recommends fully consolidating two disability and aging-related bodies into one newly formed entity.<sup>17</sup>

## Eliminate 36 Inactive Bodies

Of the 60 bodies recommended for elimination, 36 are inactive. Many of the inactive bodies have not met in years but have continued to exist indefinitely without sunset dates. Others have recently concluded the work they set out to do. One, the Special Strike Committee, was recently found to be out of compliance with state law and cannot legally convene.<sup>18</sup>

## Remove 24 Additional Bodies from Code

The remaining bodies are active but face challenges such as:

- Difficulty meeting and achieving quorum
- Overlapping responsibilities with other bodies or City staff
- Functions that could be better fulfilled as passive meeting bodies

Five are internal staff working groups that do not need to be codified or operate as public meeting bodies. In one case, the Task Force recommends removing a body from the Charter because it is established by state law (the Law Library Board of Trustees) and will continue to exist whether or not it is in the Charter.

While this report uses the term “eliminate,” it is more accurate to say these bodies should be eliminated from the legal code. Some of these bodies may, and should, continue meeting as passive meeting bodies that are not subject to the full range of public meeting requirements.

### Passive Meeting Body

A City leader may, in writing or by initiative, create a multimember body to provide advice. Gatherings of passive meeting bodies are not subject to the broad array of open government requirements that apply to policy bodies under the Brown Act and Sunshine Ordinance.

## Take No Action on 4 Bodies

The Task Force does not recommend any action for four meeting bodies. One is established in an MOU, which the Task Force cannot amend. The other three are scheduled to sunset within the next year and should be allowed to do so.

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<sup>17</sup> The Task Force recommends combining the Advisory Council to the Disability and Aging Services Commission with the Dignity Fund Oversight and Advisory Committee.

<sup>18</sup> California Public Employment Relations Board [Decision No. 2867-M](#) (July 24, 2023)

## Impact by Policy Area

The Task Force identified overlapping bodies with similar responsibilities and mandates. While some served complementary purposes, others fragmented decision-making and diluted accountability. The final recommendations reduce the number of bodies across nearly all policy areas.

TABLE 2: RECOMMENDED CHANGES TO NUMBER OF BODIES BY POLICY AREA

| Policy Area                                    | Current Number of Bodies | Number of Active Bodies | Recommended Number of Bodies |
|--|--------------------------|-------------------------|------------------------------|
| <b>General Administration &amp; Finance</b>    | <b>29</b>                | <b>21</b>               | <b>15</b>                    |
| City employment and benefits                   | 6                        | 4                       | 4                            |
| Elections                                      | 3                        | 3                       | 3                            |
| General City Administration                    | 18                       | 12                      | 6                            |
| Public Integrity                               | 2                        | 2                       | 2                            |
| <b>Housing and Economic Development</b>        | <b>47</b>                | <b>33</b>               | <b>28</b>                    |
| Arts and Culture                               | 8                        | 7                       | 6                            |
| Building and Permitting                        | 9                        | 6                       | 6                            |
| Economic Development                           | 5                        | 5                       | 5                            |
| Housing and Community Development              | 12                       | 5                       | 4                            |
| Planning and Land Use                          | 9                        | 8                       | 5                            |
| Workforce Development                          | 4                        | 2                       | 2                            |
| <b>Infrastructure, Climate, &amp; Mobility</b> | <b>31</b>                | <b>23</b>               | <b>14</b>                    |
| Capital Projects and Infrastructure            | 9                        | 6                       | 3                            |
| Parks and Environment                          | 6                        | 5                       | 3                            |
| Port   | 2                        | 2                       | 1                            |
| Public Utilities                               | 4                        | 3                       | 3                            |
| Public Works                                   | 5                        | 2                       | 0                            |
| Transportation                                 | 5                        | 5                       | 4                            |
| <b>Public Health &amp; Wellbeing</b>           | <b>33</b>                | <b>28</b>               | <b>21</b>                    |
| Children and Youth                             | 8                        | 7                       | 6                            |
| Community Health                               | 5                        | 4                       | 3                            |
| Homelessness                                   | 5                        | 5                       | 2                            |
| Human Rights                                   | 6                        | 5                       | 5                            |
| Human Services Agency Bodies                   | 9                        | 7                       | 5                            |
| <b>Public Safety</b>                           | <b>12</b>                | <b>10</b>               | <b>9</b>                     |
| Justice System                                 | 6                        | 5                       | 4                            |
| Public Protection                              | 6                        | 5                       | 5                            |
| <b>Total</b>                                   | <b>152</b>               | <b>115</b>              | <b>87</b>                    |

## Increase Flexibility to Adapt to New Challenges by Moving Bodies to the Administrative Code

### Why Move Bodies to the Administrative Code?

The Charter serves as the City’s constitution, outlining the basic structure and function of government. Only a vote of the people can amend it. Because Charter amendments require costly political campaigns, many Charter bodies remain outdated as the City changes. For example:

- The Sanitation and Streets Commission oversees a department that no longer exists.
- The Special Strike Committee no longer complies with State law.
- The Employee Relations Board has, to the best of City staff’s knowledge, never met.
- Youth Commissioners cannot be compensated, which is a barrier to low-income youth participation.

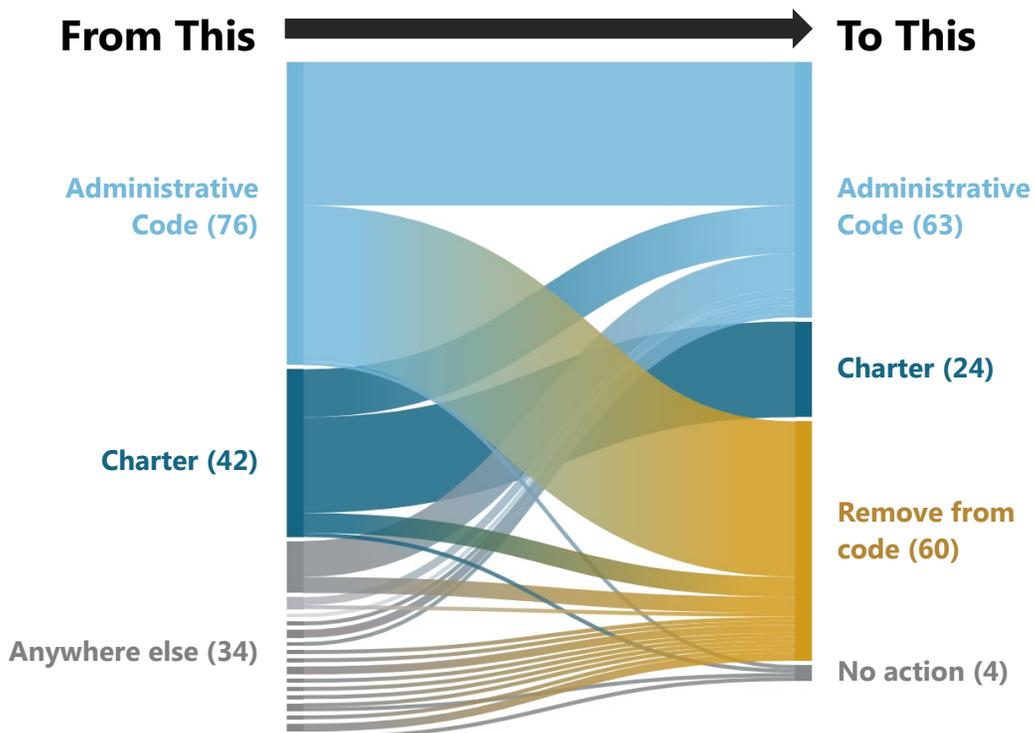
The Municipal Codes, in contrast, provide detailed guidance on government operations and the Board of Supervisors may amend them, subject to Mayoral veto. This allows the City to update them as needs evolve so that they remain relevant. Generally, this flexibility makes government more responsive and effective. While most of the bodies in the Administrative Code (one of the Municipal Codes) are advisory, many essential decision-making bodies, such as the Assessment Appeals Board, Children and Families First Commission, Film Commission, and Rent Board, exist in the Administrative Code. Each of these has endured for decades and are often cited as models of effectiveness.

### Move Many Commissions to Chapter 5 of the Administrative Code

**The Task Force recommends moving many commissions, including all non-decision-making bodies, to the Administrative Code so the Board of Supervisors can amend them as needs change over time.**

Many commissions are currently established in other sections of the Municipal Codes, such as the Building Code, Police Code, or Health Code. These should generally move to **Chapter 5 of the Administrative Code** or be cross-referenced there for centralized tracking.

FIGURE 7: RECOMMENDED CHANGES TO ESTABLISHING AUTHORITY



## Improve Accountability by Updating and Clarifying Commission Responsibilities

### Why Update and Clarify Responsibilities?

Voters expect to hold elected officials accountable for City performance. However, the Charter currently assigns oversight of certain City departments to appointed boards and commissions, which diffuses accountability and limits the Mayor’s ability to manage executive functions. Because these are un-elected volunteers, this structure makes it harder for the public to understand who is responsible for key decisions and outcomes and to hold them accountable.

The Task Force recommends shifting some responsibility to the Mayor by allowing them to hire and fire most department heads, while still retaining a critical role for governance bodies in policymaking, oversight, and transparency. This approach strengthens accountability and makes government easier to understand.

### Recommended Scope and Responsibilities

The Task Force recommends clearly defining the authority of each body to ensure effective governance.

**Governance commissions, appeals boards, and other decision-making bodies** should exercise the powers and duties assigned in Charter § 4.102 and any additional responsibilities assigned in their enabling legislation.

**Advisory committees** play a vital role in shaping citywide policy by contributing subject-matter expertise and fostering cross-departmental collaboration. For decades, bodies like the Immigrant Rights Commission, Child Care Planning and Advisory Council, and Behavioral Health Commission have brought lived experience and critical insights to policy discussions. Because advisory committees vary in scope and function, the Task Force does not recommend standardizing their duties. Instead, enabling legislation should define each committee’s responsibilities to best support its mission.

TABLE 3: STANDARD RESPONSIBILITIES BY BODY TYPE

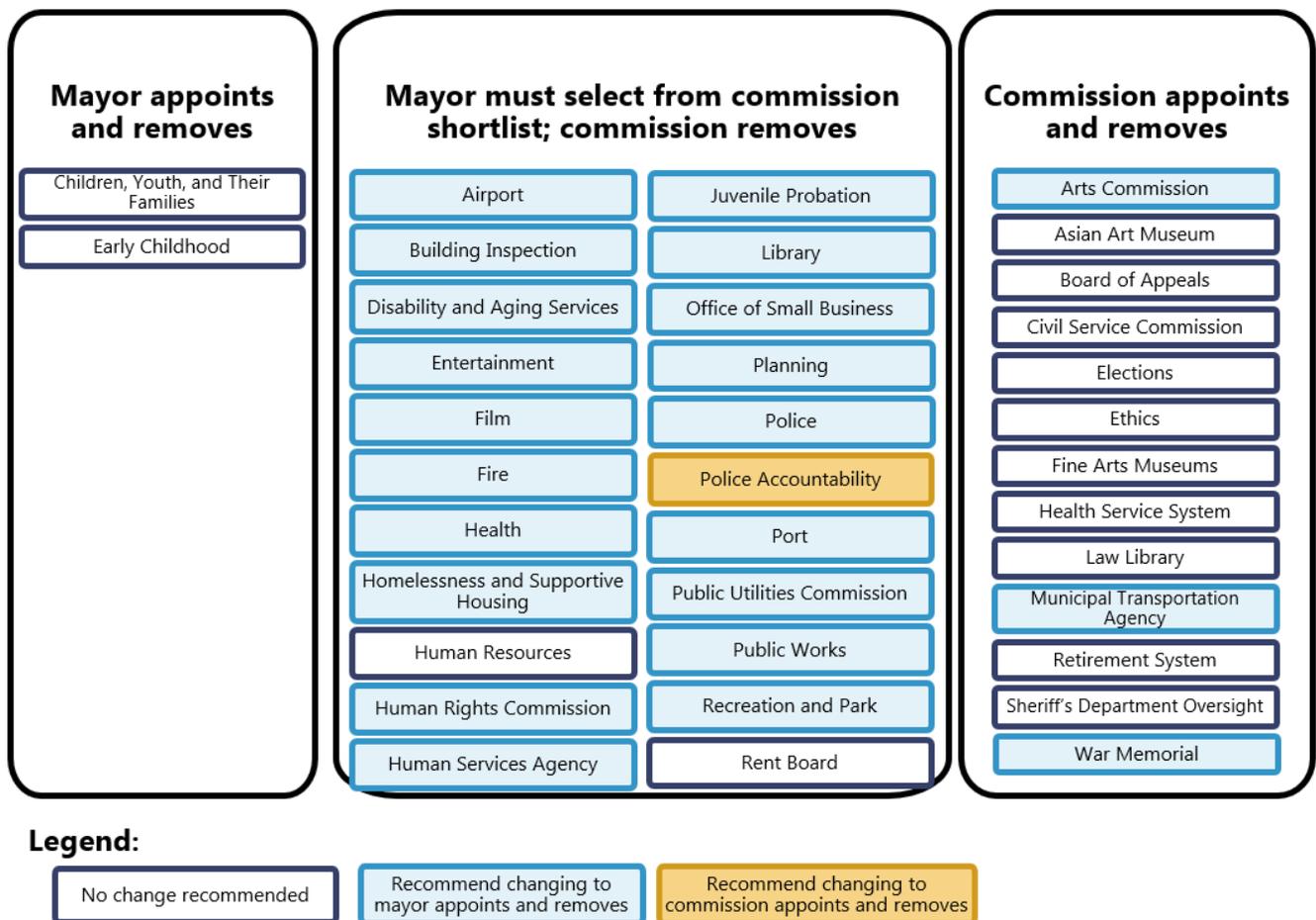
| Type of Body                  | Responsibilities  |
|-------------------------------|---|
| <b>Decision-making bodies</b> | <ul style="list-style-type: none"> <li>• <b>Oversee and help direct</b> the work of <b>City departments</b></li> <li>• Formulate departmental goals, objectives, policies, and programs</li> <li>• Approve departmental budgets</li> <li>• If part of the executive branch, support and further the mayor's objectives</li> <li>• May hear and decide appeals of City decisions</li> <li>• Provide a forum for public input and transparency</li> </ul> |
| <b>Advisory committees</b>    | <ul style="list-style-type: none"> <li>• <b>Advise City departments</b>, elected officials, and/or decision-making bodies</li> <li>• Shape citywide policy by contributing subject-matter expertise and lived experience</li> <li>• May advise departments or elected officials on budget priorities or funding allocations</li> <li>• Provide a forum for public input and transparency</li> </ul>   |

## Recommended Changes to Hiring and Firing Authority

Currently, Charter § 4.102 allows most governance commissions to nominate three candidates for department head and to remove them. This creates a dual chain of command where both the Commission and the Mayor have power over that department head, which can complicate leadership and accountability.

**The Task Force recommends allowing the Mayor to hire and fire most department heads.** While the Mayor would be ultimately responsible for hiring and firing decisions, they may consult with applicable governance commissions when making those decisions. Certain governance commissions, such as the Ethics Commission, Elections Commission, Civil Service Commission, and Retirement Board, should retain hiring and firing authority to protect their independence and insulate their departments from political interference.

FIGURE 8: RECOMMENDED CHANGES TO HIRING AND FIRING AUTHORITY



## Other Updates and Clarifications

### 1. Contract approval

San Francisco contracts with hundreds of businesses, individuals, and nonprofits to provide goods and services for the City, ranging from purchasing office supplies to running homeless shelters. Under the Charter, the Board of Supervisors is the City's legislative body with authority over contract

approval. Commissions possess legal contract approval authority only where the Board has affirmatively granted it through legislation; neither the Charter nor the Administrative Code alone gives commissions independent contract approval power.

In practice, some commissions adopt policies requiring departments to submit contracts for commission review, but the commission's approval or rejection of the contracts is not legally binding. The Task Force recommends clarifying commissions' legal authority through better training and onboarding.

The Task Force considered granting commissions this authority in certain cases, but felt this task was best left to the Board of Supervisors. The Board may choose to assign contract approval authority to commissions via ordinance as it has done for public works contracts and sole source grants through Chapter 6 and Chapter 21G of the Administrative Code, respectively.

## 2. **Employee discipline**

Commissions should not have a role in employee discipline, unless required by law. Currently, only the Police Commission and Fire Commission are required to have such authority.

# **Make Government More Consistent and Understandable by Standardizing Structure and Membership**

## **Why Standardize Structure and Membership?**

As noted in the key principles section, the current commission system is too complex, which makes government less transparent and harder for residents to understand and engage with. Many of the 152 public meeting bodies have unique structures and responsibilities, requiring San Franciscans to invest time learning how each body operates and how to engage with it effectively.

To address this, the Task Force generally recommends standardizing commission structures and applying these standards to any new bodies created in the future. This approach will make government easier for the public to understand.

Standardization will also leverage best practices to improve commission effectiveness. For example:

- Adopting **term lengths** and **term limits** adheres to general best practices, creating opportunities for broader public participation and balancing the benefits of both experience and new perspectives.
- Establishing **sunset dates** for advisory bodies will ensure regular review of each body's relevance and impact.
- Simplifying **appointment and removal procedures** will fill vacant seats more quickly and create clearer lines of accountability for commissioners.

However, recognizing that one size does not fit all, the Task Force also recommends exceptions where appropriate. These are discussed in the "Recommended Changes to Each Public Body" section.

### Recommended Structures for Different Types of Meeting Bodies

| Component  | Governance Commissions              | Advisory Committees                                 |
|--|-------------------------------------|---|
| <b>Number of members</b>   | 5-7                                 | 15 maximum  |
| <p>When bodies are too large, it becomes difficult to function effectively, maintain quorum, and make timely decisions. While advisory committees often require more members to broaden expertise and public input, governance and appeals bodies should generally not exceed seven members. All bodies should have an odd number of members to avoid tie votes.</p>   |                                     |   |
| <b>Appointing authority</b>  | Mayor (default)                     | No recommendation                                   |
| <p>Most governance commissions oversee executive branch departments. Their role is to support the Mayor’s objectives by offering deeper oversight than the Mayor’s office can provide alone. As a result, the Mayor should generally appoint these commission members. Other bodies insulate decision-making from political influence, particularly around long-term financial planning or topics impacting elected officials. In these cases, split appointments may be appropriate. The Task Force recommends defaulting to Mayoral appointments, with exceptions made as needed. For advisory committees, which serve specific purposes, the appropriate appointing authority will differ depending on need.</p>  |                                     |   |
| <b>Appointment Confirmations</b>   | No confirmations                    | No confirmations                                    |
| <p>Confirmations are already standardized for Mayoral appointments under Charter § 3.100.18, where they are effective immediately unless rejected by two-thirds of the Board of Supervisors within 30 days. Some bodies have exceptions to this rule. The Task Force recommends standardizing to existing Charter language unless otherwise necessary.</p>   |                                     |   |
| <b>Member Removal</b>  | At will                             | At will   |
| <p>Current processes for removing members for cause make it exceptionally challenging to remove ineffective members, leading to ineffective bodies. The City has not removed a commissioner using the current for-cause process in the past 40 years. The Task Force recommends that most appointments be at-will, unless additional protection is needed to insulate decision-making bodies from political influence.</p>   |                                     |   |
| <b>Term Lengths and Limits</b>   | 4-year terms<br>3 terms maximum     | 3-year terms<br>Term limits on a case-by-case basis |
| <p>The Task Force recommends that no commission member serve for more than 12 years. Most terms are currently 4 years, so the Task Force aligned these standards to the most common practice. Advisory committees differ due to the addition of 3-year sunset dates; no terms should extend beyond a body’s sunset date.</p>   |                                     |   |
| <b>Qualifications</b>  | Body-level desirable qualifications | Body-level desirable qualifications                 |
| <p>The Task Force has found many existing qualifications overly restrictive, making it difficult to find qualified candidates and leading to unfilled seats. Where feasible, the Task Force recommends making qualifications for governance and advisory bodies desirable and body-level (rather than seat-level). The Mayor is already required to submit information indicating why a candidate is qualified under Charter § 3.100.18; the Task Force recommends standardizing this practice to all appointments.</p>  |                                     |   |
| <b>Sunset Dates</b>  | No sunset date                      | 3 years   |
| <p>The Charter and Administrative Code include bodies that are defunct, either because they achieved their purpose or the underlying conditions necessitating them are no longer applicable. However, the City cannot remove them because they are in the Charter or voter-approved. Adding a sunset date ensures that advisory bodies continue to serve a clear purpose and add value to the City, while creating a mechanism for removing them once they are no longer necessary. Crucially, the Task Force does not believe advisory bodies should be limited to three years, rather, having a sunset date requires the Board of Supervisors to affirmatively renew body at regular intervals, creating an opportunity to reassess the ongoing need for it.</p> |                                     |   |

## Membership

The Task Force recommends modifying, combining, or eliminating certain bodies to reduce the total number of commission seats from approximately 1,500 to 900.

Nearly 20% of all members belong to a single body, the DCYF Service Provider Working Group (SPWG), which consists of 295 members and does not currently function as a Brown Act-compliant public meeting body. Excluding SPWG, **the Task Force recommends reducing the total number of commission seats from approximately 1,200 to 900.**

TABLE 4: RECOMMENDED CHANGES TO SEATS BY TYPE OF PUBLIC BODY

| Current Type of Body                  | Current Seats | Recommended Seats | Seat Reduction | Percent Change |
|---------------------------------------|---------------|-------------------|----------------|----------------|
| <b>Governance</b>                     | 254           | 236               | 18             | -7%            |
| <b>Advisory</b>                       | 545           | 333               | 212            | -39%           |
| <b>Staff Working Groups</b>           | 241           | 169               | 72             | -30%           |
| <b>Other</b>                          | 147           | 137               | 10             | -7%            |
| <b>Total</b>                          | <b>1187</b>   | <b>875</b>        | <b>312</b>     | <b>-26%</b>    |
| <i>Service Provider Working Group</i> | <i>295</i>    | <i>7</i>          | <i>288</i>     | <i>-98%</i>    |
| <b>Total (including SPWG)</b>         | <b>1482</b>   | <b>882</b>        | <b>600</b>     | <b>-40%</b>    |

## Standardize Naming Conventions

The Task Force recommends standardizing naming conventions to align with body type.

- Advisory bodies should be **councils**
- Decision-making bodies should be **boards or commissions**

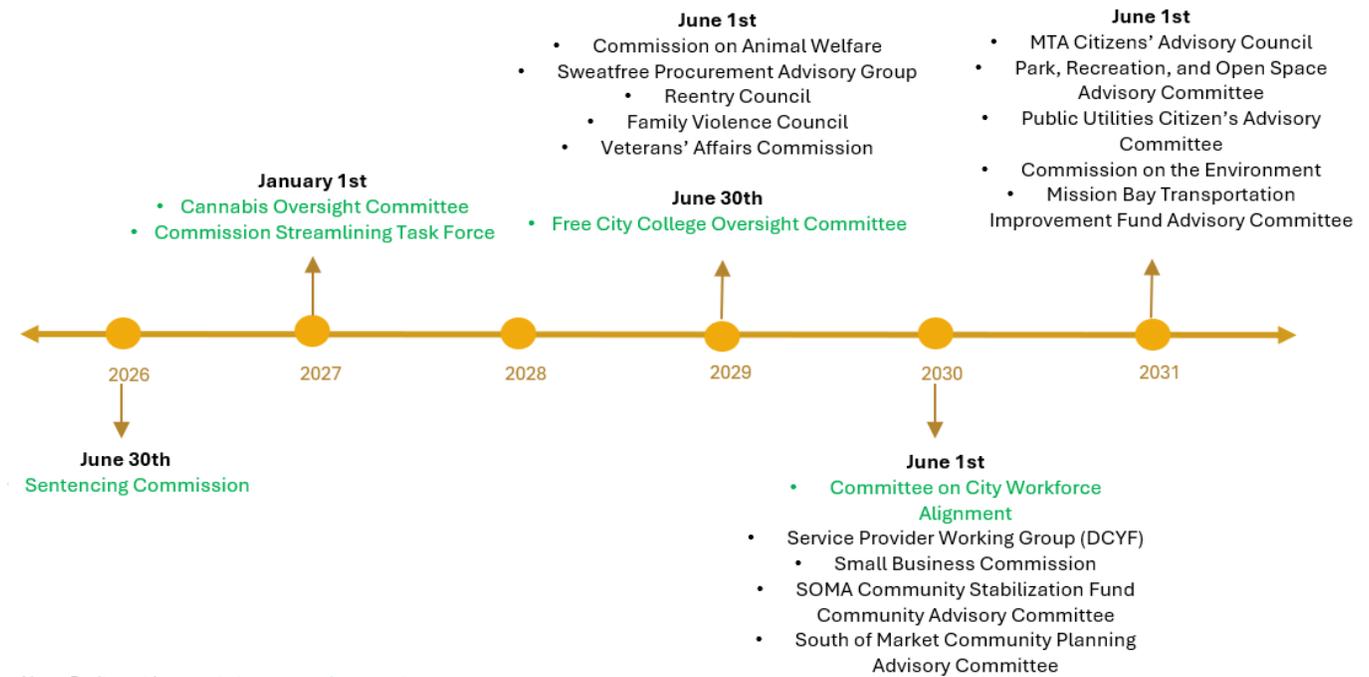
The Task Force’s ordinance and Charter amendment will rename many bodies to align with these conventions. However, some advisory bodies should retain their current names for historical significance and branding purposes. Any new bodies should follow these guidelines.

## Sunset Dates

Board Rule 2.21 requires Board-created advisory bodies to have “a sunset clause not to exceed three years.” The Task Force recommends applying this standard to all bodies by adding sunset dates for the 13 bodies that do not currently have them. As mentioned previously, the Task Force does not believe all advisory bodies should only last three years. Rather, **sunset dates provide a mechanism for the Board of Supervisors to regularly review bodies and ensure they continue to serve their purpose.** The Board must affirmatively re-authorize a body in order for it to continue beyond its sunset date.

To prevent all bodies from sunsetting at once, the Task Force recommends staggering sunset dates. Bodies with pre-existing sunset dates should generally maintain those dates.

FIGURE 9: PROPOSED STAGGERED SUNSET DATES



**Indefinite Sunsets**

- Enhanced Infrastructure Financing District Public Financing Authority No. 1 – tied to effective dissolution of all EIFDs
- Board of Directors of the SF Downtown Revitalization & Economic Recovery Financing District - once the District stops receiving property tax revenue
- Sugary Drinks Distributor Tax Advisory Committee - when the tax sunsets

# Recommendations for Managing and Improving Public Bodies

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The Task Force also considered recommendations for ongoing management, oversight, and support to strengthen and improve the commission system. Task Force staff conducted benchmarking with peer jurisdictions, researched literature and best practices, and solicited input from stakeholders to inform these recommendations. This stakeholder engagement included a session with over 65 clerks, secretaries, and commission staff across public body types to source best practices, share common challenges, and identify possible process improvements to support and improve commission administration.

At its November 19<sup>th</sup>, 2025, meeting, the Task Force explored the results of this work and discussed how to strengthen and support public meeting bodies to promote effective and efficient administration. This section below summarizes the results of that discussion.

## Clearly Define Each Body's Mission and Scope

Each commission should clearly define its mission and scope to anchor member discussions on relevant topics and business. Without an articulated mission, members do not have a shared goal to work towards. Likewise, without a clearly defined scope, members may pursue too many avenues for change, reducing their ability to provide useful advice and execute plans effectively.

## Ensure Role Clarity for Commission Members

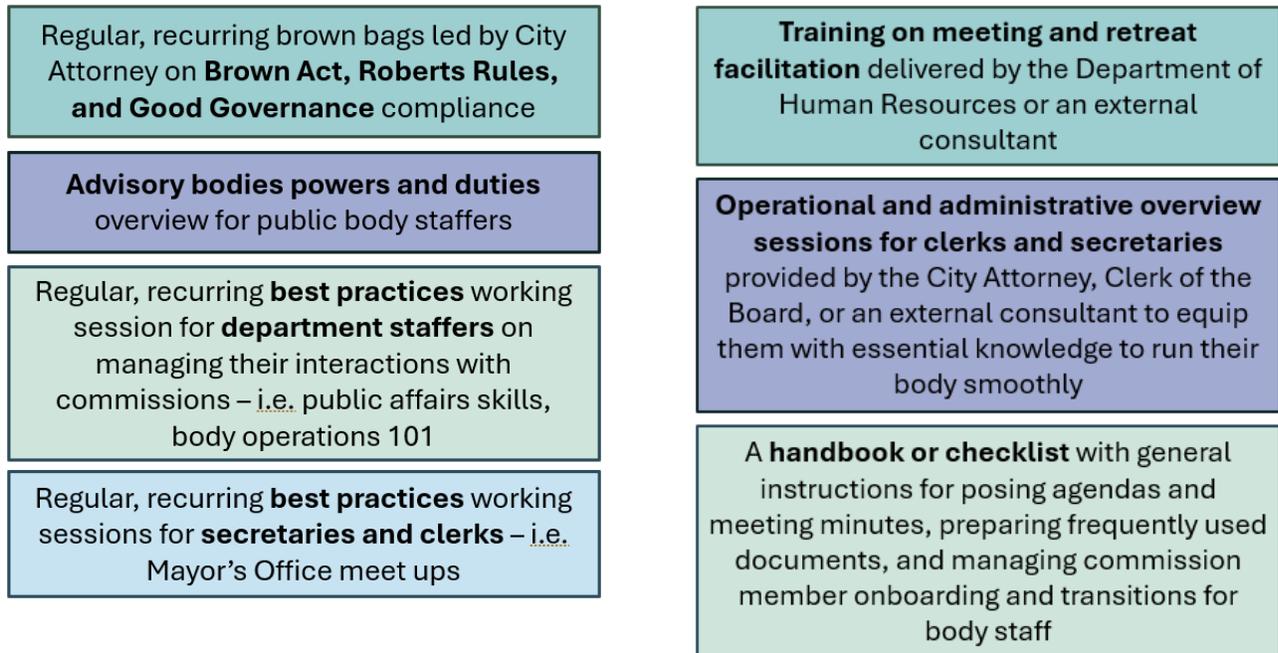
Commission staff cited the following best practices to ensure role clarity:

- **Regular communication of jurisdiction:** reminds members of what they may influence and how they may do so, making their bodies more efficient and effective.
- **Documented role descriptions:** provide reference tools for questions about powers, duties, and responsibilities.
- **Trainings:** teach and reinforce key responsibilities and expectations.
- **One-on-one meetings:** with commissioners and staff set expectations and create space for discussions and questions beyond official meetings.

## Provide Robust Onboarding and Training for Commission Members and Support Staff

Commission and City staff currently train and onboard members through new member orientations, commissioner role trainings, commission retreats, and one-on-one regular check-ins. While these approaches provide a solid foundation, commission members and support staff may benefit from additional trainings, such as:

FIGURE 10: REQUESTED TRAINING FOR COMMISSION MEMBERS AND STAFF



Task Force staff also identified best practices from peer jurisdictions. Many created guides and handbooks to instruct advisory body members and staffers on how to administer a public meeting body. These handbooks include rules on email correspondence between members, meeting conduct, reasons for removal from office, and tips on how to be an effective member. They also include introductions on how city government operates, the Brown Act, and the role of City staff and commission members. Examples of guides and handbooks include:

- The City of Santa Rosa published a [Guide for Advisory Bodies](#) in May 2025.
- The City Clerk of San Luis Obispo published an [Advisory Body Handbook](#) in October 2024.
- The City Clerk of El Cerrito published a [Handbook for City Advisory Body Members](#) in March 2024.
- The City Clerk of Lake Shasta published a [Guide for Advisory Bodies](#).

### Plan and Facilitate Effective Meetings

Actions that support staff or commissioners can take to that lead to effective and successful meetings include the following:

- **Preparing in advance** by creating facilitation guides for Chairs, drafting scripts for the secretary or clerk, and briefing Chairs on agenda topics.
- **Practicing continuous improvement** by following up with post-meeting debriefs to improve future sessions.
- **Developing structured agendas** ahead of time based on calendared topics, incorporating input from Chairs and the City Attorney’s Office.
- **Having a strong chair** to implement the agenda and guide discussion helps keep members on task.
- **Managing discussions effectively** by monitoring timing, maintaining focus within the body’s purview, and guiding deliberations.
- **Provide staff support during meetings**, including presentations to share relevant information on agenda topics and ensuring City staff, including a City Attorney, are available to answer questions and clarify issues for informed decision-making.

The Task Force explored whether minimum numbers of meetings should be prescribed for bodies to assess how active they are. Instead, the Task Force recommends that each body should state how frequently they should meet and be measured against their own goal.

### Provide Commissions with Greater City Support

Commission staff requested the following support from the City.

- **Faster, more consistent appointments** by appointing authorities. Clerks and secretaries may provide support or recommend candidates, but the appointing authorities should lead the process and act expeditiously to fill vacancies.
- **Closer collaboration between departments and their commissions** to enhance mission cohesion and engagement, achieve the goals for their body, and to be more aware of department policies and programs.
- **Additional support for all commissions from the City Attorney and Clerk of the Board** to clarify their powers, responsibilities, and limitations and to share best practices for managing their body lawfully and successfully.
- **Increase SFGovTV availability and technology support** to successfully hold meetings with fewer technological delays and malfunctions.
- **Maintain an up-to-date list of public meeting rooms** and provide more rooms with sufficient technology set-ups to host public meetings.

### Update Rules and Requirements to Improve Flexibility and Participation

- **Remove the Charter § 4.102 requirement that commissions hire a secretary** to allow for greater staffing flexibility. While staff support is critical, the Charter should not dictate how staff support is provided.
- **Remove floating seat requirements** that require a specific percentage of membership to hold a particular quality or expertise, since they make the appointment process slower and more difficult. The Task Force addressed this issue in their body-by-body deliberations by frequently making member qualifications desirable at the body level.
- **Lobby the state to allow for virtual meetings**, which would increase quorum by making it easier for members to attend meetings and broaden who may participate by reducing barriers to engagement. The Brown Act dictates that public meeting bodies must hold open and public meetings.<sup>19</sup>
- **Clarify livestreaming rules** to broaden community engagement.

### Track Commission Data and Performance

#### Empower Appointing Authorities to Ensure Quality and Consistent Performance Measurement and Data Maintenance

Through research and conversations with commission staff, the Task Force found a need for greater commission performance and data maintenance. It observed inconsistencies between the way public bodies measured their successes, reported on their activities, and shared other key public information. Instead of recommending additional structures or processes, the Task Force affirmed that appointing authorities should

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<sup>19</sup> California's Brown Act dictates that public meeting bodies must hold open and public meetings. [SB 707](#) (2025), effective in 2026, expands and reorganizes the teleconferencing provisions of the Brown Act.

ensure that bodies accomplish their missions through appointing qualified and dedicated members and be responsible for the quality of the information shared.

### **Adapt Reporting Requirements Based on Commission Needs**

The Task Force considered the recommendation for greater standardization of commission reports, as recommended by the Civil Grand Jury in "[Commission Impossible](#)." The recommendation called for requiring reports to include information such as the body's statement of purpose, description of activities and achievements, commissioner names, and more. Task Force members found standardizing reporting requirements unnecessary since much of the information already exists on public body websites. They remarked that report drafting best practices should not be codified as standards since future reporting needs may change. The Task Force also noted that quarterly or annual reporting requirements may be too frequent, as much of the desired information is already available on commission websites, and the intended audience for reports is unclear. It directed the City Attorney to remove the requirements for annual reporting to the Mayor and Board of Supervisors from of the Charter. In contrast, it noted it may be beneficial for limited-in-time bodies to produce a report to summarize their work.

### **Retain Meeting Minutes Standards**

The Task Force also considered whether to standardize meeting minutes beyond standards set by Administrative Code § 67.16. They opposed adding new requirements stating best practices should not be codified. Task Force members also noted that future technology may assist in producing minutes so codifying further best practices may restrict future minutes production.

### **Coordinate Interdepartmental Maintenance of the List of Bodies**

The Task Force also considered which entities should maintain a current list of public hearing bodies. As highlighted in prior sections, the City Attorney's Office, the Clerk of the Board, and the City Administrator's Office all currently maintain lists with different numbers of bodies. In looking to peers for best practices, the Task Force noted that the Counties of Los Angeles, San Diego, and Santa Clara assign this responsibility to their Clerk of the Board. The Office of the City Clerk maintains a commission database for Los Angeles, San Jose, and Berkely.

The Task Force recommends that for future list maintenance, the City Administrator's Office will take the lead and partner with the Controller's Office, City Attorney's Office, and the Ethics Commission as needed to ensure the list remains up to date.

# Recommended Changes to Each Public Body

This section provides a brief summary of recommendations for each public body, organized by policy area. It is intended to provide a brief overview of the Task Force’s decisions and recommendations and note where recommendations deviate from the standards, as discussed in prior sections.

## Reference Table for Each Public Body

| Policy Area                                | List of Bodies   | Page               |
|--|--|--------------------|
| <b>Arts and Culture</b>                    | African American Arts and Cultural District Community Advisory Committee, Arts Commission, Asian Art Commission, Film Commission, Fine Arts Museums Board of Trustees, Library Commission, Street Artists and Craftsmen Examiners Advisory Committee, War Memorial Board of Trustees   | <a href="#">31</a> |
| <b>Building and Permitting</b>             | Abatement Appeals Board, Access Appeals Commission, Board of Appeals, Board of Examiners, Building Inspection Commission, Code Advisory Committee, Permit Prioritization Task Force, Relocation Appeals Board, Structural Advisory Committee   | <a href="#">34</a> |
| <b>Capital Projects and Infrastructure</b> | Capital Planning Committee, Citizens Advisory Committee for Street Utility Construction, Citizens’ General Obligation Bond Oversight Committee, Committee for Planning Utility Construction Program, Committee for Utility Liaison on Construction and Other Projects, Enhanced Infrastructure Financing District Public Financing Authority No. 1, Municipal Green Building Task Force, SFMTA Bond Oversight Committee, Street Utilities Coordinating Committee   | <a href="#">37</a> |
| <b>Children and Youth</b>                  | Child Care Planning and Advisory Council, Children and Families First Commission, Children, Youth and Their Families Oversight and Advisory Committee, Early Childhood Community Oversight and Advisory Committee, Free City College Oversight Committee, Our Children, Our Families Council, Service Provider Working Group, Youth Commission   | <a href="#">40</a> |
| <b>City Employment and Benefits</b>        | Civil Service Commission, Employee Relations Board, Health Service Board, Retiree Health Care Trust Fund Board, Retirement Board, Special Strike Committee   | <a href="#">43</a> |
| <b>Community Health</b>                    | Behavioral Health Commission, City Agency Task Force (Lead Abatement), Food Security Task Force, Health Commission, Sugary Drinks Distributor Tax Advisory Committee   | <a href="#">45</a> |
| <b>Economic Development</b>                | Airport Commission, Board of Directors of the San Francisco Downtown Revitalization and Economic Recovery Financing District, Cannabis Oversight Committee, Entertainment Commission, Small Business Commission  | <a href="#">47</a> |
| <b>Elections</b>                           | Ballot Simplification Committee, Elections Commission, Elections Task Force  | <a href="#">49</a> |
| <b>General City Administration</b>         | Assessment Appeals Board, City Hall Preservation Advisory Committee, City-Operated Farmers’ Market Advisory Committee, Commission of Animal Control and Welfare, Commission Streamlining Task Force, Committee on Information Technology (COIT), Contract Review Committee, Justice Tracking Information System (JUSTIS) Committee Governance Council, Law Library Board of Trustees, Local Business Enterprise Preference Program Working Group, Refuse Rate Board, State Legislation Committee, Subcontracting Goals Committee, Sweatfree Procurement Advisory Group, Treasury Oversight Committee, Workers’ Compensation Council, Working Group on Local Business Enterprise Preference Program for City Leases and Concession Agreements, Working Group to Investigate Barriers to LBE Participation | <a href="#">51</a> |
| <b>Homelessness</b>                        | Homelessness Oversight Commission, Local Homeless Coordinating Board, Our City, Our Home Oversight Committee, Shelter Grievance Advisory Committee, Shelter Monitoring Committee   | <a href="#">56</a> |
| <b>Housing and Community Development</b>   | Citizens Committee on Community Development, Housing Stability Fund Oversight Board, Inclusionary Housing Technical Advisory Committee, Residential Rehabilitation Area Citizen Advisory Committees, Residential Rehabilitation Area Rent Committees, Residential Rent Stabilization and Arbitration Board, San Francisco Residential Hotel Operators Advisory Committee, SOMA Community Stabilization Fund Community Advisory Committee, Southeast Community Facility Commission, Supportive Housing Services Fund Committee  | <a href="#">59</a> |

|                              |   |                    |
|------------------------------|---|--------------------|
| <b>Human Rights</b>          | Advisory Council on Human Rights, Commission on the Status of Women, Family Violence Council, Human Rights Commission, Immigrant Rights Commission, LGBTQI+ Advisory Committee  | <a href="#">62</a> |
| <b>Human Services</b>        | Adult Day Health Care Planning Council, Advisory Council to the Disability and Aging Services Commission, Dignity Fund Oversight and Advisory Committee, Dignity Fund Service Providers Working Group, Disability and Aging Services Commission, Human Services Commission, In-Home Supportive Services Public Authority Governing Body, Long Term Care Coordinating Council, Veterans' Affairs Commission                | <a href="#">65</a> |
| <b>Justice System</b>        | Close Juvenile Hall Working Group, Community Corrections Partnership, Delinquency Prevention Commission, Juvenile Justice Coordinating Council, Juvenile Probation Commission, Reentry Council, Sentencing Commission   | <a href="#">69</a> |
| <b>Parks and Environment</b> | Capital Implementation Committee; Commission on the Environment; Joint Zoo Committee; Park, Recreation, And Open Space Advisory Committee; Recreation and Park Commission; Urban Forestry Council   | <a href="#">71</a> |
| <b>Planning and Land Use</b> | Bayview Hunters Point Citizens Advisory Committee, Historic Preservation Commission, Interagency Planning and Implementation Committee, Market and Octavia Community Advisory Committee, Planning Commission, South of Market Community Planning Advisory Committee, Street Design Review Committee, Treasure Island Development Authority Board of Directors, Treasure Island/Yerba Buena Island Citizens Advisory Board | <a href="#">73</a> |
| <b>Port</b>                  | Port Commission, Waterfront Design Advisory Committee   | <a href="#">76</a> |
| <b>Public Integrity</b>      | Ethics Commission, Sunshine Ordinance Task Force  | <a href="#">77</a> |
| <b>Public Protection</b>     | Disaster Council, Fire Commission, Police Commission, Real Estate Fraud Prosecution Trust Fund Committee, Sheriff's Department Oversight Board  | <a href="#">78</a> |
| <b>Public Utilities</b>      | Public Utilities Citizens' Advisory Committee, Public Utilities Commission, Public Utilities Rate Fairness Board, PUC Small Firm Advisory Committee   | <a href="#">81</a> |
| <b>Public Works</b>          | Graffiti Advisory Board, Industrial Waste Review Board, Newsrack Advisory Committee, Public Works Commission, Sanitation and Streets Commission   | <a href="#">83</a> |
| <b>Transportation</b>        | Bicycle Advisory Committee, Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT), Mission Bay Transportation Improvement Fund Advisory Committee, Municipal Transportation Agency Board of Directors, Municipal Transportation Agency Citizens' Advisory Council  | <a href="#">85</a> |
| <b>Workforce Development</b> | Committee on City Workforce Alignment, Industrial Development Authority Board, Workforce Development Advisory Committee, Workforce Investment Board   | <a href="#">87</a> |

**Legend**

**Proposed changes:**

**If no changes are recommended:**

Current State

**If changes recommended:**

~~Current State~~

*Recommended Change*

## Arts and Culture

The Task Force discussed and recommended changes to arts and culture bodies at its July 16, October 1, and December 3, 2025 meetings. For more information, please refer to the [July 16, October 1](#), and [December 3](#) meeting minutes and accompanying materials (Housing and Economic Development [memo](#) and [presentation](#), Inactive Bodies [memo](#) and [presentation](#)).<sup>20</sup>

### **African American Arts and Cultural District Community Advisory Committee – Eliminate (inactive)**

The Task Force unanimously voted to eliminate this body in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. Although the Board of Supervisors formally established this Advisory Committee in 2020 and publicly noticed vacancies in early 2021, there have been no nominations, appointments, or convenings to date. As a result, the body has remained inactive since its inception.

*Next step: ordinance*

### **Arts Commission – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits     | Member removal | Sunset |
|--|------------------------|---------|---------------------|-------------|-----------------|----------------|--------|
| Decision-making<br>Advisory  | Charter                | 15      | MYR                 | 4 years     | None<br>3 years | At will        | None   |
| <b>Changes to Responsibilities:</b>  |                        |         |                     |             |                 |                |        |
| Consultative role in design of public buildings, advisory and consultative role in arts expenditures, remove department head hiring and firing authority, remove budget and contract approval authority. |                        |         |                     |             |                 |                |        |

The Arts Commission oversees a City agency, also called the Arts Commission, and has an expansive scope that includes oversight and administration of arts-related policies and funds. The Arts Commission has an important role in preserving San Francisco’s role as a leader in promoting and supporting creative arts. In the Fiscal Year 2025-2026 budget cycle, the Mayor combined the Arts Commission, the Film Commission (a division in the Office of Economic and Workforce Development), and Grants for the Arts (a division in the City Administrator’s Office) into one Arts Agency. The Task Force recommends retaining the Arts Commission in the Charter along with its mission and general role and moving the majority of its functions into the Administrative Code to allow for future flexibility, given upcoming changes and uncertainty about arts administration Citywide. It also recommends language changes to amend the Arts Commission’s role from oversight to advisory in some functions.

*Next step: ballot measure*

### **Asian Art Commission – Keep, modify structure**

| Type            | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal       | Sunset |
|-----------------|------------------------|---------|---------------------|-------------|-------------|----------------------|--------|
| Decision-making | Charter                | 27      | MYR                 | 3 years     | None        | For-cause<br>At will | None   |

<sup>20</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

The Task Force discussed the Asian Art Commission, Fine Arts Museums Board of Trustees, and War Memorial Board of Trustees together since these three bodies oversee “charitable trust departments” and are legally required. These bodies have unique fiduciary responsibilities and oversee departments with unique structures. Each is an arts-related body overseeing City-owned property that an external entity manages. As a result, the Task Force recommends that the Asian Art Commission retain certain responsibilities such as hiring/firing the Asian Art Museum Director, nominating new members for the Mayor to appoint, and allowing the Commission to set its own term limits in its bylaws, although the Task Force recommends a maximum of 12 years.

*Next step: ballot measure*

**Film Commission – Keep, modify responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal | Sunset |
|--|------------------------|---------|---------------------|-------------|-------------|----------------|--------|
| <del>Decision-making</del><br>Advisory             | Administrative Code    | 11      | MYR                 | 4 years     | None        | At will        | None   |
| <b>Changes to Responsibilities:</b>                |                        |         |                     |             |             |                |        |
| Remove department head hiring and firing authority |                        |         |                     |             |             |                |        |

The Task Force recommends keeping the Film Commission which currently oversees FilmSF, a division currently within the Office of Economic and Workforce Development (OEWD). The Fiscal Year 2025-2026 Mayor’s budget proposed combining the Film Commission with the Arts Commission and Grants for the Arts to create a larger arts agency. However, the exact details and timeline of that change are still to be decided. The Task Force members noted the Film Commission’s value in bringing film business to San Francisco, which helps drive economic activity and is already advisory in nature. The Task Force recommends only minimal changes to responsibilities, largely leaving the structure as-is and retaining the name as the “Film Commission” since the name is an important part of the body’s brand.

*Next step: ordinance*

**Fine Arts Museums Board of Trustees – Keep, modify structure**

| Type            | Establishing Authority | Members                         | Appointing officers                     | Term length | Term limits | Member removal                  | Sunset |
|-----------------|------------------------|---------------------------------|---|-------------|-------------|---------------------------------|--------|
| Decision-making | Charter                | <del>Up to 62</del><br>Up to 20 | <del>FAM Board of Trustees</del><br>MYR | 3 years     | None        | <del>For cause</del><br>At will | None   |

The Task Force discussed the Asian Art Commission, Fine Arts Museums (FAM) Board of Trustees, and War Memorial Board of Trustees together since these three bodies oversee “charitable trust departments” and are legally required. These bodies have unique fiduciary responsibilities and oversee departments with unique structures. Each is an arts-related body overseeing City-owned property that an external entity manages. As a result, the Task Force recommends that the Board of Trustees retain certain responsibilities such as hiring and firing the executive director, nominating new members for the Mayor to appoint, and allowing the Board of Trustees to set its own term limits in its bylaws, although the Task Force recommends a maximum of 12 years (four terms). The Task Force also recommends aligning quorum rules to standard practices, per Charter § 4.104b, which defines quorum as “the presence of a majority of the members.”

*Next step: ballot measure*

**Library Commission – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal | Sunset |
|--|------------------------|---------|---------------------|-------------|----------------------------|----------------|--------|
| Decision-making                                    | Charter                | 7       | MYR                 | 4 years     | <del>None</del><br>3 terms | At will        | None   |
| <b>Changes to Responsibilities:</b>                |                        |         |                     |             |                            |                |        |
| Remove department head hiring and firing authority |                        |         |                     |             |                            |                |        |

The Library Commission oversees the Library Department and provides space for public engagement around library services. The Task Force recommends keeping the Library Commission and making changes consistent with the Task Force’s standards for governance commissions.

*Next step: ballot measure*

**Street Artists and Craftsmen Examiners Advisory Committee – Eliminate, transfer functions to City staff**

The Task Force recommends eliminating Street Artists and Craftsmen Examiners Advisory Committee. This body meets quarterly and its primary function is reviewing and approving Art Vendor licenses. Recent changes in State and local law have rendered this license obsolete and the Arts Commission and City Attorney are working to update this license program and bring it into compliance with State law. As part of these changes, City staff could take over license review and approval and address applications on a rolling basis, allowing for more efficient license processing for applicants. Task Force members requested that the Arts Commission department continue engaging with artists as part of the licensing process, despite eliminating the Committee, and build that engagement into future program updates.

*Next step: ballot measure*

**War Memorial Board of Trustees – Keep, modify structure**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal                  | Sunset |
|--|------------------------|---------|---------------------|-------------|-------------|---------------------------------|--------|
| Decision-making                                    | Charter                | 11      | MYR                 | 3 years     | None        | <del>For cause</del><br>At will | None   |
| <b>Changes to Responsibilities:</b>                |                        |         |                     |             |             |                                 |        |
| Remove department head hiring and firing authority |                        |         |                     |             |             |                                 |        |

The Task Force discussed the Asian Art Commission, Fine Arts Museums (FAM) Board of Trustees, and War Memorial Board of Trustees together since these three bodies oversee “charitable trust departments” and are legally required. These bodies have unique fiduciary responsibilities and oversee departments with unique structures. Each is an arts-related body overseeing City-owned property that an external entity manages. As a result, the Task Force recommends that the Board of Trustees retain certain responsibilities such as allowing the Board of Trustees to set its own term limits in its bylaws, although the Task Force recommends a maximum of 12 years (four terms). Unlike the Asian Art Commission and Fine Arts Museums (FAM) Board of Trustees, the Task Force recommends removing department head hiring and firing authority.

*Next step: ballot measure*

## Building and Permitting

The Task Force discussed and recommended changes to building and permitting bodies at its July 16 and October 1, 2025 meetings. For more information, please refer to the [July 16](#) and [October 1](#) meeting minutes and accompanying materials (Housing and Economic Development [memo](#) and [presentation](#), Inactive Bodies [memo](#) and [presentation](#)).<sup>21</sup>

### Abatement Appeals Board (AAB) – Keep, move to Administrative Code

| Type            | Establishing Authority                                   | Members | Appointing officers            | Term length                   | Term limits                | Member removal                  | Sunset |
|-----------------|--|---------|--------------------------------|-------------------------------|----------------------------|---------------------------------|--------|
| Decision-making | <del>Charter, Building Code</del><br>Administrative Code | 7       | Building Inspection Commission | <del>2 years</del><br>4 years | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |

The Task Force recommends keeping the Department of Building Inspection (DBI)’s Abatement Appeals Board (AAB), which hears and decides appeals by property owners who are contesting orders from the City to fix building code violations.

*Next step: Ordinance and ballot measure*

### Access Appeals Commission (AAC) – Keep as a Subcommittee of the Board of Appeals, move to Administrative Code

| Type            | Establishing Authority                                   | Members | Appointing officers  | Term length | Term limits | Member removal | Sunset |
|-----------------|--|---------|--|-------------|-------------|----------------|--------|
| Decision-making | <del>Charter, Building Code</del><br>Administrative Code | 5       | <del>Building Inspection Commission</del> Board of Appeals | 4 years     | None        | At will        | None   |

The Task Force considered eliminating the Access Appeals Commission (AAC), which conducts hearings on DBI’s interpretations of disability access regulations and enforcement, but determined this body should be kept and re-structured as a subcommittee of the BOA. The AAC met five times and heard just two appeals in the last twenty-one months. Given this limited activity, the AAC’s existence as a stand-alone body may not be necessary. However, the AAC fulfils a required role under state law, and its membership requirements are specialized and defined by the state. The Task Force recommends establishing a standing Access Appeals subcommittee under the BOA, comprised of separate individuals who meet the state’s membership requirements and convene only as needed to hear accessibility appeals.

*Next step: ballot measure*

### Board of Appeals (BOA) – Keep, modify structure and absorb functions from other bodies

| Type            | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal | Sunset |
|-----------------|------------------------|---------|---------------------|-------------|----------------------------|----------------|--------|
| Decision-making | Charter                | 5       | MYR, BOS President  | 4 years     | <del>None</del><br>3 terms | For cause      | None   |

<sup>21</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

The Task Force recommends keeping the Board of Appeals with few changes. The body will assume responsibility for the Access Appeals Commission as discussed above.

*Next step: ballot measure*

**Board of Examiners (BOE) – Eliminate (inactive)**

The Task Force recommends eliminating the BOE, which is tasked with determining if new construction methods or materials comply with safety standards and hearing appeals by property owners of construction safety or building code enforcement actions by DBI. In practice, the BOE has little activity; it did not meet at all during Fiscal Year 2024.

Given that the BOE rarely meets and that DBI exists to ensure buildings are safe and compliant with building codes, the Task Force felt a stand-alone body was unnecessary and that the DBI Director could convene a passive meeting body as needed to advise on safety standards. Any appeals of building code enforcement actions by DBI should go to the Abatement Appeals Board or Access Appeals Commission.

*Next step: ballot measure*

**Building Inspection Commission (BIC) – Keep, modify structure and responsibilities, move to Administrative Code**

| Type   | Establishing Authority                    | Members | Appointing officers | Term length                   | Term limits                | Member removal                  | Sunset |
|--|---|---------|---------------------|-------------------------------|----------------------------|---------------------------------|--------|
| Decision-making                                    | <del>Charter</del><br>Administrative Code | 7       | MYR, BOS President  | <del>2 years</del><br>4 years | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |
| <b>Changes to Responsibilities:</b>                |   |         |                     |                               |                            |                                 |        |
| Remove department head hiring and firing authority |   |         |                     |                               |                            |                                 |        |

The Task Force recommends keeping the Building Inspection Commission (BIC), which oversees DBI, but moving it from Charter to code. Both BIC and DBI have undergone numerous changes over time and may change further as the City undertakes [permitting reform](#). Moving the body to code allows the Board of Supervisors to make future changes via the regular legislative process.

*Next step: ballot measure*

**Code Advisory Committee (CAC) – Keep, move to Administrative Code**

| Type     | Establishing Authority                                   | Members | Appointing officers | Term length | Term limits                | Member removal | Sunset |
|----------|--|---------|---------------------|-------------|----------------------------|----------------|--------|
| Advisory | <del>Charter, Building Code</del><br>Administrative Code | 17      | BIC                 | 3 years     | <del>None</del><br>4 terms | At will        | None   |

The Task Force recommends keeping the Code Advisory Committee, which advises the BIC on changes to building codes, but removing references in the Charter and moving its establishing authority from the Building Code to the Administrative Code.

*Next step: ballot measure*

**Permit Prioritization Task Force – Eliminate (inactive), transfer functions to City staff**

The Task Force unanimously voted to eliminate the Permit Prioritization Task Force in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. It was established in 2023 with the goal of recommending permit prioritization guidelines for several City departments by June 30, 2024. The Task Force achieved this goal, and its work has since been operationalized by City staff. This body is no longer meeting.

The Permit Prioritization Task Force can only be removed from the Campaign & Governmental Conduct Code by a specific process involving supermajorities of the Ethics Commission (4/5 approval) and Board of Supervisors (8/11 approval). We recommend forwarding this recommendation to the Ethics Commission for consideration and action.

*Next step: ordinance to Ethics Commission<sup>22</sup>*

**Relocation Appeals Board – Keep, modify responsibilities**

| Type     | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal | Sunset |
|----------|------------------------|---------|---------------------|-------------|-------------|----------------|--------|
| Advisory | Administrative Code    | 5       | MYR                 | 3 years     | None        | At will        | None   |

The Task Force recommends keeping the Relocation Appeals Board and narrowing its scope to focus solely on Office of Community Investment and Infrastructure (OCII) matters. While this body is inactive, California Health & Safety Code § 33417.5 requires this body for cities and counties which had a Redevelopment Agency in order to hear complaints by individuals forced to relocate their homes or businesses. San Francisco no longer has a Redevelopment Agency, as all such agencies were dissolved by the State, and the successor Office of Community Investment and Infrastructure does not plan to conduct any relocations. However, state law still requires an appeals process if there is a forced relocation of a home or business by any City agency. Due to required appointment structures that make it unworkable for another body to assume its functions, the Task Force recommends that the Board continue to exist with a narrow scope.

The Relocation Appeals Board has not had members appointed for at least the last 10 years, and no actions have been taken. Because San Francisco does not force relocations, it is likely this body will remain dormant.

*Next step: ordinance*

**Structural Advisory Committee (SAC) – Eliminate, may continue as passive meeting body**

The Task Force voted to eliminate the Structural Advisory Committee, which is convened periodically to provide independent expert review on building permit applications that involve special design features or procedures. This type of peer review is likely to be faster and more effective without an official policy body subject to Brown Act requirements.

*Next step: ballot measure*

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<sup>22</sup> Requires supermajority approval by the Ethics Commission (4/5 votes) and Board of Supervisors (8/11 votes)

## Capital Projects and Infrastructure

The Task Force discussed and recommended changes to Capital Projects and Infrastructure bodies at its July 16 and September 17, 2025 meetings. For more information on each body and a summary of the Task Force’s discussion, please refer to the [July 16](#) and [September 17](#) meeting minutes and accompanying materials (Infrastructure, Climate, and Mobility [memo](#) and [presentation](#), Inactive Bodies [memo](#) and [presentation](#), and General Administration and Finance [memo](#) and [presentation](#)).<sup>23</sup>

### **Capital Planning Committee (CPC) – Keep, no changes**

| Type                | Establishing Authority | Members | Appointing officers                 | Term length | Term limits | Member removal | Sunset |
|---------------------|------------------------|---------|-------------------------------------|-------------|-------------|----------------|--------|
| Staff working group | Administrative Code    | 11      | Ex officio membership <sup>24</sup> | None        | None        | N/A            | None   |

The Task Force recommends keeping the Capital Planning Committee (CPC), which plans, prioritizes, and coordinates the City’s capital investments. While the Task Force identified a disconnect between the City’s capital planning and oversight activities, a combination with the Citizens’ General Obligation Bond Oversight Committee (CGOBOC) did not make sense. Future efforts should aim to better align CPC’s forward-looking, strategic planning with CGOBOC’s retrospective oversight role.

*Next step: none*

### **Citizens’ General Obligation Bond Oversight Committee – Keep, modify structure, keep only in Administrative Code**

| Type     | Establishing Authority                  | Members | Appointing officers | Term length                   | Term limits                               | Member removal | Sunset |
|----------|---|---------|---------------------|-------------------------------|---|----------------|--------|
| Advisory | Administrative Code, <del>Charter</del> | 9       | MYR, BOS, CON, CGJ  | <del>2 years</del><br>3 years | <del>2 consecutive terms</del><br>4 terms | At will        | None   |

The Task Force recommends keeping the Citizens’ General Obligation Bond Oversight Committee (CGOBOC), which provides public oversight and transparency into San Francisco’s General Obligation (GO) bond expenditures. While the Task Force identified a disconnect between the City’s capital planning and oversight activities, a combination with the Capital Planning Committee (CPC) did not make sense. Future efforts should aim to better align CPC’s forward-looking, strategic planning with CGOBOC’s retrospective oversight role.

*Next step: ballot measure and ordinance<sup>25</sup>*

<sup>23</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

<sup>24</sup> Committee members are the City Administrator, President of the Board of Supervisors, Mayor’s Finance Director, Controller, and department heads or their designees from City Planning, Public Works, Airport, Municipal Transportation Agency, Public Utilities Commission, Recreation and Parks, and Port.

<sup>25</sup> No changes to CGOBOC’s Charter authority

**Enhanced Infrastructure Financing District Public Financing Authority No. 1 – Keep, modify structure**

| Type  | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal | Sunset                                 |
|-------|------------------------|---------|---------------------|-------------|----------------------------|----------------|--|
| Other | Administrative Code    | 5       | BOS                 | 4 years     | <del>None</del><br>3 terms | At will        | Upon dissolution of EIFD <sup>26</sup> |

The Task Force recommends keeping the Enhanced Infrastructure Financing District (EIFD) Public Financing Authority No. 1, which serves as the state-mandated governing body for the City’s EIFDs.

*Next step: none*

**SFMTA Bond Oversight Committee (SFMTA BOC) – Eliminate, transfer functions to City staff**

The Task Force recommends eliminating the SFMTA Bond Oversight Committee (SFMTA BOC), which monitors spending of revenue bond proceeds for transportation projects. While oversight and transparency are valuable for all public spending, revenue bonds differ from general obligation bonds in key ways: they are not always subject to voter approval and are repaid through user-generated revenue (e.g., transit fares, parking fees) rather than citywide taxes. This makes the need for a citizen oversight body less clear.

No other City entities that issue revenue bonds, including the Board of Supervisors, Port, Airport, and Public Utilities Commission, have similar citizen oversight committees. SFMTA staff already report on revenue bond expenditures and should continue to do so, regardless of whether SFMTA BOC is eliminated.

Because SFMTA BOC was established by an MTA Board of Directors (MTAB) resolution, only MTAB can eliminate it. The Task Force cannot enact this recommendation via its ordinance or ballot measure.

*Next step: none<sup>27</sup>*

**Municipal Green Building Task Force (MGBTF) – Eliminate, transfer functions to City staff**

The Task Force recommends eliminating the Municipal Green Building Task Force (MGBTF), which shares green building best practices among City departments and reviews waiver requests related to Environmental Code requirements for municipal construction projects. The Task Force believes these functions can and should be handled by staff, without the need for a formal public meeting body. The Task Force also recommends that other staff working groups like the MGBTF generally do not need to be codified as public meeting bodies.

*Next step: ordinance*

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<sup>26</sup> Unless the Board of Supervisors extends the Public Financing Authority, it can only sunset when the EIFDs are no longer collecting property tax revenues or when there are no outstanding bonds or other debt, whichever date is later (Administrative Code § 5.48-8).

<sup>27</sup> This body was established by an MTA Board of Directors Resolution, so the Task Force cannot eliminate it by ordinance or ballot measure.

**Committee for Utility Liaison on Construction and Other Projects (CULCOP) – Eliminate, keep as passive meeting body**

The Task Force recommends eliminating the Committee for Utility Liaison on Construction and Other Projects (CULCOP), which coordinates street excavation, utility work, paving and other construction projects in the public right of way, with the understanding that its functions can and should be carried out by staff without the need for a formal public meeting body. CULCOP is a staff working group that is not currently operating as a public meeting body, despite being codified in the Administrative Code.

*Next step: ordinance*

**Citizens Advisory Committee for Street Utility Construction – Eliminate (inactive)**

The Task Force recommends eliminating the Citizens Advisory Committee for Street Utility Construction, which has not been active for years. Administrative Code § 5.60-5.66 establishes four bodies to coordinate construction work in the public right-of-way. However, only one body – CULCOP – actively meets to serve this purpose. The other three bodies, including the Citizens Advisory Committee for Street Utility Construction, appear to have outlived their useful purpose and can safely be eliminated.

*Next step: ordinance*

**Committee for Planning Utility Construction Program – Eliminate (inactive)**

The Task Force recommends eliminating the Committee for Planning Utility Construction Program, which has not been active for years. Administrative Code § 5.60-5.66 establishes four bodies to coordinate construction work in the public right-of-way. However, only one body – CULCOP – actively meets to serve this purpose. The other three bodies, including the Committee for Planning Utility Construction Program, appear to have outlived their useful purpose and can safely be eliminated.

*Next step: ordinance*

**Street Utilities Coordinating Committee – Eliminate (inactive)**

The Task Force recommends eliminating the Street Utilities Coordinating Committee, which has not been active for years. Administrative Code § 5.60-5.66 establishes four bodies to coordinate construction work in the public right-of-way. However, only one body – CULCOP – actively meets to serve this purpose. The other three bodies, including the Street Utilities Coordinating Committee, appear to have outlived their useful purpose and can safely be eliminated.

*Next step: ordinance*

**Capital Implementation Committee – Eliminate (inactive)**

The Task Force recommends eliminating the Capital Implementation Committee, which was created to support coordination between the Recreation and Parks Department and Department of Public Works following the passage of the 2000 Neighborhood Parks Bond. However, bond funds were fully expended by 2020, and this body likely stopped meeting long before then. This inactive body has outlived its useful purpose and can be eliminated.

*Next step: ordinance*

## Children and Youth

The Task Force discussed and recommended changes to Children and Youth services bodies at its October 15, 2025 meeting. For more information, please refer to the [meeting minutes](#) and accompanying materials (Public Health and Wellbeing [memo](#) and [presentation](#)).<sup>28</sup>

### **Child Care Planning and Advisory Council (CPAC) – Keep, minor cleanup**

| Type     | Establishing Authority | Members | Appointing officers     | Term length | Term limits         | Member removal | Sunset |
|----------|------------------------|---------|-------------------------|-------------|---------------------|----------------|--------|
| Advisory | Administrative Code    | 25      | BOS, Board of Education | 3 years     | 2 consecutive terms | At will        | None   |

The Task Force recommends keeping the Child Care Planning and Advisory Council (CPAC), which fulfills a State legal requirement as San Francisco’s local childcare and development planning council. CPAC advises on childcare for children up to age twelve, covering both early care and education (ECE) and out-of-school time (OST) programs for school-aged children. The Task Force does not recommend any changes to the body, but directed the City Attorney to update outdated references to the Department of Children, Youth, and Their Families (DCYF), which no longer provides administrative support, and replace them with Department of Early Childhood (DEC).

*Next step: ordinance*

### **Children and Families First Commission (First 5) – Keep, modify structure and responsibilities, keep only in Administrative Code**

| Type   | Establishing Authority                  | Members | Appointing officers        | Term length | Term limits                | Member removal | Sunset |
|--|---|---------|----------------------------|-------------|----------------------------|----------------|--------|
| Decision-making  | Administrative Code, <del>Charter</del> | 9       | BOS, Mayor, DPH, HSA, DCYF | 4 years     | <del>None</del><br>3 terms | At will        | None   |
| <b>Changes to responsibilities:</b>  |   |         |                            |             |                            |                |        |
| Budget approval authority only over Proposition 10 sales tax fund.<br>Remove role in department head hiring. |   |         |                            |             |                            |                |        |

The Task Force recommends keeping the Children and Families First Commission (First 5), which is legally required to oversee certain early care and education funding from the state. First 5 also performs expanded duties beyond state requirements, advising on the Department of Early Childhood’s (DEC) entire budget, approving the department’s strategic plan, and recommending candidates for department head to the Mayor.

The Task Force had a lengthy discussion about whether First 5 is the right body to oversee DEC, since its membership, which is mandated by state law, includes a member of the Board of Supervisors and staff from other City departments. This setup is unusual for overseeing an executive branch department. Ultimately, the Task Force concluded that while imperfect, First 5 provides sufficient oversight and should keep most of its current responsibilities.

<sup>28</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

**Children, Youth, and Their Families Oversight and Advisory Committee (OAC) – Keep, modify structure and responsibilities, move to Administrative Code**

| Type   | Establishing Authority                     | Members | Appointing officers | Term length | Term limits         | Member removal | Sunset |
|--|--|---------|---------------------|-------------|---------------------|----------------|--------|
| Decision-making                                      | <del>Charter,</del><br>Administrative Code | 11      | MYR, BOS            | 2 years     | 2 consecutive terms | At will        | None   |
| <b>Changes to responsibilities:</b>                  |  |         |                     |             |                     |                |        |
| Remove role in department head hiring and evaluation |  |         |                     |             |                     |                |        |

The Task Force recommends keeping the Children, Youth, and Their Families Oversight and Advisory Committee (OAC), which oversees the Department of Children, Youth, and Their Families (DCYF). Despite being larger than most governance bodies, the Task Force recommends retaining the body’s current membership. It also recommends retaining current term lengths and limits, which differ from other governance bodies.

*Next step: ballot measure*

**Early Childhood Community Oversight and Advisory Committee (EC COAC) – Eliminate, functions overlap with other body**

The Task Force recommends eliminating the Early Childhood Community Oversight and Advisory Committee (EC COAC), due to its significant overlap with the Children and Families First Commission (First 5). Both bodies meet jointly four times per year and have nearly identical responsibilities under the Administrative Code. Together, they develop policy recommendations for the Department of Early Childhood (DEC), advise on funding guidelines, review the department’s annual report and strategic plan, hold budget hearings, and recommend candidates for department head to the Mayor. The two also share similar membership requirements, with family support providers and child care coordinating groups represented on each. However, First 5 is a decision-making body while EC COAC is purely advisory. Given this overlap, the Task Force recommends retaining only First 5 as the sole body providing oversight and advice to DEC.

*Next step: ballot measure*

**Free City College Oversight Committee – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers                             | Term length                | Term limits                | Member removal | Sunset   |
|----------|------------------------|---------|---|----------------------------|----------------------------|----------------|----------|
| Advisory | Administrative Code    | 15      | MYR, BOS, CCSF <sup>29</sup> , SFUSD, CON, DCYF | <del>None</del><br>3 years | <del>None</del><br>4 terms | At will        | 06/30/29 |

The Task Force recommends keeping the Free City College Oversight Committee, which oversees the implementation of the Free City College program. This body is scheduled to sunset in 2029, when the current funding agreement for the program expires.

*Next step: ordinance*

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<sup>29</sup> Three seats appointed by the City College Board of Trustees and one seat each from the City College Associated Students, CCSF Academic Senate, and the labor union representing the largest number of classified City College employees

**Service Provider Working Group (SPWG) – Keep, modify structure, move to Administrative Code**

| Type     | Establishing Authority                    | Members             | Appointing officers | Term length                | Term limits                | Member removal | Sunset                     |
|----------|---|---------------------|---------------------|----------------------------|----------------------------|----------------|----------------------------|
| Advisory | <del>Charter</del><br>Administrative Code | <del>295</del><br>7 | DCYF OAC            | <del>None</del><br>3 years | <del>None</del><br>4 terms | At will        | <del>None</del><br>3 years |

The Task Force recommends keeping the Service Provider Working Group (SPWG), which advises the Children, Youth, and Their Families Oversight and Advisory Committee (OAC) on funding priorities, policy development, and other concerns related to the Children and Youth Fund. Currently, SPWG consists of 295 members and does not function as a Brown-Act-compliant public meeting body. Task Force staff met with SPWG leadership to develop a proposal to bring the body into compliance by shrinking its membership to seven.

*Next step: ballot measure*

**Youth Commission – Keep, modify structure, move to Administrative Code**

| Type     | Establishing Authority                    | Members | Appointing officers | Term length | Term limits                | Member removal | Sunset |
|----------|---|---------|---------------------|-------------|----------------------------|----------------|--------|
| Advisory | <del>Charter</del><br>Administrative Code | 17      | MYR (6), BOS (11)   | 1 year      | <del>None</del><br>3 terms | At will        | None   |

The Task Force recommends keeping the Youth Commission, which advises the Board of Supervisors and Mayor on policies and laws related to young people, but moving it from the Charter to Administrative Code to be consistent with other advisory committees. The Task Force also recommends establishing term limits, emphasizing the importance of creating opportunities for more youth to participate. In addition, the Task Force recommends removing the Charter prohibition on stipends for youth commissioners, which is a barrier to participation for low-income youth.

*Next step: ballot measure*

**Our Children, Our Families Council (OCOF) – Eliminate (inactive)**

The Task Force recommends eliminating the Our Children, Our Families Council (OCOF), which hasn't met since 2019 or 2020. The forty-member body was created in 2014 to align City, school district, and community efforts to improve outcomes for children, youth, and families. However, its large membership proved ineffective and the group stopped meeting at the onset of the pandemic. A November 2024 ballot measure (Prop J) established an OCOF Initiative, consisting of City staff, who could carry out the OCOF Council's Charter mandated duties: developing a San Francisco Children and Families Plan, an outcomes framework, and facilitating coordination between City departments, SFUSD, and community groups.

*Next step: ballot measure*

## City Employment and Benefits

The Task Force discussed and recommended changes to City employment and benefits bodies at its July 16 and November 5, 2025 meetings. For more information, please refer to the [July 16](#) and [November 5](#) meeting minutes and accompanying materials (General Administration and Finance [memo](#) and [presentation](#); Inactive Bodies [memo](#), and [presentation](#)).<sup>30</sup>

### **Civil Service Commission – Keep, modify structure**

| Type            | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal | Sunset |
|-----------------|------------------------|---------|---------------------|-------------|----------------------------|----------------|--------|
| Decision-making | Charter                | 5       | MYR                 | 6 years     | <del>None</del><br>2 terms | For cause      | None   |

The Task Force recommends keeping the Civil Service Commission, which ensures a fair, credible, and robust merit system of employment for City employees.

*Next step: ballot measure*

### **Employee Relations Board – Eliminate (inactive)**

The Task Force unanimously voted to eliminate the Employee Relations Board in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. This body has never been active.

*Next step: ballot measure*

### **Health Service Board – Keep, modify structure**

| Type  | Establishing Authority | Members | Appointing officers                            | Term length                   | Term limits                | Member removal | Sunset |
|-------|------------------------|---------|--|-------------------------------|----------------------------|----------------|--------|
| Other | Charter                | 7       | MYR, BOS President, CON, elected <sup>31</sup> | <del>5 years</del><br>4 years | <del>None</del><br>3 terms | At will        | None   |

The Task Force recommends keeping the Health Service Board, which contracts for and administers health plans for Health Service System members and their dependents. Currently, the Controller’s Office appointee must be confirmed by the Board itself; the Task Force recommends removing this requirement to align the Controller’s appointment with the Mayor and Board of Supervisors President’s appointments.

*Next step: ballot measure*

### **Retiree Health Care Trust Fund Board – Keep, modify structure**

| Type  | Establishing Authority | Members | Appointing officers                    | Term length                   | Term limits                | Member removal | Sunset |
|-------|------------------------|---------|--|-------------------------------|----------------------------|----------------|--------|
| Other | Charter                | 5       | CON, TTX, SFERS, elected <sup>32</sup> | <del>5 years</del><br>4 years | <del>None</del><br>3 terms | At will        | None   |

<sup>30</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

<sup>31</sup> Three members are elected by Health Service System members, from among their membership

<sup>32</sup> Two members are elected by Health Service System members, from among their membership

The Task Force recommends keeping the Retiree Health Care Trust Fund Board, which oversees the City's contribution to the health care premiums of its retirees and their survivors. While the Task Force considered consolidating the RHCTFB with the Retirement Board given their similar roles managing trust fund investments, it ultimately chose to keep them separate, absent a recommendation to combine them from San Francisco Employees' Retirement System (SFERS) staff. However, the Task Force recommends adding a Charter provision that would allow the two bodies to merge by majority vote of both of their memberships, subject to Board of Supervisors approval, to allow for greater flexibility in the future.

*Next step: ballot measure*

**Retirement Board – Keep, modify structure**

| Type  | Establishing Authority | Members | Appointing officers                                   | Term length                   | Term limits                | Member removal | Sunset |
|-------|------------------------|---------|---|-------------------------------|----------------------------|----------------|--------|
| Other | Charter                | 7       | MYR (3), BOS President (1), elected (3) <sup>33</sup> | <del>5 years</del><br>4 years | <del>None</del><br>3 terms | At will        | None   |

The Task Force recommends keeping the Retirement Board, which oversees administration, pension fund investment, member benefits, and actuarial funding of the city employees' retirement plan. While the Task Force explored a potential consolidation with the Retiree Health Care Trust Fund Board, it opted against the change in the absence of a SFERS staff recommendation to combine the two bodies. Both trust funds are legally required to have oversight boards. However, the Task Force recommends adding a Charter provision that would allow the two bodies to merge by majority vote of both of their memberships, subject to Board of Supervisors approval, to allow for greater flexibility in the future.

*Next step: ballot measure*

**Special Strike Committee – Eliminate, out of compliance with state law**

The Task Force recommends eliminating the Special Strike Committee, which violates state law. In 2023, the California Public Employment Relations Board (PERB) ruled that San Francisco's strike prohibitions in Charter § A8.346 violated state labor law, rendering the Special Strike Committee and other provisions of that Charter section unenforceable. In addition to eliminating the body, the Task Force recommends a broader Charter amendment to repeal § A8.346 in its entirety and authorize the City Attorney to remove any future Charter provisions deemed unlawful without requiring voter approval.

*Next step: ballot measure*

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<sup>33</sup> Three members are elected by Retirement System members, from among their membership

## Community Health

The Task Force discussed and recommended changes to community health bodies at its July 16 and October 15, 2025 meetings. For more information, please refer to the [July 16](#) and [October 15](#) meeting minutes and accompanying materials (Public Health and Wellbeing [memo](#) and [presentation](#); Inactive Bodies [memo](#) and [presentation](#)).<sup>34</sup>

### **Behavioral Health Commission – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal       | Sunset |
|----------|------------------------|---------|---------------------|-------------|-------------|----------------------|--------|
| Advisory | Administrative Code    | 12      | BOS                 | 3 years     | 2 terms     | For cause<br>At will | None   |

State law requires the Behavioral Health Commission to exist and mandates specific structures and duties, such as supporting the selection process for the Director of Behavioral Health Services. As a result, the Task Force recommends keeping the body and making only minor modifications to the structure.

*Next step: ordinance*

### **City Agency Task Force (Lead Abatement) – Eliminate (inactive)**

The Task Force unanimously voted to eliminate the City Agency Task Force (Lead Abatement) in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. This body’s purpose was to exchange information regarding lead education and abatement and to coordinate lead abatement activities across multiple City departments. Based on available information, it appears that this body has not met since 1999 yet lead abatement and education efforts have continued citywide.

*Next step: ordinance*

### **Food Security Task Force – Eliminate (functions overlap with City staff)**

The Task Force recommends eliminating the Food Security Task Force (FSTF), but ensuring that the Human Services Commission provides regular opportunities for discussion on Citywide food security. When the body launched in 2005, there were no City teams dedicated to food security. In 2020, San Francisco’s Human Services Agency (HSA) created a Citywide Food Access Team as part of the City’s COVID response. This unit now has staff dedicated to food security, contracts with CBOs to deliver food access programs, and is a forum for Citywide coordination. The fact that the City has now integrated food access programming into its regular activities suggests that the Food Security Task Force has outlived its useful purpose. Having the Human Services Commission provide space for discussion on food security ensures that there will also still be a public forum for public input into food security programming and coordination. Furthermore, the FSTF has an impending sunset date on July 1, 2026, around when the Task Force’s ordinance would take effect.

*Next step: ordinance*

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<sup>34</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

**Health Commission – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal                  | Sunset |
|--|------------------------|---------|---------------------|-------------|----------------------------|---------------------------------|--------|
| Decision-making                                    | Charter                | 7       | MYR                 | 4 years     | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |
| <b>Changes to responsibilities:</b>                |                        |         |                     |             |                            |                                 |        |
| Remove department head hiring and firing authority |                        |         |                     |             |                            |                                 |        |

The Health Commission fulfills legally required functions and oversees the Department of Public Health. Legally, another body could assume its duties, however, in practice no other body has the required expertise and/or capacity. The Task Force recommends keeping the Commission.

*Next step: ballot measure*

**Sugary Drinks Distributor Tax Advisory Committee – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers  | Term length                   | Term limits                | Member removal | Sunset   |
|----------|------------------------|---------|--|-------------------------------|----------------------------|----------------|--|
| Advisory | Administrative Code    | 16      | BOS (8), DPH (3), SFUSD Board of Education (2), DCYF, OEWD, RPD. | <del>2 years</del><br>3 years | <del>None</del><br>4 terms | At will        | <del>12/31/2028</del><br>Sunset when tax sunsets |

The Task Force recommends keeping the Sugary Drinks Distributor Tax Advisory Committee (SDDTAC), which makes recommendations on budget allocations of the Sugary Drinks Distributor Tax and evaluates its impact. The Task Force discussed the broader potential implications of eliminating the body, noting that the soda industry has fought against this and similar taxes statewide and some members voiced concern that eliminating the body could compromise the tax itself. The Task Force also noted that the soda tax differs from other funds with dedicated advisory bodies that the Task Force recommended eliminating, because the soda tax revenues go into the general fund rather than being retained as a separate, restricted fund for specific purposes. This means that the advisory committee is a valuable forum for public input into the programs and uses the tax funds, providing additional rationale for retaining the body.

*Next step: ballot measure*

## Economic Development

The Task Force discussed and recommended changes to economic development bodies at its October 1, 2025 meeting. For more information on each body and a summary of the Task Force’s discussion, please refer to the [meeting minutes](#) and accompanying materials (Housing and Economic Development [memo](#) and [presentation](#)).<sup>35</sup>

### **Airport Commission – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits     | Member removal                           | Sunset |
|--|------------------------|---------|---------------------|-------------|-----------------|--|--------|
| Decision-making                                    | Charter                | 5       | MYR                 | 4 years     | None<br>3 terms | For cause, recall<br>election<br>At will | None   |
| <b>Changes to responsibilities</b>                 |                        |         |                     |             |                 |  |        |
| Remove department head hiring and firing authority |                        |         |                     |             |                 |  |        |

The Task Force recommends keeping the Airport Commission and making minor changes, such as removing the ability for voters to recall commission members. Because this body oversees the Airport department, manages the Airport’s assets, and has the power to issue revenue bonds, it should remain in the Charter.

*Next step: ballot measure*

### **Board of Directors of the San Francisco Downtown Revitalization and Economic Recovery Financing District – Keep, no changes**

| Type            | Establishing Authority | Members | Appointing officers           | Term length | Term limits | Member removal | Sunset |
|-----------------|------------------------|---------|-------------------------------|-------------|-------------|----------------|--------|
| Decision-making | Administrative Code    | 5       | President of BOS (3), BOS (2) | 4 years     | None        | At will        | None   |

The Board of Directors of the San Francisco Downtown Revitalization and Economic Recovery Financing District was formed in 2025 and had not yet met when the Task Force discussed it. Because it is newly formed and is legally required for the downtown financing district, the Task Force recommends keeping it and making no changes.

*Next step: none*

### **Cannabis Oversight Committee – Keep, modify structure**

| Type     | Establishing Authority | Members             | Appointing officers                                     | Term length | Term limits | Member removal | Sunset |
|----------|------------------------|---------------------|---|-------------|-------------|----------------|--------|
| Advisory | Administrative Code    | <del>16</del><br>15 | BOS (9), DPH, POL, DBI, CPC, ENT, FIR, <del>SFUSD</del> | 2 years     | None        | At will        | 1/1/27 |

<sup>35</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

The Task Force praised the Cannabis Oversight Committee as a successful example of a time-limited advisory body and recommends keeping the body until its sunset date but reducing the number of members to 15 by removing SFUSD’s non-voting seat.

*Next step: ordinance*

**Entertainment Commission – Keep, modify structure and responsibilities, move to Administrative Code**

| Type   | Establishing Authority                    | Members | Appointing officers | Term length | Term limits                | Member removal                  | Sunset |
|--|---|---------|---------------------|-------------|----------------------------|---------------------------------|--------|
| Decision-making                                    | <del>Charter</del><br>Administrative Code | 7       | MYR (4), BOS (3)    | 4 years     | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |
| <b>Changes to responsibilities</b>                 |   |         |                     |             |                            |                                 |        |
| Remove department head hiring and firing authority |   |         |                     |             |                            |                                 |        |

The Entertainment Commission plays a unique economic development role in San Francisco to encourage a rich, compliant, and vibrant entertainment scene. Its responsibilities go beyond those of a more typical governance commission, including permitting and hearing appeals of the Director’s decisions. The Task Force discussed the value of the Entertainment Commission, particularly in supporting San Francisco’s pandemic recovery. The Task Force recommends keeping the Commission and moving it to the Administrative Code to allow for future flexibility. The Task Force recommends removing qualification requirements and retaining split appointments.

*Next step: ballot measure*

**Small Business Commission – Keep, modify structure and responsibilities, move to Administrative Code**

| Type  | Establishing Authority                    | Members | Appointing officers | Term length | Term limits                | Member removal                  | Sunset                     |
|---|---|---------|---------------------|-------------|----------------------------|---------------------------------|----------------------------|
| <del>Decision-making</del><br>Advisory  | <del>Charter</del><br>Administrative Code | 7       | MYR (4), BOS (3)    | 4 years     | <del>None</del><br>3 terms | <del>For cause</del><br>At will | <del>None</del><br>3 years |
| <b>Changes to responsibilities</b>  |   |         |                     |             |                            |                                 |                            |
| Remove department head hiring and firing authority, remove Legacy Business application review |   |         |                     |             |                            |                                 |                            |

The Small Business Commission oversees the Office of Small Business (OSB), which is a small division under the Office of Economic and Workforce Development (OEWD). The Task Force discussed that because the Commission already operates primarily in an advisory capacity, it would be more appropriate to make modifications that align to advisory committee standards and move it to the Administrative Code. The Task Force also recommends removing the Commission’s role in approving the Legacy Business Program applications, which could be department staff’s responsibility. Finally, qualifications should be desirable and applicable across the entire body rather than to specific seats.

*Next step: ballot measure*

## Elections

The Task Force discussed and recommended changes to elections bodies at its November 5, 2025 meeting. For more information, please refer to the [meeting minutes](#) and accompanying materials (General Administration and Finance [memo](#) and [presentation](#)).<sup>36</sup>

### **Ballot Simplification Committee – Keep, modify structure, move to Administrative Code**

| Type     | Establishing Authority                           | Members | Appointing officers             | Term length | Term limits | Member removal | Sunset |
|----------|--|---------|---------------------------------|-------------|-------------|----------------|--------|
| Advisory | <del>Elections Code</del><br>Administrative Code | 5       | MYR (2), BOS (3) (2), SFUSD (1) | 2 years     | None        | At will        | None   |

The Task Force recommends keeping the Ballot Simplification Committee, which plays a unique and important role in ensuring San Francisco’s ballots are easily understandable. Members expressed support and appreciation for the Ballot Simplification Committee, noting its success and the value it adds to San Francisco’s elections. The Task Force recommends amending the current appointment process, which currently names specific entities to nominate appointees. Instead, appointing authorities should consult with organizations focused on journalism and voter protection to identify candidates. Instead of having one seat where the Board appoints the member based on a nomination from SFUSD Superintendent, the Task Force recommends having the Superintendent appoint their nominee directly. The Task Force also recommended amending qualifications for that member, making it desirable to have professional experience in reading education, to make it easier to identify qualified appointees.

*Next step: ordinance*

### **Elections Commission – Keep, modify structure**

| Type            | Establishing Authority | Members | Appointing officers      | Term length | Term limits | Member removal                  | Sunset |
|-----------------|------------------------|---------|--------------------------|-------------|-------------|---------------------------------|--------|
| Decision-making | Charter                | 7       | 7 appointing authorities | 5 years     | 2 terms     | <del>For cause</del><br>At will | None   |

The Elections Commission oversees the Elections Department and helps support the effective operation of San Francisco government, upholding public trust in San Francisco’s free and fair elections. The Task Force recommends keeping the Commission and keeping it in the Charter, given its importance to San Francisco’s democracy. The Task Force recommends retaining split appointments with multiple appointing authorities and the Commission’s hiring and firing authority over the Elections Director. While different from the recommended appointment structure and duties for other governance bodies, these exceptions help maintain the body and department’s political independence. The Task Force recommends also making qualifications desirable rather than required.

*Next step: ballot measure*

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<sup>36</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

**Elections Task Force – Keep, no changes**

| Type            | Establishing Authority | Members | Appointing officers                        | Term length                | Term limits | Member removal | Sunset |
|-----------------|------------------------|---------|--|----------------------------|-------------|----------------|--------|
| Decision-Making | Charter                | 9       | MYR (3), BOS (3), Elections Commission (3) | Duration of the Task Force | None        | At will        | None   |

The Elections (Redistricting) Task Force convenes every ten years, as needed, to redraw supervisorial district lines. This is a critical function that supports San Francisco’s democracy. However, after a challenging process in 2022, many have recommended changes to this body. While modifications are warranted, the Commission Streamlining Task Force does not have the necessary time for the public engagement required to determine the best changes to this body. Because the next redistricting process will not occur until after the 2030 census, there is more time to determine what the future iteration of this body should look like. The Task Force recommends that the City undertake a comprehensive reform process that includes assessing membership, appointments, and qualifications.

*Next step: none*

## General City Administration

The Task Force discussed and recommended changes to public integrity bodies at its July 16 and November 5, 2025 meetings. For more information, please refer to the [July 16](#) and [November 5](#) meeting minutes and accompanying materials (General Administration [memo](#) and [presentation](#); [Inactive Bodies memo](#) and [presentation](#)).<sup>37</sup>

### **Assessment Appeals Board – Keep, no changes**

| Type            | Establishing Authority | Members          | Appointing officers | Term length | Term limits | Member removal | Sunset |
|-----------------|------------------------|------------------|---------------------|-------------|-------------|----------------|--------|
| Decision-making | Administrative Code    | 24 <sup>38</sup> | BOS                 | 3 years     | None        | For cause      | None   |

The Task Force recommends keeping the Assessment Appeals Board, which hears and adjudicates taxpayers’ appeals of the Assessor’s Office property assessments, with no changes to the body’s structure or functions. The AAB fulfills a state legal obligation as San Francisco’s local board of equalization. Appeals have surged in recent years due to real estate market volatility and declining commercial property values following the COVID-19 pandemic. State law requires appeals to be resolved within two years; missing this deadline automatically grants the taxpayer’s proposed valuation, potentially reducing the City’s property tax base. Since property taxes fund approximately one-third of the General Fund, the AAB’s timely work is critical to the City’s fiscal stability.

*Next step: none*

### **City Hall Preservation Advisory Committee – Eliminate, functions overlap with other bodies**

The Task Force recommends eliminating the City Hall Preservation Advisory Committee, which advises City officials on the maintenance and preservation of City Hall. Established following the 1989 Loma Prieta earthquake, the committee was created to ensure that City Hall’s historic and architectural significance was preserved as the building was renovated. More than three decades later, the committee has largely outlived its useful purpose. It now has minimal activity, limited public engagement, and overlapping responsibilities with other bodies, such as the Planning Commission, Historic Preservation Commission, and Arts Commission. As a designated San Francisco and National Historic Landmark, any proposed changes to City Hall must already undergo review and approval by the Historic Preservation Commission through a process governed by Article 10 of the Planning Code. Eliminating the committee will streamline City operations without compromising preservation standards or public accountability.

*Next step: ordinance*

### **City-Operated Farmers’ Market Advisory Committees – Eliminate (inactive)**

The Task Force unanimously voted to eliminate the City-Operated Farmers’ Market Advisory Committees in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. This body was established to advise on the Alemany Farmers Market operations but has not met since 2022.

<sup>37</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

<sup>38</sup> Three boards, each with five regular members and three alternates

*Next step: ordinance*

**Commission on Animal Control and Welfare – Keep, modify structure and responsibilities**

| Type  | Establishing Authority                        | Members                  | Appointing officers                                 | Term length | Term limits                | Member removal | Sunset                     |
|---|---|--------------------------|---|-------------|----------------------------|----------------|----------------------------|
| Advisory  | <del>Health Code</del><br>Administrative Code | 7 voting<br>4 non-voting | BOS (7);<br>ACC, DPH,<br>SFPD,<br>RPD <sup>39</sup> | 2 years     | <del>None</del><br>6 terms | At will        | <del>None</del><br>3 years |
| <b>Changes to responsibilities</b>                    |   |                          |   |             |                            |                |                            |
| Change reporting requirement from quarterly to annual |   |                          |   |             |                            |                |                            |

The Task Force recommends keeping the Commission on Animal Control and Welfare, which advises the City on animal control and welfare-related issues. Established in 1971, prior to the creation of the Department of Animal Care and Control, it operates independently of any City department and serves as the only dedicated public forum for animal welfare concerns. The commission received strong public support, with nearly 200 written comments urging its continuation. The Task Force recommends eliminating the commission’s quarterly reporting requirement, which is inconsistent with other bodies. It also recommends eliminating the requirement that one member be a veterinarian, which has proven difficult to find, and instead list this as a desirable qualification.

*Next step: ordinance*

**Commission Streamlining Task Force – No action (allow to sunset in 2027)**

The Task Force recommends allowing itself to sunset on January 31, 2027. No action is needed to make this happen.

However, the Task Force strongly recommends the City review and evaluate its Charter at some regular cadence going forward. The Board should establish a periodic Charter review process, which should include a review and evaluation of public meeting bodies, to propose amendments to ensure the Charter remains relevant and enables effective and efficient governance.

*Next step: none*

**Committee on Information Technology (COIT) – Keep, no changes**

| Type                | Establishing Authority | Members | Appointing officers                           | Term length | Term limits | Member removal | Sunset |
|---------------------|------------------------|---------|---|-------------|-------------|----------------|--------|
| Staff working group | Administrative Code    | 18      | MYR, BOS, CAO,<br>COB, CON, HRC,<br>CIO, CISO | 2 years     | None        | At will        | None   |

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<sup>39</sup> Voting members are appointed by the Board of Supervisors. Non-voting representatives from the Department of Animal Care and Control (ACC), Department of Public Health (DPH), Police Department (SFPD), and Recreation and Park Department (RPD)

The Task Force recommends keeping the Committee on Information Technology (COIT), which is a staff working group that coordinates the City’s information and communication technology plans, policies, budgets, and projects of citywide significance.

*Next step: none*

**Contract Review Committee – Eliminate (inactive)**

The Task Force unanimously voted to eliminate the Contract Review Committee in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. The Task Force was unable to find information about the last time this body had met, suggesting it has likely been inactive for many years.

*Next step: ordinance*

**Justice Tracking Information System (JUSTIS) Committee Governance Council – Eliminate, functions overlap with City staff**

The Task Force recommends eliminating the Justice Tracking Information System (JUSTIS) Committee Governance Council, which coordinates information technology systems across participating criminal justice agencies in San Francisco. Technology has evolved in the twenty-five years since this body was created, with the ongoing management of integrated justice-related technology infrastructure now addressed within the Department of Technology (DT’s) operational structure. The Council meets infrequently—just once in 2024—and much of its work relies on ongoing coordination among departmental IT staff outside of the Council.

*Next step: ordinance*

**Law Library Board of Trustees – Remove from Charter**

The Task Force recommends removing the Law Library Board of Trustees from the Charter, since it is a creature of state law and does not need to be established locally. Removing it would not affect the Law Library’s existence but may clarify that the Board of Trustees is a state-governed entity rather than a City commission.

*Next step: ballot measure*

**Local Business Enterprise Preference Program Working Group – Eliminate (inactive)**

The Task Force unanimously voted to eliminate the Local Business Enterprise Preference Program Working Group in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. The Task Force was unable to find information about the last time this body had met, suggesting it has likely been inactive for many years.

*Next step: ordinance*

**Refuse Rate Board – Keep, modify structure, move to Administrative Code**

| Type            | Establishing Authority                        | Members | Appointing officers | Term length                | Term limits                | Member removal | Sunset |
|-----------------|---|---------|---------------------|----------------------------|----------------------------|----------------|--------|
| Decision-making | <del>Health Code</del><br>Administrative Code | 3       | MYR, ADM, PUC       | <del>None</del><br>4 years | <del>None</del><br>3 terms | At will        | None   |

The Task Force recommends keeping the Refuse Rate Board, which determines how much San Francisco residents and businesses pay for their trash and recycling services. Established by voters in 2022 (Prop F) in response to corruption charges against then Public Works Director Mohammed Nuru, the Refuse Rate Board holds public hearings to review and adopt refuse rates for trash collection. The body serves one clearly defined function yet is broadly impactful for the City; solid waste removal is a critical government service that impacts anyone who lives or works in San Francisco. Furthermore, the City’s refuse collector, Recology, functions as a monopoly in the City, which means that without a robust rate-setting process, it could overcharge San Franciscans with little City recourse. The Refuse Rate Board’s work over the past three years has highlighted the body’s value. The most recent rate-setting process resulted in over \$70 million in savings to ratepayers as compared to Recology’s proposal and in 2024 its rate monitoring process helped uncover a \$24 million overcharge that Recology refunded to ratepayers, according to estimates from the Refuse Rates Administrator. Due to the small size of the body, the Task Force recommends permitting holdover appointments for the public member to avoid any gaps in public member participation.

*Next step: ballot measure*

**State Legislation Committee – Keep, minor cleanup**

| Type                | Establishing Authority | Members | Appointing officers              | Term length | Term limits | Member removal | Sunset |
|---------------------|------------------------|---------|----------------------------------|-------------|-------------|----------------|--------|
| Staff Working Group | Administrative Code    | 7       | BOS (2), MYR, ASR, CAT, CON, TTX | None        | None        | At will        | None   |

The Task Force recommends keeping the State Legislation Committee, which is a staff working group that takes positions on proposed state laws on behalf of the City and County of San Francisco. By bringing together staff from several elected and appointed offices, the State Legislation Committee ensures the City takes informed, unified, and strategic positions on state bills. Departments present proposed state legislation for review, share their subject matter expertise, and answer questions before the Committee votes on whether to recommend that the City support, oppose, or monitor a bill.

Since this section of the Administrative Code has not been amended since 1939, the City Attorney’s Office proposes some minor clean-up and modernization of language.

*Next step: ordinance*

**Subcontracting Goals Committee – Eliminate (inactive)**

The Task Force unanimously voted to eliminate the Subcontracting Goals Committee in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. The Task Force was unable to find information about the last time this body had met, suggesting it has likely been inactive for many years.

*Next step: ordinance*

**Sweatfree Procurement Advisory Group – Keep, modify structure, move to Administrative Code**

| Type     | Establishing Authority                                      | Members | Appointing officers   | Term length                | Term limits                | Member removal | Sunset                     |
|----------|---|---------|-----------------------|----------------------------|----------------------------|----------------|----------------------------|
| Advisory | <del>Labor and Employment Code</del><br>Administrative Code | 11      | BOS (5), MYR (5), CON | <del>None</del><br>3 years | <del>None</del><br>4 terms | At will        | <del>None</del><br>3 years |

The Task Force recommends keeping the Sweatfree Procurement Advisory Group (SPAG), which advises the City on enforcement of its sweatfree procurement laws. Although the Task Force questioned whether SPAG has outlived its usefulness, members narrowly supported keeping it, deferring to a recent Board of Supervisors decision not to eliminate the body. In light of that decision, the Task Force urges the Mayor and Board to fill the group's many vacancies to help it meet quorum. Since SPAG's establishment two decades ago, City staff have developed substantial expertise in sweatfree procurement, and if SPAG were eliminated in the future, the City would retain the capacity to enforce its sweatfree procurement laws and prevent the purchase of goods produced in sweatshop conditions.

*Next step: ordinance*

**Treasury Oversight Committee – Eliminate, transfer functions to City staff**

The Task Force recommends eliminating the Treasury Oversight Committee, which advises the Treasurer on the investment of public funds held in the City and County Treasury. While oversight of public funds remains important, the committee meets infrequently, draws little public participation, and has limited impact. Its meetings are based on monthly investment reports produced by the Office of the Treasurer and Tax Collector, which will continue to be published regardless of the committee's existence.

*Next step: ordinance*

**Workers' Compensation Council – Eliminate, may continue as passive meeting body**

The Workers' Compensation Council is a staff working group that advises on matters pertaining to workers' compensation and safety regarding City employees. The Department of Human Resources can handle this work internally, collaborating with other departments as needed. A codified public body is no longer necessary for this work to be performed.

*Next step: ordinance*

**Working Group on Local Business Enterprise Preference Program for City Leases and Concession Agreements – Eliminate (inactive)**

The Task Force unanimously voted to eliminate the Working Group on Local Business Enterprise Preference Program for City Leases and Concession Agreements in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. The Task Force was unable to find information about the last time this body had met, suggesting it has likely been inactive for many years.

*Next step: ordinance*

**Working Group to Investigate Barriers to LBE Participation – Eliminate (inactive)**

The Task Force unanimously voted to eliminate the Working Group to Investigate Barriers to LBE Participation in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. The Task Force was unable to find information about the last time this body had met, suggesting it has likely been inactive for many years.

*Next step: ordinance*

## Homelessness

The Task Force discussed and recommended changes to homelessness bodies at its October 15 and December 3, 2025 meetings. For more information, please refer to the [October 15](#) and [December 3](#) meeting minutes and accompanying materials (Public Health and Wellbeing [memo](#) and [presentation](#); Deferred Decisions [presentation](#)).<sup>40</sup>

### **Homelessness Oversight Commission – Keep, combine with LHCB, modify structures and responsibilities, move to Administrative Code**

| Type  | Establishing Authority            | Members | Appointing officers | Term length | Term limits     | Member removal | Sunset |
|---|-----------------------------------|---------|---------------------|-------------|-----------------|----------------|--------|
| Decision-making<br>Advisory   | Charter<br>Administrative<br>Code | 7       | MYR (4)<br>BOS (3)  | 4 years     | None<br>3 terms | At will        | None   |
| <b>Changes to responsibilities</b>  |                                   |         |                     |             |                 |                |        |
| Remove department head hiring and firing authority, remove budget and contract approval authority |                                   |         |                     |             |                 |                |        |

The Task Force recommends keeping the Homelessness Oversight Commission (HOC) and revising structures and responsibilities so that it will play an advisory role and can subsume some responsibilities and functions of other homelessness-related bodies. This also includes subsuming a modified Local Homelessness Coordinating Board as a subcommittee, as described in more detail in the next section.

The goal of this new proposed structure is to more effectively elevate and coordinate public input into the City’s homelessness response. Having a singular dedicated advisory body ensures that recommendations and input from both members and the public are made within the larger context of the numerous programs and funding streams that support the City’s coordinated homelessness response. For example, staff will continue to present on the Our City, Our Home needs assessment and annual report, but the body’s input and recommendations will take into consideration all of the Department of Homelessness and Supportive Housing’s (HSH) budget, not just the 30% from that funding stream. Having a dedicated forum will also help elevate and coordinate public input, strengthening the impact of public input on the City’s work around homelessness.

Recommended changes to the body include amending responsibilities to reflect its advisory role, renaming it as the “Homelessness Advisory Board,” and editing the qualifications to the following:

- Two “people who have personally experienced homelessness” (Mayor and BOS each appoint one).
- Five “people who represent relevant organizations or projects serving one or more homeless subpopulations in San Francisco.” Desirable to have at least one member who represents each primary component of the homelessness response system, such as temporary shelter, housing, and prevention.

While the legislation should include broader language, the Task Force recommends that the appointing authorities work with HSH and current members to identify a process for consolidating bodies that leverages the experiences and expertise members have built serving on all homelessness bodies.

<sup>40</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

*Next step: ballot measure*

**Local Homeless Coordinating Board – Keep as subcommittee of HOC, modify structure**

| Type     | Establishing Authority | Members                   | Appointing officers               | Term length                  | Term limits                 | Member removal | Sunset |
|----------|------------------------|---------------------------|-----------------------------------|------------------------------|-----------------------------|----------------|--------|
| Advisory | Administrative Code    | <del>11</del><br>Up to 13 | Homelessness Oversight Commission | <del>4 years</del><br>1 year | <del>None</del><br>12 terms | At will        | None   |

The Local Homeless Coordinating Board (LHCB) advises HSH around participation in the Continuum of Care (CoC) program, which is the program the Federal Department of Housing and Urban Development (HUD) runs to fund community responses to homelessness. LHCB fulfills the HUD requirement that each CoC has a governance board and there are three primary considerations in making changes to this body in a way that better meets the federal requirements:

- 1) HUD requires that the CoC governance board be representative of the services and projects that the CoC provides and funding is dependent on the board’s composition meeting that requirement. Changes at the federal level have led to uncertainty about what composition best meets those goals. So, the CoC board must have nimble structures to meet changing requirements.
- 2) CoC members should have some role in determining who sits on the CoC board.
- 3) The CoC board should be able to make decisions on behalf of the CoC.

However, because CoC funding comprises approximately 10% of HSH’s budget, it is more efficient for decisions and advice around HUD-funded activities to be made in the context of HSH’s full portfolio of funding streams and programs.

As a result, the Task Force recommends combining HOC and LHCB such that there is one body advising on all homelessness work and a CoC subcommittee that is more flexible to meet federal requirements. In this structure, LHCB becomes the CoC Subcommittee and there are proposed structural changes to help best fulfill the federal requirements. These include one-year terms, flexible membership numbers, and having the CoC members nominate members for the subcommittee. The Task Force recommends that qualifications also support meeting the federal requirements, with having two “Homelessness Advisory Body” members sit on the subcommittee as co-chairs while the CoC members nominate up to 11 additional members that fulfill the requirements as outlined in the funding applications, which may change year over year. HSH should work with existing members of current homelessness bodies and recipients of CoC funding to implement this new membership model and structure.

*Next step: ordinance*

**Our City, Our Home Oversight Committee – Eliminate, transfer functions to City staff/other body**

The Our City, Our Home Oversight Committee (OCOH) provides recommendations on the uses of the Our City, Our Home fund to the Board of Supervisors and the Mayor. The Task Force recommends eliminating OCOH so that public members may make budget recommendations more efficiently, in the context of HSH’s full portfolio of funding streams and programs. The Task Force noted that the uses and allocations of the fund are legally restricted and that there will be continued oversight of the fund through HSH’s mandated annual reporting on the fund and regular triennial assessments. The City can ensure continued public oversight by having staff provide updates on fund expenditures, the annual report, and the needs assessments to the consolidated homelessness advisory committee and Health Commission.

*Next step: ballot measure*

**Shelter Grievance Advisory Committee – Eliminate, transfer functions to City staff/other body**

The Task Force recommends eliminating the Shelter Grievance Advisory Committee. This Committee predates the existence of the Department of Homelessness and Supportive Housing (HSH) and provides input on the Shelter Grievance Policy, which the City has since codified in the Administrative Code. HSH administers the policy, which includes providing clients who wish to appeal denials of service with HSH-funded client advocates. An independent volunteer arbitrator hears these appeals. The many oversight structures now cemented in place suggest that this Advisory Committee may have outlived its useful purpose. Currently, the body reviews quarterly reports on denial-of-service and arbitration data; HSH staff should continue regularly reporting on that data to the consolidated homelessness advisory committee and the advisory committee may choose to establish a shelter-focused subcommittee.

*Next step: ordinance*

**Shelter Monitoring Committee – Eliminate, functions overlap with City staff**

The Task Force recommends eliminating the Shelter Monitoring Committee. This Committee predates the existence of Department of Homelessness and Supportive Housing (HSH) and was instrumental in pushing the City to provide appropriate standards of care and oversight of City-funded shelters. However, the Committee may have outlived its useful purpose. Standards of Care are codified and HSH conducts ongoing oversight of shelters through standard contract monitoring practices, including regular site visits. To continue enabling public oversight of the shelter system, HSH staff should continue regularly reporting on shelter conditions to the consolidated homelessness advisory committee and the advisory committee may choose to establish a shelter-focused subcommittee.

*Next step: ordinance*

## Housing and Community Development

The Task Force discussed and recommended changes to Housing and Community Development bodies at its July 16 and October 1, 2025 meetings. For more information, please refer to the [July 16](#) and [October 1](#) meeting minutes and accompanying materials (Housing and Economic Development [memo](#) and [presentation](#), Inactive Bodies [memo](#) and [presentation](#).)<sup>41</sup>

### **Area Loan Committee – Eliminate (inactive)**

The Task Force recommends eliminating the Area Loan Committee, which is a defunct body related to 1970s-era redevelopment program.

### **Citizens Committee on Community Development – Eliminate, transfer functions to City staff**

The Task Force recommends eliminating the Citizens Committee on Community Development (CCCD), which has historically fulfilled the City’s citizen participation requirement for certain federal entitlement grants administered by the U.S. Department of Housing and Urban Development (HUD).<sup>42</sup> However, HUD does not specifically require an advisory committee and the Mayor’s Office of Housing and Community Development (MOHCD) could implement a more effective and engaging public process to meet these requirements.

The Task Force supports eliminating CCCD with the understanding that MOHCD will continue to meet public engagement requirements through an alternative process.

*Next step: ordinance*

### **Housing Code Enforcement Loan Committee – Eliminate (inactive)**

The Task Force recommends eliminating the Housing Code Enforcement Loan Committee, which is a defunct body related to 1970s-era redevelopment program.

### **Housing Stability Fund Oversight Board – Eliminate (inactive)**

The Task Force recommends eliminating the Housing Stability Fund Oversight Board, which advises the Mayor’s Office of Housing & Community Development (MOHCD) on the use of the Housing Stability Fund. Except for a one-time supplemental appropriation to the Housing Stability Fund in March 2021, there have been no appropriations to the Fund, and the HSFOB has ceased meeting.

*Next step: ordinance*

### **Inclusionary Housing Technical Advisory Committee – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers | Term length                                    | Term limits | Member removal | Sunset |
|----------|------------------------|---------|---------------------|--|-------------|----------------|--------|
| Advisory | Administrative Code    | 8       | MYR (4), BOS (4)    | <del>None</del> One report cycle <sup>43</sup> | None        | At will        | None   |

<sup>41</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

<sup>42</sup> These include the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Housing Opportunities for Persons with AIDS (HOPWA), and Emergency Solutions Grant (ESG).

<sup>43</sup> Clarify that terms expire upon the issuance of the IHTAC’s final report.

The Task Force recommends keeping the Inclusionary Housing Technical Advisory Committee (IHTAC), which helps the City analyze whether its affordable housing requirements are financially feasible, with only minor changes to clarify term lengths and meeting cadence.<sup>44</sup>

*Next step: ordinance*

**Residential Rehabilitation Area Citizen Advisory Committees – Eliminate (inactive)**

The Task Force recommends eliminating the Residential Rehabilitation Area Citizen Advisory Committees, which relate to a former redevelopment era loan program. The State of California has since dissolved all redevelopment agencies and, to the best of the Planning Department’s knowledge, the state or federal funding associated with this loan program has likely long since evaporated. It is unknown when this body last met.

*Next step: ordinance*

**Residential Rehabilitation Area Rent Committees – Eliminate (inactive)**

The Task Force recommends eliminating the Residential Rehabilitation Area Rent Committees for the same reasons as the Residential Rehabilitation Area Citizen Advisory Committees.

*Next step: ordinance*

**Residential Rent Stabilization and Arbitration Board (Rent Board) – Keep, no changes**

| Type            | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal | Sunset |
|-----------------|------------------------|---------|---------------------|-------------|-------------|----------------|--------|
| Decision-making | Administrative Code    | 5       | MYR                 | 4 years     | None        | At will        | None   |

The Task Force recommends keeping the Residential Rent Stabilization and Arbitration Board (Rent Board) with no changes, citing its effectiveness, balance, and overwhelming public support. The Rent Board implements and administers the City’s residential rent control ordinance, protecting tenants from excessive rent increases and unjust evictions while assuring landlords fair and adequate rents. They also hear and decide appeals of decisions issued by the Rent Board’s Administrative Law Judges.

*Next step: none*

**San Francisco Residential Hotel Operators Advisory Committee – Eliminate (inactive)**

The Task Force recommends eliminating the San Francisco Residential Hotel Operators Advisory Committee, which has not been active for years.

*Next step: ordinance*

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<sup>44</sup> Eliminate the Administrative Code requirement that IHTAC meet quarterly, given that the Economic Feasibility Analysis only occurs once every three years.

**SOMA Community Stabilization Fund Community Advisory Committee – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers | Term length                   | Term limits         | Member removal | Sunset                     |
|----------|------------------------|---------|---------------------|-------------------------------|---------------------|----------------|----------------------------|
| Advisory | Administrative Code    | 7       | BOS                 | <del>4 years</del><br>3 years | 2 consecutive terms | At will        | <del>2035</del><br>3 years |

The Task Force recommends keeping the SOMA Community Stabilization Fund Community Advisory Committee, which advises the Mayor's Office of Housing & Community Development (MOHCD) on the use of the SOMA Community Stabilization Fund.

*Next step: ordinance*

**Southeast Community Facility Commission – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers | Term length                   | Term limits                | Member removal | Sunset |
|----------|------------------------|---------|---------------------|-------------------------------|----------------------------|----------------|--------|
| Advisory | Administrative Code    | 7       | MYR                 | <del>4 years</del><br>3 years | <del>None</del><br>4 terms | At will        | None   |

The Task Force recommends keeping the Southeast Community Facility Commission, which oversees programming and operations for the Southeast Community Facility, which was constructed by the City to mitigate the Southeast Treatment Plant expansion projects' adverse environmental and social impacts to the Bayview–Hunters Point community in the 1970s and 1980s. The Task Force recommends keeping the commission's ability to hire and fire the Director of the Southeast Community Facility, which is a unique exception to the standard authorities for most advisory bodies.

*Next step: ordinance*

**Supportive Housing Services Fund Committee – Eliminate (inactive)**

The Task Force recommends eliminating the Supportive Housing Services Fund Committee, which was created to coordinate and review funding applications, make funding recommendations to the Mayor, and monitor implementation of proposals. However, dollars were never appropriated to the Supportive Housing Services Fund and the Supportive Housing Services Fund Committee was never formed. Staff recommend eliminating this body since it oversees a fund which does not and has never had any dollars appropriated to it.

*Next step: ordinance*

## Human Rights

The Task Force discussed and recommended changes to human rights bodies at its July 16 and October 15, 2025 meetings. For more information, please refer to the [July 16](#) and [October 15](#) meeting minutes and accompanying materials (Public Health and Wellbeing [memo](#) and [presentation](#); Inactive Bodies [memo](#) and [presentation](#)).<sup>45</sup>

### **Advisory Council on Human Rights – Eliminate (inactive)**

The Task Force unanimously voted to eliminate this body in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. Based on available information, the Advisory Council on Human Rights has not met in over 15 years, and staff at the Human Rights Commission do not have information on why it was discontinued.

*Next step: ordinance*

### **Commission on the Status of Women – Keep, modify structure and responsibilities, move to Administrative Code**

| Type   | Establishing Authority                    | Members            | Appointing officers | Term length | Term limits                | Member removal                  | Sunset |
|--|---|--------------------|---------------------|-------------|----------------------------|---------------------------------|--------|
| <del>Decision-making</del><br>Advisory   | <del>Charter</del><br>Administrative Code | <del>7</del><br>11 | MYR                 | 4 years     | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |
| <b>Changes to responsibilities</b>   |   |                    |                     |             |                            |                                 |        |
| Remove department head hiring and firing authority, remove budget and contract approval authority. |   |                    |                     |             |                            |                                 |        |

The Task Force recommends keeping the Commission on the Status of Women (COSW), having it take on an advisory role, and moving it from the Charter to the Administrative Code. The Mayor included a proposal in the 2025-2026 budget cycle to consolidate the Department on the Status of Women under the Human Rights Commission in an agency model. This change needs to go to the voters, but these proposed changes illustrate that the Commission should be in the Administrative Code to allow for flexibility to adapt its functions and structure based on new needs. The Commission on the Status of Women has done important work for the City and as an advisory body, it can continue to be a space for meaningful public input on issues impacting women. Its mission will always be relevant, so the body should not have a sunset date.

*Next step: ballot measure*

### **Family Violence Council – Keep, modify structure**

| Type                | Establishing Authority | Members             | Appointing officers                     | Term length                                   | Term limits                                   | Member removal | Sunset   |
|---------------------|------------------------|---------------------|---|---|---|----------------|----------|
| Staff Working Group | Administrative Code    | <del>28</del><br>15 | <del>28</del> 15 appointing authorities | <del>None</del><br>3 years for public members | <del>None</del><br>4 terms for public members | At will        | 5/1/2027 |

The Family Violence Council (FVC) is a hybrid staff working group/advisory committee that consists of 25 City employees and 3 members of the public that act as tri-chairs for the body. Despite typically recommending

<sup>45</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

that Staff Working Groups be removed from code/charter, the Mayor’s Office for Victim’s Rights (MOVR) values the current tri-chair structure and so the Task Force recommends keeping this body but making modifications to align with advisory body standards, including reducing the number of members from 28 to 15. Staff worked with MOVR to identify which seats to recommend removing.

*Next step: ordinance*

**Human Rights Commission – Keep, modify structure and responsibilities, move to Administrative Code**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal | Sunset |
|--|------------------------|---------|---------------------|-------------|-------------|----------------|--------|
| Decision-making  | Charter                | 11      | Mayor               | 4 years     | None        | At will        | None   |
| Advisory   | Administrative Code    |         |                     | 3 years     | 4 terms     |                |        |
| <b>Changes to responsibilities</b>   |                        |         |                     |             |             |                |        |
| Remove department head hiring and firing authority, remove budget and contract approval authority. |                        |         |                     |             |             |                |        |

The Task Force recommends keeping the Human Rights Commission, having it take on an advisory role, and moving it from the Charter to the Administrative Code. The Mayor included a proposal in the 2025-2026 budget cycle to consolidate the Department on the Status of Women under the Human Rights Commission in an agency model. This change needs to go to the voters, but these proposed changes illustrate that the Commission should be in the Administrative Code to better adapt functions and structures based on new needs. The Task Force discussed that its recommendations are intended to speak to the body’s larger role in advising on human rights citywide, and that the body adds more value in advising the City rather than focusing on oversight of a relatively small department. Given the ongoing importance of human rights, the Task Force recommends not adding a sunset date.

*Next step: ballot measure*

**Immigrant Rights Commission – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers   | Term length        | Term limits     | Member removal | Sunset |
|----------|------------------------|---------|-----------------------|--------------------|-----------------|----------------|--------|
| Advisory | Administrative Code    | 15      | Mayor (4)<br>BOS (11) | 2 years<br>3 years | None<br>4 terms | At will        | None   |

The Task Force recommends keeping the Immigrant Rights Commission, which advises the Mayor and Board of Supervisors on issues and policies affecting immigrants in San Francisco. It recommends making minor changes to term lengths and limits.

*Next step: ordinance*

**LGBTQI+ Advisory Committee – Keep, modify structure**

| Type     | Establishing Authority | Members             | Appointing officers     | Term length     | Term limits     | Member removal | Sunset |
|----------|------------------------|---------------------|-------------------------|-----------------|-----------------|----------------|--------|
| Advisory | Administrative Code    | <del>25</del><br>15 | Human Rights Commission | None<br>3 years | None<br>4 terms | At will        | None   |

The Task Force recommends keeping the LGBTQI+ Commission, which plays an important advisory role to the Human Rights Commission, focusing on discrimination and issues affecting the LGBTQI+ community.

Recommended changes include reducing the number of members to 15 and adding term lengths and limits. While the Task Force believes it is important to keep this Commission, it meets infrequently and has unclear requirements around membership and appointments. By reducing membership, the Committee may be able to meet quorum more easily and meet more frequently.

*Next step: ordinance*

## Human Services

The Task Force discussed and recommended changes to human services bodies at its July 16 and October 15, 2025 meetings. For more information, please refer to the [July 16](#) and [October 15](#) meeting minutes and accompanying materials (Public Health and Wellbeing [memo](#) and [presentation](#); Inactive Bodies [memo](#) and [presentation](#)).<sup>46</sup>

### **Adult Day Health Care Planning Council – Eliminate (inactive)**

The Task Force unanimously voted to eliminate this body in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. This body was established to oversee Adult Day Health Care, a program that the State replaced in 2012. As a result, the Council oversees a defunct program and has not met in over a decade.

*Next step: ordinance*

### **Advisory Council to the Department of Disability and Aging Services – Combine with DF-OAC, modify structure**

| Type     | Establishing Authority | Members | Appointing officers                           | Term length                   | Term limits                | Member removal | Sunset |
|----------|------------------------|---------|---|-------------------------------|----------------------------|----------------|--------|
| Advisory | Administrative Code    | 22      | BOS (11), DASC ( <del>11</del> ) (8), MYR (3) | <del>2 years</del><br>4 years | <del>None</del><br>3 terms | At will        | None   |

The Department of Disability and Aging Services (DAS) acts as San Francisco’s Area Agency on Aging (AAA) under the federal Older Americans Act and the Older Californians Act. Both laws require each AAA to have an Advisory Council. The Dignity Fund Oversight and Advisory Committee (DF-OAC) is the other primary advisory body for DAS and provides recommendations and input to the department regarding the Dignity Fund, a baseline guaranteeing funding for disability and aging services.

The Task Force recommends combining the two bodies into a single advisory body. This merger will help streamline input into the City’s strategy for serving older adults and adults with disabilities and support a unified department strategy across funding sources. Having one body that makes recommendations with the full context of the department’s strategy, programs, and funding sources will lead to more coordinated, valuable, and impactful public input. The Task Force recommends renaming the Advisory Council to the “Disability and Aging Services Advisory and Oversight Council” and making modifications to the structure per advisory committee standards. The Task Force recommends not adding a sunset date, because it is legally required, and retaining 22 members to allow one member per supervisorial district and based on the input from advocates on the value of having 22 members. Additionally, the Task Force recommends amending qualifications to more explicitly require participation of people with disabilities, to meet the spirit and intent of the Dignity Fund, and to require the appointing authorities to identify appointees through consultation with organizations representing the disability community, older adults, and service providers.

DAS should coordinate with advocates and the current members of the DF-OAC and the Advisory Council to determine the best approach to implementation, including assessing which members to retain in which seats and establishing the process for identifying appointees.

<sup>46</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

*Next step: ordinance*

**Dignity Fund Oversight and Advisory Committee – Combine with the Advisory Council, modify structure**

The Dignity Fund Oversight and Advisory Committee (DF-OAC) helps administer the Dignity Fund, a voter-approved revenue stream that funds specific services for older adults and adults with disabilities that passed in 2016. While community involvement is an important part of the Dignity Fund legislation, there are some overlapping requirements with the Advisory Council to the Department of Disability and Aging Services (Advisory Council) such as providing input into a community needs assessment and strategic planning. Combining these bodies will help streamline input into the City’s strategy for serving older adults and adults with disabilities and support a unified department strategy across funding sources. The detailed description of the proposed structure for the combined body is in the prior section on the Advisory Council to the Department of Disability and Aging Services.

*Next step: ballot measure*

**Dignity Fund Service Providers Working Group – Eliminate (not needed in code), transfer functions to City staff**

The Dignity Fund Service Providers Working Group (DF-SPWG) is the second body that Dignity Fund legislation created, and its purpose is to get input and advice from service providers. The Dignity Fund is a voter-approved revenue stream that funds specific services for older adults and adults with disabilities that passed in 2016. The DF-SPWG operates much differently than other public meeting bodies and is out of compliance with the Brown Act, the California law governing how public bodies operate. Two external advocacy groups jointly host and facilitate meetings, there is no standard member appointment structure, and meetings are open to any service providers who may attend and participate. Creating strong and dedicated pathways for service provider input is valuable to DAS and to the Task Force, however, a public meeting body is likely not the best venue for gathering that input. For that reason, the Task Force recommends eliminating the DF-SPWG and ensuring that DAS continues to gather input from service providers as part of regular operations by adding language requiring that regular engagement to the Administrative Code. DAS should work with service providers to determine the best approach to continue meaningful engagement.

*Next step: ballot measure*

**Disability and Aging Services Commission (DASC) – Keep, modify structure and responsibilities, move to Administrative Code**

| Type   | Establishing Authority                    | Members | Appointing officers | Term length | Term limits                | Member removal                  | Sunset |
|--|---|---------|---------------------|-------------|----------------------------|---------------------------------|--------|
| Decision-making                                    | <del>Charter</del><br>Administrative Code | 7       | MYR                 | 4 years     | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |
| <b>Changes to responsibilities</b>                 |   |         |                     |             |                            |                                 |        |
| Remove department head hiring and firing authority |   |         |                     |             |                            |                                 |        |

The Disability and Aging Services Commission (DASC) serves as the governing body of the Department of Disability and Aging Services (DAS) and fulfills the legal requirement under the Older Californians Act that each Area Agency on Aging (AAA) must have a governance board. For that reason, the Task Force recommends keeping DASC and making modifications aligned with governance body standards. It also

recommends moving it to the Administrative Code from the Charter to provide flexibility in the body's structure and responsibilities moving forward. Additionally, the Task Force recommends some minor language clean-up to clarify which responsibilities fall under the Commission versus the Department.

*Next step: ballot measure*

**Human Services Commission – Keep, modify structure and responsibilities, move to Administrative Code**

| Type   | Establishing Authority                    | Members | Appointing officers | Term length | Term limits                | Member removal                  | Sunset |
|--|---|---------|---------------------|-------------|----------------------------|---------------------------------|--------|
| Decision-making                                    | <del>Charter</del><br>Administrative Code | 5       | MYR                 | 4 years     | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |
| <b>Changes to responsibilities</b>                 |   |         |                     |             |                            |                                 |        |
| Remove department head hiring and firing authority |   |         |                     |             |                            |                                 |        |

The Task Force recommends keeping the Human Services Commission and moving it from the Charter to the Administrative Code to provide flexibility in the body's structure and responsibilities moving forward.

*Next step: ballot measure*

**In-Home Supportive Services Public Authority Governing Body – Keep, no changes**

| Type            | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal | Sunset |
|-----------------|------------------------|---------|---------------------|-------------|-------------|----------------|--------|
| Decision-making | Administrative Code    | 13      | BOS                 | 3 years     | 3 terms     | At will        | None   |

The In-Home Supportive Services (IHSS) Public Authority Governing Board is the oversight body for San Francisco's IHSS Public Authority; it is a quasi-governance body and is legally required. Due to its unique nature, the Task Force does not recommend any modifications to the body.

*Next step: none*

**Long Term Care Coordinating Council – Eliminate (inactive)**

The Long Term Care Coordinating Council (LTCC) voted to disband in March 2024 due to the overlap with other policy bodies and difficulty meeting quorum. However, it was unable to fully sunset due to specific duties that the Charter and Administrative Code require it to perform. The Task Force recommends eliminating the body and removing or replacing the references to it in the Charter.

*Next step: ballot measure*

**Veterans' Affairs Commission – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers | Term length                   | Term limits                | Member removal | Sunset                     |
|----------|------------------------|---------|---------------------|-------------------------------|----------------------------|----------------|----------------------------|
| Advisory | Administrative Code    | 13      | BOS (9), MYR (4)    | <del>4 years</del><br>3 years | <del>None</del><br>4 terms | At will        | <del>None</del><br>3 years |

The Task Force recommends keeping the Veterans' Affairs Commission and making modifications to the structure, including minor changes to the required qualifications, removing the reporting requirements, and adding a sunset date, so that there is a regular interval for evaluating the body's utility.

*Next step: ordinance*

## Justice System

The Task Force discussed and recommended changes to justice system bodies at its July 16 and September 3, 2025 meeting. For more information on each body and a summary of the Task Force’s discussion, please refer to the [July 16](#) and [September 3](#) meeting minutes and accompanying materials (Public Safety [memo](#) and [presentation](#); Inactive Bodies [memo](#) and [presentation](#)).<sup>47</sup>

### **Close Juvenile Hall Working Group – Eliminate (inactive)**

The Task Force unanimously voted to eliminate this body in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. On June 18, 2019, the San Francisco Board of Supervisors passed legislation to close Juvenile Hall by December 31, 2021. The Close Juvenile Hall Working Group met between 2019 and 2021 to develop a closure plan and issued a final report in 2021. It has since ceased meeting.

*Next step: ordinance*

### **Community Corrections Partnership – Keep, modify structure, add to Administrative Code**

| Type                | Establishing Authority                 | Members | Appointing officers | Term length                                   | Term limits                                   | Member removal | Sunset |
|---------------------|--|---------|---------------------|---|---|----------------|--------|
| Staff Working Group | <del>None</del><br>Administrative Code | 14      | APD, BOS            | <del>None</del><br>4 years for public members | <del>None</del><br>3 terms for public members | At will        | None   |

The Community Corrections Partnership (CCP) is a state-mandated hybrid staff working group comprised of both City staff and members of the public. The Task Force recommends making minor modifications, primarily adjusting membership terms for public members. The State requires it to exist as long as the County receives state CCP incentive funds, therefore the Task Force recommends adding it to the Administrative Code and not including a sunset date.

*Next step: ordinance*

### **Delinquency Prevention Commission – Eliminate (inactive)**

The Task Force unanimously voted to eliminate this body in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. Based on available information, it seems that this body has not met in at least 15 years and its purpose overlaps significantly with several active bodies focused on juvenile justice and delinquency. Therefore, the Task Force recommends eliminating it.

*Next step: ordinance*

### **Juvenile Justice Coordinating Council – Keep, modify structure, add to Administrative Code**

| Type                | Establishing Authority                 | Members | Appointing officers         | Term length                | Term limits                | Member removal | Sunset |
|---------------------|--|---------|-----------------------------|----------------------------|----------------------------|----------------|--------|
| Staff Working Group | <del>None</del><br>Administrative Code | 20      | JPD Chief Probation Officer | <del>None</del><br>4 years | <del>None</del><br>3 terms | At will        | None   |

<sup>47</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

The Juvenile Justice Coordinating Council (JJCC) is a hybrid staff working group comprised of both City staff and members of the public. It is legally required to exist as long as the County receives state funds from the Juvenile Crime Enforcement and Accountability Challenge Grant. The Task Force recommends adding it to the Administrative Code and adding term lengths and limits for public members.

*Next step: ordinance*

**Juvenile Probation Commission – Keep, modify structure and responsibilities**

| Type            | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal                  | Sunset |
|-----------------|------------------------|---------|---------------------|-------------|----------------------------|---------------------------------|--------|
| Decision-making | Charter                | 7       | MYR                 | 4 years     | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |

The Task Force recommends keeping the Juvenile Probation Commission. The Commission oversees the Juvenile Probation Department and plays an important role in youth justice system reform as a bridge between community stakeholders and the City.

*Next step: ballot measure*

**Reentry Council – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers          | Term length | Term limits                                   | Member removal | Sunset       |
|----------|------------------------|---------|------------------------------|-------------|---|----------------|--------------|
| Advisory | Administrative Code    | 24      | MYR and 14 other authorities | 2 years     | <del>None</del><br>6 terms for public members | At will        | June 2, 2029 |

The Reentry Council is a hybrid staff working group and advisory body, comprised primarily of heads of justice-system related departments and seven public members who have been formerly incarcerated. This group provides a venue for valuable collaboration and brings in expertise from those with lived experience with the justice system, so the Task Force recommends keeping it.

*Next step: ordinance*

**Sentencing Commission – No action (allow to sunset in June 2026)**

The Sentencing Commission is a hybrid staff working group and advisory body, comprised primarily of heads of justice-system related departments and four public members. The Task Force recommends that the body sunset at its current sunset date, June 30, 2026, around when the Task Force’s ordinance would take effect. The Sentencing Commission could continue to meet as a passive meeting body to continue coordination after it sunsets.

*Next step: none*

## Parks and Environment

The Task Force discussed and recommended changes to parks and environment bodies at its July 16 and September 17, 2025 meetings. For more information, please refer to the [July 16](#) and [September 17](#) meeting minutes and accompanying materials (Infrastructure, Climate, and Mobility [memo](#) and [presentation](#) and Inactive Bodies [memo](#) and [presentation](#)).<sup>48</sup>

### **Commission on the Environment – Keep, modify structure and responsibilities, move to Administrative Code**

| Type  | Establishing Authority                    | Members | Appointing officers | Term length                   | Term limits                | Member removal | Sunset                     |
|---|---|---------|---------------------|-------------------------------|----------------------------|----------------|----------------------------|
| <del>Decision-making</del><br>Advisory  | <del>Charter</del><br>Administrative Code | 7       | MYR                 | <del>4 years</del><br>3 years | <del>None</del><br>4 terms | At will        | <del>None</del><br>3 years |
| <b>Changes to responsibilities</b>  |   |         |                     |                               |                            |                |                            |
| Remove department head hiring and firing authority, remove budget and contract approval authority |   |         |                     |                               |                            |                |                            |

The Task Force recommends keeping the Commission on the Environment, moving it to the Administrative Code, and modifying its structure and responsibilities. The Commission on the Environment currently oversees the Department of the Environment and provides Citywide policy recommendations that support the City’s sustainability efforts. The Task Force discussed that this role of making recommendations is best suited to an advisory committee structure and that modifying the Commission to primarily focus on Citywide environmental policy and recommendations may help strengthen its role. As part of this expanded advisory role and as a result of the recommendation to eliminate the Urban Forestry Council, the Task Force recommends moving oversight of the urban forest to the Commission on the Environment. This would include hearing reports on policy and activities related to the urban canopy, so that there continues to be a forum for public input and information-sharing on street trees.

*Next step: ballot measure*

### **Joint Zoo Committee – No action**

The Joint Zoo committee is in scope because the Recreation and Park Commission established it; however, it is not in code and a management agreement between the City and the Zoological Society determines its structure. Due to ongoing negotiations between the City and Zoological Society and the unique nature of this body, the Task Force voted to not recommend changes and allow the City and Zoological Society to determine the best ongoing structure and responsibilities for this body.

*Next step: none*

### **Park, Recreation, And Open Space Advisory Committee – Keep, modify structure, move to Administrative Code**

| Type     | Establishing Authority                    | Members | Appointing officers                  | Term length                   | Term limits                | Member removal | Sunset                     |
|----------|---|---------|--------------------------------------|-------------------------------|----------------------------|----------------|----------------------------|
| Advisory | <del>Charter</del><br>Administrative Code | 13      | BOS (11), MYR (1), BOS President (1) | <del>2 years</del><br>3 years | <del>None</del><br>4 terms | At will        | <del>None</del><br>3-years |

<sup>48</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

The Task Force recommends keeping the Park, Recreation, and Open Space Advisory Committee (PROSAC), moving it to the Administrative Code, and making minor modifications to the structure. The Task Force discussed that PROSAC’s functions may be duplicative with the Recreation and Park Commission, but that PROSAC provides an additional forum to hear from residents in an organized fashion. The Task Force recommendation allows for future flexibility and an opportunity to reevaluate the ongoing utility of the body upon the sunset date.

*Next step: ballot measure*

**Recreation and Park Commission – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal                  | Sunset |
|--|------------------------|---------|---------------------|-------------|----------------------------|---------------------------------|--------|
| Decision-making                                    | Charter                | 7       | MYR                 | 4 years     | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |
| <b>Changes to responsibilities</b>                 |                        |         |                     |             |                            |                                 |        |
| Remove department head hiring and firing authority |                        |         |                     |             |                            |                                 |        |

The Recreation and Park Commission oversees the Recreation and Park Department, a large department that oversees the City’s expansive parks system and touches the lives of many San Franciscans. The Task Force recommends keeping the Commission and making minor modifications based on governance commission standards.

*Next step: ballot measure*

**Urban Forestry Council – Eliminate, functions overlap with City staff**

The Urban Forestry Council is an example of an advisory body that has fulfilled its original mandate. The City adopted and is implementing an Urban Forest Plan and voters passed a 2016 proposition creating StreetTreeSF, an ongoing program that maintains all street trees. As a result, oversight and care for the urban canopy is now integrated into everyday City operations. The Task Force recommends eliminating the Urban Forestry Council in recognition that its work has been successful. The Commission on the Environment may hear reports on policy and activities related to the urban canopy, so that there continues to be a forum for public input and information-sharing on street trees.

*Next step: ordinance*

## Planning and Land Use

The Task Force discussed and recommended changes to Planning and Land Use bodies at its July 16, September 17, and October 1, 2025 meetings. For more information on each body and a summary of the Task Force’s discussion, refer to the [July 16](#), [September 17](#), and [October 1](#) meeting minutes and accompanying materials (Infrastructure, Climate, and Mobility [memo](#) and [presentation](#); Housing and Economic Development [memo](#) and [presentation](#); and Inactive Bodies [memo](#) and [presentation](#)).<sup>49</sup>

### **Bayview Hunters Point Citizens Advisory Committee – Keep, modify structure**

| Type     | Establishing Authority | Members             | Appointing officers   | Term length | Term limits | Member removal | Sunset |
|----------|------------------------|---------------------|---|-------------|-------------|----------------|--------|
| Advisory | Administrative Code    | <del>12</del><br>11 | MYR (4) (5),<br>D10<br>Supervisor (4)<br>(6) <del>ADM (4)</del> | 2 years     | None        | At will        | None   |

The Bayview Hunters Point Citizens Advisory Committee (Bayview CAC) was established in 2013 to provide community input on planning and land use in the Bayview Hunters Point Redevelopment Project Area following the dissolution of the Redevelopment Agency. The Task Force discussed that in recent years, the Bayview CAC has struggled with effectiveness, often failing to reach quorum due to inconsistent membership and ongoing vacancies. However, there was strong community support for the body, who felt it was an important forum for Bayview businesses and residents to speak directly to the City. The Task Force voted to keep the committee and remove the City Administrator as an appointing authority, instead re-distributing those voting seats to the D10 supervisor (2 seats) and the Mayor (1 seat).

*Next step: ordinance*

### **Historic Preservation Commission – Keep, modify structure and responsibilities**

| Type  | Establishing Authority                                      | Members | Appointing officers | Term length | Term limits                | Member removal                  | Sunset |
|---|---|---------|---------------------|-------------|----------------------------|---------------------------------|--------|
| Decision-making   | Charter, Planning Code or Administrative Code <sup>50</sup> | 7       | MYR                 | 4 years     | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |
| <b>Changes to responsibilities</b>  |   |         |                     |             |                            |                                 |        |
| Remove role in Legacy Business application review and requirement to approve a Preservation Element of the General Plan |   |         |                     |             |                            |                                 |        |

The Task Force recommends keeping the Historic Preservation Commission (HPC), which advises the City on historic preservation matters and approves certain permits to alter historically or culturally significant buildings. The Task Force recommends moving most of HPC’s technical duties from the Charter to the Planning Code or Administrative Code and removing rigid seat qualifications that make it difficult to recruit candidates. In lieu of specific professional experience or certifications for each seat, the Task Force suggests codifying desirable qualifications for all members of the body. The Task Force recommends eliminating the requirement for HPC to approve a Preservation Element of the General Plan. This element has never been produced, is not required by the state, and is duplicative with preservation planning elsewhere in the General

<sup>49</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

<sup>50</sup> Keep in Charter, but move most detailed responsibilities to either the Planning Code or Administrative Code

Plan and department policies. Finally, the Task Force recommends removing HPC’s role in the legacy business application review process, consistent with the HPC’s own suggestions in its written comment letter.

*Next step: ballot measure*

**Interagency Planning and Implementation Committee – Eliminate, keep as passive meeting body**

The Task Force recommends eliminating the Interagency Planning and Implementation Committee (IPIC), which is responsible for overseeing the implementation of eleven Area Plans where growth from new housing and jobs is planned. In practice, IPIC functions as a staff working group and has not operated as a public meeting body. It should be deleted from the Administrative Code so that staff may continue to collaborate without being subject to Brown Act requirements.

*Next step: ordinance*

**Market and Octavia Community Advisory Committee – No action (allow to sunset as planned)**

The Task Force does not issue a recommendation for the Market and Octavia Community Advisory Committee, choosing instead to defer to a [September 30, 2025](#) Board of Supervisors vote to sunset the body within six months.

*Next step: none*

**Planning Commission – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal                  | Sunset |
|--|------------------------|---------|---------------------|-------------|----------------------------|---------------------------------|--------|
| Decision-making                                    | Charter                | 7       | MYR, BOS            | 4 years     | <del>None</del><br>3 terms | <del>For cause</del><br>At will | None   |
| <b>Changes to responsibilities</b>                 |                        |         |                     |             |                            |                                 |        |
| Remove department head hiring and firing authority |                        |         |                     |             |                            |                                 |        |

The Task Force recommends keeping the Planning Commission, which oversees the Planning Department and has authority over most land use decisions regulated by the Planning Code. However, the Task Force recommends deviating from general governance commission practice by maintaining split appointments between the Mayor and Board of Supervisors.

*Next step: ballot measure*

**South of Market Community Planning Advisory Committee – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal | Sunset                     |
|----------|------------------------|---------|---------------------|-------------|----------------------------|----------------|----------------------------|
| Advisory | Administrative Code    | 11      | MYR (4), BOS (7)    | 3 years     | <del>None</del><br>4 terms | At will        | <del>2035</del><br>3 years |

The Task Force recommends keeping the South of Market Community Planning Advisory Committee (SoMa CPAC), which was established in 2019 as part of the City’s broader implementation of the Central SoMa, Western SoMa, and East SoMa Area Plans. It was created to give residents, workers, and community stakeholders a direct role in advising City officials on how growth in these plan areas should be managed.

*Next step: ordinance*

**Street Design Review Committee – Eliminate (inactive)**

The Task Force recommends eliminating the Street Design Review Committee, which was created to advise the Mayor on proposed improvements in the public right of way. The committee has been inactive for years and may never have convened. Its intended role is now fulfilled by a passive meeting body known as the Street Design Advisory Team (SDAT). While the original committee was to be composed of high-ranking City officials, SDAT consists of less senior staff and is facilitated by the Planning Department.

*Next step: ordinance*

**Treasure Island Development Authority Board of Directors – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal | Sunset |
|--|------------------------|---------|---------------------|-------------|-------------|----------------|--------|
| Decision-making                                    | Administrative Code    | 7       | MYR                 | 4 years     | None        | At will        | None   |
| <b>Changes to responsibilities</b>                 |                        |         |                     |             |             |                |        |
| Remove department head hiring and firing authority |                        |         |                     |             |             |                |        |

The Task Force recommends keeping the Treasure Island Development Authority Board of Directors (TIDA BOD), which governs the Treasure Island Development Authority (TIDA). TIDA is a City agency and nonprofit corporation that oversees long-range planning and development of Treasure Island and Yerba Buena Island. TIDA BOD is legally required to exist as long as TIDA is incorporated as a nonprofit organization.

*Next step: ordinance*

**Treasure Island/Yerba Buena Island Citizens Advisory Board – Eliminate, Fulfilled purpose**

The Task Force recommends eliminating the Treasure Island/Yerba Buena Island Citizens Advisory Board (CAB), which was established in the late 1990s to advise the Treasure Island Development Authority (TIDA) on a draft base reuse plan. Since the adoption of the plan in 2011, the CAB’s relevance has declined, and engagement with the TIDA Board of Directors has diminished. While the CAB has become a forum for residents to raise quality-of-life concerns, this role does not align with TIDA’s core mission of long-term development. As the Island transitions into a more established residential community with a future master HOA, this is an appropriate time to sunset the CAB. A dedicated residents’ organization would be better positioned to engage with City departments—such as SFPD and MTA—on neighborhood issues, allowing TIDA to refocus on its primary mandate.

*Next step: Ordinance*

## Port

The Task Force discussed and recommended changes to Port bodies at its August 20 and September 17, 2025 meetings. For more information on each body and a summary of the Task Force’s discussion, please refer to the [August 20](#) and [September 17](#) meeting minutes and accompanying materials (Infrastructure, Climate, and Mobility [memo](#) and [presentation](#); Borderline Inactive Bodies [memo](#) and [presentation](#)).<sup>51</sup>

### **Port Commission – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits     | Member removal                           | Sunset |
|--|------------------------|---------|---------------------|-------------|-----------------|--|--------|
| Decision-making                                    | Charter                | 5       | MYR                 | 4 years     | None<br>3 terms | For cause, recall<br>election<br>At will | None   |
| <b>Changes to responsibilities</b>                 |                        |         |                     |             |                 |  |        |
| Remove department head hiring and firing authority |                        |         |                     |             |                 |  |        |

The Task Force recommends keeping the Port Commission, which is a governance body responsible for the seven and one-half miles of waterfront adjacent to the San Francisco Bay, which the Port develops, markets, leases, administers, manages, and maintains. The Port Commission is legally required to exist under § 12 of the Burton Act and its functions cannot be transferred to another body.

*Next step: ballot measure*

### **Waterfront Design Advisory Committee – Eliminate (functions overlap with other bodies), may continue as passive meeting body**

The Task Force recommends eliminating the Waterfront Design Advisory Committee (WDAC), which currently advises the Port Commission and Planning Commission on the design of waterfront development projects. This advisory function could be more appropriately fulfilled by a passive meeting body. The WDAC meets infrequently,<sup>52</sup> does not issue permits, and provides only non-binding design recommendations. Should the Port Commission or Planning Commission require design input on waterfront projects, they could convene a passive advisory group as needed.

*Next step: ordinance*

<sup>51</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

<sup>52</sup> 1 meeting in 2024

## Public Integrity

The Task Force discussed and recommended changes to public integrity bodies at its November 5, 2025 and January 14/21, 2026 meetings. For more information, please refer to the [November 5](#) meeting minutes and accompanying materials (General Administration and Finance [memo](#) and [presentation](#); Deferred Decisions presentations on January [14](#) and [21](#)).<sup>53</sup>

### **Ethics Commission – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers    | Term length | Term limits                                      | Member removal                        | Sunset |
|--|------------------------|---------|------------------------|-------------|--|---------------------------------------|--------|
| Decision-making                                | Charter                | 5       | MYR, BOS, CAT, DA, ASR | 6 years     | 1 term, may serve multiple non-consecutive terms | For cause, <del>recall election</del> | None   |
| <b>Changes to responsibilities</b>             |                        |         |                        |             |  |                                       |        |
| Modify process for placing items on the ballot |                        |         |                        |             |  |                                       |        |

The Task Force recommends keeping the Ethics Commission, which is an important oversight body responsible for the independent and impartial administration of key ethics laws, such as campaign finance and conflict of interest. Because it is important that the Commission retain its independent oversight, the Task Force recommends that the Commission retain its unique structures in many cases, including the broad appointing officers. The Task Force recommends that commissioners only be removed for cause, removing the ability for voters to remove commissioners via a recall election. Finally, the Ethics Commission has a unique power to place items on the ballot. The Task Force recommends making some changes to this process, where proposed measures must go before the Board of Supervisors to amend, accept, or reject. If the Board amends the Ethics Commission’s proposed measure, the Commission then would have the option to accept or reject the Board’s amendments or to further amend the proposed measure.

*Next step: ballot measure*

### **Sunshine Ordinance Task Force – Keep, modify structure**

| Type            | Establishing Authority | Members                   | Appointing officers | Term length | Term limits                | Member removal | Sunset |
|-----------------|------------------------|---------------------------|---------------------|-------------|----------------------------|----------------|--------|
| Decision-making | Administrative Code    | 11 voting<br>2 non-voting | BOS                 | 2 years     | <del>None</del><br>6 terms | At will        | None   |

The Task Force recommends keeping the Sunshine Ordinance Task Force, which hears violations of public records and open meeting laws.

*Next step: ballot measure*

<sup>53</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

## Public Protection

The Task Force discussed and recommended changes to public protection bodies at its July 16, September 3, and September 17, 2025 meetings. For more information, please refer to the [July 16](#), [September 3](#), and [September 17](#) meeting minutes and accompanying materials (Public Safety [memo](#) and [presentation](#); Inactive Bodies [memo](#) and [presentation](#)).<sup>54</sup>

### **Disaster Council – Keep, modify structure**

| Type                | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal | Sunset |
|---------------------|------------------------|---------|---------------------|-------------|-------------|----------------|--------|
| Staff Working Group | Administrative Code    | 13      | MYR, BOS President  | None        | None        | At will        | None   |

The Disaster Council is a unique body; it is hybrid staff working group that the Mayor chairs and primarily Board of Supervisors and key department heads sit on the Council. The Task Force recommends keeping the Disaster Council and making minor modifications to update qualifications. While the Task Force typically recommends eliminating staff working groups from code, the director of the Department of Emergency Management sees value in retaining the body in code and is in the process of updating details of the body. The Task Force supports these updates.

*Next step: ordinance*

### **Fire Commission – Keep, modify structure and responsibilities**

| Type            | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal | Sunset |
|-----------------|------------------------|---------|---------------------|-------------|----------------------------|----------------|--------|
| Decision-making | Charter                | 5       | MYR                 | 4 years     | <del>None</del><br>3 terms | At will        | None   |

#### **Changes to responsibilities**

Remove department head hiring and firing authority, changes to role in employee discipline

Fire Commissions are standard oversight bodies in cities across the country; San Francisco’s Fire Commission is an important mechanism of oversight and accountability. The Task Force recommends keeping the Fire Commission in the Charter and making some modifications to the structure and responsibilities, including removing the Commission’s ability to nominate candidates for Fire Chief. The Task Force also recommends changing the employee discipline process to create citywide consistency. In the current process, the Fire Commission renders disciplinary decisions for anything longer than ten days, which is inconsistent with other commissions’ employee discipline powers and is not required by state law. The Task Force recommends placing authority for employee discipline with the Fire Chief and having the Commission serve as an appellate body that hears appeals to the Fire Chief’s decisions, which aligns with the State’s appeals requirement.

*Next step: ballot measure*

<sup>54</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

**Police Commission – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal                     | Sunset |
|--|------------------------|---------|---------------------|-------------|----------------------------|------------------------------------|--------|
| Decision-making  | Charter                | 7       | MYR (4), BOS (3)    | 4 years     | <del>None</del><br>3 terms | <del>BOS Approval</del><br>At will | None   |
| <b>Changes to responsibilities</b>   |                        |         |                     |             |                            |                                    |        |
| Remove department head hiring and firing authority over Police Chief, grant hiring and firing authority over Director of the Department of Police Accountability, changes to role in employee discipline |                        |         |                     |             |                            |                                    |        |

The Task Force recommends keeping the Police Commission in the Charter, given its critical role in law enforcement oversight. The commission should retain split appointments by the Mayor and Board of Supervisors to help insulate it from political pressures and preserve its neutrality. Given its split appointment structure, the Task Force also recommends removing the Board of Supervisors’ ability to veto Mayoral appointments. Similarly, the Task Force recommends having all appointees serve at will. Each appointing authority should be able to appoint and remove members independently.

As with the Fire Commission, the Task Force recommends changing the employee discipline process to create citywide consistency. In the current process, the Police Commission renders disciplinary decisions for anything longer than ten days, which is inconsistent with other commissions’ employee discipline powers and is not required by state law. The Task Force recommends placing authority for employee discipline with the Police Chief and having the Commission serve as an appellate body that hears appeals to the Police Chief’s decisions, which aligns with the State’s appeals requirement. The Task Force also recommends changes to the Commission’s role in employee discipline for serious cases originating with the Department of Police Accountability.

Finally, the Task Force recommends granting the Police Commission direct hiring and firing authority over the Director of the Department of Police Accountability; currently, the Commission submits a nominee for the Mayor to appoint and the Board of Supervisors to confirm.

*Next step: ballot measure*

**Real Estate Fraud Prosecution Trust Fund Committee – Keep, minor cleanup**

| Type                | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal | Sunset |
|---------------------|------------------------|---------|---------------------|-------------|-------------|----------------|--------|
| Staff Working Group | Administrative Code    | 3       | DAT, CAT, ADM       | None        | None        | None           | None   |

The Task Force recommends keeping the Real Estate Fraud Prosecution Trust Fund Committee. This body is legally required, comprised of the District Attorney, the City Attorney, and the City Administrator, and its sole function is to award funds to deter real estate fraud, per the California Government Code. Because the body has established the allocation of the fund, it does not need to meet unless the District Attorney calls a meeting to revisit the allocation percentages. The Task Force, per conversations with the City Attorney’s Office, recommends adding language to the Administrative Code clarifying that this is the only trigger for meeting.

*Next step: ordinance*

**Sheriff’s Department Oversight Board – Keep, modify structure and responsibilities, move to Administrative Code**

| Type   | Establishing Authority                    | Members | Appointing officers                               | Term length | Term limits | Member removal                  | Sunset |
|--|---|---------|---|-------------|-------------|---------------------------------|--------|
| <i>Decision-making</i>                               | <del>Charter</del><br>Administrative Code | 7       | MYR <del>(3)</del> (4), BOS<br><del>(4)</del> (3) | 4 years     | 3 terms     | <del>For cause</del><br>At will | None   |
| <b>Changes to responsibilities</b>                   |   |         |   |             |             |                                 |        |
| Remove subpoena power, budget and contract approval. |   |         |   |             |             |                                 |        |

The Task Force recommends keeping the Sheriff’s Department Oversight Board (SDOB) and moving it to the Administrative Code. Voters approved SDOB and the department it oversees, the Sheriff’s Department Office of Inspector General (SDOIG), in response to deeply upsetting incidents of Sheriff’s Department misconduct. While oversight of law enforcement agencies is critical, this body has complex considerations. Both SDOB and SDOIG have struggled with operational challenges in the five years since approval and the Department of Police Accountability (DPA) has taken responsibility for the majority investigations into Sherriff’s misconduct. Furthermore, California law limits the authority of civilian oversight bodies over county Sheriff agencies, the powers of SDOB will always be inherently limited. Despite these challenges, oversight of law enforcement is an important function and SDOB has deeply passionate supporters and advocates who highlight the need for public oversight into Sheriff’s Department staff conduct.

The Task Force recommends making modifications to SDOB so that it can grow to better serve as a mechanism for oversight, public input, and transparency. Under the Task Force’s recommendations, SDOB will provide public transparency and oversight over the SDOIG, including the authority to hire and fire the Inspector General. The Inspector General has the authority to conduct investigations and issue subpoenas. The Task Force’s goal is that these recommended changes balance the operational/legal challenges with appropriate oversight. The addition of a three-year sunset date means that when the body comes up for renewal, there will be another opportunity to assess how this body may best serve San Franciscans.

*Next step: ballot measure*

## Public Utilities

The Task Force discussed and recommended changes to public utilities bodies at its July 16 and September 17, 2025 meetings. For more information on each body and a summary of the Task Force’s discussion, please refer to the [July 16](#) and [September 17](#) meeting minutes and accompanying materials (Infrastructure, Climate, and Mobility [memo](#) and [presentation](#); Inactive Bodies [memo](#) and [presentation](#)).<sup>55</sup>

### **Public Utilities Citizens’ Advisory Committee – Keep, modify structure, move to Administrative Code**

| Type     | Establishing Authority                    | Members | Appointing officers | Term length                   | Term limits | Member removal | Sunset                     |
|----------|---|---------|---------------------|-------------------------------|-------------|----------------|----------------------------|
| Advisory | <del>Charter</del><br>Administrative Code | 17      | MYR, BOS            | <del>4 years</del><br>3 years | 2 terms     | At will        | <del>None</del><br>3 years |

The Task Force recommends keeping the Public Utilities Citizen’s Advisory Committee, moving it to the Administrative Code, modifying term lengths, and adding a sunset date.

*Next step: ballot measure*

### **Public Utilities Commission – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits                | Member removal                                    | Sunset |
|--|------------------------|---------|---------------------|-------------|----------------------------|---|--------|
| Decision-making                                    | Charter                | 5       | MYR                 | 4 years     | <del>None</del><br>3 terms | <del>For cause, recall elections</del><br>At will | None   |
| <b>Changes to responsibilities</b>                 |                        |         |                     |             |                            |   |        |
| Remove department head hiring and firing authority |                        |         |                     |             |                            |   |        |

The Public Utilities Commission is an important decision-making body that oversees an enterprise department of the same name. The department administers San Francisco’s water, power, and sewer systems. The Task Force recommends keeping the Public Utilities Commission in the Charter. Currently, four out of five seats have required qualifications. The Task Force recommends making these qualifications desirable for all members of the body, rather than required qualifications for individual appointees.<sup>56</sup>

*Next step: ballot measure*

### **Public Utilities Rate Fairness Board – Keep, modify structure, move to Administrative Code**

| Type     | Establishing Authority                    | Members | Appointing officers | Term length                | Term limits                | Member removal | Sunset |
|----------|---|---------|---------------------|----------------------------|----------------------------|----------------|--------|
| Advisory | <del>Charter</del><br>Administrative Code | 7       | ADM, CON, MYR, BOS  | <del>None</del><br>3 years | <del>None</del><br>4 terms | At will        | None   |

<sup>55</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

<sup>56</sup> Experience in environmental policy and environmental justice, ratepayer or consumer advocacy, project finance, water systems, power systems, or public utility management

The Rate Fairness Board helps the Public Utilities Commission maintain transparency and accountability in setting utility rates. The Task Force recommends keeping the body, moving it to the Administrative Code, and making minor modifications to term lengths and limits. The Task Force recommends not including a sunset date given the ongoing need for transparency in rate setting.

*Next step: ballot measure*

**PUC Small Firm Advisory Committee – Eliminate (inactive)**

The Task Force unanimously voted to eliminate this body in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. The committee stopped meeting during the COVID-19 shutdown and never resumed activities. The Public Utilities Commission has continued the work with staff and contractors and so the Task Force recommend eliminating the Committee.

*Next step: ordinance*

## Public Works

The Task Force discussed and recommended changes to Public Works bodies at its July 16 and September 17, 2025 meetings. For more information on each body and a summary of the Task Force’s discussion, please refer to the [July 16](#) and [September 17](#) meeting minutes and accompanying materials (Infrastructure, Climate, and Mobility [memo](#) and [presentation](#); Inactive Bodies [memo](#) and [presentation](#)).<sup>57</sup>

### **Graffiti Advisory Board** – Eliminate (inactive)

The Task Force recommends eliminating the Graffiti Advisory Board, which was established to advise the Board of Supervisors and the Mayor on graffiti prevention and abatement, but has not met in several years.

*Next step: ordinance*

### **Industrial Waste Review Board** – Eliminate (inactive)

The Task Force recommends eliminating the Industrial Waste Review Board, which was established to hear appeals of wastewater discharge permits, but has not previously been utilized.

*Next step: ordinance*

### **Newsrack Advisory Committee** – Eliminate (inactive)

The Task Force recommends eliminating the Newsrack Advisory Committee, which was established to advise the Department of Public Works (DPW) on its pedmount news rack program, which manages pedestal-mounted news racks on City sidewalks to balance news distribution with pedestrian access and safety. However, this body is inactive and DPW’s contract for pedmount news racks expired in November 2024.

*Next step: ordinance*

### **Public Works Commission** – Eliminate, functions overlap with City staff/other bodies

The Task Force recommends eliminating the Public Works Commission (PWC), which was created by Proposition B (2020) to oversee the Department of Public Works after the planned spin-off of its Operations Division into the Department of Sanitation and Streets. Proposition B (2022) reversed that plan, combining all Public Works contract and budget approvals under the Public Works Commission. Since then, public engagement has significantly declined. The Commission received 107 and 54 public comments in its first two years, respectively, but only a handful in the most recent year. Notably, even after the Commission President [recommended](#) the body’s elimination, no members of the public attended the following week’s meeting.

The PWC’s role overlaps with other City commissions overseeing departments that rely on DPW’s services. These commissions typically approve capital projects – including their scope, budget, design, and other factors – while PWC approves the contracts to deliver them.

In addition, several other forums exist for public engagement and oversight of DPW:

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<sup>57</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

- All contract awards and supporting materials are published online with external oversight provided by the City's Office of Contract Administration, Controller, and state auditors;
- Public hearings (4-5 per month) to discuss ongoing work and take public comment;
- Annual public budget hearing;
- Annual town hall with Public Works Director and senior staff six months after budget hearing;
- Annual reporting on capital project scope, schedule, and budget to the Capital Planning Committee; and
- Annual Budget and Legislative Analyst audit of DPW budget.

*Next step: ballot measure*

### **Sanitation and Streets Commission – Eliminate, has fulfilled purpose**

The Task Force recommends eliminating the Sanitation and Streets Commission, which was established by Proposition B (2020) to oversee the newly created Department of Sanitation and Streets. Two years later, Proposition B (2022) reversed that plan, merging the new department back into the Department of Public Works while retaining the commission. As a result, the commission now oversees only a division within Public Works, rather than an independent department. This structure is inconsistent with standard practice, where governance commissions typically oversee entire departments. Additionally, the commission lost its budget and contract approval authority in 2022, leaving only general oversight duties and the responsibility to set cleanliness standards. Public participation is very low, with typically just one public commenter per meeting.

*Next step: ballot measure*

## Transportation

The Task Force discussed and recommended changes to transportation bodies at its September 17, 2025 meeting. For more information, please refer to the [meeting minutes](#) and accompanying materials (Infrastructure, Climate, and Mobility [memo](#) and [presentation](#)).<sup>58</sup>

### **Bicycle Advisory Committee – Eliminate, functions overlap with City staff**

The Task Force recommends eliminating the Bicycle Advisory Committee (BAC), which was created in 1990 to advise the City on bicycle safety and accessibility. At that time, the Municipal Transportation Agency (MTA) did not exist, and bicycle planning was limited. Today, the MTA has a dedicated Sustainable Streets Division with full-time bike planners and engineers who regularly engage the public on bicycle-related projects.

For example, the 2025 San Francisco Biking and Rolling Plan was developed through extensive outreach, including over 250 events, 10 open houses, and 1,000+ survey responses. The BAC was one of more than 80 groups consulted. In contrast, BAC meetings typically draw two or fewer public commenters. While the BAC provides a venue for input, it duplicates functions already embedded in MTA’s planning and engagement processes.

*Next step: ordinance*

### **Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT) – Keep, modify structure, move to Administrative Code**

| Type                | Establishing Authority                                | Members | Appointing officers                                   | Term length | Term limits | Member removal | Sunset |
|---------------------|---|---------|---|-------------|-------------|----------------|--------|
| Staff working group | <del>Transportation Code</del><br>Administrative Code | 7       | MYR, CPC, DPW, POL, FIR, and Entertainment Commission | None        | None        | At will        | None   |

The Task Force recommends keeping the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT), which reviews temporary street closure permits for special events like neighborhood block parties or street fairs. This body is quite active, approving over 450 permits in the last year.

*Next step: ordinance*

### **Mission Bay Transportation Improvement Fund Advisory Committee – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers                                     | Term length | Term limits | Member removal | Sunset                     |
|----------|------------------------|---------|---|-------------|-------------|----------------|----------------------------|
| Advisory | Administrative Code    | 5       | Chase Center owner, UCSF Chancellor, MYR, D6 Supervisor | None        | None        | At will        | <del>None</del><br>3 years |

<sup>58</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

The Task Force recommends keeping the Mission Bay Transportation Improvement Fund Advisory Committee (MBTIFAC), which advises the City on the allocation of funds to support transportation services and infrastructure improvements related to events at the Chase Center. While the Mission Bay Transportation Improvement Fund had no money allocated to it in the Fiscal Year 2025-2026 or Fiscal Year 2026-2027 budgets, proponents felt that the establishing legislation required the body to exist as long as the Chase Center exists. The Task Force recommends keeping the committee but adding a sunset date to prompt re-evaluation of the body’s utility in three years.

*Next step: ordinance*

**Municipal Transportation Agency Board of Directors – Keep, modify structure and responsibilities**

| Type   | Establishing Authority | Members | Appointing officers | Term length | Term limits | Member removal                  | Sunset |
|--|------------------------|---------|---------------------|-------------|-------------|---------------------------------|--------|
| Decision-making                                    | Charter                | 7       | MYR                 | 4 years     | 3 terms     | <del>For cause</del><br>At will | None   |
| <b>Changes to responsibilities</b>                 |                        |         |                     |             |             |                                 |        |
| Remove department head hiring and firing authority |                        |         |                     |             |             |                                 |        |

The Task Force recommends keeping the Municipal Transportation Agency Board of Directors (MTAB), which oversees the San Francisco Municipal Transportation Agency (SFMTA).

*Next step: ballot measure*

**Municipal Transportation Agency Citizens’ Advisory Committee – Keep, modify structure, move to Transportation Code**

| Type     | Establishing Authority                    | Members | Appointing officers  | Term length                   | Term limits                | Member removal | Sunset                     |
|----------|---|---------|----------------------|-------------------------------|----------------------------|----------------|----------------------------|
| Advisory | <del>Charter</del><br>Transportation Code | 15      | MYR (4),<br>BOS (11) | <del>4 years</del><br>3 years | <del>None</del><br>3 terms | At will        | <del>None</del><br>3 years |

The Task Force recommends keeping the Municipal Transportation Agency Citizens’ Advisory Committee, which provides advice and recommendations to the San Francisco Municipal Transportation Agency (SFMTA). In addition to recommended changes to the structure, qualifications should be desirable and applicable across the entire body rather than to specific seats.

*Next step: ballot measure*

## Workforce Development

The Task Force discussed and recommended changes to workforce development at its July 16 and October 1, 2025 meetings. For more information, please refer to the [July 16](#) and [October 1](#) meeting minutes and accompanying materials (Housing and Economic Development [memo](#) and [presentation](#); Inactive Bodies [memo](#) and [presentation](#)).<sup>59</sup>

### **Committee on City Workforce Alignment – Keep, modify structure**

| Type                | Establishing Authority | Members | Appointing officers                      | Term length | Term limits     | Member removal | Sunset       |
|---------------------|------------------------|---------|--|-------------|-----------------|----------------|--------------|
| Staff Working Group | Administrative Code    | 17      | MYR (3), BOS (3), other departments (11) | 3 years     | None<br>4 terms | At will        | None<br>2030 |

The Committee on City Workforce Alignment is a hybrid staff working group and advisory committee that supports cross departmental coordination on workforce development. Due to the addition of public members, the Task Force recommends keeping this body and adding a 2030 sunset date to align with the conclusion of the Office of Economic and Workforce Development’s five-year plan.

*Next step: ordinance*

### **Industrial Development Authority Board – Eliminate (inactive)**

The Task Force unanimously voted to eliminate this body in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. This body is defunct and the Task Force recommends removing it from code.

*Next step: ordinance*

### **Workforce Development Advisory Committee – Eliminate (inactive)**

The Task Force unanimously voted to eliminate this body in its July 16 meeting, as part of a vote to accept staff recommendations to eliminate 31 inactive bodies. The Committee has not been active in many years and the Workforce Investment Board now does any functions this body previously performed. The City Attorney’s Office has already introduced an [ordinance](#) which, if passed, would eliminate this body.

*Next step: ordinance*

### **Workforce Investment Board – Keep, modify structure**

| Type     | Establishing Authority | Members | Appointing officers | Term length | Term limits     | Member removal         | Sunset |
|----------|------------------------|---------|---------------------|-------------|-----------------|------------------------|--------|
| Advisory | Administrative Code    | 28      | MYR                 | 2 years     | None<br>6 terms | Member-vote<br>At will | None   |

The Workforce Investment Board (WISF) is federally required so that the City can receive federal funding. The Task Force recommends keeping WISF and retaining the current number of members, due to the unique

<sup>59</sup> All materials can be found at <https://www.sf.gov/commission-streamlining-task-force>

composition of the group (two Supervisors sit on WISF), and not adding a sunset date, because it is legally required.

*Next step: ordinance*

# Conclusion

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The Commission Streamlining Task Force’s work represents a significant step toward modernizing San Francisco’s commission system to better serve residents. Through a year-long public process, the Task Force evaluated 152 bodies and recommended changes that will make government more transparent, accountable, and responsive. By consolidating overlapping commissions, eliminating inactive bodies, and standardizing structures, these recommendations aim to strengthen public engagement while reducing complexity and inefficiency. Moving most bodies to the Administrative Code will provide the flexibility needed to adapt as the City’s priorities evolve, ensuring that commissions remain relevant and effective over time.

By **March 1, 2026**, the Task Force will submit proposed legislation to the Board of Supervisors, including ordinances for bodies established in the Municipal Codes and a Charter amendment for changes requiring voter approval. The Board must hold a hearing on these proposals by **April 1, 2026**. Ordinances will take effect automatically within 90 days unless rejected by a two-thirds vote of the Board (8/11 members). For Charter changes, the Board may choose to place the measure on the **November 3, 2026 ballot**, where voters will decide whether to adopt these reforms.<sup>60</sup>

The commission system should continue to improve beyond these legislative changes. The Task Force identified key operational improvements to strengthen commission effectiveness. The City should identify the relevant staff to implement these suggestions and assess the next steps needed to adopt them.

Finally, the City should institutionalize a regular review process for its Charter and commission system, ensuring that governance structures continue to evolve alongside the needs of San Franciscans.

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<sup>60</sup> Please note that the Task Force may consider amendments to the recommendations presented in this report if needed to conform to state or federal laws. The ballot measure or ordinance(s) would reflect any changes.

# Appendix A: Meeting Schedule

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The Task Force met in City Hall starting January 31, 2025. A full list of meeting dates and topics through January, 2026 is in the table below.

| <b>Date</b>        | <b>Meeting Topic</b>   |
|--------------------|--|
| January 31, 2025   | Introductions, Proposition E overview, establishing the Chair and Vice Chair   |
| February 26, 2025  | Adopt bylaws, Task Force work plan   |
| March 19, 2025     | Expert presentation on public engagement, SPUR presentation on Designed to Serve, stakeholder engagement, data gathering |
| April 2, 2025      | Presentation from Yes on E campaign, financial analysis, templates   |
| April 16, 2025     | Civil Grand Jury presentation, public body purposes and templates  |
| May 7, 2025        | Expert presentation on public engagement, presentation by Clerk of the Board of Supervisors, governance bodies           |
| May 21, 2025       | Commission attributes and data, proposal for commissions   |
| June 4, 2025       | Stakeholder engagement, proposal for commissions   |
| June 18, 2025      | Work planning  |
| July 16, 2025      | Inactive bodies, templates & criteria for advisory bodies  |
| August 6, 2025     | Templates & criteria for governance, appeals, and regulatory bodies  |
| August 20, 2025    | Borderline inactive bodies, templates close-out  |
| September 3, 2025  | Public safety  |
| September 17, 2025 | Infrastructure, climate, and mobility  |
| October 1, 2025    | Housing and economic development   |
| October 15, 2025   | Public health and wellbeing  |
| November 5, 2025   | General administration and finance   |
| November 19, 2025  | Operational improvements, deferred decisions and consistency checks  |
| December 3, 2025   | Deferred decisions and consistency checks  |
| December 12, 2025  | Deferred decisions and consistency checks  |
| December 18, 2025  | Draft report v.1, deferred decisions and consistency checks  |
| January 14, 2026   | Draft report v.2, discuss legislation, remaining deferred decisions  |
| January 21, 2026   | Draft report v.3   |
| January 28, 2026   | Approve final report   |

# Appendix B: Standard Responsibilities and Structures

## Advisory Committee Standards

This template is intended to provide standard functions, processes, and operations for Advisory Committees. The intention is to align currently existing bodies to these standards, where it makes sense, and to memorialize this work such that it may inform the creation of future bodies.

| Advisory Committees |   |
|---------------------|---|
| <b>Definition</b>   | The purpose is to contribute expertise and advise City departments, elected officials, or decision-making bodies. |
| <b>Applies to</b>   | Bodies with no decision-making authority  |

| Category                               | Component                 | Description  |
|--|---------------------------|--|
| <b>Member Attributes and Processes</b> | Appointing Authority      | No recommendations on appointing authorities. Should be determined in the authorizing legislation and based on the need of the body.   |
|  | Appointment Confirmations | No confirmations.  |
|  | Member Removal            | At will.   |
|  | Term Lengths              | 3 years.<br>Cannot exceed the initial or remaining term of the advisory body. Any staggering should be handled on a case-by-case basis if the body is re-authorized.   |
|  | Term Limits               | Any limits on consecutive terms should be handled on a case-by-case basis if the body is re-authorized.<br>In general, one member should not serve for more than 12 years.   |
|  | Qualifications            | Specific requirements should be decided on an individual body basis. In general, qualifications should be desirable and body-level. If there are no explicit requirements, the appointing authority should submit information on why a candidate is qualified. |

| Category                              | Component              | Description   |
|---------------------------------------|------------------------|---|
| <b>Body Operations and Attributes</b> | Establishing Authority | Administrative code.  |
|                                       | Sunset Dates           | 3 years.  |
|                                       | Re-Authorization       | Body should not be automatically re-authorized; the Board of Supervisors must take affirmative action to re-authorize the body. |
|                                       | Commission Size        | 15 members.   |

## Governance Commission Standards

This template is intended to provide standard functions, processes, and operations for governance commissions. The intention is to align currently existing bodies to these standards, where it makes sense, and to memorialize this work such that it may inform the creation of future bodies.

| Governance Commissions |  |
|------------------------|--|
| <b>Definition</b>      | The purpose is to provide additional oversight and direction to the work of a City department. |
| <b>Applies to</b>      | Bodies that oversee departments and have the authority to make some binding decisions.         |

| Category                                     | Component                          | Description   |
|--|------------------------------------|---|
| <b>Commissioner Attributes and Processes</b> | <b>Appointing Authority</b>        | Mayoral appointments.   |
|  | <b>Appointment Confirmations</b>   | No confirmations; appointments are effective immediately, however Board of Supervisors may veto with a two-thirds majority within 30 days (standardize to language under § 3.100.18).   |
|  | <b>Commissioner Removals</b>       | At will.  |
|  | <b>Term Lengths</b>                | 4 year term lengths.  |
|  | <b>Term Limits</b>                 | 3 terms maximum.  |
|  | <b>Qualifications</b>              | Specific qualifications should be determined by the authorizing legislation of the body. In general, qualifications should be desirable and body-level. The appointing officer should include a statement indicating why an appointee is qualified. |
| <b>Commission Operations and Attributes</b>  | <b>Establishing Authority</b>      | Should be determined on a case-by-case basis.   |
|  | <b>Sunset Dates</b>                | None.   |
|  | <b>Commission Size</b>             | 5 – 7 members.  |
| <b>Role in Department Oversight</b>          | <b>Hiring and Firing Authority</b> | No authority to hire and fire department heads.   |
|  | <b>Contract Approval</b>           | No changes to current state; Commissions currently have no legal authority to approve contracts, however, the Board of Supervisors has authority to delegate responsibility via ordinance.  |
|  | <b>Budget Approval</b>             | Yes   |
|  | <b>Employee Discipline</b>         | No role, unless currently legally required.   |

The Task Force explicitly notes that exceptions to standard components are allowable for bodies that may need to be insulated from political pressures, specifically allowing for split appointments and for-cause removals.

# Appendix C: Evaluation Criteria

The evaluation criteria is a tool to fairly and systematically generate an initial recommendation for what the outcome should be for each public body. The criteria lead to a set of potential outcomes:

- Keep
- Combine
- Eliminate

## Evaluation Criteria Tables

| <b>Legal Requirements</b>   |  |                          |
|---|--|--------------------------|
| Goal is to assess if State/Federal government requires either the body itself or the functions of the body. |  |                          |
| <b>Criteria</b>   | <b>If yes</b>  | <b>If no</b>             |
| 1a) Does state or federal law explicitly require the existence of this specific body?                       | Keep   | Go to 1b                 |
| 1b) Does this body currently fulfill some function required by state or federal law?                        | Go to 1c   | Continue to next section |
| 1c) Could either another body or City staff fulfill this legal requirement?                                 | Consider consolidating or eliminating. Continue to next section.<br><br><i>Note that if the Task Force later chooses to combine or eliminate, those functions would need to be reassigned.</i> | Keep                     |

| <b>Activity</b>   |                |  |
|---|----------------|--|
| Determines if the body is active, inactive, or borderline inactive.                           |                |  |
| <b>Inactivity</b>   |                |  |
| Goal is to determine if this body is inactive   |                |  |
| <b>Criteria</b>   | <b>If yes</b>  | <b>If no</b>   |
| 2a) Has the body met at least once in the past year? (exception for periodic meeting bodies). | Continue to 2b | Body does not meet our definition of inactive. Continue to next section. |

|   |  |  |
|---|--|--|
| 2b) Does the department provide a clear rationale for keeping this body, or are there any other relevant considerations for deferring decision-making on this body? | Continue with to next section  | Eliminate  |
| <b>Borderline Inactivity</b>  |  |  |
| Goal is to assess at its most basic level if the body is actively working to meet their mandate   |  |  |
| <b>Criteria</b>   | <b>If yes</b>  | <b>If no</b>   |
| 3a) Did the body meet fewer than 4 times in the past year and/or are more than 25% of seats vacant?   | Investigate why, continue to 3b                                      | Body is not borderline inactive. Continue to next section.   |
| 3b) Could these issues be addressed by applying templates to this body? (E.g., templates may reduce the number of seats).   | Consider keeping but aligning to template. Continue to next section. | Consider combining or eliminating. Continue to next section. |

|   |                                      |   |
|---|--------------------------------------|---|
| <b>Overlap With Other Bodies</b>  |                                      |   |
| Goal is to assess if multiple bodies cover similar topics or policy areas and whether or not they could reasonably be combined. |                                      |   |
| <b>Criteria</b>   | <b>If yes</b>                        | <b>If no</b>  |
| 4a) Do other bodies cover a similar topic or policy area?   | Go to 4b                             | Body is unique in policy area. Continue to next section |
| 4b) Could this body reasonably be combined with others in its policy area?  | Consider combining or eliminating    | Continue to 4c  |
| 4c) Could this body reasonably take on the work of others in its policy area?   | Consider keeping and expanding scope | Continue to next section                                |

|   |                      |                   |
|---|----------------------|-------------------|
| <b>Breadth of Focus</b>   |                      |                   |
| Goal is to assess if the commission is serving broader City interests, or if it is serving the interests of one specific group or population. |                      |                   |
| <b>Criteria</b>   | <b>If yes</b>        | <b>If no</b>      |
| 5a) Is this body narrowly focused on a single funding source, neighborhood, age/ demographic group, or narrow topic?                          | Continue to 5b       | Finish evaluation |
| 5b) Could these interests be adequately represented by City staff or other public bodies with a broader scope and mandate?                    | Consider eliminating | Consider keeping  |

**Definition**

- Narrow policy topic:
  - Topic area or policy area that impacts a minority of San Francisco residents and does not directly impact the health, housing, or financial security of San Franciscans.

**If the answer is “no” to all criteria, consider keeping the body.**

**Type-Specific Considerations**

These considerations did not inform the criteria-based outcome, however, staff used these questions to inform analysis of specific bodies when other criteria point to eliminating or combining the body. Each of these questions are intended to help the Task Force understand whether the body adds value that the evaluation criteria does not adequately capture.

Advisory Committee Considerations

- 1) Based on a review of available information, are there other active pathways for public input regarding this policy area? If not, consider keeping the body.
- 2) According to a review of available information and relevant department input, does this body bring in outside expertise that would otherwise be missing from the City’s work on the body’s target topic area? If not, continue with recommendation to combine or eliminate the body.

Staff Working Groups Considerations

- 3) Do staff or departments see any additional value in ensuring this body is in charter or code?

## Appendix D: Record of Task Force Member Votes

The table below is a record of all Task Force votes related to specific bodies. Any highlighted rows illustrate where a vote was not unanimous. 85% of Task Force decisions were unanimous.

**Please note this represents all votes in order. This table includes all vote results, including those that were later revised.**

| Meeting Date | Topic   | Motion Content   | Vote Result                            |
|--------------|---|--|--|
| 7/16/2025    | Inactive Bodies   | Adopt staff's recommendation to eliminate 31 inactive bodies and defer decision-making on 3 bodies: Board of Examiners; Long-Term Care Coordinating Council; Our Children, Our Families Council.   | Unanimous                              |
| 8/20/2025    | Borderline Inactive Bodies                                      | Eliminate the following five bodies: <ul style="list-style-type: none"> <li>• Justice Tracking Information System (JUSTIS) Committee Governance Council;</li> <li>• Treasure Island/Yerba Buena Island Citizens Advisory Board;</li> <li>• Treasury Oversight Committee;</li> <li>• Waterfront Design Advisory Committee;</li> <li>• Workers' Compensation Council.</li> </ul>   | Passed 3–1 (Vice Chair Fraser opposed) |
| 9/3/2025     | Adult Probation, District Attorney, Emergency Management & Fire | Keep the Community Corrections Partnership (CCP). Eliminate the Reentry Council. Keep the Real Estate Fraud Prosecution Trust Fund Committee and add code language clarifying it only needs to meet if the District Attorney calls a meeting to reevaluate funding allocations. Provide no recommendation for the Sentencing Commission; leave as-is and state that the Task Force expects it not to be re-authorized. Keep the Disaster Council; do not impose term lengths/limits or a sunset date; update member qualifications. Keep the Fire Commission; add three-year term limits; remove the Commission's ability to remove the department head; move disciplinary functions to the department head; allow the appeals process to occur at the commission. | Unanimous                              |
| 9/3/2025     | Fire Commission   | Keep the Fire Commission in the Charter.   | Passed 3–1 (Vice Chair Fraser opposed) |
| 9/3/2025     | Juvenile Justice Coordinating Council                           | Defer membership reduction; adopt remaining elements: add four-year term lengths; add three-term limits for public members; add establishing authority language to the Administrative Code; opt out of a sunset date.  | Unanimous                              |
| 9/3/2025     | Juvenile Probation Commission (JPC)                             | Align JPC to the governance commission template (member removal at-will; add three term limits; hiring/firing becomes consultative; other alignment decisions as applicable).  | Unanimous                              |
| 9/3/2025     | JPC   | Keep JPC in the Charter.   | Passed 3–1 (Vice Chair Fraser opposed) |
| 9/3/2025     | Police Commission   | Retain split appointments (Mayor 4 / BOS 3) with no Board of Supervisors veto/vote power over mayoral appointments.  | Passed 3–1 (Chair Harrington opposed)  |

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| <b>Meeting Date</b> | <b>Topic</b>   | <b>Motion Content</b>  | <b>Vote Result</b>                     |
|---------------------|--|--|--|
| 9/3/2025            | Police Commission  | Adopt package: Mayoral appointees removable by the Mayor without BOS consent; add three term limits; have the Police Chief make disciplinary decisions with the Police Commission as the appellate body; clarify BOS appointment process to align the Charter with longstanding City Attorney guidance. (Note: decision on DPA-originated appeals deferred.) | Passed 3–1 (Chair Harrington opposed)  |
| 9/3/2025            | Police Commission  | Keep the Police Commission’s establishing authority in the Charter.  | Passed 3–1 (Vice Chair Fraser opposed) |
| 9/17/2025           | Sheriff’s Department Oversight Board (SDOB)                          | Convert SDOB to an advisory body; staff to return with recommendations to align it with the advisory template.   | Unanimous                              |
| 9/17/2025           | Port Commission & Treasure Island Development Authority (TIDA) Board | Keep both bodies and accept the recommendations in the staff report.   | Unanimous                              |
| 9/17/2025           | Public Works Commission & Sanitation and Streets Commission          | Eliminate both commissions; direct staff to work with DPW to maintain public-facing functions and recommend alternative methods of public input.   | Unanimous                              |
| 9/17/2025           | Department of Public Works — CULCOP                                  | Eliminate the Committee for Utility Liaison on Construction and Other Projects (CULCOP); department may convene informally as needed.  | Unanimous                              |
| 9/17/2025           | Urban Forestry Council & Municipal Green Building Task Force         | Eliminate both bodies (UFC and MGBTF); understanding that functions may be absorbed by the Commission on the Environment or staff, respectively.   | Unanimous                              |
| 9/17/2025           | Commission on the Environment  | Retain the Commission on the Environment as an advisory body (convert from governance).  | Passed 4–1 (Chair Harrington opposed)  |
| 9/17/2025           | Municipal Transportation Agency — MB TIF-AC                          | Eliminate the Mission Bay Transportation Improvement Fund Advisory Committee.  | Unanimous                              |
| 9/17/2025           | Municipal Transportation Agency — ISCOTT                             | Retain Interdepartmental Staff Committee on Traffic and Transportation in its current capacity; remove any Charter reference.  | Unanimous                              |
| 9/17/2025           | Bicycle Advisory Committee   | Eliminate the Bicycle Advisory Committee.  | Unanimous                              |
| 9/17/2025           | MTA Citizens’ Advisory Council                                       | Retain CAC; move it to the Administrative Code; leave composition unchanged for now; align with advisory template.   | Passed 4–1 (Chair Harrington opposed)  |
| 9/17/2025           | MTA Board of Directors   | Retain the MTA Board; align to the governance template; keep it in the Charter.  | Unanimous                              |
| 9/17/2025           | Public Utilities Commission (PUC)                                    | Retain PUC; align to the governance template; keep it in the Charter.  | Unanimous                              |
| 9/17/2025           | Rate Fairness Board  | Retain RFB; move to the Administrative Code; add three-year term lengths and term limits for public members; no sunset date.   | Unanimous                              |
| 9/17/2025           | Southeast Community Facility Commission (SECFC)                      | Retain SECFC without applying a template; keep in Administrative Code; retain budget authority; reduce term lengths to three years; add four-term limits; retain hiring/firing authority; continue until the facility ceases to exist (no sunset date).  | Unanimous                              |
| 9/17/2025           | PUC Citizens’ Advisory Committee                                     | Retain CAC as an advisory body and accept staff recommendations.   | Unanimous                              |

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| <b>Meeting Date</b> | <b>Topic</b>   | <b>Motion Content</b>   | <b>Vote Result</b> |
|---------------------|--|---|--------------------|
| <b>9/17/2025</b>    | Joint Zoo Committee  | Retain in current form without codification.  | Unanimous          |
| <b>9/17/2025</b>    | Recreation and Park Commission                                       | Align RPC with governance template and retain in the Charter.   | Unanimous          |
| <b>9/17/2025</b>    | PROSAC   | Remove PROSAC from the Charter and place in the Administrative Code; apply staff recommendations; amend to set three-year terms and a four-term limit.  | Unanimous          |
| <b>10/1/2025</b>    | Street Artists and Craftsmen Examiners Advisory Committee            | Eliminate the Advisory Committee and authorize the Board of Supervisors to revise program elements by ordinance; preserve artist involvement via department processes.  | Unanimous          |
| <b>10/1/2025</b>    | Asian Art Commission & Fine Arts Museums Board of Trustees           | Accept staff recommendations for both bodies (nomination/appointment alignment, governance structure as recommended).   | Unanimous          |
| <b>10/1/2025</b>    | War Memorial Board of Trustees                                       | Align the War Memorial Board of Trustees with staff recommendations (including contracting alignment with Admin Code Chapter 6).  | Unanimous          |
| <b>10/1/2025</b>    | Library Commission   | Keep Library Commission as a governance body and align with the governance template (add term limits; remove hiring/firing authority).  | Unanimous          |
| <b>10/1/2025</b>    | Film Commission  | Keep in Administrative Code and partially align to the advisory template (no sunset; retain "Commission" name).   | Unanimous          |
| <b>10/1/2025</b>    | Building & Permitting — Consolidation into Board of Appeals          | Maintain split appointments; align confirmation to governance template; add three-term limit; set removal for-cause (definition to be finalized); keep Board of Appeals in Charter; consolidate Board of Examiners, Abatement Appeals Board, and Access Appeals Commission into the Board of Appeals (operate Access Appeals as subcommittee/committee to meet state requirements). | Unanimous          |
| <b>10/1/2025</b>    | Code Advisory Committee & Structural Advisory Committee              | Eliminate both committees (can be convened as needed outside code).   | Unanimous          |
| <b>10/1/2025</b>    | Airport Commission   | Align with governance template; keep in Charter; remove voter recall; allow removal without cause.  | Unanimous          |
| <b>10/1/2025</b>    | Downtown Revitalization & Economic Recovery Financing District Board | Retain as-is (new body that has not yet met).   | Unanimous          |
| <b>10/1/2025</b>    | Small Business Commission  | Move from Charter to Administrative Code; retain split mayor/BOS appointments; eliminate qualifications; impose advisory template terms & limits with a sunset; remove budget approval and hiring/firing authority; remove Legacy Business Program review from Commission duties.   | Unanimous          |
| <b>10/1/2025</b>    | Entertainment Commission   | Maintain split appointments; remove BOS veto of mayoral appointees; move to Administrative Code; eliminate qualifications; remove hiring/firing authority; align to governance template.  | Unanimous          |
| <b>10/1/2025</b>    | Cannabis Oversight Committee   | Remove the SFUSD non-voting seat to align with advisory template sizing.  | Unanimous          |
| <b>10/1/2025</b>    | Rent Board   | Retain with no changes (do not transfer appellate functions; no term limits added).   | Unanimous          |
| <b>10/1/2025</b>    | Citizens Committee on Community Development (CCCD)                   | Eliminate the CCCD; MOHCD to continue federal outreach obligations via alternative public process.  | Unanimous          |

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| <b>Meeting Date</b> | <b>Topic</b>   | <b>Motion Content</b>  | <b>Vote Result</b>                    |
|---------------------|--|--|---------------------------------------|
| 10/1/2025           | Inclusionary Housing Technical Advisory Committee (IH TAC)           | Retain IH TAC; clarify that member terms expire upon issuance of the Committee's final report.   | Unanimous                             |
| 10/1/2025           | SOMA Community Stabilization Fund CAC                                | Retain the SOMA CAC; apply a three-year sunset per advisory template.  | Unanimous                             |
| 10/1/2025           | Planning Commission  | Retain; partially align to governance template; keep in Charter; maintain split appointments.  | Unanimous                             |
| 10/1/2025           | Historic Preservation Commission (HPC)                               | Maintain in Charter; move certain technical duties to Administrative Code; make seat qualifications desirable (body-level); eliminate fallback provision allowing Board President to appoint if Mayor fails to act; otherwise align with governance template.                                | Unanimous                             |
| 10/1/2025           | Bayview Hunters Point Citizens Advisory Committee                    | Eliminate Bayview CAC.   | Unanimous                             |
| 10/1/2025           | SOMA Community Planning Advisory Committee (SOMA CPAC)               | Retain; apply advisory template including three-year sunset and four-term limit.   | Unanimous                             |
| 10/1/2025           | Interagency Planning and Implementation Committee (IPIC)             | Eliminate IPIC (staff working group; should not be codified).  | Unanimous                             |
| 10/1/2025           | Committee on City Workforce Alignment (CCWA)                         | Retain CCWA at current size (possible seat reductions later); incorporate term limits for public seats; apply 2030 sunset (aligned with OEWD five-year plan).  | Unanimous                             |
| 10/1/2025           | Workforce Investment San Francisco Board (WISF)                      | Retain WISF; maintain current number of seats; remove BOS confirmation of mayoral appointees; impose 12-year cumulative term limit; no sunset.   | Unanimous                             |
| 10/15/2025          | Child Care Planning and Advisory Council (CPAC)                      | Keep CPAC; retain the number of seats; do not add a sunset date; remove outdated code references to DCYF.  | Unanimous                             |
| 10/15/2025          | Our Children, Our Families Council (OCOF)                            | Eliminate OCOF; replace Charter references to the Council with references to the DCYF 'initiative' in Charter amendment language.  | Unanimous                             |
| 10/15/2025          | Service Provider Working Group (SPWG)                                | Eliminate SPWG from code to allow reconvening as a passive meeting body; staff to return with proposed language encouraging departments to consult with service providers; City Administrator to explore provider engagement across departments.   | Unanimous                             |
| 10/15/2025          | Children & Families First Commission (CFFC) and Early Childhood COAC | Keep CFFC; remove all Charter references; maintain current functions — expenditure authority over Prop 10 funds and advisory authority over broader department budget; remove role in department head selection; eliminate EC COAC.  | Unanimous                             |
| 10/15/2025          | DCYF Oversight & Advisory Committee (OAC)                            | Move DCYF OAC from the Charter to the Administrative Code.   | Passed 4–1 (Chair Harrington opposed) |
| 10/15/2025          | Children & Youth — DCYF OAC  | Align OAC with governance commission template with exceptions: retain current number of seats, split appointments, existing term lengths and limits; make seat qualifications desirable at the body level; remove appointment confirmations, for-cause removal, and hiring/firing authority. | Unanimous                             |
| 10/15/2025          | Free City College Oversight Committee                                | Retain the body and align with the advisory committee template.  | Unanimous                             |

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| <b>Meeting Date</b> | <b>Topic</b>  | <b>Motion Content</b>  | <b>Vote Result</b>                    |
|---------------------|---|--|---------------------------------------|
| 10/15/2025          | Youth Commission (Motion 1)   | Move the Youth Commission from the Charter to the Administrative Code.   | Passed 4–1 (Chair Harrington opposed) |
| 10/15/2025          | Youth Commission (Motion 2)   | Retain 17 seats; impose a three-term limit (one-year terms); keep no sunset date; remove the prohibition on stipends.  | Unanimous                             |
| 10/15/2025          | IHSS Public Authority Governing Board                               | Retain without changes (required quasi-governance body).   | Unanimous                             |
| 10/15/2025          | Long-Term Care Coordinating Council (LTCCC)                         | Eliminate the LTCCC.   | Unanimous                             |
| 10/15/2025          | Dignity Fund Service Provider Working Group (SPWG)                  | Eliminate the Dignity Fund SPWG; direct staff to develop language encouraging the department to continue collaborative work with service providers.  | Unanimous                             |
| 10/15/2025          | DASC Advisory Council + Dignity Fund OAC                            | Direct staff to return with a proposal to combine the DASC Advisory Council and the Dignity Fund OAC into a single advisory body under DAS, with flexibility to deviate from the advisory template as needed.  | Unanimous                             |
| 10/15/2025          | Human Services Commission (HSC)                                     | Retain HSC at 5 members; maintain all-Mayoral appointments; move to the Administrative Code; conform to the governance template (Board of Supervisors by ordinance).   | Unanimous                             |
| 10/15/2025          | Disability & Aging Services Commission (DASC)                       | Retain as a governance body; move to the Administrative Code; replace specific seat qualifications with body-level desirable qualifications.   | Unanimous                             |
| 10/15/2025          | Veterans Affairs Commission (VAC)                                   | Retain and align with the advisory committee template per staff recommendations.   | Unanimous                             |
| 10/15/2025          | Homelessness — HOC & LHCB   | Eliminate the LHCB and keep HOC, partially aligned to the advisory template and fulfilling CoC requirements (no sunset date; no hiring/firing authority; no contract approval authority; advisory budget authority); staff to investigate seats/qualifications required to satisfy HUD CoC requirements. | Passed 4–1 (Chair Harrington opposed) |
| 10/15/2025          | Shelter Grievance Advisory Committee & Shelter Monitoring Committee | Eliminate both committees with the expectation that HOC assumes responsibility for oversight (note: HSH contracts support grievance services; shelter monitoring via contract monitoring).   | Unanimous                             |
| 10/15/2025          | Our City, Our Home Oversight Committee (OCOH)                       | Eliminate OCOH; refer reporting/oversight functions to HOC and the Health Commission to maintain oversight.  | Unanimous                             |
| 10/15/2025          | Immigrant Rights Commission (IRC)                                   | Keep IRC as an advisory body; increase term length to three years; add a four-term limit; do not impose a sunset date.   | Unanimous                             |
| 10/15/2025          | LGBTQI+ Advisory Committee  | Set maximum seats at 15; add three-year term lengths; add four-term limits; no sunset date.  | Unanimous                             |
| 10/15/2025          | Human Rights Commission (Motion 1)                                  | Move the Human Rights Commission from the Charter to the Administrative Code.  | Passed 4–1 (Chair Harrington opposed) |
| 10/15/2025          | Human Rights Commission (Motion 2)                                  | Align with the advisory template: reduce term lengths from four to three years; add a four-term limit; remove hiring/firing authority; do not impose a sunset date.  | Unanimous                             |
| 10/15/2025          | Commission on the Status of Women (COSW)                            | Move COSW from the Charter to the Administrative Code.   | Passed 4–1 (Chair Harrington opposed) |

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| <b>Meeting Date</b> | <b>Topic</b>  | <b>Motion Content</b>  | <b>Vote Result</b>                        |
|---------------------|---|--|---|
| 10/15/2025          | COSW  | Make COSW advisory; increase members to 11; members serve at-will; add three-term limits; remove department oversight authority (hiring & firing, budget and contract approval); do not impose a sunset date.  | Unanimous                                 |
| 10/15/2025          | Family Violence Council (FVC)                             | Keep FVC; reduce membership from 28 to 15 (retain public member tri-chair structure); keep 2027 sunset date; add three-year terms and four-term limits; direct staff to work with MOVR on revised seat qualifications.   | Unanimous                                 |
| 10/15/2025          | Sugary Drinks Distributor Tax Advisory Committee (SDDTAC) | Keep SDDTAC with 16 seats; establish three-year terms with a four-term limit; remove the sunset date; state that the body should continue as long as the tax remains; designate Department of Public Health for administrative support instead of City Administrator/Controller; include flexibility to amend without returning to the ballot. | Unanimous                                 |
| 10/15/2025          | Food Security Task Force (FSTF)                           | Eliminate the FSTF.  | Unanimous                                 |
| 10/15/2025          | Health Commission & Behavioral Health Commission          | Keep the Health Commission as a governance body in the Charter aligning to the governance template; keep the Behavioral Health Commission as an advisory body in the Administrative Code without a sunset date and with at-will member removal; rename BHC later.  | Unanimous                                 |
| 11/5/2025           | State Legislation Committee (SLC)                         | Keep SLC and apply staff recommendations; do not apply sunset date or term lengths/limits (body is made up of City staff).   | Unanimous                                 |
| 11/5/2025           | Committee on Information Technology (COIT)                | Keep COIT.   | Unanimous                                 |
| 11/5/2025           | Assessment Appeals Board (AAB)                            | Keep AAB as is.  | Unanimous                                 |
| 11/5/2025           | Law Library Board of Trustees (LLBT)                      | Remove LLBT from the Charter.  | Unanimous                                 |
| 11/5/2025           | City Hall Preservation Advisory Committee (CHPAC)         | Eliminate CHPAC.   | Unanimous                                 |
| 11/5/2025           | Commission on Animal Control and Welfare (CACW)           | Keep CACW; change its name; align with the advisory template; alter seat qualifications to make veterinarian seat desirable; modify quarterly reporting requirement.   | Unanimous                                 |
| 11/5/2025           | Refuse Rate Board (RRB)                                   | Keep RRB; move it from the Health to the Administrative Code; keep three members and the three-way split appointments; add four-year term length; add three-term limit for the public member.  | Unanimous                                 |
| 11/5/2025           | Sweatfree Procurement Advisory Group (SPAG)               | Keep SPAG.   | 3-2 (Ms. Kittler and Ms. Hayward opposed) |
| 11/5/2025           | Sweatfree Procurement Advisory Group (SPAG)               | Adopt staff recommendations to align SPAG with the advisory template.  | Unanimous                                 |
| 11/5/2025           | Sunshine Ordinance Task Force (SOTF)                      | Keep SOTF; remove external nominations; apply qualifications at the body level; set a six-term limit; do not add a sunset date.  | Unanimous                                 |
| 11/5/2025           | Civil Service Commission (CSC)                            | Adopt a two-term limit and remove the seat-specific requirement for two women; rely on Charter provisions promoting diversity.   | Unanimous                                 |

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| <b>Meeting Date</b> | <b>Topic</b>   | <b>Motion Content</b>   | <b>Vote Result</b>                    |
|---------------------|--|---|---------------------------------------|
| 11/5/2025           | Special Strike Committee (SSC)   | Eliminate SSC and recommend the Board of Supervisors enable the City Attorney to remove Charter language rendered illegal by court decisions.   | Passed 4–0                            |
| 11/5/2025           | Health Services Board (HSB)  | Keep HSB and adopt all staff recommendations, except do not allow the Board to retain sole authority over hiring/firing its Executive Director.   | Passed 4–0                            |
| 11/5/2025           | Health Services Board (HSB)  | Allow HSB to retain sole authority to hire and fire its Executive Director.   | Passed 4–0                            |
| 11/5/2025           | Retirement Board   | Adopt staff recommendations.  | Passed 4–0                            |
| 11/5/2025           | Retiree Health Care Trust Fund Board (RHCTFB)                                    | Adopt staff recommendations with change to move RHCTFB from the Charter to the Administrative Code; include language allowing a future merger with the Retirement Board.  | Passed 4–0                            |
| 11/5/2025           | Elections — Elections Commission   | Adopt staff recommendations; keep the Elections Commission in the Charter.  | Unanimous                             |
| 11/5/2025           | Elections — Ballot Simplification Committee                                      | Direct staff to return with revised language simplifying seat qualifications and the nomination process.  | Unanimous                             |
| 11/5/2025           | Elections — Redistricting Task Force   | Retain the Redistricting Task Force in the Charter with no structural changes.  | Unanimous                             |
| 11/5/2025           | Capital Planning Committee   | Retain the Capital Planning Committee as-is.  | Unanimous                             |
| 11/5/2025           | EIFD Public Financing Authority No. 1  | Retain the EIFD PFA and align with all staff recommendations.   | Unanimous                             |
| 11/5/2025           | Citizens’ General Obligation Bond Oversight Committee (GOBOC)                    | Retain GOBOC without a sunset date; impose four-term limits; align with staff recommendations.  | Unanimous                             |
| 11/5/2025           | Capital Projects & Infrastructure — SFMTA Bond Oversight Committee               | Recommend that the MTA Board of Directors eliminate the body.   | Unanimous                             |
| 11/19/2025          | Deferred Decisions — Police Commission (DPA Discipline Process)                  | Adopt Option 2: require the Police Chief to implement the Department of Police Accountability (DPA) Director’s recommendation for discipline; the Police Commission serves as the appellate body for appeals.   | Passed 3–1 (Vice Chair Bruss opposed) |
| 11/19/2025          | Deferred Decisions — Police Commission (DPA Director Appointment)                | Police Commission to directly appoint the DPA Director (remove Board of Supervisors confirmation role).   | Passed 4–0                            |
| 11/19/2025          | Deferred Decisions — Sheriff’s Department Oversight Board (SDOB) Subpoena Powers | Remove SDOB’s subpoena powers, with the understanding the Inspector General retains subpoena authority.   | Passed 4–0                            |
| 11/19/2025          | Deferred Decisions — SDOB Alignment to Advisory Template                         | Align SDOB to the advisory template: change member removal to at-will; reduce term length from 4 years to 3 years; implement 4-term limits; make qualifications desirable at the body level; move establishing authority to the Administrative Code; no sunset date; remove budget authority. | Passed 4–0                            |
| 11/19/2025          | Deferred Decisions — SDOB Appointing Authority                                   | Change appointing authority to 4 Mayoral and 3 Board of Supervisors appointments.   | Passed 3–1 (Ms. Mihal opposed)        |

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| <b>Meeting Date</b> | <b>Topic</b>   | <b>Motion Content</b>   | <b>Vote Result</b>               |
|---------------------|--|---|----------------------------------|
| <b>11/19/2025</b>   | Deferred Decisions — SDOB Inspector General Appointing Authority                       | Designate SDOB as the appointing authority for the Inspector General.   | Passed 3–1 (Ms. Kittler opposed) |
| <b>11/19/2025</b>   | Deferred Decisions — Film Commission   | Maintain current term limits; remove hiring & firing authority from the Film Commission and transfer it to the Mayor.   | Passed 4–0                       |
| <b>11/19/2025</b>   | Deferred Decisions — Family Violence Council (FVC)                                     | Include language in the Task Force’s ordinance to reduce membership from 28 to 15 (keeping three public seats), retain the sunset date, and add three-year term lengths with a four-term limit.   | Passed 4–0                       |
| <b>11/19/2025</b>   | Deferred Decisions — Historic Preservation Commission (HPC) — Qualifications           | Retain professional qualifications but make them desirable at the body level rather than at the seat level.   | Passed 4–0                       |
| <b>11/19/2025</b>   | Deferred Decisions — HPC — Preservation Element  | Eliminate the Preservation Element of the General Plan.   | Passed 4–0                       |
| <b>11/19/2025</b>   | Deferred Decisions — HPC — Move Duties to Planning Code                                | Move the following duties from the Charter to the Planning Code: <ul style="list-style-type: none"> <li>• landmark &amp; historic district designations;</li> <li>• certificates of appropriateness;</li> <li>• significant/contributory building &amp; conservation district designations in C-3 districts;</li> <li>• alteration of significant/contributory buildings or buildings in conservation districts in C-3;</li> <li>• Mills Act contracts;</li> <li>• referrals of certain matters; and other duties.</li> </ul> | Passed 3–1 (Ms. Hayward opposed) |
| <b>11/19/2025</b>   | Reviewing & Revising Preliminary Decisions — Access Appeals Commission                 | Remove the Access Appeals Commission from the Charter and codify its functions under the Board of Appeals in the Administrative Code.   | Unanimous                        |
| <b>11/19/2025</b>   | BOS Veto for Split Appointments  | Apply the two-thirds veto standard to the Police Commission and Entertainment Commission to align with similar bodies.  | Passed 3–1 (Ms. Kittler opposed) |
| <b>11/19/2025</b>   | Reviewing & Revising Preliminary Decisions — BOS Appointment Methods                   | Retain the current appointment structures for the Board of Supervisors.   | Unanimous                        |
| <b>11/19/2025</b>   | Reviewing & Revising Preliminary Decisions — Appointing Authorities for Appeals Bodies | Retain the existing appointing structures for appeals bodies (e.g., Rent Board; Civil Service Commission).  | Unanimous                        |
| <b>11/19/2025</b>   | Reviewing & Revising Preliminary Decisions — Board of Appeals Executive Director       | Retain the Board of Appeals’ authority to hire and fire its Executive Director.   | Unanimous                        |
| <b>11/19/2025</b>   | Reviewing & Revising Preliminary Decisions —   | Confirm prior decision to transfer hiring & firing authority for the Treasure Island Development Authority (TIDA) and Entertainment Commission to the Mayor.  | Unanimous                        |

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| Meeting Date | Topic   | Motion Content  | Vote Result                      |
|--------------|---|---|----------------------------------|
|              | Hiring/Firing (TIDA & Entertainment Commission)   |   |                                  |
| 12/3/2025    | Deferred Decisions on Arts Commission   | <p>Retain the Arts Commission’s mission in the Charter while relocating other elements of its structure to the Administrative Code.</p> <p>Move the Commission’s size, appointing authority, and member removal provisions as-is to code and modify member qualifications to apply at the body level.</p> <p>Transfer Charter sections 5.103(2) and 5.103(3) to code.</p> <p>Modify the Civic Design Review (Charter §5.103(1)) to be consultative.</p> <p>Revise the Commission’s role in overseeing arts-related appropriations (Charter §5.103(4)) from “supervise and control” to an advisory role.</p> | Unanimous                        |
| 12/3/2025    | Deferred Decisions on Building Inspection Commission — Abatement Appeals Board  | Reverse the prior decision to transfer the Abatement Appeals Board (AAB) to the Board of Appeals; keep the AAB as its own distinct body made up of BIC commissioners.   | Unanimous                        |
| 12/3/2025    | Deferred Decisions on Building Inspection Commission — Governance Template Alignment  | <p>Retain BIC with its current size and appointing authorities, and make the following changes:</p> <p>Align the confirmation process, hiring and firing authority, and contract approval authority with the governance template;</p> <p>Make members removable at will;</p> <p>Set four-year term lengths with a three-term limit;</p> <p>Make membership qualifications desirable at the body level;</p> <p>Move the Commission from the Charter to the Administrative Code.</p>  | Unanimous                        |
| 12/3/2025    | Deferred Decisions on Building Inspection Commission — Budget Approval Provision  | Remove the Charter provision requiring five members of BIC to approve the DBI budget and align BIC’s budget authority with the governance template.   | Passed 4–1 (Ms. Kittler opposed) |
| 12/3/2025    | Deferred Decisions on Building Inspection Commission — Code Advisory Committee (CAC)  | Move the CAC to the Administrative Code with its current structure, except add a four-term limit—reversing the prior decision to eliminate the CAC and convert it to a passive meeting body.  | Unanimous                        |
| 12/3/2025    | Deferred Decisions on Aging, Homelessness, and Children’s Services — Homelessness Advisory Board (HAB)  | Adopt the proposed structure for the Homelessness Advisory Board and its Continuum of Care Subcommittee as outlined on slide 21, keeping membership flexible with up to 13 seats; implementation details to be finalized with stakeholders and HSH.   | Unanimous                        |
| 12/3/2025    | Deferred Decisions on Aging, Homelessness, and Children’s Services — Disability & Aging Services Advisory Council and Dignity Fund Oversight & Advisory Committee | Adopt staff recommendation to merge the two bodies, retaining a 22-member structure; final report to address transition and status of existing members.   | Unanimous                        |
| 12/3/2025    | Deferred Decisions on Aging, Homelessness, and Children’s   | Adopt staff language (slide 26) that codifies service provider engagement without creating a new advisory body.   | Unanimous                        |

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| Meeting Date | Topic   | Motion Content  | Vote Result   |
|--------------|---|---|---|
|              | Services — Service Provider Working Groups (Department of Disability & Aging Services)  |   |   |
| 12/3/2025    | Deferred Decisions on Aging, Homelessness, and Children’s Services — Service Provider Working Groups (Department of Children, Youth & Their Families) | Establish a formal Service Provider Working Group with seven members (per slide 27), with a sunset date set at three years.   | Passed 3–2 (Vice Chair Bruss and Ms. Kittler opposed) |
| 12/3/2025    | Deferred Decisions on Aging, Homelessness, and Children’s Services — Juvenile Justice Coordinating Council  | Make no changes to the council’s membership (retain 20 seats).  | Unanimous   |
| 12/3/2025    | Deferred Decisions on General Administration and Finance — Ballot Simplification Committee  | Accept staff recommendations: allow the SFUSD Superintendent to directly appoint the designated seat; adopt the changes to that seat’s qualifications; and maintain no term limits.   | Unanimous   |
| 12/3/2025    | Reviewing and Revising Preliminary Decisions — Seat Qualifications (Small Business Commission and MTA Citizens’ Advisory Council)                     | Make qualifications desirable at the body level and applicable to all appointing authorities.   | Unanimous   |
| 12/3/2025    | Reviewing and Revising Preliminary Decisions — Immigrant Rights Commission  | Retain the requirement that eight of the fifteen members be immigrants, split with two seats for the Mayor and six seats for the Board of Supervisors appointments.   | Unanimous   |
| 12/12/2025   | Human Rights Commission   | Adopt staff recommendations as modified during discussion, including: <ul style="list-style-type: none"> <li>• Investigate complaints of unlawful discrimination – remain in Charter as a department function;</li> <li>• Ensure civil rights of all persons – remain in Charter as a department function and add to Administrative Code as a commission function;</li> <li>• Create operational rules/draft legislation – department retains primary responsibility, Administrative Code will authorize the commission to make legislative recommendations;</li> <li>• Hold hearings, issue subpoenas, take testimony, administer oaths, issue orders – remain in Charter as department functions; Administrative Code will allow the commission to hold hearings and take testimony; subpoena authority stays with the department;</li> <li>• Affirmative action plans – remove from Charter; do not add to Administrative Code;</li> <li>• Promote understanding and cooperation – remain in Charter as a department function; add to Administrative Code as a commission function;</li> </ul> | Unanimous   |

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| Meeting Date      | Topic   | Motion Content   | Vote Result                          |
|-------------------|---|--|--------------------------------------|
|                   |   | <ul style="list-style-type: none"> <li>• Study, investigate, mediate, and recommend solutions to community-wide problems – move to Administrative Code as a commission function;</li> <li>• Contract enforcement – remove from Charter; do not add to Administrative Code;</li> <li>• Adopt staff recommendations on slide 11 to delete certain obsolete functions from code.</li> </ul> |                                      |
| <b>12/12/2025</b> | Deferred Decisions — Fine Arts Museum Board of Trustees   | Set Board to no more than 20 members and clarify that the body will act by a majority vote of appointed members in office.   | Unanimous                            |
| <b>12/12/2025</b> | Deferred Decisions — Refuse Rate Board  | Adopt a three-term limit for public members and allow holdover appointments.   | Unanimous                            |
| <b>12/12/2025</b> | Deferred Decisions — Committee on Information Technology  | Keep COIT as-is with two public members.   | Passed 4–1, with Ms. Kittler opposed |
| <b>12/12/2025</b> | Deferred Decisions — Retiree Health Care Trust Fund Board   | Adopt Option 2A — keep RHCTFB in the Charter and allow a future merger with the Retirement Board by majority vote of both bodies rather than by ordinance.   | Unanimous                            |
| <b>12/12/2025</b> | Reviewing and Revising Preliminary Decisions — Member Qualifications                                      | Make qualifications desirable at the body level for Elections and PUC; remove the single seat qualification for Police Commission; make no changes for the MTA Board.  | Unanimous                            |
| <b>12/12/2025</b> | Action on Reentry Council (Reopened from Item 6)  | Reverse the prior decision and restore the Reentry Council to the Administrative Code in its current form; add a six-term limit for public members; retain two-year terms; keep the existing 2029 sunset date.   | Unanimous                            |
| <b>12/18/2025</b> | Reviewing and Revising Preliminary Decisions — Bayview Hunters Point Community Advisory Committee (BHCAC) | Reverse the decision to eliminate BHCAC and keep the body; eliminate the City Administrator as an appointing authority and redistribute those appointments: two voting seats to the District 10 Supervisor and one voting seat to the Mayor; no term limits; no sunset date.   | Unanimous                            |
| <b>12/18/2025</b> | Reviewing and Revising Preliminary Decisions — Arts Commission Term Limit                                 | Adopt staff recommendation of four-year terms with a three-term limit.   | Unanimous                            |
| <b>12/18/2025</b> | Reviewing and Revising Preliminary Decisions — Arts Commission Department Head Authority                  | Remove the Arts Commission’s hiring and firing authority of the department head and empower the Mayor with that authority.   | Unanimous                            |
| <b>12/18/2025</b> | Reviewing and Revising Preliminary Decisions — Commission Streamlining Task Force (CSTF)                  | Include in the report a recommendation that the Charter, and its public meeting bodies, be reviewed regularly.   | Unanimous                            |
| <b>12/18/2025</b> | Report Draft — Arts Commission Body Type and Budget Authority   | Remove the Arts Commission’s budget authority and categorize the body as advisory.   | Unanimous                            |

108 | Appendix D: Record of Task Force Member Votes

| <b>Meeting Date</b> | <b>Topic</b>  | <b>Motion Content</b>   | <b>Vote Result</b>                                  |
|---------------------|---|---|---|
| <b>12/18/2025</b>   | Reviewing and Revising Preliminary Decisions — Staggering Terms Within Decision-Making Bodies | Adopt term staggering as follows: Port Commission, Public Utilities Commission, and Rent Board — one seat expires annually with two seats expiring in the fourth year; Civil Service Commission — one seat expires annually; Disability and Aging Services Commission, Fire Commission, Historic Preservation Commission, Juvenile Probation Commission, Library Commission, and Recreation and Park Commission — two seats expire annually, with one seat expiring in the fourth year.   | Unanimous   |
| <b>12/18/2025</b>   | Reviewing and Revising Preliminary Decisions — Applying New Term Limits                       | Have the clerk of each body draw lots in January 2027 so one-third of members’ current terms expire in one year, one-third in two years, and one-third in three years; bodies included: Free City College Oversight Committee, LGBTQI+ Advisory Committee, Refuse Rate Board, Community Corrections Partnership, Juvenile Justice Coordinating Council, and Public Utilities Rate Fairness Board.   | Unanimous   |
| <b>1/14/2026</b>    | Police Commission   | Adopt Option B: to keep the ten-day suspension process and switch the ALJ and the Police Commission roles for more serious cases so that the ALJ holds the evidentiary hearings and the Police Commission serves as the appellate body making final decisions.  | Passed 4-1 (Chair Harrington opposed)               |
| <b>1/14/2026</b>    | Mission Bay Transportation Improvement Fund Advisory Committee (MBTIFAC)                      | Keep the MBTIFAC and add a sunset date of three years   | Unanimous   |
| <b>1/14/2026</b>    | Relocation Appeals Board (RAB)  | Keep the RAB and limit its jurisdiction to the OCI’s jurisdiction.  | Unanimous   |
| <b>1/14/2026</b>    | Department of Building Inspection Appeals Boards  | Eliminate the Board of Examiners.   | Unanimous   |
| <b>1/14/2026</b>    | Deferred Decisions - Ethics Commission  | require the Ethics Commission to put their proposed measure forward to the Board and require the Board to act on the measure within a designated period. If the Board fails to act on the proposed measure during the specified timeline, the Ethics Commission may place the measure as submitted to Board on the ballot with a 4/5 vote in favor of doing so. The Board may approve of the drafted proposal or amend the proposal to a specified threshold. If the Board amends the proposed measure, then the Ethics Commission must reconsider the revised measure and take an up and down vote whether to place the revised measure on the ballot or to withdraw it. | Passed 4-1 (Chair Harrington opposed)               |
| <b>1/21/2026</b>    | Ethics Commission   | Clarifying process for Board role in Ethics Commission ballot measure. Vote to accept all components of presented proposal, except the ability for the Board to reject a measure.   | Unanimous   |
| <b>1/21/2026</b>    | Ethics Commission   | Clarifying process for Board role in Ethics Commission ballot measure. If BoS by two-thirds vote rejects the proposal, it dies.   | Passed 3-2 (Chair Harrington and Ms. Mihal opposed) |
| <b>1/28/2026</b>    | Legislation Drafting – Human Services Commission  | Do not include language about the Commission’s role in food security in the language establishing the Human Services Commission   | Unanimous   |
| <b>1/28/2026</b>    | Legislation Drafting – ISCOTT   | Transfer oversight authority to the MTA   | Unanimous   |
| <b>1/28/2026</b>    | Legislation Drafting – MTAB   | Remove training requirements for Board of Directors members   | Unanimous   |
| <b>1/28/2026</b>    | Legislation Drafting – MTA CAC  | Move to the Transportation Code rather than the Administrative Code   | Unanimous   |

109 | Appendix D: Record of Task Force Member Votes

| <b>Meeting Date</b> | <b>Topic</b>   | <b>Motion Content</b>   | <b>Vote Result</b> |
|---------------------|--|---|--------------------|
| <b>1/28/2026</b>    | Legislation Drafting – PUC   | Remove ability to recall commissioners  | Unanimous          |
| <b>1/28/2026</b>    | Legislation Drafting – Terms   | At least half a term must be served to count as a term towards term limits  | Unanimous          |
| <b>1/28/2026</b>    | Legislation Drafting – Rent Board  | Retain current hire/fire process for the director.  | Unanimous          |
| <b>1/28/2026</b>    | Legislation Drafting – Retiree Health Care Trust Fund Board and Retirement Board | Require Board of Supervisors approval, via ordinance, for the Retiree Health Care Trust Fund Board and Retirement Board to merge. | Unanimous          |
| <b>1/28/2026</b>    | Legislation Drafting – Naming Conventions  | Retain names for Youth Commission, Sunshine Ordinance Task Force, and Immigrant Rights Commission                                 | Unanimous          |
| <b>1/28/2026</b>    | Legislation Drafting – Power to establish other bodies                           | Remove the power of bodies to establish new policy bodies.  | Unanimous          |
| <b>1/28/2026</b>    | Legislation Drafting – Annual Reporting Requirements                             | Remove remaining annual reporting requirements  | Unanimous          |
| <b>1/28/2026</b>    | Legislation Drafting – Bayview CAC   | Change name to reflect “Council” naming convention  | Unanimous          |

# Appendix E: Proposition E

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This appendix includes the full text of Proposition E, as amended in committee on 7/1/2024.<sup>61</sup>

The text begins on the following page.

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<sup>61</sup> This can also be found online at <https://www.sf.gov/sites/default/files/2024-08/Legal%20Text%20--%20Creating%20a%20Task%20Force%20to%20Recommend%20City%20Commission%20Reform.pdf>

1 [Charter Amendment - Commission Reform]

2  
3 **Describing and setting forth a proposal to the voters at an election to be held on November**  
4 **5, 2024, to amend the Charter of the City and County of San Francisco to establish the**  
5 **Commission Streamlining Task Force charged with making recommendations to the**  
6 **Mayor and the Board of Supervisors about ways to modify, eliminate, or combine the**  
7 **City’s appointive boards and commissions to improve the administration of City**  
8 **government; require the City Attorney to prepare a Charter Amendment to implement the**  
9 **Task Force’s recommendations relating to Charter commissions, for consideration by the**  
10 **Board of Supervisors; and authorize the Task Force to introduce an ordinance to effectuate**  
11 **its recommendations relating to appointive boards and commissions codified in the**  
12 **Municipal Code, which ordinance shall go into effect within 90 days unless rejected by a**  
13 **two-thirds vote of the Board of Supervisors.**

14  
15 **SECTION 1. FINDINGS.**

16 (a) The City and County of San Francisco has long been a place that values public  
17 service, creativity, political activism, and civic engagement. And the City’s system of  
18 participatory government reflects those values. San Francisco is led not only by elected officials  
19 and professional City staff, but also by hundreds of City residents who volunteer their time to  
20 serve on City boards and commissions (together referred to in this Section as “commissions”),  
21 such as the Planning Commission, the Disability and Aging Services Commission, and the  
22 Human Rights Commission.

23 (b) San Francisco’s commissions leverage the perspectives, lived experiences, and  
24 expertise of the City’s residents, and ensure that important policy decisions are not made behind  
25 closed doors by a powerful few, but through a public and participatory process that is informed  
by the very people whom those decisions will impact.

1 (c) San Francisco's commissions have been in existence as long as the City has had a  
2 Charter. The first commission – the Police Commission – was established in 1878, followed by  
3 the Civil Service Commission in 1900, and the Public Utilities Commission in 1932. Since then,  
4 the voters have amended the City Charter numerous times to establish policy and oversight  
5 bodies that have helped shape city policies and programs.

6 (d) In addition to providing policy guidance, many commissions perform essential  
7 government functions that are required by law. For example, the Historic Preservation  
8 Commission acts as the City's local historic preservation review commission for the purposes of  
9 the federal Certified Local Government Program; the Health Commission serves as the  
10 governing body of General Hospital and Laguna Honda Hospital; the Board of Appeals affords  
11 due process to permit applicants wishing to appeal a permit decision; and the Building Inspection  
12 Commission helps to craft and enforce the safety standards of the Building Code. These and  
13 other functions performed by commissions cannot be summarily eliminated without creating  
14 significant uncertainty and disorder.

15 (e) Currently, there are over 100 commissions that perform work on behalf of the  
16 City or provide non-binding guidance to City officials and departments. Many of these bodies  
17 have existed for decades, without review or evaluation of their efficacy, or updates to maximize  
18 their utility. Some commissions have fulfilled their original mandate; some have outlived their  
19 useful purpose; and others perform work that duplicates the efforts of other City bodies. As the  
20 City enters a period in which it will have to make difficult budget choices, it is time to undertake  
21 a comprehensive, evidence-based review of the City's commissions to identify those bodies that  
22 add value to the City, those that can be consolidated, streamlined, or improved, and those whose  
23 time has passed.

24 (f) This measure establishes a clear pathway for that review, starting with a study  
25 conducted by the Budget and Legislative Analyst of the annual financial cost of supporting the

1 City’s commissions. The measure will also establish a Task Force of experts in City  
2 management and operations. This Task Force will not only have the authority to make  
3 recommendations to the Mayor and Board of Supervisors about how to change the current  
4 commission system, but will also have the power to introduce legislation to effectuate those  
5 recommendations. Recommendations could include changes to the structure, staffing, and  
6 meeting requirements of individual commissions, with the goal of improving the commissions’  
7 efficacy.

8 (g) This measure’s creation of an expert Task Force to analyze and make  
9 recommendations to optimize the number, functions, and structure of City commissions, is  
10 consistent with recommendations from the 2023-2024 Civil Grand Jury Report, entitled  
11 “Commission Impossible,” as well as the Rose Institute of State and Local Government’s “Re-  
12 Assessing San Francisco’s Government Design,” which concluded it is not possible to determine  
13 the optimal number of City commissions without an exhaustive review, and encouraged the City  
14 to “[c]onsider a system-wide evaluation of the City’s commission system” as its main  
15 recommendation.

16 (h) Making significant changes to a system of government is no easy feat. And it  
17 cannot be done effectively by establishing arbitrary limits on the number of citizen-led  
18 commissions. But it is time for San Francisco to make tough choices, which requires looking at  
19 which parts of our current system of government work, and which don’t. This measure provides  
20 a roadmap for that inquiry, and an expedited path to effective change.

21  
22 **SECTION 2. CHARTER AMENDMENT.**

23 The Board of Supervisors hereby submits to the qualified voters of the City and County,  
24 at an election to be held on November 5, 2024, a proposal to amend the Charter of the City and  
25 County, to read as follows:

1           NOTE:        **Unchanged Charter text is in plain font.**  
2                        **Additions** are *single-underline italics Times New Roman font.*  
3                        **Deletions** are ~~*strike-through italics Times New Roman font.*~~  
4                        **Asterisks** (\* \* \* \*) indicate the omission of unchanged Charter  
5                        subsections.

6           The Charter of the City and County of San Francisco is hereby amended by revising  
7           Sections 2.105, 4.100, and adding new Section 4.100.1, to read as follows:

8                        **SEC. 2.105. ORDINANCES AND RESOLUTIONS.**

9           The Board of Supervisors shall meet and transact its business according to rules which  
10          it shall adopt.

11          The Board of Supervisors shall act only by written ordinance or resolution, except that  
12          it may act by motion on matters over which the Board of Supervisors has exclusive jurisdiction.  
13          All legislative acts shall be by ordinance. An ordinance or resolution may be introduced before  
14          the Board of Supervisors by a member of the Board, a committee of the Board ~~or~~ the Mayor, or  
15          the Commission Streamlining Task Force subject to the limitations set forth in Section 4.100.1,  
16          and shall be referred to and reported upon by an appropriate committee of the Board. An  
17          ordinance or resolution may be prepared in committee and reported out to the full Board for  
18          action, consistent with the public notice laws of the City. Except as otherwise provided in this  
19          Charter, passage of an ordinance or a resolution shall require the affirmative vote of a majority of  
20          the members of the Board.

21                        \* \* \* \*

22  
23                        **SEC. 4.100. GENERAL.**

24          In addition to the office of the Mayor, the executive branch of the City and County shall  
25          be composed of departments, appointive boards, commissions, and other units of government

1 that perform the sovereign powers of the City and County. To the extent law permits, each  
2 appointive board, commission, or other unit of government of the City and County established by  
3 State or Federal law shall be subject to the provisions of this Article IV and this Charter.

4  
5 **SEC. 4.100.1. COMMISSION STREAMLINING TASK FORCE.**

6 **(a) Establishment of the Task Force.** By no later than February 1, 2025, a  
7 Commission Streamlining Task Force (“Streamlining Task Force”) shall be convened for the  
8 purpose of advising the Mayor and the Board of Supervisors on ways to eliminate, consolidate,  
9 or limit the powers and duties of appointive boards and commissions for the more effective,  
10 efficient, and economical administration of City and County government, and introducing one or  
11 more ordinances to effectuate its recommendations. The Streamlining Task Force shall have the  
12 powers and duties set forth herein, and shall expire by operation of law 24 months after its first  
13 meeting.

14 The City Administrator shall provide administrative support to the Streamlining Task  
15 Force. The Controller and the City Administrator shall provide professional and technical  
16 assistance to the Streamlining Task Force. All City and County officials, departments, and other  
17 agencies, and all appointive boards and commissions, shall cooperate with the Streamlining  
18 Task Force as it performs its responsibilities under this Section 4.100.1.

19 For purposes of this Section 4.100.1, an “appointive board” or “commission” includes  
20 any body that meets the definition of a “legislative body,” under California Government Code §  
21 54952, whether denominated a “board,” “commission,” “council,” “committee,” “task force,”  
22 “advisory body,” or otherwise.

23 **(b) Composition of the Streamlining Task Force.** The Streamlining Task Force  
24 shall consist of five members. Seat 1 shall be held by the City Administrator or the City  
25 Administrator’s designee, who must be an employee of the Office of the City Administrator. Seat

1 2 shall be held by the Controller or the Controller's designee, who must be an employee of the  
2 Office of the Controller. Seat 3 shall be held by the City Attorney or the City Attorney's  
3 designee, who must be an employee of the Office of the City Attorney. Seat 4 shall be held by a  
4 representative of organized labor representing the public sector, appointed by the President of  
5 the Board of Supervisors. Seat 5 shall be held by an individual with expertise in open and  
6 accountable government, appointed by the Mayor. The Mayor's appointment shall not be  
7 subject to rejection by the Board of Supervisors under Charter Section 3.100(18). Members in  
8 seats 4 and 5 shall serve at the pleasure of their appointing authority.

9 (c) **Budget and Legislative Analyst Report.** The Streamlining Task Force shall  
10 undertake a comprehensive review of the City and County's appointive boards and commissions,  
11 including those created by voter-approved ordinance. To inform that review, by no later than  
12 September 1, 2025, the Budget and Legislative Analyst shall prepare and submit to the  
13 Streamlining Task Force, the Mayor, and the Clerk of the Board of Supervisors a report that  
14 assesses for each appointive board or commission established in the Charter (1) the annual  
15 financial cost to the City to operate the body, including but not limited to the costs of City staff  
16 time spent to support, brief, meet with, develop materials for, or otherwise enable the functioning  
17 of the body; and (2) the projected financial impact of eliminating the appointive board or  
18 commission, or consolidating it with another body. The report shall also include an estimate of  
19 the average annual financial cost to the City of operating an appointive board or commission  
20 that is established by ordinance for the purpose of providing non-binding advice to City officials  
21 on a given topic.

22 (d) **Streamlining Task Force Report and Recommendations.** By no later than  
23 February 1, 2026, the Streamlining Task Force shall prepare and submit to the Mayor and the  
24 Clerk of the Board of Supervisors a report containing the Streamlining Task Force's  
25 recommendations as to which existing appointive boards and commissions, if any, should be

1 eliminated in their entirety, consolidated, revised to limit their powers and/or duties, or revised  
2 to expand their powers and/or duties as a result of a consolidation.

3 For each recommendation made pursuant to this subsection (d), the Streamlining Task  
4 Force shall provide a rationale; analyze whether any function(s) performed by the appointive  
5 board or commission that is recommended to be eliminated, consolidated, or revised are  
6 required by law or essential to the effective operation of City and County government; and  
7 identify the City and County officers, departments, or other units of government that could  
8 assume responsibility for any legally required or essential function(s).

9 (e) **Effectuation of Recommendations.**

10 By no later than March 1, 2026, the City Attorney shall prepare a draft Charter  
11 Amendment to implement the Streamlining Task Force's recommendations relating to  
12 commissions established in the Charter, and shall submit such draft to the Clerk of the Board of  
13 Supervisors. By no later than April 1, 2026, the Streamlining Task Force's report and  
14 recommendations and the draft Charter Amendment shall be the subject of a hearing before the  
15 Board of Supervisors. Any Supervisors(s) wishing to seek voter approval of the draft Charter  
16 Amendment, or a modified version thereof, shall be required to introduce the Charter  
17 Amendment for consideration by the Board of Supervisors, consistent with the process and  
18 deadlines set forth in the Municipal Elections Code and the Board's Rules of Order at that time.

19 During its tenure, the Streamlining Task Force shall have the authority to introduce one  
20 or more ordinances to effectuate its recommendations relating to the elimination, consolidation,  
21 or revision of any appointive board or commission established by ordinance, other than any  
22 appointive board or commission that was established or amended by the adoption of an  
23 ordinance approved by the voters and cannot be amended or rescinded without voter approval.  
24 Such ordinance(s) shall go into effect 90 days after the date of introduction unless before the  
25

1 expiration of the 90-day period two-thirds of all members of the Board of Supervisors vote to  
2 disapprove the ordinance.

3 (f) **Expiration.** This Section 4.100.1 shall expire by operation of law on January 31,  
4 2027, and the City Attorney shall cause it to be removed the Charter thereafter.

5  
6 **SECTION 3. SEVERABILITY.**

7 If any provision of this measure, or part thereof is for any reason held to be invalid or  
8 unconstitutional, the remaining provisions shall not be affected, but shall remain in full force and  
9 effect, and to this end the provisions of this measure are severable. The voters declare that this  
10 measure, and each section, sub-section, sentence, clause, phrase, part, or portion thereof, would  
11 have been adopted or passed irrespective of the fact that any one or more sections, sub-sections,  
12 sentences, clauses, phrases, part, or portion is found to be invalid. If any provision of this  
13 measure is held invalid as applied to any person or circumstance, such invalidity does not affect  
14 any application of this measure that can be given effect without the invalid application.

15  
16 **SECTION 4. CONFLICTING BALLOT MEASURES.**

17 This measure is intended as the voters' only decision in this election on the composition  
18 of City appointive boards and commissions. In the event that this measure and another measure  
19 or measures relating to the structure and powers of appointive commissions and advisory bodies  
20 shall appear on the same municipal election ballot, the provisions of such other measures shall be  
21 deemed to be in conflict with this measure. In the event that this measure shall receive a greater  
22 number of affirmative votes, the provisions of this measure shall prevail in their entirety, and  
23 each and every provision of the other measure or measures that conflict, in whole or in part, with  
24 this measure shall be null and void in their entirety. In the event that the other measure or  
25

1 measures shall receive a greater number of affirmative votes than this measure, the provisions of  
2 this measure shall take effect to the maximum extent permitted by law.

3  
4 APPROVED AS TO FORM:  
5 DAVID CHIU, City Attorney

6 By: \_\_\_\_\_/s/  
7 ANNE PEARSON  
8 Deputy City Attorney

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# **ATTACHMENT B**

1 [Charter Amendment - Boards, Commissions, and Advisory Bodies]

2  
3 **Describing and setting forth a proposal to the voters at an election to be held on November**  
4 **3, 2026, to amend the Charter of the City and County of San Francisco by 1) defining and**  
5 **distinguishing between Commissions and Advisory Bodies; 2) retaining in the Charter**  
6 **certain Commissions and Advisory Bodies and in some cases modifying their powers and**  
7 **duties; 3) transferring from the Charter to the Administrative Code certain Commissions**  
8 **and Advisory Bodies and in some cases modifying their powers and duties; 4) when**  
9 **modifying the powers and duties of a body, in some cases renaming the body or making it**  
10 **an Advisory Body rather than a Commission; 5) removing references in the Charter to**  
11 **certain bodies; 6) eliminating certain bodies, and requiring the Board of Supervisors to**  
12 **enact ordinances eliminating certain bodies; 7) requiring the Board of Supervisors to enact**  
13 **ordinances modifying certain bodies in ordinances; 8) establishing a Continuum of Care**  
14 **Subcommittee to assume the powers and duties of the Local Homeless Coordinating Board;**  
15 **9) generally establishing term limits equating to 12 years of service on Commissions and**  
16 **Advisory Bodies, with terms of four years for Commissions and three years for Advisory**  
17 **Bodies, and generally limiting holdover service by members of Commissions and Advisory**  
18 **Bodies; 10) generally changing specific qualifications for service on certain Commissions**  
19 **from required to desired qualifications; 11) where the Mayor and Board of Supervisors**  
20 **each have authority to appoint members of a Commission, generally increasing the number**  
21 **of Board votes required to reject mayoral appointees; 12) changing the structure of**  
22 **appointments for the Sheriff’s Department Oversight Board; 13) generally removing the**  
23 **power of most Commissions to nominate department heads, and the related requirement**  
24 **that the Mayor appoint only department heads so nominated; 14) reducing the number of**  
25 **Commissions with the power to appoint their respective department heads and instead**  
**authorizing the Mayor to exercise that power; 15) generally removing the power of**

1 **Commissions to remove department heads, and instead authorizing the Mayor to exercise**  
2 **that power; 16) reducing the number of Commissions whose members may be removed**  
3 **only for cause; 17) revising procedures for the Police and Fire Commissions and the**  
4 **Department of Police Accountability relating to discipline of sworn members of the Police**  
5 **and Fire Departments; 18) revising the process for the Ethics Commission to place a**  
6 **measure on the ballot; 19) abolishing the possible recall of members of the Airport, Ethics,**  
7 **Port, and Public Utilities Commissions; and 19) making other minor or clarifying changes**  
8 **regarding Commissions and Advisory Bodies.**

9  
10 Section 1. The Board of Supervisors hereby submits to the qualified voters of the City  
11 and County, at an election to be held on November 3, 2025, a proposal to amend the Charter of  
12 the City and County by:

13 (1) revising Article XVII and Sections 2.114, 3.100, 3.104, 3.105, 4.100, 4.101, 4.101.1,  
14 4.101.5, 4.102, 4,104, 4.105, 4.106, 4.107, 4.108, 4.109, 4.110, 4.111, 4.112, 4.113, 4.114, 4.115,  
15 4.117, 4.119, 4.120, 4.121, 4.122, 4.133, 4.134, 4.135, 4.136, 4.137, 4.140, 5.102, 5.103, 5.105,  
16 5.106, 6.102, 7.102, 8.102, 8.103, 8A.101, 8A.102, 8A.106, 8A.107, 8A.111, 8A.115,  
17 8B.121,8B.123, 8B.125, 8B.126, 9.105, 9.113, 10.100, 10.104, 12.100, 12.200, 12.204, 13.103.5,  
18 13.110, 14.103, 15.100, 15.102, 15.105, 16.107, 16.108, 16.108-1, 16.127-1, 16.127-3, 16.127-4,  
19 16.127-5, 16.127-7, 16.127-9, 16.128-4, 16.128-6, 16.128-7, 16.128-8, 16.128-11, 16.130,  
20 A8.343, A8.344, A8.346, A8.400, and B3.581;

21 (2) deleting Sections 4.103, 4.123, 4.124, 4.125, 4.139, 4.141, 16.119, 16.127-2, 16.127-  
22 6, 16.127-8, 16.127-12, 16.128-13, A8.409-6, and all of Appendix D, including Sections D3.750,  
23 D3.750-1, D3.750-2, D3.750-3, D3.750-4, D3.750-5, and D3.750-6;

24 (3) adding Sections 4.101.6, 4.101.7, 4.138, 14.101.1, and 18.116; and  
25

1 (4) transferring the following Sections as revised to the Administrative Code: Sections  
2 4.107(c), 4.111, 4.117, 4.118(b)-(c), 4.121(b)-(c), 4.122, 4.133, 4.134, 4.135(d), 4.137, 5.103(b),  
3 8A.111, 8B.125(7)(a)-(7)(c), 16.108-1(a)-(c), 16.108-1(d), and 16.128-11; all to read as follows:

4 NOTE: **Unchanged Charter text and uncodified text** are in plain font.  
5 **Additions** are *single-underline italics Times New Roman font*.  
6 **Deletions** are ~~*strike-through italics Times New Roman font*~~.  
7 **Asterisks (\*\*\*\*)** indicate the omission of unchanged Charter subsections.

8 **ARTICLE XVII: DEFINITIONS**

9 For all purposes of this Charter, the following terms shall have the meanings specified  
10 below:

11 *“Advisory Body” shall mean a multimember body, whether permanent or temporary, and*  
12 *regardless of name or composition, established by this Charter, by ordinance or resolution, by*  
13 *state or federal law, or by the initiative of a body so established, that does not have legal*  
14 *authority to exercise the sovereign powers of the City and County by making binding decisions*  
15 *on behalf of the City and County.*

16 \* \* \* \*

17 *“Commission” shall mean a multimember body, whether permanent or temporary, and*  
18 *regardless of name or composition, that has authority to exercise the sovereign powers of the*  
19 *City and County by making binding decisions on behalf of the City and County. Commissions*  
20 *may be established by ordinance, by resolution adopted by the Municipal Transportation Agency*  
21 *Board of Directors, or by state or federal law. Unless otherwise provided in this Charter, each*  
22 *multimember body established in this Charter is a Commission, with the exception of the Board*  
23 *of Supervisors.*

24 "Confirm" or "confirmation" shall mean the approval by a majority of the members of the  
25 Board of Supervisors.

1 \* \* \* \*

2 “For cause” shall mean the issuance of a written public statement by the Mayor  
3 describing those actions taken by an individual ~~as a member of a board or commission~~ which are  
4 the reasons for removal, provided such reasons constitute official misconduct in office.

5 \* \* \* \*

6 “One-third,” “a majority” or “two-thirds” of the Board of Supervisors or any Commission  
7 ~~or any other board or commission of the City and County~~ shall mean one-third, a majority, or  
8 two-thirds of all members of the Board of Supervisors or such Commission. ~~such board or~~  
9 ~~commission.~~

10 \* \* \* \*

11  
12 **ARTICLE II: LEGISLATIVE BRANCH**

13 **SEC. 2.114. NON-INTERFERENCE IN ADMINISTRATION.**

14 (a) Except for the purpose of inquiry, the Board of Supervisors shall deal with the  
15 administrative service for which the City Administrator is responsible solely through such  
16 officer, and for administrative or other functions for which elective officials or ~~boards or~~  
17 ~~e~~Commissions are responsible solely through the elective official, the ~~board or e~~Commission or  
18 the chief executive officer of such ~~board or e~~Commission concerned, or their designees.

19 (b) Neither the Board of Supervisors, its committees, nor any of its members, shall have  
20 any power or authority, nor shall they dictate, suggest, or interfere with respect to any  
21 appointment, promotion, compensation, disciplinary action, contract or requisition for purchase,  
22 or other administrative actions or recommendations of the City Administrator or of department  
23 heads under the City Administrator or under the respective ~~boards and e~~Commissions. The  
24 Board of Supervisors shall deal with administrative matters only in the manner provided by this  
25 Charter, and any dictation, suggestion, or interference herein prohibited on the part of any

1 Supervisor shall constitute official misconduct; provided, however, that nothing herein contained  
2 shall restrict the power of hearing and inquiry as provided in this Charter.

3 (c) Notwithstanding any other provisions of this ~~§~~Section 2.114, it shall not constitute  
4 prohibited interference for a member of the Board of Supervisors to testify regarding  
5 administrative matters other than specific contract and personnel decisions at a public meeting of  
6 a ~~City board, commission, task force or other appointive body~~ Commission or Advisory Body, or  
7 for the Board of Supervisors to adopt legislation regarding administrative matters other than  
8 specific contract and personnel decisions.

9 (d) Violation of this ~~§~~Section 2.114 shall constitute official misconduct.

10  
11 **ARTICLE III: EXECUTIVE BRANCH – OFFICE OF MAYOR**

12 **SEC. 3.100. POWERS AND RESPONSIBILITIES.**

13 \* \* \* \*

14 The Mayor shall have responsibility for:

15 \* \* \* \*

16 8. Introduction before the Board of Supervisors of the annual proposed budget or multi-  
17 year budget which shall be initiated and prepared by the Mayor. The Mayor shall seek comments  
18 and recommendations on the proposed budget from the various ~~e~~Commissions, officers, and  
19 departments; and

20 \* \* \* \*

21 The Mayor shall have the power to:

22 10. Speak and be heard with respect to any matter at any meeting of the Board of  
23 Supervisors or any of its committees, and shall have a seat but no vote on all ~~boards and~~  
24 ~~commissions~~ Commissions with all or a majority of seats appointed by the Mayor;

25 \* \* \* \*

1           12. Subject to the fiscal provisions of this Charter and budgetary approval by the Board  
2 of Supervisors, appoint such staff as may be needed to perform the duties and carry out the  
3 responsibilities of the Mayor’s office, provided that no member of the staff shall receive a salary  
4 in excess of seventy percent of that paid the Mayor. For purposes of this provision, staff does  
5 not include the City Administrator, department heads, or employees of departments placed under  
6 his or her direction by Section 3.104. Notwithstanding any other provisions or limitations of this  
7 Charter to the contrary, the Mayor may not designate nor may the City and County employ on  
8 the Mayor’s behalf any person to act as deputy to the Mayor or any similar employment  
9 classification, regardless of title, whose responsibilities include but are not necessarily limited to  
10 supervision of the administration of any department for which the City Administrator, an elected  
11 official other than the Mayor or ~~an appointed board or commission~~ Commission is assigned  
12 responsibility elsewhere in this Charter;

13           \* \* \* \*

14           18. Unless otherwise ~~specifically~~ provided in this Charter, make appointments to  
15 Commissions ~~boards and commissions~~ which shall be effective immediately and remain so,  
16 unless rejected by a two-thirds vote of the Board of Supervisors within 30 days following  
17 transmittal of Notice of Appointment. The Notice of Appointment shall include the appointee’s  
18 qualifications to serve and a statement how the appointment represents the communities of  
19 interest, neighborhoods, and diverse populations of the City and County;

20           19. Unless otherwise provided in this Charter, Appoint and remove department heads  
21 ~~subject to the provisions of this Charter~~; and

22           \* \* \* \*

23  
24           **SEC. 3.104. CITY ADMINISTRATOR.**

25           \* \* \* \*

1 The City Administrator shall have responsibility for:

2 \* \* \* \*

3 3. Coordinating all capital improvement and construction projects except projects solely  
4 under the Airport, Port, and Public Utilities ~~and Public Transportation~~ Commissions and the  
5 Municipal Transportation Agency;

6 \* \* \* \*

7 The City Administrator shall have power to:

8 \* \* \* \*

9 9. Coordinate the issuance of bonds and notes for capital improvements, equipment, and  
10 cash flow borrowings, except for projects solely under the Airport, Port, and Public Utilities ~~and~~  
11 ~~Public Transportation~~ Commissions and the Municipal Transportation Agency.

12 \* \* \* \*

13  
14 **SEC. 3.105. CONTROLLER; CITY SERVICES AUDITOR; INSPECTOR**

15 **GENERAL.**

16 \* \* \* \*

17 (b) The Controller shall be responsible for the timely accounting, disbursement, or  
18 other disposition of monies of the City and County in accordance with sound financial practices  
19 applicable to municipalities and counties. The Controller shall have the power and duties of a  
20 County auditor, except as otherwise provided in this Charter. The Controller shall have authority  
21 to audit the accounts and operations of all ~~boards, e~~Commissions, Advisory Bodies, officers, and  
22 departments to evaluate their effectiveness and efficiency. The Controller may require periodic  
23 or special reports of departmental operations, contracts, revenues, and expenditures, and shall  
24 have access to, and authority to, examine all documents, records, books, and other property of  
25 any ~~board, e~~Commission, Advisory Body, officer, or department. Further, the Controller may

1 subpoena witnesses, administer oaths, and compel the production of books, papers, testimony,  
2 and other evidence with respect to matters affecting the conduct of any department or office of  
3 the City and County. The preceding sentence authorizes the Controller to compel testimony or  
4 production from any person or entity including but not limited to City and County officers and  
5 employees; persons or entities that have or are seeking a contract, grant, lease, loan, or other  
6 agreement with the City and County, and their employees or officers; applicants for or recipients  
7 of permits, licenses, land use entitlements, tax incentives, benefits, or services from the City and  
8 County, and their employees or officers; and registered City lobbyists. The Controller and  
9 employees of the Controller, including the Inspector General, may seek and execute search  
10 warrants to the extent permitted by State law.

11 \* \* \* \*

12 (e) The Controller shall exercise general supervision over the accounts of all officers,  
13 ~~e~~Commissions, Advisory Bodies, ~~boards~~, and employees of the City and County charged in any  
14 manner with the receipt, collection, or disbursement of City and County funds or other funds, in  
15 their capacity as City and County officials or employees. The Controller shall establish  
16 accounting records, procedures, and internal controls with respect to all financial transactions of  
17 the City and County. Such records, procedures, and controls shall permit the financial statements  
18 of the City and County to be prepared in conformity with generally accepted accounting  
19 principles applicable to municipalities and counties.

20 \* \* \* \*

21  
22 **ARTICLE IV: EXECUTIVE BRANCH – ~~BOARDS~~, COMMISSIONS, ADVISORY**  
23 **BODIES, AND DEPARTMENTS**

24 **SEC. 4.100. GENERAL.**  
25

1           (a) In addition to the office of the Mayor, the executive branch of the City and County  
2 shall be composed of departments, ~~appointive boards, commissions,~~ Commissions, and other  
3 units of government that ~~perform~~ exercise the sovereign powers of the City and County.

4           (b) Except as otherwise provided in this Charter, each Commission and Advisory Body  
5 shall be subject to this Article IV, as applicable. To the extent the law permits, each ~~appointive~~  
6 ~~board, commission, or other unit of government of the City and County~~ Commission and  
7 Advisory Body established by State or Federal law shall be subject to the provisions of this  
8 Article IV and this Charter.

9  
10           **SEC. 4.101. ~~BOARDS AND COMMISSIONS~~ AND ADVISORY BODIES –**  
11 **COMPOSITION**

12           (a) Unless otherwise provided in this Charter, the composition of each ~~appointive board,~~  
13 ~~commission, or advisory body of any kind~~ Commission and Advisory Body established by this  
14 Charter or legislative act of the United States of America, the State of California, or the ~~Board of~~  
15 ~~Supervisors~~ City and County shall be broadly representative of the communities of interest,  
16 neighborhoods, and the diversity of the City and County in ethnicity, race, age, sex, gender  
17 identity, sexual orientation, and types of disabilities.

18           (b) All members of such bodies as described in subsection (a) shall be residents of the  
19 City and County and the minimum age required to vote in municipal elections in the City and  
20 County, at all times during ~~their service on the body~~~~the term of their respective offices,~~ unless  
21 otherwise ~~specifically~~ provided in this Charter. Either or both of the requirements set forth in the  
22 first sentence of this subsection (b) shall not apply to ~~boards, commissions, or advisory bodies~~  
23 Commissions and Advisory Bodies established by legislative act if the legislation specifically  
24 exempts the position from either or both requirements, or if the appointing officer or entity  
25

1 makes a finding that a person meeting both requirements, and willing to serve, could not be  
2 located.

3 (c) It shall be the official City policy that the composition of each ~~appointive board,~~  
4 ~~commission, or advisory body of any kind established by this Charter or legislative act of the~~  
5 ~~United States of America, the State of California, or the Board of Supervisors~~ Commission and  
6 Advisory Body shall reflect the interests and contributions of people of all races, ethnicities, ages,  
7 sexes, gender identities, sexual orientations, and types of disabilities. The voters therefore urge  
8 in the strongest terms all City officers and agencies involved in nominating, appointing, or  
9 confirming members of those ~~appointive boards, commissions, or advisory~~ bodies to consider  
10 and as appropriate support the nomination, appointment, or confirmation of women, people of  
11 color, seniors, people with disabilities, and people that reflect a range of sexual orientations and  
12 gender identities to fill seats on those bodies.

13 (d) The ~~Commission on the Status of Women shall~~ Board of Supervisors by ordinance  
14 shall assign a department to conduct an analysis of appointments to ~~appointive boards,~~  
15 ~~commissions, and advisory bodies established in the Charter or by legislative act,~~ in the  
16 second and fourth year of each mayoral term, to track the diversity of appointments to such  
17 bodies. This analysis, to be based only on voluntary disclosures, shall include ethnicity, sex,  
18 gender identity, sexual orientation, disability status, and any other relevant demographic  
19 qualities.

20 (e) Vacancies on ~~appointive boards, commissions, or other units of government~~  
21 Commissions and Advisory Bodies shall be filled for the balance of the unexpired term in the  
22 manner prescribed ~~by this Charter or ordinance~~ for initial appointments.

23 ~~(f) Terms of office shall continue as they existed on the effective date of this Charter.~~  
24  
25

1           (f) Unless otherwise provided in the law establishing or governing a Commission or  
2 Advisory Body, members serve at the pleasure of their appointing authority and may be removed  
3 by their appointing authority without cause.

4           (g) Members of Commissions and Advisory Bodies shall receive no compensation from  
5 the City and County unless (1) otherwise provided in this Charter, (2) authorized by ordinance  
6 under Article II of this Charter, (3) authorized in an annual or supplemental appropriation  
7 ordinance under Article IX of this Charter, (4) authorized under Section 8A.106 of this Charter,  
8 or (5) the member is a City employee acting in the scope of their employment.

9  
10           **SEC. 4.101.1. PROHIBITION ON ~~BOARD MEMBERS AND~~ COMMISSIONERS**  
11 **SEEKING ELECTIVE OFFICE.**

12           (a) Any member of a ~~board, commission, or other body established by this Charter,~~  
13 ~~other than a citizen advisory committee, Commission~~ shall immediately forfeit ~~his or her~~ their  
14 seat on the ~~board, commission, or~~ body upon filing a declaration of candidacy for any State  
15 elective office, any elective office referenced in Section 13.101 of this Charter, or the Bay Area  
16 Rapid Transit Board of Directors.

17           (b) This Section 4.101.1 shall not apply to members of ~~boards, commissions, or other~~  
18 ~~bodies~~ Commissions who hold elective offices referenced in Section 13.101 of this Charter,  
19 including insofar as the elected official serves on another ~~board, commission, or other body~~  
20 Commission established by this Charter. This Section 4.101.1 also shall not apply to elected  
21 members of bodies established by Article XII of this Charter.

22  
23           **SEC. 4.101.5. HOLD-OVER SERVICE BY ~~BOARD AND~~ COMMISSION AND**  
24 **ADVISORY BODY MEMBERS.**

1           ~~(a) Application of this Section. Unless otherwise provided in this Charter or required by~~  
2 ~~law, the requirements of this Section shall apply to the members of each appointive board,~~  
3 ~~commission, or other unit of government of the executive branch of the City and County or~~  
4 ~~otherwise created in the Charter ("Charter Commission"). Citizen advisory committees created~~  
5 ~~in the Charter shall not be considered Charter Commissions for purposes of this Section. The~~  
6 ~~provisions of this Section shall not apply to boards or commissions created in Article V~~  
7 ~~(Executive Branch—Arts and Culture) or Article XII (Employee Retirement and Health Service~~  
8 ~~Systems) of this Charter.~~

9           ~~(b) Limitations on Hold-Over Service.~~ Except as otherwise provided in this Charter or  
10 in the law establishing or governing a Commission or Advisory Body, the tenure of a member of  
11 any ~~Charter~~ Commission or Advisory Body shall terminate no later than 60 days after the  
12 expiration of the member's term, unless the member is ~~re-appointed~~reappointed. A member  
13 may not serve as a hold-over member of a ~~Charter~~ Commission or Advisory Body for more than  
14 60 days after the expiration of their ~~his or her~~ term. ~~The tenure of any person sitting as a hold-~~  
15 ~~over member on the effective date of this amendment shall terminate no later than 60 days after~~  
16 ~~the effective date of this amendment.~~

17  
18           **SEC. 4.101.6. COMMISSIONS – TERMS AND TERM LIMITS.**

19           Unless otherwise provided in this Charter or in the law establishing or governing a  
20 specific Commission, the following provisions shall apply to members of any Commission:

21           (a) Members shall serve four-year terms. No person may serve as a member of the same  
22 Commission for more than three terms.

23           (b) A part of a term that exceeds two years shall count as a full term; a part of a term  
24 that is two years or less shall not. The current term of any person serving on a Commission on  
25 January 1, 2027 shall count as a full term if the person serves more than two years of that term.

1 (c) Terms completed on or before December 31, 2026 shall not count as a term for the  
2 purpose of the lifetime term limit in this Section 4.101.6, except for members of the Municipal  
3 Transportation Agency Board of Directors.

4 (d) This Section 4.101.6 shall not apply to the term of a person serving in an ex officio  
5 capacity or serving in a seat designated for a City employee or officer.

6 (e) Any person subject to this Section 4.101.6 who is serving a term that is shorter or  
7 longer than four years on January 1, 2027 may complete that term, and all subsequent terms for  
8 the seat will be four years, as provided in subsection (a).

9 (f) All four-year terms in effect on January 1, 2027 will continue. Commissions that  
10 have no established terms on January 1, 2027, and Commissions for which a majority of the  
11 seats expire in the same year, shall draw lots by no later than April 1, 2027 to establish  
12 staggered terms.

13  
14 **SEC. 4.101.7. ADVISORY BODIES – TERMS AND TERM LIMITS.**

15 Unless otherwise provided in this Charter or in the law establishing or governing a  
16 specific Advisory Body, the following provisions shall apply to members of any Advisory Body:

17 (a) Members shall serve three-year terms. No person may serve as an appointed  
18 member of the same body for more than four terms.

19 (b) A part of a term that exceeds 18 months shall count as a full term; a part of a term  
20 that is 18 months or less shall not. The current term of any person serving on an Advisory Body  
21 on January 1, 2027 shall count as a full term if the person serves more than 18 months of that  
22 term.

23 (c) Terms completed on or before December 31, 2026 shall not count as a term for the  
24 purpose of the lifetime term limit in this Section 4.101.7.

1 (d) This Section 4.101.7 shall not apply to the term of a person serving in an ex officio  
2 capacity or serving in a seat designated for a City employee or officer.

3 (e) Any person subject to this Section 4.101.7 who is serving a term that is shorter or  
4 longer than three years on January 1, 2027 may complete that term, and all subsequent terms for  
5 the seat will be three years, as provided in subsection (a).

6 (f) All three-year terms in effect on January 1, 2027 will continue. Advisory Bodies that  
7 have no established terms on January 1, 2027, and Advisory Bodies for which a majority of the  
8 seats expire in the same year, shall draw lots by no later than April 1, 2027 to establish  
9 staggered terms.

10  
11 **SEC. 4.102. ~~BOARDS AND~~ COMMISSIONS – POWERS AND DUTIES.**

12 Unless otherwise provided in this Charter, each Commission appointive board, or  
13 commission, or other unit of government of the executive branch of the City and County shall:

14 1. Formulate, evaluate, and approve goals, objectives, plans, and programs and set  
15 policies consistent with the overall objectives of the City and County, as established by the  
16 Mayor and the Board of Supervisors ~~through the adoption of City legislation;~~

17 ~~2. Develop and keep current an Annual Statement of Purpose outlining its areas of~~  
18 ~~jurisdiction, authorities, purpose, and goals, subject to review and approval by the Mayor and~~  
19 ~~the Board of Supervisors;~~

20 ~~3.2.~~ After public hearing, approve applicable departmental budgets or any budget  
21 modifications or fund transfers requiring the approval of the Board of Supervisors, subject to the  
22 Mayor's final authority to initiate, prepare, and submit the annual proposed budget ~~on behalf of~~  
23 ~~the executive branch~~ and the Board of Supervisors' authority under Section 9.103; and

24 ~~4. Recommend to the Mayor for submission to the Board of Supervisors rates, fees and~~  
25 ~~similar charges with respect to appropriate items coming within their respective jurisdictions;~~

1 ~~5. Unless otherwise specifically provided, submit to the Mayor at least three qualified~~  
2 ~~applicants, and if rejected, to make additional nominations in the same manner, for the position~~  
3 ~~of department head, subject to appointment by the Mayor;~~

4 ~~6. Remove a department head; the Mayor may recommend removal of a department~~  
5 ~~head to the commission, and it shall be the commission's duty to act on the Mayor's~~  
6 ~~recommendation by removing or retaining the department head within 30 days; failure to act on~~  
7 ~~the Mayor's recommendation shall constitute official misconduct;~~

8 ~~7. Conduct investigations into any aspect of governmental operations within its~~  
9 ~~jurisdiction through the power of inquiry, and make recommendations to the Mayor or the Board~~  
10 ~~of Supervisors;~~

11 ~~§3. Exercise such other powers and duties as shall be prescribed by ordinance.~~~~the Board~~  
12 ~~of Supervisors; and~~

13 ~~9. Appoint an executive secretary to manage the affairs and operations of the board or~~  
14 ~~commission.~~

15 In furtherance of the discharge of its responsibilities, ~~an appointive board, commission~~  
16 ~~each Commission or other unit of government~~ may:

17 ~~4. Recommend to the Mayor for submission to the Board of Supervisors rates, fees, and~~  
18 ~~similar charges coming within their respective jurisdictions;~~

19 ~~5. Conduct investigations into any aspect of governmental operations within its~~  
20 ~~jurisdiction through the power of inquiry, and make recommendations to the Mayor or the Board~~  
21 ~~of Supervisors; and~~

22 ~~106. Hold hearings and take testimony, and~~

23 ~~11. Retain temporary counsel for specific purposes, subject to the consent of the Mayor~~  
24 ~~and the City Attorney.~~

1           Each ~~board or commission~~ Commission, relative to the affairs of its own department,  
2 shall deal with administrative matters solely through the department head or ~~his or her~~ their  
3 designees, and any dictation, suggestion, or interference herein prohibited on the part of any  
4 member of a ~~board or commission~~ Commission shall constitute official misconduct; provided,  
5 however, that nothing herein contained shall restrict the ~~board or commission's~~ Commission's  
6 powers of hearing and inquiry as provided in this Charter.

7  
8           **~~SEC. 4.103. BOARDS AND COMMISSIONS—ANNUAL REPORT.~~**

9           ~~As of the operative date of this Charter and until this requirement is changed by the~~  
10 ~~Board of Supervisors, each board and commission of the City and County shall be required by~~  
11 ~~ordinance to prepare an annual report describing its activities, and shall file such report with~~  
12 ~~the Mayor and the Clerk of the Board of Supervisors. The Annual Report can be included in the~~  
13 ~~Annual Statement of Purpose as provided for in Section 4.102(2).~~

14  
15           **SEC. 4.104. ~~BOARDS AND~~ COMMISSIONS – RULES AND REGULATIONS.**

16           (a) Unless otherwise provided in this Charter, each Commission appointive board,  
17 ~~commission or other unit of government of the executive branch of the City and County~~ shall:

18           1. Adopt rules and regulations consistent with this Charter and ordinances of the  
19 City and County. No rule or regulation shall be adopted, amended, or repealed, without a public  
20 hearing. At least ten days' public notice shall be given for such public hearing. ~~All such rules~~  
21 ~~and regulations shall be filed with the Clerk of the Board of Supervisors.~~

22           2. Hold meetings open to the public and encourage the participation of interested  
23 persons. Except for the actions taken at closed sessions, any action taken at other than a public  
24 meeting shall be void. Closed sessions may be held in accordance with applicable state statutes  
25 and ordinances ~~of the Board of Supervisors.~~

1                   3. Keep a record of the proceedings of each regular or special meeting. Such  
2 record shall indicate how each member voted on each question. These records, except as may be  
3 limited by state law or ordinance, shall be available for public inspection.

4                   (b) The presence of a majority of the members of ~~an appointive board, commission or~~  
5 ~~other unit of government~~ a Commission shall constitute a quorum for the transaction of business  
6 by such body. The term “presence” shall include participation by teleconferencing or other  
7 electronic means as authorized by ~~Government Code Section 54953(b) or any successor~~  
8 ~~legislation-state law~~ after the Board of Supervisors has adopted an ordinance pursuant to  
9 subsection (c) allowing such participation when the member is physically unable to attend in  
10 person, as certified by a health care provider, due to the member’s pregnancy, childbirth, or  
11 related condition. The Board of Supervisors may also, as part of a parental leave policy adopted  
12 pursuant to subsection (c), authorize a member of a ~~board or commission~~ Commission to  
13 participate in meetings by teleconferencing or other electronic means when the member is absent  
14 to care for ~~his or her~~ their child after birth of the child, or after placement of the child with the  
15 member or the member’s immediate family for adoption or foster care.

16                   (c) Unless otherwise required by this Charter, the affirmative vote of a majority of the  
17 members shall be required for the approval of any matter, except that the rules and regulations of  
18 the body may provide that, with respect to matters of procedure the body may act by the  
19 affirmative vote of a majority of the members present, so long as the members present constitute  
20 a quorum. All ~~appointive boards, commissions or other units of government~~ Commissions shall  
21 act by a majority, ~~two-thirds, three-fourths or other~~ vote of all members unless this Charter or  
22 the ordinance establishing or governing the Commission requires a higher threshold. Each  
23 member present at a regular or special meeting shall vote “yes” or “no” when a question is put,  
24 unless excused from voting by a motion adopted by a majority of the members present or  
25

1 because the City Attorney has advised that the member is legally prohibited from voting due to a  
2 conflict of interest.

3 (d) Notwithstanding the provisions of Charter Section 10.101, the Board of Supervisors  
4 shall provide by ordinance for parental leave policies for members of Commissions ~~appointive~~  
5 ~~boards, commissions or other units of government~~, including, but not limited to, authorization to  
6 participate in meetings by teleconferencing or other electronic means pursuant to subsection (b)  
7 and subject to the restrictions listed in that subsection.

8  
9 **SEC. 4.105. PLANNING COMMISSION.**

10 GENERAL. The Planning Commission shall consist of seven members ~~nominated and~~  
11 ~~appointed pursuant to this section~~. Four of the members shall be ~~nominated~~ appointed by the  
12 Mayor, and three of the members shall be nominated by the President of the Board of  
13 Supervisors and approved by the Board of Supervisors. ~~Charter Section 4.101 shall apply to~~  
14 ~~these appointments~~, with particular emphasis for both Mayoral and Board appointments on the  
15 geographic diversity of City neighborhoods. ~~Vacancies shall be filled by the appointing officer.~~

16 Each nomination of the ~~Mayor and the~~ President of the Board of Supervisors is subject to  
17 approval by the Board of Supervisors, and shall be the subject of a public hearing and vote  
18 within 60 days. If the Board fails to act on the nomination within 60 days of the date the  
19 nomination is transmitted to the Clerk of the Board of Supervisors, the nominee shall be deemed  
20 approved. The appointment shall become effective on the date the Board adopts a motion  
21 approving the nomination or after 60 days of the date the nomination is transmitted to the Clerk  
22 of the Board of Supervisors.

23 ~~Members may be removed by the appointing officer only pursuant to Section 15.105.~~

1           ~~In order to stagger the terms, three members shall initially serve two year terms, and~~  
2 ~~four members shall initially service four year terms. The initial two and four year terms of office~~  
3 ~~shall be instituted as follows:~~

4           ~~1. The respective terms of office of members of the Planning Commission who hold office~~  
5 ~~on the first day of July, 2002, shall expire at 12 o'clock noon on that date, and the four members~~  
6 ~~appointed by the Mayor and the three members appointed by the President of the Board of~~  
7 ~~Supervisors shall succeed to said offices at that time.~~

8           ~~2. The Clerk of the Board of Supervisors shall determine by lot which two of the four~~  
9 ~~Mayoral appointees shall serve an initial two year term, and which one of the three appointees~~  
10 ~~of the President of the Board of Supervisors shall serve an initial two year term. The remaining~~  
11 ~~appointees shall serve four year terms. All subsequent terms shall be four years.~~

12           ~~The Commission shall provide the Mayor with at least three qualified candidates for~~  
13 ~~Director of Planning, selected on the basis of administrative and technical qualifications, with~~  
14 ~~special regard for experience, training and knowledge in the field of City planning.~~

15           The Commission may contract with consultants for such services as it may require  
16 subject to the fiscal provisions of this Charter.

17           \* \* \* \*

18           ZONING ADMINISTRATOR. The Director of Planning shall appoint a Zoning  
19 Administrator from a list of qualified applicants provided pursuant to the Civil Service  
20 provisions of the Charter. The Zoning Administrator shall be responsible for the determination  
21 of all zoning variances. The administrator shall have the power to grant only those variances that  
22 are consistent with the general purpose and the intent of the zoning ordinance, and in accordance  
23 with the general and specific rules of the zoning ordinance, subject to such conditions and  
24 safeguards as the Zoning Administrator may impose. The power to grant variances shall be  
25 applied only when the plain and literal interpretation and enforcement of the zoning ordinance

1 would result in practical difficulties, or unnecessary hardships, or where the results would be  
2 inconsistent with the general purpose of the zoning ordinance. Decisions of the Zoning  
3 Administrator regarding zoning variances may be appealed to the Board of Appeals.

4 Before any such variance may be granted, there shall appear, and the Zoning  
5 Administrator shall specify in ~~his or her~~ findings, the facts in each case which shall establish:

6 (a) That there are exceptional or extraordinary circumstances or conditions applying to  
7 the property involved or to the intended use of the property that do not apply generally to the  
8 property or class of uses in the same district or zone;

9 (b) That owing to such exceptional or extraordinary circumstances the literal  
10 enforcement of the zoning ordinance would result in practical difficulty or unnecessary hardship  
11 not created by or attributable to the applicant or the owner of the property;

12 (c) That such variance is necessary for the preservation and enjoyment of a substantial  
13 property right of the applicant, possessed by other property in the same zone and vicinity;

14 (d) That the granting of the variance will not be materially detrimental to the public  
15 welfare or injurious to the property or improvements in such zone or district in which the  
16 property is located; and

17 (e) That the granting of such variance will be in harmony with the general purpose and  
18 intent of the zoning ordinance and will not adversely affect the general plan.

19 The determination of the Zoning Administrator shall be final except that appeals  
20 therefrom may be taken, as hereinafter provided, to the Board of Appeals, exclusively and  
21 notwithstanding any other provisions of this Charter, by any person aggrieved or by any office,  
22 agency, or department of the City and County. An appeal from a determination of the Zoning  
23 Administrator shall be filed with the Board of Appeals within ten days from the date of such  
24 determination. Upon making a ruling or determination upon any matter under ~~his or her~~ the  
25 Zoning Administrator's jurisdiction, the Zoning Administrator shall thereupon furnish a copy

1 thereof to the applicant and to the Director of Planning. No variance granted by the Zoning  
2 Administrator shall become effective until ten days thereafter. An appeal shall stay all  
3 proceedings in furtherance of the action appealed from.

4 \* \* \* \*

5  
6 **SEC. 4.106. BOARD OF APPEALS.**

7 (a) The Board of Appeals shall consist of five members ~~nominated and appointed~~  
8 ~~pursuant to this section~~. Three of the members shall be ~~nominated~~ appointed by the Mayor, and  
9 two of the members shall be ~~appointed~~ nominated by the President of the Board of Supervisors  
10 and approved by the Board of Supervisors. ~~Charter Section 4.101 shall apply to these~~  
11 ~~appointments. Vacancies shall be filled by the appointing officer.~~

12 Each nomination of ~~the Mayor and~~ the President of the Board of Supervisors is subject to  
13 approval by the Board of Supervisors, and shall be the subject of a public hearing and vote  
14 within 60 days. If the Board fails to act on the nomination within 60 days of the date the  
15 nomination is transmitted to the Clerk of the Board of Supervisors, the nominee shall be deemed  
16 approved. The appointment shall become effective on the date the Board adopts a motion  
17 approving the nomination or after 60 days of the date the nomination is transmitted to the Clerk  
18 of the Board of Supervisors.

19 Members may be removed by the appointing ~~officer~~ authority only for official  
20 misconduct in the manner provided in pursuant to Section 15.105(b).

21 ~~In order to stagger the terms, three members shall initially serve two-year terms, and two~~  
22 ~~members shall initially service four-year terms. The initial two and four-year terms of office~~  
23 ~~shall be instituted as follows:~~

24 ~~1. The respective terms of office of members of the Board of Appeals who hold~~  
25 ~~office on the first day of July, 2002, shall expire at 12 o'clock noon on that date, and the three~~

1 ~~members appointed by the Mayor and the two members appointed by the President of the Board~~  
2 ~~of Supervisors shall succeed to said offices at that time.~~

3 ~~———— 2. The Clerk of the Board of Supervisors shall determine by lot which two of the~~  
4 ~~three Mayoral appointees shall serve an initial two-year term, and which one of the two~~  
5 ~~appointees of the President of the Board of Supervisors shall serve an initial two-year term. The~~  
6 ~~remaining appointees shall serve four-year terms. All subsequent terms shall be four years.~~

7 The Board shall appoint and may remove an executive directorsecretary, who shall serve  
8 as department head.

9 (b) The Board shall hear and determine appeals with respect to any person who has been  
10 denied a permit or license, or whose permit or license has been suspended, revoked, or  
11 withdrawn, or who believes that ~~his or her~~ their interest or the public interest will be adversely  
12 affected by the grant, denial, suspension, or revocation of a license or permit, except for a permit  
13 or license under the jurisdiction of the Recreation and Park Commission or Department, ~~or~~ the  
14 Port Commission, the Municipal Transportation Agency, or the Airport Commission, or a  
15 building or demolition permit for a project that has received a permit or license pursuant to a  
16 conditional use authorization.

17 (c) The Board of Appeals shall hear and determine appeals:

18 1. Where it is alleged there is error or abuse of discretion in any order,  
19 requirement, decision, or determination made by the Zoning Administrator in the enforcement of  
20 the provisions of any ordinance adopted by the Board of Supervisors creating zoning districts or  
21 regulating the use of property in the City and County; or

22 2. From the rulings, decisions, and determinations of the Zoning Administrator  
23 granting or denying applications for variances from any rule, regulation, restriction, or  
24 requirement of the zoning or set-back ordinances, or any section thereof. Upon the hearing of  
25 such appeals, the Board may affirm, change, or modify the ruling, decision, or determination

1 appealed from, or, in lieu thereof, make such other additional determinations as it shall deem  
2 proper in the premises, subject to the same limitations as are placed upon the Zoning  
3 Administrator by this Charter or by ordinance.

4 (d) After a hearing and any necessary investigation, the Board may concur in the action  
5 of the department involved, or by the affirmative vote of four members (or if a vacancy exists, by  
6 a vote of three members) overrule the action of the Department.

7 Where the Board exercises its authority to modify or overrule the action of a department,  
8 the Board shall state in summary its reasons in writing.

9  
10 **SEC. 4.107. HUMAN RIGHTS ~~COMMISSION~~ AGENCY.**

11 *The Human Rights Commission shall consist of eleven members appointed by the Mayor,*  
12 *pursuant to Section 3.100, for four year terms. Members may be removed by the Mayor.*

13 *(a) The ~~Commission~~ Human Rights Agency shall:*

- 14 1. Investigate complaints of unlawful discrimination against any person;
- 15 2. Ensure the civil rights of all persons;
- 16 ~~3. Ensure that the affirmative action plans of each department of the City and County~~  
17 ~~are current and are being properly implemented; and report on the implementation of such~~  
18 ~~affirmative action plans to the Mayor and Board of Supervisors;~~

19 ~~4.3.~~ Promote understanding among the residents of the City and County and work  
20 cooperatively with governmental agencies, community groups, and others to eliminate  
21 discrimination and the results of past discrimination by furnishing information, guidance, and  
22 technical assistance; *and*

23 ~~5. Study, investigate, mediate and make recommendations with respect to the solving of~~  
24 ~~community wide problems resulting in intergroup tensions and discrimination;~~

1           ~~6. Implement the provisions of ordinances prohibiting discrimination in all contracts and~~  
2 ~~subsequent subcontracts, franchises, leases, concessions or other agreements for or on behalf of~~  
3 ~~the City and County; and~~

4           7.4. Issue such rules and regulations for the conduct of its business, and prepare such  
5 ordinances with respect to human rights for consideration by the Board of Supervisors as are  
6 necessary to carry out the purposes of this ~~§~~Section 4.107.

7           **(b)** In performing its duties, the ~~Commission~~ Agency may hold hearings, issue subpoenas  
8 to require witnesses to appear and require the production of evidence, administer oaths, take  
9 testimony, and issue appropriate orders and petitions for court orders in such manner as may be  
10 prescribed by law.

11           **(c)** The Human Rights Commission shall be an Advisory Body consisting of eleven  
12 members appointed by the Mayor. The Commission shall:

13           **1.** In collaboration with the Human Rights Agency, ensure the civil rights of all persons;

14           **2.** In collaboration with the Human Rights Agency, promote understanding among the  
15 residents of the City and work cooperatively with governmental agencies, community groups,  
16 and others to eliminate discrimination and the results of past discrimination by furnishing  
17 information, guidance, and technical assistance;

18           **3.** Study, investigate, mediate, and make recommendations with respect to the solving of  
19 community-wide problems resulting in intergroup tensions and discrimination; and

20           **4.** Provide advice to the Human Rights Agency regarding rules, regulations, and  
21 ordinances that the Agency may prepare under Section 4.107(a)(4).

22           As set forth in Section 18.116 of this Charter, subsection (c) of this Section 4.107 shall be  
23 deemed enacted into ordinance on January 1, 2027, and the City Attorney shall transfer this  
24 subsection to the Administrative Code. Thereafter, the subsection may be amended or repealed  
25 by ordinance.

1  
2           **SEC. 4.108. FIRE COMMISSION.**

3           (a) The Fire Commission shall consist of five members appointed by the Mayor,  
4 ~~pursuant to Section 3.100, for four year terms. Members may be removed by the Mayor.~~

5           (b) In addition to any other powers set forth in this Charter, the Fire Commission is  
6 empowered to prescribe and enforce any reasonable rules and regulations that it deems necessary  
7 to provide for the efficiency or effectiveness of the Department, provided that the civil service  
8 and ethics provisions of this Charter shall control in the event of any conflict with rules adopted  
9 under this section.

10  
11           **SEC. 4.109. POLICE COMMISSION.**

12           (a) The Police Commission shall consist of seven members ~~appointed pursuant to this~~  
13 ~~section.~~

14           The Mayor shall ~~nominate~~appoint four members to the eCommission, ~~at least one of~~  
15 ~~whom shall be a retired judge or an attorney with trial experience.~~

16           The ~~Rules Committee of the~~ Board of Supervisors, ~~or any successor committee thereto,~~  
17 shall ~~nominate~~appoint three ~~other~~ members to the eCommission. ~~Each nomination shall be~~  
18 ~~subject to confirmation by the Board of Supervisors, and the Mayor's nominations shall be the~~  
19 ~~subject of a public hearing and vote within 60 days. If the Board of Supervisors rejects the~~  
20 ~~Mayor's nomination to fill the seat designated for a retired judge or attorney with trial~~  
21 ~~experience, the Mayor shall nominate a different person with such qualifications. If the Board of~~  
22 ~~Supervisors fails to act on a mayoral nomination within 60 days of the date the nomination is~~  
23 ~~transmitted to the Clerk of the Board of Supervisors, the nominee shall be deemed confirmed.~~  
24 ~~Appointment to fill a vacancy on the commission shall become operative on the date the Board of~~  
25 ~~Supervisors adopts a motion confirming the nomination, or on the 61st day following the date a~~

1 ~~mayoral nomination is transmitted to the Clerk of the Board of Supervisors if the Board of~~  
2 ~~Supervisors fails to vote on the nomination prior to such date. Confirmations of nominations to~~  
3 ~~fill a vacancy that will be created upon the expiration of a sitting member's term shall become~~  
4 ~~operative upon the expiration of the sitting member's term, or, if the Board of Supervisors fails~~  
5 ~~to act on a mayoral nomination to fill such anticipated vacancy, on the 61st day following the~~  
6 ~~date the nomination was transmitted to the Clerk of the Board of Supervisors or on the~~  
7 ~~expiration of the sitting member's term, whichever occurs later. The terms and tenures of all~~  
8 ~~members sitting on the commission as of the effective date of the amendments to this section~~  
9 ~~approved at the November 2003 election shall terminate at 12 noon on April 30, 2004. To~~  
10 ~~stagger the terms of the seven members thereafter, of the first four members nominated by the~~  
11 ~~Mayor, two members shall serve terms of two years and two members shall serve terms of four~~  
12 ~~years, and of the three members nominated by the Rules Committee, one member shall serve a~~  
13 ~~term of one year, one member shall serve a term of two years, and one member shall serve a~~  
14 ~~term of three years. The Clerk of the Board of Supervisors shall designate such initial terms by~~  
15 ~~lot. All subsequent appointments to the commission shall be for four-year terms.~~

16 ~~The tenure of each member shall terminate upon the expiration of the member's term.~~  
17 ~~The Mayor shall transmit a nomination or renomination to the Clerk of the Board of Supervisors~~  
18 ~~no later than 60 days prior to the expiration of the term of a member nominated by the Mayor.~~  
19 ~~For vacancies occurring for reasons other than the expiration of a member's term, within 60~~  
20 ~~days following the creation of such vacancy, the Mayor shall nominate a member to fill such~~  
21 ~~vacancy if the vacancy is for a seat filled by nomination of the Mayor.~~

22 The District Attorney, Sheriff, and Public Defender may recommend persons to the  
23 Mayor and Board of Supervisors for ~~nomination or~~ appointment to the Police Commission.

1           ~~The Mayor, with the consent of the Board of Supervisors, may remove a member the~~  
2 ~~Mayor has nominated. The Board of Supervisors may remove a member the Rules Committee~~  
3 ~~has nominated.~~

4           ~~Notwithstanding any other provision of the Charter, the Chief of Police may be removed~~  
5 ~~by the Commission or the Mayor, acting jointly or separately of each other.~~

6           **(b)** In addition to any other powers set forth in this Charter, the Police Commission is  
7 empowered to prescribe and enforce any reasonable rules and regulations that it deems necessary  
8 to provide for the efficiency or effectiveness of the Department, provided that the civil service  
9 and ethics provisions of this Charter shall control in the event of any conflict with rules adopted  
10 under this section.

11  
12           **SEC. 4.110. HEALTH COMMISSION.**

13           The Health Commission shall consist of seven members appointed by the Mayor;  
14 ~~pursuant to Section 3.100, for four-year terms.~~ The Commission shall have less than a majority  
15 of direct care providers. ~~Members may be removed by the Mayor only pursuant to Section~~  
16 ~~15.105.~~ The Commission shall control the property under its jurisdiction.

17           The Commission and the Department shall manage and control the City and County  
18 hospitals, emergency medical services, and in general provide for the preservation, promotion,  
19 and protection of the physical and mental health of the inhabitants of the City and County, except  
20 where ~~the~~this Charter grants such authority to another officer or department. The Commission  
21 and the Department may also determine the nature and character of public nuisances and provide  
22 for their abatement.

23  
24           **SEC. 4.111. HUMAN SERVICES COMMISSION.**

1 The Human Services Commission shall be a Commission consisting of five members  
2 appointed by the Mayor, ~~pursuant to Section 3.100, for four-year terms. Members may be~~  
3 ~~removed by the Mayor only pursuant to Section 15.105.~~ The Commission shall oversee all  
4 divisions of the Human Services Agency, except for the Department of Aging and Adult Services.

5 As set forth in Section 18.116 of this Charter, this Section 4.111 shall be deemed enacted  
6 into ordinance on January 1, 2027, and the City Attorney shall transfer this Section to the  
7 Administrative Code. Thereafter, the section may be amended or repealed by ordinance,  
8 provided that no ordinance shall modify the membership and appointment structure of the  
9 Human Services Commission so long as the Human Services Commission exists and continues to  
10 be a Commission as defined in this Charter.

#### 11

12 **SEC. 4.112. PUBLIC UTILITIES COMMISSION.**

13 (a) The Public Utilities Commission shall consist of five members appointed by the  
14 Mayor, ~~subject to confirmation by a majority of the Board of Supervisors. Each of the members~~  
15 ~~shall serve for a term of four years. Members may be removed by the Mayor only pursuant to~~  
16 ~~Section 15.105.~~

17 (b) In making appointments to the Commission, the Mayor shall consider the following  
18 desirable qualifications, among other factors the Mayor deems relevant: Seat 1 on the  
19 Commission shall be a member with experience in environmental policy and an understanding of  
20 environmental justice issues; ~~Seat 2 shall be a member with~~ experience in ratepayer or  
21 consumer advocacy; ~~Seat 3 shall be a member with~~ experience in project finance; and; ~~Seat 4~~  
22 ~~shall be a member with~~ expertise in water systems, power systems, or public utility management;  
23 ~~and Seat 5 shall be an at-large member.~~

24 (c) ~~The respective terms of office of members of the Public Utilities Commission who old~~  
25 ~~office on August 1, 2008 shall expire at noon on that date, and the members appointed pursuant~~

1 ~~to the amendments to this Section approved at the June 2008 election shall succeed to said office~~  
2 ~~at that time. In order to provide for staggered terms, the members appointed to Seats 2 and 4~~  
3 ~~shall serve for an initial term of two years from August 1, 2008. The remaining three members~~  
4 ~~appointed to Seats 1, 3, and 5 shall serve for an initial term of four years from August 1, 2008,~~  
5 ~~and thereafter the terms of all members shall be four years.~~

6 (d) The Commission shall have charge of the construction, management, supervision,  
7 maintenance, extension, operation, use, and control of all water and energy supplies and utilities  
8 of the City as well as the real, personal, and financial assets, which are under the Commission's  
9 jurisdiction on the operative date of this Charter, or assigned pursuant to Section 4.132.

10  
11 **SEC. 4.113. RECREATION AND PARK COMMISSION.**

12 The Recreation and Park Commission shall consist of seven members appointed by the  
13 Mayor, ~~pursuant to Section 3.100, for four-year terms. Members may be removed by the Mayor~~  
14 ~~only pursuant to Section 15.105.~~

15 Pursuant to the policies and directives set by the Commission and under the direction and  
16 supervision of the General Manager, the Recreation and Park Department shall manage and  
17 direct all parks, playgrounds, recreation centers, and all other recreation facilities, avenues and  
18 grounds under the Commission's control or placed under its jurisdiction thereafter, unless  
19 otherwise ~~specifically~~ provided in this Charter.

20 The Department shall promote and foster a program providing for organized public  
21 recreation of the highest standard.

22 The Department shall issue permits for the use of all property under the Commission's  
23 control, pursuant to the policies established by the Commission.

24 As directed by the Commission, the Department shall administer the Park, Recreation and  
25 Open Space Fund pursuant to Section 16.107 of this Charter.

1 The Department shall have the power to construct new parks, playgrounds, recreation  
2 centers, recreation facilities, squares, and grounds, and to erect and maintain buildings and  
3 structures on parks, playgrounds, square, avenues, and grounds, except as follows:

4 1. No building or structure, except for nurseries, equipment storage facilities, and  
5 comfort stations, shall be erected, enlarged, or expanded in Golden Gate Park or Union Square  
6 Park unless such action has been approved by a vote of two-thirds of the Board of Supervisors;

7 2. No park land may be sold or leased for non-recreational purposes, nor shall any  
8 structure on park property be built, maintained, or used for non-recreational purposes, unless  
9 approved by a vote of the electors. However, with permission of the Commission and approval  
10 by the Board of Supervisors, subsurface space under any public park, square, or playground may  
11 be used for the operation of a public automobile parking station under the authority of the  
12 Municipal Transportation Agency~~Department of Parking and Traffic~~, provided that the  
13 Commission determines that such a use would not be, in any material respect or degree,  
14 detrimental to the original purpose for which a park, square, or playground was dedicated or in  
15 contravention of the conditions of any grant under which a park, square, or playground might  
16 have been received. The revenues derived from any such use, less the expenses incurred by the  
17 Municipal Transportation Agency~~Department of Parking and Traffic~~ in operating these facilities,  
18 shall be credited to Recreation and Park Department funds.

19 3. The Commission shall have the power to lease or rent any stadium or recreation field  
20 under its jurisdiction for athletic contests, exhibitions, and other special events and may permit  
21 the lessee to charge an admission fee.

22  
23 **SEC. 4.114. PORT COMMISSION.**

24 (a) The Port Commission shall consist of five members ~~who shall be~~ appointed by the  
25 Mayor, ~~subject to confirmation by a majority of the Board of Supervisors. Each of the members~~

1 *shall serve for a term of four years. They shall be subject to recall, suspension and removal in*  
2 *the same manner as an elected official.*

3 (b) The Commission shall have the composition and organization, and the powers, duties  
4 and responsibilities with respect to the Port that are set forth in the Burton Act, Statutes of 1968,  
5 Chapter 1333, as amended, and in the Agreement Relating to the Transfer of the Port of San  
6 Francisco from the State of California to the City and County, executed on the 24th day of  
7 January 1969.

8 (c) The Commission shall be subject to ~~the provisions of~~ Sections 4.101 through ~~4.103~~  
9 4.104 of this Charter, so far as those powers and duties are not inconsistent with the Burton Act  
10 and the Transfer Agreement as they are referred to in ~~the above paragraph~~ subsection (b).

#### 12 **SEC. 4.115. AIRPORT COMMISSION.**

13 The Airport Commission shall consist of five members appointed by the Mayor, ~~pursuant~~  
14 ~~to Section 3.100, for four-year terms. Members may be removed by the Mayor only pursuant to~~  
15 ~~Section 15.105.~~

16 ~~The Commission shall provide the Mayor with at least three qualified candidates for~~  
17 ~~Director of Airports, related on the basis of executive, administrative and technical~~  
18 ~~qualifications.~~

19 The Commission shall have charge of the construction, management, supervision,  
20 maintenance, extension, operation, use, and control of all property, as well as the real, personal  
21 and financial assets which are under the Commission's jurisdiction.

22 Subject to the approval, amendment or rejection of the Board of Supervisors of each  
23 issue, the Commission shall have exclusive authority to plan and issue revenue bonds for airport-  
24 related purposes.

1           **SEC. 4.117. ENTERTAINMENT COMMISSION.**

2           The ~~San Francisco~~ Entertainment Commission shall be a Commission consisting of  
3 seven members ~~nominated and appointed pursuant to this section~~. The Mayor shall ~~nominate~~  
4 appoint four members to the eCommission, and the Board of Supervisors shall appoint, ~~by~~  
5 ~~motion~~, three ~~other~~ members to the eCommission. ~~Each nomination of the Mayor shall be~~  
6 ~~subject to approval by the Board of Supervisors, and shall be the subject of a public hearing and~~  
7 ~~vote within 60 days. If the Board of Supervisors fails to act on a mayoral nomination within 60~~  
8 ~~days of the date the nomination is transmitted to the Clerk of the Board of Supervisors, the~~  
9 ~~nominee shall be deemed approved. Appointments to the commission shall become effective on~~  
10 ~~the date the Board of Supervisors adopts a motion approving the nomination or on the 61st day~~  
11 ~~following the date the mayoral nomination was transmitted to the Clerk of the Board of~~  
12 ~~Supervisors if the Board of Supervisors fails to act upon the nomination prior to such date.~~

13           ~~Of the four members nominated by the Mayor, the Mayor shall nominate one member to~~  
14 ~~represent the interests of City neighborhood associations or groups, one member to represent the~~  
15 ~~interests of entertainment associations or groups, one member to represent the interests of the~~  
16 ~~urban planning community, and one member to represent the interests of the law enforcement~~  
17 ~~community. Of the three members of the commission appointed by the Board of Supervisors, one~~  
18 ~~member shall represent the interests of City neighborhood associations or groups, one member~~  
19 ~~shall represent the interests of entertainment associations or groups, and one member shall~~  
20 ~~represent the interests of the public health community.~~

21           ~~To stagger the terms of the members, the initial appointments to the commission shall be~~  
22 ~~as follows: the Mayor shall nominate two members to serve terms of four years, one member to~~  
23 ~~serve a term of three years, and one member to serve a term of two years. Of the three~~  
24 ~~remaining members of the commission, the Board of Supervisors shall appoint one member to~~  
25 ~~serve a term of four years, one member to serve a term of three years, and one member to serve a~~

1 ~~term of two years. Except for appointments to fill a vacancy, all subsequent appointments shall~~  
2 ~~be for a term of four years.~~

3 ~~Members of the commission nominated by the Mayor may be suspended by the Mayor~~  
4 ~~and removed by the Board of Supervisors only as set forth in Section 15.105. Members of the~~  
5 ~~commission appointed directly by the Board of Supervisors may be suspended by a motion of the~~  
6 ~~Board of Supervisors approved by six votes and may be removed by the Board of Supervisors~~  
7 ~~only as set forth in Section 15.105.~~

8 As set forth in Section 18.116 of this Charter, this Section 4.117 shall be deemed enacted  
9 into ordinance on January 1, 2027, and the City Attorney shall transfer this Section to the  
10 Administrative Code. Thereafter, the section may be amended or repealed by ordinance,  
11 provided that no ordinance shall modify the membership and appointment structure of the  
12 Entertainment Commission so long as the Entertainment Commission exists and continues to be  
13 a Commission as defined in this Charter.

14  
15 **SEC. 4.118. ~~COMMISSION ON THE~~ DEPARTMENT OF THE ENVIRONMENT.**

16 ~~(a) The Commission on the Environment shall consist of seven members appointed by the~~  
17 ~~Mayor, pursuant to Section 3.100, for four-year terms. Members may be removed by the Mayor.~~

18 The Department of the Environment shall regularly produce an assessment of San  
19 Francisco’s environmental condition. It shall also produce and regularly update plans for the  
20 long-term environmental sustainability of San Francisco.

21 ~~Pursuant to the policies and directives set by the Commission, and u~~Under the  
22 supervision and direction of the department head, the Department shall manage the  
23 environmental programs, duties, and functions assigned to it pursuant to Section 4.132 or by  
24 ordinance.

1           **(b) The Environment Council shall be an Advisory Body consisting of seven members**  
2 **appointed by the Mayor.** The ~~Commission~~ **Council** shall have the authority to review and make  
3 recommendations on any policy proposed for adoption by any City agency regarding conformity  
4 with the long-term plans for environmental sustainability, except for those regarding building  
5 and land use.

6           The ~~Commission~~ **Council** may investigate and make recommendations to all City  
7 agencies related to operations and functions, such as:

- 8           1. Solid waste management;
- 9           2. Recycling;
- 10          3. Energy conservation;
- 11          4. Natural resource conservation;
- 12          5. Environmental inspections;
- 13          6. Toxics;
- 14          7. Urban forestry and natural resources;
- 15          8. Habitat restoration; and
- 16          9. Hazardous materials.

17          The ~~Commission~~ **Council** shall conduct public education and outreach to the community  
18 on environmental issues, including, but not limited to each of the categories listed above.

19          **Unless the Board of Supervisors by ordinance extends the term of the Council, this**  
20 **subsection (b) will expire by operation of law, and the Council shall sunset, on June 1, 2031. In**  
21 **that event and after that date, the City Attorney shall cause this Section to be removed from the**  
22 **Administrative Code.**

23          **(c) As set forth in Section 18.116 of this Charter, subsection (b) of this Section 4.118**  
24 **shall be deemed enacted into ordinance on January 1, 2027, and the City Attorney shall transfer**  
25

1 that subsection to the Administrative Code. Thereafter, the subsection may be amended or  
2 repealed by ordinance.

3  
4 **SEC. 4.119. COMMISSION ON THE STATUS OF WOMEN.**

5 (a) The Commission on the Status of Women shall be an Advisory Body consisting of  
6 ~~seven~~ eleven members. ~~Commission members shall be~~ appointed by the Mayor, ~~pursuant to~~  
7 ~~Section 3.100, for four year terms.~~ Notwithstanding the provisions of Section 4.101.7 that  
8 generally apply to Advisory Bodies, members of the Commission on the Status of Women shall be  
9 subject to the provisions of Section 4.101.6 regarding terms and term limits.

10 Members may be removed by the Mayor only pursuant to Section 15.105.

11 (b) The Commission shall develop and recommend policies and practices for the City  
12 and County to reduce the particular impacts on women and girls of problems such as domestic  
13 violence, sexual harassment, employment and health care inequity, and homelessness, as well as  
14 advocate on behalf of women and girls in such areas. ~~The Commission may be assigned~~  
15 ~~additional duties and functions by ordinance or pursuant to Section 4.132.~~

16 (c) As set forth in Section 18.116 of this Charter, this Section 4.119 shall be deemed  
17 enacted into ordinance on January 1, 2027, and the City Attorney shall transfer this Section to  
18 the Administrative Code. Thereafter, the section may be amended or repealed by ordinance.

19  
20 **SEC. 4.120. DISABILITY AND AGING SERVICES COMMISSION.**

21 (a) The Disability and Aging Services Commission shall be a Commission consisting of  
22 seven members appointed by the Mayor, ~~pursuant to Section 3.100, for four year terms.~~  
23 ~~Members may be removed by the Mayor.~~ The Commission shall oversee the Department of  
24 Disability and Aging Services, including the functions of the Public Guardian/Administrator, as  
25 well as carry out any additional duties and functions assigned to the Commission by ordinance or

1 pursuant to Charter Section 4.132. Notwithstanding any other restrictions in the Charter, the  
2 Commission may establish qualifications for the director of the Department of Disability and  
3 Aging Services if necessary to comply with state or federal law or funding conditions.

4 (b) In making appointments, the Mayor shall consider the following desirable  
5 qualifications among other factors the Mayor deems relevant: ~~As of January 15, 2020, Seat 1 on~~  
6 ~~the Commission shall be held by a person~~ people who ~~is~~ are 60 years old or older; ~~Seat 2 shall be~~  
7 ~~held by a person~~ people with ~~disabilities~~ a disability, as defined under the Americans With  
8 Disabilities Act, who ~~is~~ are 18 years old or older; and ~~Seat 3 shall be held by a person~~ people  
9 who served in the United States military and who ~~was~~ were discharged or released under  
10 conditions other than dishonorable. ~~Seats 4, 5, 6, and 7, shall have no required qualifications in~~  
11 ~~addition to those set forth in Section 4.101.~~

12 (c) ~~For the purpose of calculating the terms of particular seats on the Commission, Seats~~  
13 ~~1, 2, and 3 are hereby designated as the seats with terms ending on January 15, 2020.~~  
14 ~~Notwithstanding Charter Section 4.101.5, members in those seats who do not as of January 15,~~  
15 ~~2020 hold the qualifications set forth in subsection (b) respectively may no longer serve in those~~  
16 ~~seats.~~

17 (c) As set forth in Section 18.116 of this Charter, this Section 4.120 shall be deemed  
18 enacted into ordinance on January 1, 2027, and the City Attorney shall transfer this Section to  
19 the Administrative Code. Thereafter, the section may be amended or repealed by ordinance,  
20 provided that no ordinance shall modify the membership and appointment structure of the  
21 Disability and Aging Services Commission so long as the Disability and Aging Services  
22 Commission exists and continues to be a Commission as defined in this Charter.

23  
24 **SEC. 4.121. DEPARTMENT OF BUILDING INSPECTION ~~COMMISSION.~~**

1           (a) The Department of Building Inspection shall have responsibility for the enforcement,  
2 administration, and interpretation of the San Francisco Housing, Building, Mechanical,  
3 Electrical, and Plumbing Codes, except where this Charter specifically grants that power to  
4 another department.

5           The Director of Building Inspection shall be the department head of the Department of  
6 Building Inspection and shall be qualified by either technical training or administrative  
7 experience in the enforcement of building and other construction codes. The Director shall  
8 serve as the building official of the City and County. The Director shall not serve as an officer  
9 or member of any standing or ad hoc committee of any building industry or code development or  
10 enforcement organization or public agency other than the City and County of San Francisco  
11 without the prior approval of the Mayor.

12           The Department of Building Inspection shall have the sole authority to contract for the  
13 publication of the San Francisco Housing, Building, Mechanical, Electrical, and Plumbing  
14 Codes, and any amendments thereto. Other provisions of this Charter and the Administrative  
15 Code notwithstanding, the selection of a publisher shall be based on the lowest retail cost to the  
16 public of a complete set of these codes.

17           (b) The Building Inspection Commission shall be a Commission consisting of seven  
18 members ~~nominated and appointed pursuant to this Section 4.121 and with an emphasis on~~  
19 ~~seeking to include members concerned with tenant safety and habitability issues.~~ Four members  
20 shall be ~~nominated~~ appointed by the Mayor ~~for a term of two years~~. Three members shall be  
21 nominated by the President of the Board of Supervisors ~~for a term of two years~~ and approved by  
22 the Board of Supervisors. In making appointments to the Commission, the appointing authorities  
23 shall consider the following desirable qualifications, among other factors the appointing  
24 authorities deem relevant: experience with or concerns about tenant safety and habitability  
25 issues; ~~Two of the four Mayoral appointments shall each have one or more of the following~~

1 ~~qualifications: be an active, formerly active, or retired—~~experience as a structural engineer,  
2 architect, or residential builder, whether active, formerly active, or retired; ~~—One of the three~~  
3 ~~Board President appointments shall have one or more of the following qualifications: be a~~  
4 current status as a residential tenant; or past or present experience working ~~or have worked~~ for a  
5 non-profit housing organization.

6 Each nomination of ~~the Mayor and~~ the President of the Board of Supervisors is subject to  
7 approval by the Board of Supervisors, and shall be the subject of a public hearing and vote  
8 within 60 days. If the Board fails to act on the nomination within 60 days of the date the  
9 nomination is transmitted to the Clerk of the Board of Supervisors, the nominee shall be deemed  
10 approved. The appointment shall become effective on the date the Board adopts a motion  
11 approving the nomination or after 60 days of the date the nomination is transmitted to the Clerk  
12 of the Board of Supervisors. ~~Members may be removed by the appointing officer only pursuant~~  
13 ~~to Section 15.105. Vacancies occurring in the offices of members, shall be nominated and~~  
14 ~~appointed in accordance with the appointment process specified in this paragraph.~~

15 The Building Inspection Commission shall have responsibility for oversight of the  
16 Department of Building Inspection, ~~which shall have responsibility for the enforcement,~~  
17 ~~administration, and interpretation of the San Francisco Housing, Building, Mechanical,~~  
18 ~~Electrical, and Plumbing Codes, except where this Charter specifically grants that power to~~  
19 ~~another department.~~

20 The Commission shall oversee the inspection and regulation of additions, alterations, and  
21 repairs in all buildings and structures covered by the San Francisco Housing, Building,  
22 Mechanical, Electrical, and Plumbing Codes. However, nothing in this Section 4.121 shall  
23 diminish or alter the jurisdiction of the Planning Commission or Department over changes of use  
24 or occupancy under the Planning Code. The Commission shall ensure the provision of minimum  
25 standards to safeguard life or limb, health, property, and the public welfare by regulating and

1 controlling the safe use of such buildings and structures. The Commission shall ensure the  
2 vigorous enforcement of City laws mandating the provision of heat and hot water to residential  
3 tenants. The Commission shall also ensure the enforcement of local, state, and federal disability  
4 access laws. ~~The Commission shall exercise all the powers and duties of boards and~~  
5 ~~commissions set forth in Sections 4.102, 4.103, and 4.104, and may take other actions as~~  
6 ~~prescribed by ordinance.~~ The members of the Commission shall serve without compensation.

7 The Commission shall adopt rules and regulations consistent with fulfilling its  
8 responsibilities under this ~~Charter~~ Section. The Commission shall also adopt rules and  
9 regulations governing Commission meetings and also adopt requirements for notification and  
10 mailing for Commission business. The Commission shall hold public hearings on all proposed  
11 amendments to the San Francisco Building Code, Electrical Code, Housing Code, Plumbing  
12 Code, and Mechanical Code.

13 The Commission shall constitute the Abatement Appeals Board, ~~and shall assume all~~  
14 ~~powers granted to this entity under this Charter and the San Francisco Building Code.~~

15 The Commission shall appoint and may remove at its pleasure members of the ~~Board of~~  
16 ~~Examiners, Access Appeals Commission, and Code Advisory Committee~~ Council, which shall be  
17 an Advisory Body with all of which shall have the powers and duties to the extent set forth in the  
18 San Francisco Building Code.

19 The Commission may reverse, affirm, or modify determinations made by the Department  
20 of Building Inspection on all permits required for a final certificate of completion. The  
21 Commission's jurisdiction under this paragraph, however, shall not extend to permits appealable  
22 to the Planning Commission or Board of Appeals. Appeals of decisions within the  
23 Commission's jurisdiction must be filed with the Commission within fifteen days of the  
24 challenged determination. The Commission's action shall be final.

1           (c) The Access Appeals Subcommittee shall be a Commission established to hear appeals  
2 under California Health and Safety Code Section 19957.5, as that section may be amended from  
3 time to time. The Access Appeals Subcommittee shall be a subcommittee of the Board of  
4 Appeals, and shall consist of five members appointed by the Board of Appeals. The Board of  
5 Appeals may establish rules governing the procedures of the Access Appeals Subcommittee to  
6 the extent such rules are not established by ordinance. Members of the Access Appeals  
7 Commission on January 1, 2027 may continue to serve as members of the Subcommittee unless  
8 removed or replaced by the Board of Appeals.

9           (d) As set forth in Section 18.116 of this Charter, subsections (b) and (c) of this Section  
10 4.121 shall be deemed enacted into ordinance on January 1, 2027, and the City Attorney shall  
11 transfer those subsections to the Administrative Code. Thereafter, those subsections may be  
12 amended or repealed by ordinance, provided that no ordinance shall modify the membership and  
13 appointment structure of the Building Inspection Commission so long as the Building Inspection  
14 Commission exists and continues to be a Commission as defined in this Charter.

15  
16           **SEC. 4.122. YOUTH COMMISSION.**

17           (a) There is hereby established a commission to be known as the Youth Commission  
18 (hereinafter called "Commission") The Youth Commission is an Advisory Body to advise the  
19 Board of Supervisors and Mayor on issues relating to children and youth. The Commission  
20 shall operate under the jurisdiction of the Board of Supervisors.

21  
22           ~~**SEC. 4.123. YOUTH COMMISSION MEMBERSHIP; APPOINTMENT; TERMS;**~~  
23 ~~**MEETINGS; COMPENSATION; DIRECTOR.**~~

24           ~~(a) (b) Commission~~ Membership. The Commission shall consist of ~~seventeen (17)~~  
25 ~~voting~~ members, each of whom shall be between the ages of 12 and 23 years at the time of

1 appointment. Each member of the Board of Supervisors and the Mayor shall appoint one  
2 member to the Commission. The Mayor shall also appoint five ~~(5)~~ members from  
3 underrepresented communities to ensure that the Commission represents the diversity of the  
4 City. ~~All appointments shall be completed by the sixtieth day after the effective date of this~~  
5 ~~charter amendment and by that date of each year thereafter. Commission members shall serve~~  
6 ~~at the pleasure of their appointing authorities.~~

7 The Commission shall consist of individuals who have an understanding of the needs of  
8 young people in San Francisco, or experience with children and youth programs or youth  
9 organizations, or involvement with school or community activities. The members shall ~~represent~~  
10 ~~the diversity of ethnicity, race, gender and sexual orientation of the people of the City and~~  
11 ~~County, and shall~~ be residents of the City and County but are not required to be the minimum  
12 age required to vote in municipal elections in the City and County.

13 (bc) Term of Office. ~~Members shall serve a term of one year. Notwithstanding Charter~~  
14 ~~Section 4.101.7, members of the Commission shall serve one-year terms and may serve up to~~  
15 ~~three terms. A part of a term that exceeds six months shall count as a full term; a part of a term~~  
16 ~~that is six months or less shall not. The current term of any person serving on the Commission~~  
17 ~~on January 1, 2027 shall count as a full term if the person serves more than six months of that~~  
18 ~~term. Terms completed on or before December 31, 2026 shall not count as a term for the~~  
19 ~~purpose of the lifetime term limit.~~

20 ~~The first one year term for all members shall begin upon the date the Clerk of the Board~~  
21 ~~of Supervisors certifies that all members of the Commission have been appointed following the~~  
22 ~~adoption of this charter amendment. Future terms of office shall begin on that date of each~~  
23 ~~successive year. Members shall conduct the first meeting of the Commission within thirty days of~~  
24 ~~the appointment of all members.~~

1 ~~In the event a vacancy occurs during the term of office of any voting member, a successor~~  
2 ~~shall be appointed to complete the unexpired term of the office vacated in a manner similar to~~  
3 ~~that which the member was initially appointed.~~

4 ~~(c) Removal of Members. Any member whom the Commission certifies to have missed~~  
5 ~~three regularly scheduled meetings of the Commission in any six month period without prior~~  
6 ~~authorization of the Commission shall be deemed to have resigned from the Commission~~  
7 ~~effective on the date of the written certification from the Commission.~~

8 ~~(d) Compensation. Members of the Commission shall not be compensated, nor shall they~~  
9 ~~be reimbursed for expenses.~~

10 ~~(e) Meetings. The Commission shall meet at least once a month.~~

11 ~~(f) Minutes of Meetings. The Commission shall prepare and maintain permanent~~  
12 ~~minutes of the actions taken during its meetings, and shall file copies with the Clerk of the Board~~  
13 ~~of Supervisors.~~

14 ~~(g) Bylaws. To aid in the orderly conduct of business, the Commission shall have the~~  
15 ~~authority to create, amend, and repeal its own code of bylaws.~~

16  
17 **~~SEC. 4.124. YOUTH COMMISSION—PURPOSE AND DUTIES.~~**

18 (d) Purpose and Duties. The purpose of the Commission is to collect all information  
19 relevant to advising the Board of Supervisors and Mayor on the effects of legislative policies,  
20 needs, assessments, priorities, programs, and budgets concerning the children and youth of San  
21 Francisco. Before the Board of Supervisors takes final action on any matter that primarily  
22 affects children and youth of the City ~~and County~~, the Clerk of the Board of Supervisors shall  
23 refer the matter to the Commission for comment and recommendation. The Commission shall  
24 provide any response it deems appropriate within 12 days of the date the Board of Supervisors  
25 referred the matter to the Commission. After the 12-day period has elapsed, the Board of

1 Supervisors may act on the matter whether or not the Board has received a response. This  
2 referral requirement shall not apply to any matter where immediate action by the Board of  
3 Supervisors is necessary to protect the public interest. The Commission shall have the following  
4 duties and functions:

5 (a1) Identify the concerns and needs of the children and youth of San Francisco;  
6 examine existing social, economic, educational, and recreational programs for children and  
7 youth; develop and propose plans that support or improve such programs; and make  
8 recommendations thereon to the Mayor and Board of Supervisors.

9 (b2) Identify the unmet needs of San Francisco’s children and youth through  
10 personal contact with these young people, school officials, ~~church~~ religious leaders, and others;  
11 and hold public forums in which both youth and adults are encouraged to participate.

12 (c3) Elicit the interest, support, and mutual cooperation of private groups (such as  
13 fraternal orders, service clubs, associations, ~~churches~~ religious institutions, businesses, and youth  
14 organizations) and City-wide neighborhood planning collaborative efforts for children, youth,  
15 and families that initiate and sponsor recommendations that address the social, economic,  
16 educational, and recreational needs of children and youth in San Francisco. Advise the Board of  
17 Supervisors and Mayor about how such recommendations could be coordinated in the  
18 community to eliminate duplication in cost and effort.

19 (d4) Advise about available sources of governmental and private funding for  
20 youth programs.

21 (e5) Submit recommendations to the Mayor and Board of Supervisors about  
22 juvenile crime prevention, job opportunities for youth, recreational activities for teenagers,  
23 opportunities for effective participation by youth in the governmental process, and changes in  
24 City ~~and County~~ regulations that are necessary to improve the social, economic, educational, and  
25 recreational advantages of children and youth.

1                   (~~f~~6) Respond to requests for comment and recommendation on matters referred to  
2 the Commission by officers, departments, agencies, Commissions, and Advisory Bodies ~~boards,~~  
3 ~~commissions and advisory committees~~ of the City ~~and County~~.

4                   ~~— (g) Report to the Board of Supervisors the activities, goals, and accomplishments~~  
5 ~~of the Commission by July 1 of each calendar year, effective July 1, 1997.~~

6                   (e) As set forth in Section 18.116 of this Charter, this Section 4.122 shall be deemed  
7 enacted into ordinance on January 1, 2027, and the City Attorney shall transfer this Section to  
8 the Administrative Code. Thereafter, the Section may be amended or repealed by ordinance.

9  
10                   **~~SEC. 4.125. JURISDICTION.~~**

11                   ~~The Commission shall be under the jurisdiction of the Board of Supervisors; the~~  
12 ~~Commission shall have only those powers created by Sections 4.122 through 4.125 or by~~  
13 ~~ordinance of the Board of Supervisors.~~

14  
15                   **SEC. 4.133. HOMELESSNESS ~~OVERSIGHT COMMISSION~~ ADVISORY BOARD.**

16                   (a) There shall be a Homelessness ~~Oversight Commission~~ Advisory Board  
17 ~~(“Commission”)~~ ~~(“Advisory Board”)~~ as an Advisory Body to ~~oversee~~ provide advice to the  
18 Department of Homelessness and Supportive Housing (“Department”); or any successor agency.  
19 ~~The Department shall, to the extent prescribed by ordinance, manage and direct housing,~~  
20 ~~programs, and services for persons experiencing homelessness in the City, including, but not~~  
21 ~~limited to, street outreach, homeless shelters, transitional housing, homelessness prevention, and~~  
22 ~~permanent supportive housing.~~

23                   (b) The ~~Commission~~ Advisory Board shall consist of seven members, with four members  
24 appointed by the Mayor and three members appointed by the Board of Supervisors. ~~appointed~~  
25 ~~as follows:~~ The Mayor and the Board of Supervisors shall each appoint at least one member who

1 has personally experienced homelessness. At least five members of the Advisory Board shall  
2 have experience serving or advocating for people currently experiencing homelessness, people at  
3 risk of becoming homeless, or people who have experienced homelessness in the past. In making  
4 appointments to the Advisory Board, the appointing authorities shall consider that it is desirable  
5 for members of the Advisory Board to have a range of experience or expertise in the areas of  
6 temporary shelter, housing, and homelessness prevention, among other factors the appointing  
7 authorities deem relevant. Notwithstanding the provisions of Section 4.101.7 that generally  
8 apply to Advisory Bodies, members of the Advisory Board shall be subject to the provisions of  
9 Section 4.101.6 regarding terms and term limits.

10 ~~———— (1) Seats 1, 2, 3, and 4 shall be appointed by the Mayor subject to confirmation~~  
11 ~~by the Board of Supervisors. Each nomination of the Mayor shall be subject to approval by the~~  
12 ~~Board of Supervisors, and shall be the subject of a public hearing and vote within 60 days of the~~  
13 ~~date the Clerk of the Board receives notice of the nomination from the Mayor. If the Board fails~~  
14 ~~to act on the nomination within those 60 days, the nominee shall be deemed approved. The~~  
15 ~~appointment shall become effective on the date the Board adopts a motion approving the~~  
16 ~~nomination or on the 61st day after the Clerk of the Board receives notice of the nomination,~~  
17 ~~whichever is earlier. Seat 1 shall be held by a person who has personally experienced~~  
18 ~~homelessness. Seat 2 shall be held by a person with significant experience providing services to~~  
19 ~~or engaging in advocacy on behalf of persons experiencing homelessness. Seat 3 shall be held~~  
20 ~~by a person with expertise in mental health service delivery or substance use treatment. Seat 4~~  
21 ~~shall be held by a person with a record of participation in a merchants' or small business~~  
22 ~~association, or neighborhood association. In addition to the aforementioned qualifications, at~~  
23 ~~least one of the Mayor's appointees shall have experience in budgeting, finance, and auditing.~~

24 ~~———— (2) Seats 5, 6, and 7 shall be appointed by the Board of Supervisors. Seat 5 shall~~  
25 ~~be held by a person who has personally experienced homelessness. Seat 6 shall be held by a~~

1 ~~person with significant experience providing services to or engaging in advocacy on behalf of~~  
2 ~~persons experiencing homelessness. Seat 7 shall be held by a person with significant experience~~  
3 ~~working with homeless families with children and/or homeless youth.~~

4 ~~———(3) Section 4.101 shall apply to these appointments, with a particular emphasis~~  
5 ~~on diversity in ethnicity, race, age, sex, gender identity, sexual orientation, and types of~~  
6 ~~disabilities.~~

7 ~~(e) Commission members shall serve at the pleasure of their respective appointing~~  
8 ~~authorities and may be removed by their appointing authorities at any time. Vacancies shall be~~  
9 ~~filled by the respective appointing authorities as prescribed in subsections (b)(1) and (2).~~

10 ~~(d) Commissioners shall serve four year terms, beginning at noon on May 1, 2023;~~  
11 ~~provided, however, the term of the initial appointees in Seats 1, 4, and 6 shall be a two year~~  
12 ~~term, expiring at noon on May 1, 2025.~~

13 ~~(e) The Commission shall elect a Chair, Vice-Chair, and officers for other such~~  
14 ~~positions, if any, that it chooses to create.~~

15 ~~(f) The Commission shall have the following powers and duties:~~

16 ~~———(1) With respect to the Department, the Commission shall exercise all of the~~  
17 ~~powers and duties of boards and commissions as set forth in Sections 4.102, 4.103, and 4.104,~~  
18 ~~including but not limited to, approving applicable departmental budgets, formulating annual and~~  
19 ~~long-term goals consistent with the overall objectives of the City and County, establishing~~  
20 ~~departmental performance standards, holding hearings and taking testimony, conducting public~~  
21 ~~education and outreach concerning programs and services for homeless persons in San~~  
22 ~~Francisco, and issues concerning homelessness, and conducting performance audits of the~~  
23 ~~Department to assess the efficiency and effectiveness of the Department's delivery of services to~~  
24 ~~persons experiencing homelessness and persons participating in programs overseen by the~~  
25

1 ~~Department, and the extent to which the Department has met the annual goals and performance~~  
2 ~~standards established by the Commission.~~

3 ~~———(2) Notwithstanding the Commission’s authority to review and set policies, the~~  
4 ~~Commission shall not have the authority to approve, disapprove, or modify criteria used to~~  
5 ~~ascertain eligibility or priority for programs and/or services operated or provided by the~~  
6 ~~Department, where such criteria are required as a condition of the receipt of state or federal~~  
7 ~~funding.~~

8 ~~(g) The Mayor and the Board of Supervisors shall make their initial appointments to~~  
9 ~~Seats 1-7, respectively, on the Commission by no later than noon, March 1, 2023. The~~  
10 ~~Commission shall come into existence upon the appointment, and confirmation where required,~~  
11 ~~of four members, or at noon on May 1, 2023, whichever is later. The Commission shall have its~~  
12 ~~inaugural meeting within 30 days of its coming into existence.~~

13 (c) The Advisory Board shall establish a Continuum of Care Subcommittee  
14 (“Subcommittee”) to the extent required by federal funding conditions. The Subcommittee shall  
15 be an Advisory Body, except that it may participate in decisions about the Continuum of Care  
16 program if required by state or federal law or funding conditions. The Subcommittee shall  
17 assume the duties of the Local Homeless Coordinating Board. The Advisory Board shall appoint  
18 two of its members to the Subcommittee to serve as co-chairs. In addition to the two co-chairs,  
19 the Subcommittee shall have between seven and eleven members nominated by members of the  
20 Continuum of Care program and appointed by the Advisory Board. The Department of  
21 Homelessness and Supportive Housing shall establish a process for members of the program to  
22 make nominations for appointment to the Subcommittee.

23 A quorum of the Subcommittee shall consist of a majority of the number of members  
24 appointed at the time, provided that there are at least nine members appointed. The  
25

1 Subcommittee shall form, and the Local Homeless Coordinating Board shall sunset, upon the  
2 appointment of seven members of the Subcommittee.

3 Members of the Subcommittee shall have experience serving or advocating for people  
4 currently experiencing homelessness, people at risk of becoming homeless, or people who have  
5 experienced homelessness in the past, or shall have qualifications meeting the required or  
6 desirable qualifications for members of a Continuum of Care board.

7 Notwithstanding Charter Section 4.101.7, members of the Subcommittee shall serve one-  
8 year terms and may serve up to 12 terms. A part of a term that exceeds six months shall count as  
9 a full term; a part of a term that is six months or less shall not. Service on the Local Homeless  
10 Coordinating Board shall not count as a term for the purpose of the lifetime term limit.

11 (d) As set forth in Section 18.116 of this Charter, this Section 4.133 shall be deemed  
12 enacted into ordinance on January 1, 2027, and the City Attorney shall transfer this Section to  
13 the Administrative Code. Thereafter, the section may be amended or repealed by ordinance.

14  
15 **SEC. 4.134. SMALL BUSINESS ~~COMMISSION~~ COUNCIL.**

16 (a) ~~There shall be a~~ The Small Business ~~Commission~~ Council shall be an Advisory Body  
17 that provides ~~to oversee~~ advice to the San Francisco Office of Small Business and City agencies  
18 that regulate small businesses. The ~~Commission~~ Council shall consist of seven members, ~~who~~  
19 ~~shall serve at the pleasure of the appointing authority.~~ The Mayor shall appoint four members of  
20 ~~the Commission;~~ the Board of Supervisors shall appoint ~~the remaining~~ three members. The  
21 appointing authorities should make appointments that reflect the diversity of neighborhood and  
22 small business interests in the City. The Mayor shall designate two of his or her initial  
23 appointments to serve for two-year terms; the Board of Supervisors shall designate one of its  
24 initial appointments to serve a two-year term. Thereafter, all commissioners shall serve for four-  
25 year terms.

1           (b) In making appointments to the Council, the appointing authorities shall consider the  
2 following desirable qualifications, among other factors the appointing authorities deem relevant:  
3 At least five of the individuals appointed to the Commission shall be current or former owners,  
4 operators, or officers of San Francisco small businesses. ~~One of the individuals appointed to the~~  
5 ~~Commission may be either a current or former owner, operator, or officer of a San Francisco~~  
6 ~~small business. One member of the Commission may be an officer~~ or representative of a  
7 neighborhood economic development organizations; ~~and or an~~ expert in small business finance.

8           Pursuant to Government Code Section 87103, individuals appointed to the ~~Commission~~  
9 Council under this Section who are current or former owners, operators, or officers of San  
10 Francisco small businesses are intended to represent and further the interest of the particular  
11 industries, trades, or professions specified herein. Accordingly, it is found that for purposes of  
12 persons who hold such office, the specified industries, trades, or professions are tantamount to  
13 and constitute the public generally within the meaning of Government Code Section 87103.

14           ~~(e) The Mayor and the Board of Supervisors shall select Commission members who~~  
15 ~~reflect the diversity of neighborhood and small business interests in the City.~~

16           (c) Unless the Board of Supervisors by ordinance extends the term of the Council, this  
17 Section will expire by operation of law, and the Council shall sunset, on June 1, 2030. In that  
18 event and after that date, the City Attorney shall cause this Section to be removed from the  
19 Administrative Code.

20           (d) As set forth in Section 18.116 of this Charter, this Section 4.134 shall be deemed  
21 enacted into ordinance on January 1, 2027, and the City Attorney shall transfer this Section to  
22 the Administrative Code. Thereafter, the section may be amended or repealed by ordinance.

23  
24           **SEC. 4.135. HISTORIC PRESERVATION COMMISSION.**  
25

1           (a) GENERAL. There is hereby created a Historic Preservation Commission, which  
2 shall advise the City on historic preservation matters, participate in processes that involve  
3 historic or cultural resources, and take such other actions concerning historic preservation as may  
4 be prescribed by ordinance. The Historic Preservation Commission shall consist of seven  
5 members ~~nominated~~ appointed by the Mayor ~~and subject to approval by a majority of the Board~~  
6 ~~of Supervisors.~~

7           ~~The term and tenure of all members sitting on the Landmarks Preservation Advisory~~  
8 ~~Board, created under Article 10 of the Planning Code, as of the effective date of this section~~  
9 ~~shall terminate on December 31, 2008. Of the original appointments to the Historic~~  
10 ~~Preservation Commission, four shall be for a four year term and three for a two year term as~~  
11 ~~follows; the odd numbered seats shall be for four year terms and the even numbered seats shall~~  
12 ~~be for two year terms. After the expiration of the original terms, all appointments shall be for~~  
13 ~~four year terms, provided however, that a member may holdover until a successor has been~~  
14 ~~nominated by the Mayor and approved by the Board of Supervisors. There shall be no limit on~~  
15 ~~the number of terms a member may serve.~~

16           ~~The original nominations shall be made no later than 31 days after the date of the~~  
17 ~~election creating this section. If the Mayor fails to nominate an original appointment within said~~  
18 ~~period, the nomination for the original appointment may be made by the President of the Board~~  
19 ~~of Supervisors, subject to the approval of a majority of the Board of Supervisors.~~

20           ~~Within 60 days of the expiration of a term or other vacancy the Mayor shall nominate a~~  
21 ~~qualified person to fill the vacant seat for the term, or the remainder of the term, subject to~~  
22 ~~approval by a majority of the Board of Supervisors who shall hold a public hearing and vote on~~  
23 ~~the nomination within 60 days of the Mayor's transmittal of the nomination to the Clerk of the~~  
24 ~~Board of Supervisors. If the Mayor fails to make such nomination within 60 days, the~~  
25 ~~nomination may be made by the President of the Board of Supervisors, subject to the approval of~~

1 ~~a majority of the Board of Supervisors. The appointment shall become effective on the date the~~  
2 ~~Board of Supervisors adopts a motion approving the nomination or after 60 days from the date~~  
3 ~~the Mayor transmits the nomination to the Clerk of the Board of Supervisors if the Board of~~  
4 ~~Supervisors fails to act.~~

5 ~~Members may be removed by the appointing officer only pursuant to Section 15.105.~~

6 (b) QUALIFICATIONS. ~~In addition to the specific requirements set forth below,~~  
7 ~~Members of the Historic Preservation Commission shall be persons specially qualified by~~  
8 ~~reason of interest, competence, knowledge, training, and experience in the historic, architectural,~~  
9 ~~aesthetic, and cultural traditions of the City, and interested in the preservation of its historic~~  
10 ~~structures, sites, and areas, and notwithstanding Section 4.101(b) shall be residents of the City.~~

11 In making appointments, the Mayor shall consider the following desirable professional  
12 qualifications of appointees, among other factors the Mayor deems relevant: Six of the members  
13 of the Historic Preservation Commission shall be specifically qualified in the following fields:

14 ~~1. Seats 1 and 2:~~ licensed architects meeting the Secretary of the Interior's Professional  
15 Qualifications Standards for historic architecture;

16 ~~2. Seat 3:~~ architectural historians meeting the Secretary of the Interior's Professional  
17 Qualifications Standards for architectural history with specialized training and/or demonstrable  
18 experience in North American or Bay Area architectural history;

19 ~~3. Seat 4:~~ historians meeting the Secretary of the Interior's Professional  
20 Qualifications Standards for history with specialized training and/or demonstrable experience in  
21 North American or Bay Area history;

22 ~~4. Seat 5:~~ historic preservation professionals or professionals in fields such as law,  
23 land use, community planning, or urban design with specialized training and/or demonstrable  
24 experience in historic preservation or historic preservation planning;

1           ~~5.—Seat 6 shall be specially qualified in one of the following fields or in one of the fields~~  
2 ~~set forth for Seats 1, 2, or 3;~~

3           ~~a.—A professional archeologists~~ meeting the Secretary of the Interior’s  
4 Professional Qualification Standards for Archeology;

5           ~~b.—A real estate professionals~~ or ~~contractors~~ who ~~has~~ have demonstrated a special  
6 interest, competence, experience, and knowledge in historic preservation;

7           ~~e.—A licensed structural engineers~~ with at least four years of experience in seismic  
8 and structural engineering ~~principals~~ principles applied to historic structures; ~~or and~~

9           ~~d.—A persons~~ with training and professional experience with materials  
10 conservation.

11           ~~Seat 7 shall be an at large seat subject to the minimum qualifications set forth above.~~

12           (c) BUDGET, FEES, DEPARTMENT HEAD, AND STAFF. Charter subsections  
13 4.102(2) and 4.102(4) shall not apply to the Historic Preservation Commission. The Historic  
14 Preservation Commission may review and make recommendations on the Planning Department  
15 budget and on any rates, fees, and similar charges with respect to appropriate items coming  
16 within the Historic Preservation Commission’s jurisdiction to the Director of Planning or to the  
17 Planning Commission. The Director of Planning shall assume the powers and duties that would  
18 otherwise be executed by an Historic Preservation Commission department head. The Planning  
19 Department shall render staff assistance to the Historic Preservation Commission.

20           (d) As set forth in Section 18.116 of this Charter, this subsection (d) of Section 4.135  
21 shall be deemed enacted into ordinance on January 1, 2027, and the City Attorney shall transfer  
22 this subsection to the Planning Code. Thereafter, the subsection may be amended or repealed by  
23 ordinance.

24           LANDMARK AND HISTORIC DISTRICT DESIGNATIONS. The Historic  
25 Preservation Commission shall have the authority to recommend approval, disapproval, or

1 modification of landmark designations and historic district designations under the Planning Code  
2 to the Board of Supervisors. The Historic Preservation Commission shall send recommendations  
3 regarding landmarks designations to the Board of Supervisors without referral or  
4 recommendation of the Planning Commission. The Historic Preservation Commission shall refer  
5 recommendations regarding historic district designations to the Planning Commission, which  
6 shall have 45 days to review and comment on the proposed designation, which comments, if any,  
7 shall be forwarded to the Board of Supervisors together with the Historic Preservation  
8 Commission's recommendation. Decisions of the Historic Preservation Commission to  
9 disapprove designation of a landmark or historic district shall be final unless appealed to the  
10 Board of Supervisors.

11 CERTIFICATES OF APPROPRIATENESS. The Historic Preservation Commission  
12 shall approve, disapprove, or modify certificates of appropriateness for work to designated  
13 landmarks or within historic districts. For minor alterations, the Historic Preservation  
14 Commission may delegate this function to staff, whose decision may be appealed to the Historic  
15 Preservation Commission.

16 For projects that require multiple planning approvals, the Historic Preservation  
17 Commission must review and act on any Certificate of Appropriateness before any other  
18 planning approval action. For projects that (1) require a conditional use permit or permit review  
19 under Section 309, et seq., of the Planning Code and (2) do not concern an individually  
20 landmarked property, the Planning Commission may modify any decision on a Certificate of  
21 Appropriateness by a ~~2/3~~ two-thirds vote, provided that the Planning Commission shall apply all  
22 applicable historic resources provisions of the Planning Code.

23 For projects that are located on vacant lots, the Planning Commission may modify any  
24 decision on a Certificate of Appropriateness by a two-thirds vote, provided that the Planning  
25 Commission shall apply all applicable historic resources provisions of the Planning Code.

1           The Historic Preservation Commission or Planning Commission’s decision on a  
2 Certificate of Appropriateness shall be final unless appealed to the Board of Appeals, which may  
3 modify the decision by a 4/5 vote; provided, however, that if the project requires Board of  
4 Supervisors approval or is appealed to the Board of Supervisors as a conditional use, the decision  
5 shall not be appealable to the Board of Appeals, but rather to the Board of Supervisors, which  
6 may modify the decision by a majority vote.

7           SIGNIFICANT OR CONTRIBUTORY BUILDING AND CONSERVATION  
8 DISTRICT DESIGNATIONS IN THE C-3 DISTRICTS. The Historic Preservation Commission  
9 shall have the authority to recommend approval, disapproval, or modification of Significant or  
10 Contributory building and Conservation District designations under the Planning Code to the  
11 Board of Supervisors. The Historic Preservation Commission shall send recommendations  
12 regarding Significant or Contributory Buildings to the Board of Supervisors without referral or  
13 recommendation of the Planning Commission. The Historic Preservation Commission shall refer  
14 recommendations regarding Conservation District designations to the Planning Commission,  
15 which shall have 45 days to review and comment on the proposed designation, which comments,  
16 if any, shall be forwarded to the Board of Supervisors together with the Historic Preservation  
17 Commission’s recommendation, Decisions of the Historic Preservation Commission to  
18 disapprove designation of a Significant or Contributory building or Conservation District shall be  
19 final unless appealed to the Board of Supervisors.

20           ALTERATION OF SIGNIFICANT OR CONTRIBUTORY BUILDINGS OR  
21 BUILDINGS IN CONSERVATION DISTRICTS IN THE C-3 DISTRICTS. The Historic  
22 Preservation Commission shall have the authority to determine if a proposed alteration is a Major  
23 Alteration or a Minor Alteration. The Historic Preservation Commission shall have the authority  
24 to approve, disapprove, or modify applications for permits to alter or demolish designated  
25 Significant or Contributory buildings or buildings within Conservation Districts. For Minor

1 Alterations, the Historic Preservation Commission may delegate this function to staff, whose  
2 decision may be appealed to the Historic Preservation Commission.

3 For projects that require multiple planning approvals, the Historic Preservation  
4 Commission must review and act on any permit to alter before any other planning approval  
5 action. For projects that (1) require a conditional use permit or permit review under Section 309,  
6 et seq., of the Planning Code and (2) do not concern a designated Significant (Categories I and  
7 II) or Contributory (Category III only) building, the Planning Commission may modify any  
8 decision on a permit to alter by a ~~2/3~~two-thirds vote, provided that the Planning Commission  
9 shall apply all applicable historic resources provisions of the Planning Code.

10 For projects that are located on vacant lots, the Planning Commission may modify any  
11 decision on a permit to alter by a two-thirds vote, provided that the Planning Commission shall  
12 apply all applicable historic resources provisions of the Planning Code.

13 The Historic Preservation Commission's or Planning Commission's decision on a permit  
14 to alter shall be final unless appealed to the Board of Appeals, which may modify the decision by  
15 a 4/5 vote; provided, however, that if the project requires Board of Supervisors approval or is  
16 appealed to the Board of Supervisors as a conditional use, the decision shall not be appealable to  
17 the Board of Appeals, but rather to the Board of Supervisors, which may modify the decision by  
18 a majority vote.

19 MILLS ACT CONTRACTS. The Historic Preservation Commission shall have the  
20 authority to recommend approval, disapproval, or modification of historical property contracts to  
21 the Board of Supervisors, without referral or recommendation of the Planning Commission.

22 ~~PRESERVATION ELEMENT OF THE GENERAL PLAN. The Historic Preservation~~  
23 ~~Commission shall recommend to the Planning Commission a Preservation Element of the~~  
24 ~~General Plan and shall periodically recommend to the Planning Commission proposed~~  
25 ~~amendments to such Preservation Element of the General Plan. Other objectives, policies, and~~

1 ~~provisions of the General Plan and special area, neighborhood, and other plans designed to~~  
2 ~~carry out the General Plan, and proposed amendments thereto, that are not contained within~~  
3 ~~such Preservation Element but that concern historic preservation shall be referred to the~~  
4 ~~Historic Preservation Commission for its comment and recommendations prior to action by the~~  
5 ~~Planning Commission. When the Planning Commission recommends to the Board of~~  
6 ~~Supervisors for approval or rejection proposed amendments to the General Plan that concern~~  
7 ~~historic preservation, any recommendation or comments of the Historic Preservation~~  
8 ~~Commission on such proposed amendments shall be forwarded to the Board of Supervisors for~~  
9 ~~its information.~~

10 REFERRAL OF CERTAIN MATTERS. The following matters shall, prior to passage by  
11 the Board of Supervisors, be submitted for written report by the Historic Preservation  
12 Commission regarding effects upon historic or cultural resources: ordinances and resolutions  
13 concerning historic preservation issues and historic resources; redevelopment project plans;  
14 waterfront land use and project plans; and such other matters as may be prescribed by ordinance.  
15 If the Planning Commission is required to take action on the matter, the Historic Preservation  
16 Commission shall submit any report to the Planning Commission as well as to the Board of  
17 Supervisors; otherwise, the Historic Preservation Commission shall submit any report to the  
18 Board of Supervisors.

19 OTHER DUTIES. For proposed projects that may have an impact on historic or cultural  
20 resources, the Historic Preservation Commission shall have the authority to review and comment  
21 upon environmental documents under the California Environmental Quality Act and the National  
22 Environmental Policy Act. The Historic Preservation Commission shall act as the City's local  
23 historic preservation review commission for the purposes of the Certified Local Government  
24 Program, may recommend properties for inclusion in the National Register of Historic Places,  
25 and may review and comment on federal undertakings where authorized under the National

1 Historic Preservation Act. The Historic Preservation Commission shall review and comment  
2 upon any agreements proposed under the National Historic Preservation Act where the City is a  
3 signatory prior to any approval action on such agreement. The Historic Preservation  
4 Commission shall have the authority to oversee and direct the survey and inventory of historic  
5 properties.

6 ~~Once a quorum of members of the Historic Preservation Commission has been originally~~  
7 ~~appointed and approved, the Historic Preservation Commission shall assume any powers and~~  
8 ~~duties assigned to the Landmarks Preservation Advisory Board until the Municipal Code has~~  
9 ~~been amended to reflect the creation of the Historic Preservation Commission.~~

10 ~~BUDGET, FEES, DEPARTMENT HEAD, AND STAFF. The provisions of Charter~~  
11 ~~subsections 4.102(3), 4.102(4), 4.102(5), and 4.102(6) shall not apply to the Historic~~  
12 ~~Preservation Commission. The Historic Preservation Commission may review and make~~  
13 ~~recommendations on the Planning Department budget and on any rates, fees, and similar~~  
14 ~~charges with respect to appropriate items coming within the Historic Preservation Commission's~~  
15 ~~jurisdiction to the department head of the Planning Department or the Planning Commission.~~  
16 ~~The department head of the Planning Department shall assume the powers and duties that would~~  
17 ~~otherwise be executed by an Historic Preservation Commission department head. The Planning~~  
18 ~~Department shall render staff assistance to the Historic Preservation Commission.~~

19  
20 **SEC. 4.136. DEPARTMENT OF POLICE ACCOUNTABILITY.**

21 (a) There shall be under the Police Commission a Department of Police Accountability  
22 (“DPA”).

23 (b) The ~~Mayor shall appoint a nominee of the~~ Police Commission as shall appoint the  
24 Director of DPA, ~~subject to confirmation by the Board of Supervisors.~~ The Director shall serve  
25 at the pleasure of the Police Commission. ~~If the Board of Supervisors fails to act on the~~

1 ~~appointment within 30 days, the appointment shall be deemed approved. In the event the office~~  
2 ~~is vacant, until the Mayor makes an appointment and that appointment is confirmed by the~~  
3 ~~Board, the Police Commission shall appoint an interim Director who shall serve at the pleasure~~  
4 ~~of the Police Commission.~~ The appointment of the Director shall be exempt from the civil  
5 service requirements of this Charter. The Director shall never have been a uniformed member or  
6 employee of the Police Department. As the department head, ~~t~~The Director shall be the  
7 appointing officer under the civil service provisions of this Charter for the appointment, removal,  
8 or discipline of employees of DPA.

9 (c) The Police Commission shall have the power and duty to organize, reorganize, and  
10 manage DPA. Subject to the civil service provisions of this Charter, DPA shall include  
11 investigators and hearing officers. The staff of DPA shall consist of no fewer than one line  
12 investigator for every 150 sworn members. Whenever the ratio of investigators to police officers  
13 specified by this subsection (c) is not met for more than 30 consecutive days, the Director shall  
14 have the power to hire, and the City Controller must pay, temporary investigators to meet such  
15 staffing requirements. No full-time or part-time employee of DPA shall have previously served  
16 as a uniformed member of the Police Department. Subject to rules of the Police Commission,  
17 the Director may appoint part-time hearing officers who shall be exempt from the civil service  
18 requirements of this Charter. Compensation of the hearing officers shall be at rates  
19 recommended by the Commission and established by the Board of Supervisors or by contract  
20 approved by the Board of Supervisors.

21 (d) DPA shall promptly, fairly, and impartially investigate all complaints regarding  
22 police use of force, misconduct, or allegations that a member of the Police Department has not  
23 properly performed a duty, except those complaints which on their face clearly indicate that the  
24 acts complained of were proper and those complaints lodged by other members of the Police  
25 Department. DPA shall use its best efforts to conclude investigations of such complaints and, if

1 sustained, transmit the sustained complaint to the Police Department within nine months of  
2 receipt thereof by DPA. If DPA is unable to conclude its investigation within such nine-month  
3 period, the Director, within such nine-month period, shall inform the Chief of Police of the  
4 reasons therefor and transmit information and evidence from the investigation as shall facilitate  
5 the Chief's timely consideration of the matter.

6 (e) DPA shall recommend disciplinary action to the Chief of Police on those complaints  
7 that are sustained. The Director, after meeting and conferring with the Chief of Police or ~~his or~~  
8 ~~her~~ their designee, may verify and file charges with a hearing officer ~~the Police Commission~~  
9 against members of the Police Department arising out of sustained complaints recommending  
10 termination or suspension in excess of 10 days; provided, that the Director may not verify and  
11 file such charges for a period of 60 days following the transmittal of the sustained complaint to  
12 the Police Department unless the Director issues a written determination that the limitations  
13 period within which the member or members of the Police Department may be disciplined under  
14 California Government Code Section 3304, as amended from time to time or any successor  
15 provisions thereto, may expire within such 60-day period and (1) the Chief of Police fails or  
16 refuses to impose discipline at the level recommended by the Director or higher ~~file charges with~~  
17 ~~the Police Commission~~ arising out of the sustained complaint, (2) the Chief of Police or ~~his or~~  
18 ~~her~~ their designee fails or refuses to meet and confer with the Director on the matter, or (3) other  
19 exigent circumstances necessitate that the Director verify and file charges to preserve the ability  
20 of the ~~Police Commission~~ hearing officer to impose ~~punishment~~ discipline pursuant to Section  
21 A8.343.

22 After a trial before the hearing officer, subject to any rules adopted by the Police  
23 Commission, the hearing officer may impose discipline to the same extent as the Chief of Police  
24 may impose discipline under Section A8.343 of this Charter. Any member of the Police  
25 Department who is subject to discipline by the hearing officer under this Section 4.136 shall

1 have the right to appeal that discipline to the Police Commission, and have a hearing on the  
2 discipline. The member must file a written notice of appeal within 10 days after the hearing  
3 officer finally imposes the discipline. The Commission shall hold a hearing on the appeal after  
4 reasonable notice as to the time and place of the hearing as the Commission may, by rule,  
5 prescribe. The member shall be entitled to appear personally and by counsel or other  
6 representative and to have a public hearing. The Commission may affirm, reverse, or alter the  
7 findings, and affirm, reverse, or reduce the discipline imposed by the hearing officer.

8 (f) The Director shall schedule investigative hearings before investigative hearing  
9 officers when such is requested by the complainant or a member of the Police Department and,  
10 in accordance with rules of the Commission, such a hearing will facilitate the fact-finding  
11 process before the Director files charges as provided in subsection (e). The Board of  
12 Supervisors may provide by ordinance that DPA shall in the same manner investigate and make  
13 recommendations to the Chief of Police regarding complaints of misconduct by patrol special  
14 police officers and their uniformed employees.

15 (g) Nothing ~~herein~~ in this Section 4.136 shall prohibit the Chief of Police or a  
16 commanding officer from investigating the conduct of a member of the Police Department under  
17 ~~his or her~~ their command, or taking disciplinary or corrective action, otherwise permitted by this  
18 Charter, when such is warranted; and nothing ~~herein~~ in this Section shall limit or otherwise  
19 restrict the disciplinary powers vested in the Chief of Police and the Police Commission by other  
20 provisions of this Charter.

21 (h) DPA shall prepare in accordance with rules of the Commission monthly summaries  
22 of the complaints received and shall prepare recommendations quarterly concerning policies or  
23 practices of the Police Department which could be changed or amended to avoid unnecessary  
24 tension with the public or a definable segment of the public while insuring effective police  
25 services.

1 (i) DPA shall prepare a report for the President of the Board of Supervisors each quarter.  
2 This report shall include, but not be limited to, the number and type of complaints filed, the  
3 outcome of the complaints, and a review of the disciplinary action taken. The President of the  
4 Board of Supervisors shall refer this report to the appropriate committee of the Board of  
5 Supervisors charged with public safety responsibilities. Said committee may issue  
6 recommendations as needed.

7 (j) In carrying out its objectives, including the preparation of recommendations  
8 concerning departmental policies or practices referenced above, the investigations referenced  
9 above, and the audits noted below, DPA shall receive prompt and full cooperation and assistance  
10 from all departments, officers, and employees of the City and County, which shall, unless  
11 prohibited by state or federal law, promptly produce all records and information requested by  
12 DPA, including but not limited to (1) records relevant to Police Department policies or practices,  
13 (2) personnel and disciplinary records of Police Department employees, (3) criminal  
14 investigative and prosecution files, and (4) all records to which the Police Commission has  
15 access, regardless of whether those records pertain to a particular complaint. ~~The~~ DPA shall  
16 maintain the confidentiality of any records and information it receives to the extent required by  
17 state or federal law governing such records or information. The Director may also request and  
18 the Chief of Police shall require the testimony or attendance of any member of the Police  
19 Department to carry out the responsibilities of DPA. Nothing in this Section 4.136 is intended or  
20 shall be construed to interfere with the duties of the Sheriff or the District Attorney under state  
21 law, including their constitutional and statutory powers and duties under California Government  
22 Code Section 25303, as amended from time to time or any successor provisions thereto, or other  
23 applicable state law or judicial decision.

24 (k) Every two years, DPA shall conduct a performance audit or review of police officer  
25 use of force and how the Police Department has handled claims of officer misconduct. DPA

1 shall also have the authority to conduct performance audits or reviews of whether Police  
2 Department personnel and management have complied with federal and state law, City  
3 ordinances and policies, and Police Department policies. The Director shall have the discretion  
4 to determine the frequency, topics, and scope of such performance audits or reviews. To the  
5 extent permitted by law, DPA shall also allow public access to information on the progress and  
6 disposition of claims of misconduct or use of force, and the results of the performance audits and  
7 reviews conducted by DPA.

8 (l) The DPA budget shall be separate from the budget of the Police Department.  
9 Notwithstanding Section 4.102(~~23~~) *of this Charter*, the Director shall submit DPA’s proposed  
10 annual or two-year budget directly to the Mayor.

11  
12 **SEC. 4.137. SHERIFF’S DEPARTMENT OVERSIGHT.**

13 **(a) Establishment of Oversight Board.**

14 (1) The Sheriff’s Department Oversight Board (“SDOB”) is hereby established  
15 *as a Commission*. The SDOB shall consist of seven members. The Board of Supervisors shall  
16 appoint ~~four~~ *three* members (~~to Seats 1, 2, 3, and 4~~), and the Mayor shall appoint ~~three~~ *four*  
17 members. (~~to Seats 5, 6, and 7~~). ~~Seat 4 shall be held by a person with~~ *In making appointments to*  
18 *the SDOB, the appointing authorities shall consider* experience in labor representation *as a*  
19 *desirable qualification, among other factors the appointing authorities deem relevant.*  
20 *Beginning on January 1, 2027, the seat previously designated as Seat 1 shall be appointed and*  
21 *may be removed by the Mayor.*

22 ~~———(2) Members shall serve four-year terms, beginning at noon on March 1, 2021;~~  
23 ~~provided, however, the term of the initial appointees to Seats 1, 3, and 5 shall expire at noon on~~  
24 ~~March 1, 2023, whereas the term of the initial appointees to Seats 2, 4, 6, and 7 shall expire at~~  
25 ~~noon on March 1, 2025.~~

1           ~~—— (3) No person may serve more than three successive terms as a member. No~~  
2 ~~person having served three successive terms may serve as a member until at least four years~~  
3 ~~after the expiration of the third successive term. Service for a part of a term that is more than~~  
4 ~~half the period of the term shall count as a full term; further, this subsection (a)(3) makes no~~  
5 ~~distinction between the two-year terms referenced in subsection (a)(2) and four-year terms.~~

6           ~~—— (4) Members may be removed from office only for official misconduct under~~  
7 ~~Article XV.~~

8           (52) All members shall complete a training and orientation on custodial law  
9 enforcement, constitutional policing, and Sheriff’s Department (“SFSD”) policies and  
10 procedures, within 90 days of assuming office for their first term. The Sheriff or the Sheriff’s  
11 designee shall prescribe the content of and shall administer the training and orientation regarding  
12 SFSD patrol and custodial law enforcement, policies and procedures. SFSD shall develop the  
13 training content based on guidelines recommended by the National Association of Civilian  
14 Oversight for Law Enforcement (“NACOLE”) or successor association, the Bar Association of  
15 San Francisco or successor association, and/or the American Civil Liberties Union, and SFSD  
16 shall consult with the Department of Police Accountability, Public Defender, and the District  
17 Attorney in developing the training content.

18           (b) **SDOB Powers and Duties.** The SDOB shall:

19           (1) Appoint, and may remove, the Sheriff’s Inspector General in the Office of  
20 Sheriff’s Inspector General (“OSIG”), established in ~~subsection (d)~~ Section 4.138 of the Charter.

21           (2) Evaluate the work of the OSIG, and may review the Sheriff’s Inspector  
22 General’s individual work performance.

23           (3) Compile, evaluate, and recommend law enforcement custodial and patrol best  
24 practices.

1 (4) Conduct community outreach and receive community input regarding SFSD  
2 operations and jail conditions, by holding public meetings and soliciting input from persons  
3 incarcerated in the City and County.

4 (5) Prepare and submit a quarterly report to the Sheriff and Board of Supervisors  
5 regarding the SDOB evaluations and outreach, and OSIG reports submitted to SDOB.

6 ~~——— (6) By March 1 of each year, prepare and present to the Board of Supervisors or~~  
7 ~~a committee designated by the President of the Board, an annual report that includes a summary~~  
8 ~~of SDOB evaluations and outreach, and OSIG reports submitted to SDOB, for the prior calendar~~  
9 ~~year.~~

10 ~~(c) In performing its duties, the SDOB may hold hearings, issue subpoenas to witnesses~~  
11 ~~to appear and for the production of evidence, administer oaths, and take testimony.~~

12 (c) Cooperation and Assistance from City Departments. In carrying out its duties, the  
13 SDOB shall receive prompt and full cooperation and assistance from all City departments,  
14 officers, and employees, including the Sheriff and SFSD and its employees, which shall, unless  
15 prohibited by State or federal law, promptly produce all records and information requested by  
16 the SDOB, including but not limited to (1) personnel and disciplinary records of SFSD  
17 employees, (2) SFSD criminal investigative files, (3) health information pertaining to  
18 incarcerated individuals, and (4) all records and databases to which the SFSD has access,  
19 regardless of whether those records pertain to a particular complaint or incident. The SDOB  
20 shall maintain the confidentiality of any records and information it receives or accesses to the  
21 extent required by local, State, or federal law governing such records or information.

22 (d) In carrying out its duties, the SDOB shall cooperate and collaborate with  
23 organizations that contract with SFSD to provide legal services to incarcerated individuals.

24 (e) Nothing in this Section 4.137 is intended to or shall be interpreted to abrogate,  
25 interfere with, or obstruct the independent and constitutionally and statutorily designated duties

1 of the Sheriff, including the Sheriff's duty to investigate citizens' complaints against SFSD  
2 personnel and the duty to operate and manage the jails, the California Attorney General's  
3 constitutional and statutory responsibility to oversee the Sheriff, or other applicable State law.  
4 In carrying out its duties, the SDOB shall cooperate and coordinate with the Sheriff so that the  
5 Sheriff and the SDOB may properly discharge their respective responsibilities.

6 (f) As set forth in Section 18.116 of this Charter, this Section 4.137 shall be deemed  
7 enacted into ordinance on January 1, 2027, and the City Attorney shall transfer this Section to  
8 the Administrative Code. Thereafter, the section may be amended or repealed by ordinance,  
9 provided that no ordinance shall modify the membership and appointment structure of the SDOB  
10 so long as the SDOB exists and continues to be a Commission as defined in this Charter.

11  
12 **SEC. 4.138. OFFICE OF SHERIFF'S INSPECTOR GENERAL.**

13 **(~~a~~) Establishment of Office of Sheriff's Inspector General.** There is hereby  
14 established the Office of Sheriff's Inspector General ("OSIG"), which shall be a department  
15 ~~under the SDOB, and~~ separate from the Sheriff's Department ("~~SFSD~~"). The OSIG shall be  
16 headed by the Sheriff's Inspector General, appointed ~~by the SDOB as set forth in subsection~~  
17 ~~(b)(1)~~ by the Sheriff's Department Oversight Board, as long as that body continues to exist,  
18 unless the Board of Supervisors assigns a different appointing authority by ordinance. The  
19 Sheriff's Inspector General shall be exempt from civil service selection, appointment, and  
20 removal procedures.

21 **(~~b~~) OSIG Powers and Duties.** The OSIG shall:

22 (1) Receive, review, and investigate complaints against SFSD employees and  
23 SFSD contractors; provided, however, that the OSIG shall refer complaints alleging criminal  
24 misconduct to the District Attorney, and refer complaints alleging violations of ethics laws to the  
25 Ethics Commission.

1 (2) Investigate the death of any individual in the custody of the SFSD. The OSIG  
2 shall refer evidence of criminal misconduct regarding any death in custody to the District  
3 Attorney. Notwithstanding such a referral, the OSIG may continue to investigate a death in  
4 custody unless OSIG's investigation will interfere with a criminal investigation conducted by the  
5 District Attorney, or any law enforcement agency to which the District Attorney may refer the  
6 evidence of criminal misconduct.

7 (3) Recommend disciplinary action to the Sheriff where, following an  
8 investigation pursuant to subsection (be)(1) or (be)(2), the OSIG determines that an employee's  
9 actions or omissions violated law or SFSD policy; provide notice of and a copy of the  
10 recommendation, the reasons for the recommendation, and supporting records, to the extent  
11 permitted by State or federal law, to the employee; and make available to the public any records  
12 and information regarding OSIG's disciplinary recommendations to the extent permitted by State  
13 or federal law.

14 (4) Develop and recommend to the Sheriff an SFSD use of force policy and a  
15 comprehensive internal review process for all use of force and critical incidents.

16 (5) Prepare and submit a quarterly report to the Sheriff ~~and the SDOB~~ regarding  
17 OSIG investigations that includes the number and type of complaints under subsection (be)(1)  
18 filed; trend analysis; the outcome of the complaints; any determination that the acts or omissions  
19 of an employee or contractor, in connection with the subject matter of a complaint under  
20 subsection (be)(1), or a death in custody under subsection (be)(2), violated law or SFSD policy;  
21 the OSIG's recommendations, if any, for discipline; the outcome of any discipline  
22 recommendations; and the OSIG's policy recommendations under subsection (be)(4).

23 (6) Monitor SFSD operations, including the provision of services to incarcerated  
24 individuals, through audits and investigations, to ensure compliance with applicable laws and  
25 policies.

1           (~~f~~) In performing its duties, the OSIG may hold hearings, issue subpoenas to witnesses  
2 to appear and for the production of evidence, administer oaths, and take testimony. The OSIG  
3 also may request, and upon request the Sheriff shall require, the testimony or attendance of any  
4 employee of the SFSD.

5           (~~g~~) **Cooperation and Assistance from City Departments.** In carrying out ~~their~~ its  
6 duties, the ~~SDOB and~~ OSIG shall receive prompt and full cooperation and assistance from all  
7 City departments, officers, and employees, including the Sheriff and SFSD and its employees,  
8 which shall, unless prohibited by State or federal law, promptly produce all records and  
9 information requested by the ~~SDOB or~~ OSIG, including but not limited to (1) personnel and  
10 disciplinary records of SFSD employees, (2) SFSD criminal investigative files, (3) health  
11 information pertaining to incarcerated individuals, and (4) all records and databases to which the  
12 SFSD has access, regardless of whether those records pertain to a particular complaint or  
13 incident. The Sheriff also shall, unless prohibited by State or federal law, allow the OSIG  
14 unrestricted and unescorted access to all facilities, including the jails. The ~~SDOB and~~ OSIG  
15 shall maintain the confidentiality of any records and information it receives or accesses to the  
16 extent required by local, State, or federal law governing such records or information.

17           (~~e~~) In carrying out ~~their~~ its duties, the ~~SDOB and~~ OSIG shall cooperate and collaborate  
18 with organizations that contract with SFSD to provide legal services to incarcerated individuals.

19           (~~h~~) **Budget and Staffing.** Subject to the fiscal, budgetary, and civil service provisions  
20 of the Charter, the OSIG staff shall include no fewer than one investigator for every 100 sworn  
21 SFSD employees. No ~~SDOB or~~ OSIG staff, including the Sheriff's Inspector General, shall have  
22 been employed previously by a law enforcement agency or a labor organization representing law  
23 enforcement employees.

1 (ig) Nothing in this Section 4.1387 shall prohibit, limit, or otherwise restrict the Sheriff  
2 or the Sheriff's designee from investigating the conduct of an employee or contractor of the  
3 SFSD, or taking disciplinary or corrective action permitted by City or State law.

4 (jh) Nothing in this Section 4.1387, ~~including but not limited to subsections (f) and (g)~~, is  
5 intended to or shall be interpreted to abrogate, interfere with, or obstruct the independent and  
6 constitutionally and statutorily designated duties of the Sheriff, including the Sheriff's duty to  
7 investigate citizens' complaints against SFSD personnel and the duty to operate and manage the  
8 jails, the California Attorney General's constitutional and statutory responsibility to oversee the  
9 Sheriff, or other applicable State law. In carrying out ~~their~~ its duties, the ~~SDOB and~~ OSIG shall  
10 cooperate and coordinate with the Sheriff so that the Sheriff, ~~the SDOB~~, and the OSIG may  
11 properly discharge their respective responsibilities.

12  
13 **~~SEC. 4.139. SANITATION AND STREETS COMMISSION.~~**

14 ~~(a) Purpose. There is hereby established a Sanitation and Streets Commission.~~

15 ~~(b) Membership and Terms of Office.~~

16 ~~———(1) The Commission shall consist of five members, appointed as follows: Seats 1~~  
17 ~~and 2 shall be appointed by the Board of Supervisors. Seat 3 shall be appointed by the~~  
18 ~~Controller subject to confirmation by the Board of Supervisors. Seats 4 and 5 shall be appointed~~  
19 ~~by the Mayor subject to confirmation by the Board of Supervisors.~~

20 ~~Each nomination of the Mayor and the Controller shall be subject to approval by the~~  
21 ~~Board of Supervisors, and shall be the subject of a public hearing and vote within 60 days of the~~  
22 ~~date the Clerk of the Board receives notice of the nomination from the Mayor or Controller. If~~  
23 ~~the Board fails to act on the nomination within those 60 days, the nominee shall be deemed~~  
24 ~~approved. The appointment shall become effective on the date the Board adopts a motion~~

1 ~~approving the nomination or on the 61st day after the Clerk of the Board receives notice of the~~  
2 ~~nomination, whichever is earlier.~~

3 ~~Qualifications for commissioners that are desirable, but not required, include a~~  
4 ~~background or experience in cleaning and maintaining public spaces, urban forestry, urban~~  
5 ~~design, construction, skilled crafts and trades, finance and audits, architecture, landscape~~  
6 ~~architecture, engineering, or performance measurement and management.~~

7 ~~———(2) Members of the Commission shall serve four year terms; provided, however,~~  
8 ~~the term of the initial appointees in Seats 1 and 4 shall be two years.~~

9 ~~———(3) Members may be removed at will by their respective appointing officer.~~

10 ~~(c) Duties. The Commission shall hold public hearings and set policies for the~~  
11 ~~Department of Public Works (the “Department”) regarding sanitation standards and protocols,~~  
12 ~~and maintenance of the public right of way. In addition, the Commission shall:~~

13 ~~———(1) review and evaluate data regarding the condition of the public right of way,~~  
14 ~~including but not limited to data collected by the Department and annual reports generated by~~  
15 ~~the Controller; and~~

16 ~~———(2) establish minimum standards of cleanliness for the public right of way, and~~  
17 ~~set baselines for services to be administered by the Department to maintain cleanliness of the~~  
18 ~~public right of way.~~

19 ~~Notwithstanding Sections 4.102, 4.103, and 4.104 of this Charter, the Commission shall~~  
20 ~~exercise only the powers set forth in this subsection (c), and the Public Works Commission shall~~  
21 ~~exercise the oversight authority described in those sections over the Department of Public~~  
22 ~~Works, as set forth in Section 4.141.~~

23 ~~(d) Transition following November 8, 2022 election. The tenures and terms of members~~  
24 ~~of the Commission on November 8, 2022 shall continue as provided in this Section 4.139.~~

1           **SEC. 4.140. DEPARTMENT OF PUBLIC WORKS.**

2           (a) ~~**Responsibilities of Department.**~~ There shall be a Department of Public Works (the  
3 “Department”). ~~On January 1, 2023, the Department shall assume the responsibilities of the~~  
4 ~~Department of Sanitation and Streets as they existed on December 31, 2022, and shall retain the~~  
5 ~~existing responsibilities of the Department of Public Works.~~ The Department shall be headed by  
6 a Director of Public Works appointed by the Mayor ~~as provided in Sections 3.100(19) and~~  
7 ~~4.102(5).~~

8           (b) Except as otherwise provided in the Charter or pursuant to Section 4.132, in addition  
9 to any other duties assigned by ordinance, the Department shall have the following duties: the  
10 design, building, repair, and improvement of the City’s infrastructure, including City-owned  
11 buildings and facilities and the public right of way; maintenance of the public right of way,  
12 including street sweeping, and litter abatement; the provision and maintenance of City trash  
13 receptacles and removal of illegal dumping and graffiti in the public right of way; and planting  
14 and maintenance of street trees pursuant to Section 16.129 of this Charter.

15           (c) Nothing in this Section 4.140 shall relieve property owners of their legal  
16 responsibilities set by City or State law, including as those laws may be amended in the future.

17           ~~(e) Transition.~~

18           ~~———(1) Notwithstanding subsection (a), the Director of Public Works or person~~  
19 ~~servicing in an acting capacity as Director of Public Works on December 31, 2022, shall continue~~  
20 ~~to serve in that capacity beginning on January 1, 2023. If at that time there is a person in an~~  
21 ~~acting capacity serving as the Director of Public Works, or if at any time the position of Director~~  
22 ~~of Public Works is vacant for any reason, the position shall be filled in accordance with the~~  
23 ~~Charter provisions governing appointment of a department head. This subsection (e)(1) does not~~  
24 ~~modify the powers vested in the Public Works Commission to remove the Director of Public~~  
25 ~~Works in accordance with Section 4.102(6).~~

1           ~~——— (2) By no later than June 30, 2023, the Director of Public Works shall submit to~~  
2 ~~the Board of Supervisors a proposed ordinance amending the Municipal Code to conform to~~  
3 ~~Sections 4.139, 4.140, and 4.141 and the repeal of Section 4.138.~~

4  
5           **~~SEC. 4.141. PUBLIC WORKS COMMISSION.~~**

6           ~~(a) Purpose. There is hereby established a Public Works Commission.~~

7           ~~(b) Membership and Terms of Office.~~

8           ~~——— (1) The Commission shall consist of five members, appointed as follows:~~

9           ~~Seats 1 and 5 shall be appointed by the Board of Supervisors. Seats 2 and 4 shall be~~  
10 ~~appointed by the Mayor subject to confirmation by the Board of Supervisors. Seat 3 shall be~~  
11 ~~appointed by the Controller subject to confirmation by the Board of Supervisors.~~

12           ~~Each nomination of the Mayor and the Controller shall be subject to approval by the~~  
13 ~~Board of Supervisors, and shall be the subject of a public hearing and vote within 60 days of the~~  
14 ~~date the Clerk of the Board receives notice of the nomination from the Mayor or Controller. If~~  
15 ~~the Board fails to act on the nomination within those 60 days, the nominee shall be deemed~~  
16 ~~approved. The appointment shall become effective on the date the Board adopts a motion~~  
17 ~~approving the nomination or on the 61st day after the Clerk of the Board receives notice of the~~  
18 ~~nomination, whichever is earlier.~~

19           ~~Qualifications for commissioners that are desirable, but not required, include a~~  
20 ~~background or experience in cleaning and maintaining public spaces, urban forestry, urban~~  
21 ~~design, construction, skilled crafts and trades, finance and audits, architecture, landscape~~  
22 ~~architecture, engineering, or performance measurement and management.~~

23           ~~——— (2) Members of the Commission shall serve four-year terms; provided, however,~~  
24 ~~the term of the initial appointees in Seats 1, 3, and 5 shall be two years.~~

1           ~~———(3) Commissioners may be removed from office at will by their respective~~  
2 ~~appointing authority.~~

3           ~~(c) Powers and Duties. With regard to the Department of Public Works, the Commission~~  
4 ~~shall exercise all the powers and duties of boards and commissions set forth in Sections 4.102,~~  
5 ~~4.103, and 4.104, except for the authority conferred on the Sanitation and Streets Commission in~~  
6 ~~Section 4.139, and may take other actions as prescribed by ordinance.~~

7           ~~(d) Transition following November 8, 2022 election. The tenures and terms of members~~  
8 ~~of the Commission on November 8, 2022 shall continue as provided in this Section 4.141.~~

9  
10           **ARTICLE V: EXECUTIVE BRANCH – ARTS AND CULTURE**

11           **SEC. 5.100. GENERAL.**

12           The arts and culture departments of the City and County shall be the Arts Commission,  
13 the Asian Art Museum of San Francisco, the Fine Arts Museums of San Francisco, and the War  
14 Memorial and Performing Arts Center. These departments shall be a part of the executive  
15 branch of City and County government.

16           ~~The terms of office of all trustees and commissioners shall continue as they existed on the~~  
17 ~~effective date of this Charter.~~ All vacancies shall be filled within 90 days.

18           The governing boards of the arts and culture departments may accept and shall comply  
19 with the terms and conditions of loans, gifts, devises, bequests, or agreements donating works of  
20 art or other assets to their department without action of the Board of Supervisors so long as  
21 acceptance of the same entails no expense for the City and County beyond ordinary care and  
22 maintenance.

23  
24           **SEC. 5.102. CITY MUSEUMS.**

1           When the term “museums” is used in this Article V, unless otherwise specified, it refers  
2 to both the Asian Art Museum of San Francisco and The Fine Arts Museums of San Francisco.

3           Trustees and commissioners of the museums are exempt from the requirements of  
4 Section 4.101(2b) of this Charter, except that at least a majority of The Fine Arts Museums  
5 Board of Trustees shall be residents of the City and County. Notwithstanding Section 4.101.6 of  
6 this Charter, members shall serve for three-year terms and shall not be subject to term limits  
7 except as established by their respective Commissions, and may be removed by the Mayor only  
8 pursuant to Section 15.105. Members shall serve without compensation.

9           The governing boards of the museums shall adopt ~~by laws~~ bylaws providing for the  
10 conduct of their affairs, including the appointment of an executive committee which shall have  
11 authority to act in such matters as are specified by the governing board.

12           The governing boards of the museums shall appoint and may remove a director and such  
13 other executive and administrative positions as may be necessary. ~~Appointees to such positions~~  
14 ~~need not be residents of the City and County.~~ Notwithstanding any other provision of this  
15 Charter, the governing boards may accept and utilize contributions to supplement or pay for the  
16 salaries and benefits of these appointees in order to establish competitive compensation,  
17 provided that only compensation established pursuant to the salary provisions of this Charter  
18 shall be considered for Retirement System purposes.

19           The governing boards of the museums may insure any loaned exhibit and agree to  
20 indemnification and binding arbitration provisions necessary to insuring exhibitions without  
21 action of the Board of Supervisors so long as such agreement entails no expense to the City and  
22 County beyond ordinary insurance expense. The Recreation and Park Department shall maintain  
23 and care for the grounds of the Museums.

24  
25           **SEC. 5.103. ARTS COMMISSION.**

1           (a) ~~The Arts Commission shall be an Advisory Body. consist of fifteen members~~  
2 ~~appointed by the Mayor, pursuant to Section 3.100, for four year terms. Eleven members shall~~  
3 ~~be practicing arts professionals including two architects, a landscape architect, and~~  
4 ~~representatives of the performing, visual, literary and media arts; and four members shall be lay~~  
5 ~~members. The President of the Planning Commission, or a member of the Commission~~  
6 ~~designated by the President, shall serve ex officio. Members may be removed by the Mayor.~~

7           ~~The Commission shall appoint and may remove a director of the department.~~ The  
8 Commission shall encourage artistic awareness, participation, and expression; education in the  
9 arts; assist independent local groups with the development of their own programs; promote the  
10 employment of artists and those skilled in crafts, in the public and private sectors; provide liaison  
11 with state and federal agencies to ensure increased funding for the arts from these agencies as  
12 well as represent arts issues and policy in the respective governmental bodies; promote the  
13 continued availability of living and working space for artists within the City and County; and  
14 enlist the aid of all City and County governmental units in the task of ensuring the fullest  
15 expression of artistic potential by and among the residents of San Francisco.

16           (b) The Arts Commission shall consist of fifteen members appointed by the Mayor. In  
17 making appointments to the Commission, the Mayor shall consider the following desirable  
18 qualifications, among other factors the Mayor deems relevant: practicing arts professionals  
19 including architects, landscape architects, and representatives of the performing, visual, literary,  
20 and media arts. The President of the Planning Commission, or a member of the Planning  
21 Commission designated by the President, shall serve ex officio as a non-voting member on the  
22 Commission. Notwithstanding the provisions of Section 4.101.7 that generally apply to Advisory  
23 Bodies, members of the Arts Commission shall be subject to the provisions of Section 4.101.6  
24 regarding terms and term limits.

25           In furtherance of the foregoing the Arts Commission shall:

1           1. ~~Approve~~ Provide advice regarding the designs for all public structures, any private  
2 structure which extends over or upon any public property and any yards, courts, set-backs, or  
3 usable open spaces which are an integral part of any such structures;

4           2. ~~Approve~~ Provide advice regarding the design and location of all works of art before  
5 they are acquired, transferred, or sold by the City and County, or are placed upon or removed  
6 from City and County property, or are altered in any way; provide advice regarding maintaining  
7 and keeping an inventory of works of art owned by the City and County; and provide advice  
8 regarding maintaining the works of art owned by the City and County;

9           3. ~~Promote~~ Provide advice regarding the City and County's promotion of a  
10 neighborhood arts program to encourage and support an active interest in the arts on a local and  
11 neighborhood level, provide advice to assure that the City and County-owned community  
12 cultural centers remain open, accessible, and vital contributors to the cultural life of the City and  
13 County, provide advice about the City and County's establishment of liaison between community  
14 groups, and develop support for neighborhood artists and arts organizations; and

15           4. ~~Supervise and control~~ Provide advice regarding the expenditure of all appropriations  
16 made by the Board of Supervisors for the advancement of the visual, performing or literary arts.

17           Nothing in this section shall be construed to limit or abridge the powers or exclusive  
18 jurisdiction of the charitable trust departments or the California Academy of Sciences or the  
19 Library Commission over their activities; the land and buildings set aside for their use; or over  
20 the other assets entrusted to their care.

21           As set forth in Section 18.116 of this Charter, subsection (b) of this Section 5.103 shall be  
22 deemed enacted into ordinance on January 1, 2027, and the City Attorney shall transfer the  
23 subsection to the Administrative Code and remove the subsection designation in subsection (a) of  
24 this Section 5.103. Thereafter, subsection (b) may be amended or repealed by ordinance.

1           **SEC. 5.104. ASIAN ART MUSEUM OF SAN FRANCISCO.**

2           The Asian Art Commission shall consist of ~~twenty-seven~~ 27 trustees appointed by the  
3 Mayor. In filling vacancies, the Mayor shall solicit nominations from the Commission and shall  
4 give due consideration to such nominees in filling such vacancies to the end that the members of  
5 the Commission shall be representative of the fields of Asian art and culture by reason of their  
6 knowledge, experience, education, training, interest, or activity therein.

7           The Commission shall:

8           1. Develop and administer that museum which is known as the “Asian Art Museum of  
9 San Francisco,” or by such other title as may be chosen by not less than two-thirds of the  
10 members of the Commission;

11           2. Control and manage the City and County’s Asian art with the Avery Brundage  
12 Collection as its nucleus, consistent with the conditions applicable to the Brundage Collection  
13 and other gifts;

14           3. Maintain a charitable foundation or other legal entity for the purpose of developing the  
15 Asian Art Museum;

16           4. Promote, establish, and develop an acquisition fund for Asian art objects; and

17           5. Collaborate with other groups and institutions to extend and deepen the activities  
18 necessary to establish the Asian Art Museum as the outstanding center of Asian art and culture in  
19 the western world.

20  
21           **SEC. 5.105. THE FINE ARTS MUSEUMS OF SAN FRANCISCO.**

22           The California Palace of Legion of Honor and the M.H. de Young Memorial Museum  
23 shall ~~comprise~~ comprise the Fine Arts Museums of San Francisco, or such other title as may  
24 be chosen by not less than two-thirds of the trustees of the Fine Arts Museums. The Fine Arts  
25 Museums Board of Trustees shall consist of ~~62~~ up to 20 members to be elected by the members

1 of the Board. On a vote of the majority of members, the number of Trustees may be increased or  
2 decreased from time to time as needed, provided that the number of Trustees shall not be more  
3 than ~~62~~ 20, and provided further that a vote to decrease the number shall not affect the power or  
4 tenure of any incumbent. ~~The Board may act by majority of the members present at meetings in~~  
5 ~~which a quorum is in attendance.~~

6 In selecting members to serve on the Board, the Board of Trustees shall give due  
7 consideration to nominees who are broadly representative of the diverse communities of the City  
8 and County and knowledgeable in the fields of art and culture, as demonstrated by their  
9 experience, training, interest, or philanthropic activity.

10 A quorum of the Board shall consist of ~~one-third~~ a majority of the number of trustees in  
11 office at the time. The Board shall act by vote of a quorum of the Board. ~~A majority or two-~~  
12 ~~thirds vote of the Board shall mean a majority or two-thirds vote of the number of trustees~~  
13 ~~present at the meeting at which the vote is taken.~~

14 The Board is responsible for the protection and conservation of the assets of the Fine Arts  
15 Museums and for setting the public course the Museums will follow. The Board shall assure that  
16 the Museums are open, accessible, and vital contributors to the cultural life of the City and  
17 County, and that the Museums' programs bring art appreciation and education to all the people  
18 of the City and County.

19 The Board may enter into agreements with a not-for-profit or other legal entity to develop  
20 or operate the ~~m~~Museums and to raise and maintain funds for the ~~m~~Museums' support.

21  
22 **SEC. 5.106. WAR MEMORIAL AND PERFORMING ARTS CENTER.**

23 The governing board of the War Memorial and Performing Arts Center shall consist of  
24 eleven trustees appointed by the Mayor, ~~pursuant to Section 3.100~~, for four-year terms. In  
25 making appointments the Mayor shall give due consideration to veterans and others who have a

1 special interest in the purposes for which the Center exists. ~~Members may be removed by the~~  
2 ~~Mayor only pursuant to Section 15.105.~~

3 ~~The governing board shall appoint and may remove a director.~~

4  
5 **ARTICLE VI: OTHER ELECTIVE OFFICERS**

6 **SEC. 6.102. CITY ATTORNEY.**

7 \* \* \* \*

8 9. Establish in the Office of the City Attorney a Bureau of Claims Investigation and  
9 Administration which shall have the power to investigate, evaluate and settle for the several  
10 ~~boards, c~~ommissions and departments all claims for money or damages. The Bureau shall also  
11 have the power to investigate incidents where the City faces potential civil liability, and to settle  
12 demands before they are presented as claims, within dollar limits provided for by ordinance,  
13 from a revolving fund to be established for that purpose. The City Attorney shall appoint a chief  
14 of the Bureau who shall serve at ~~his or her~~ the City Attorney's pleasure. The chief of the Bureau  
15 may appoint, subject to confirmation by the City Attorney, investigators who shall serve at the  
16 pleasure of the ~~chief~~ City Attorney.

17 \* \* \* \*

18  
19 **ARTICLE VII: JUDICIAL BRANCH**

20 **SEC. 7.102. JUVENILE PROBATION.**

21 The Juvenile Probation Commission shall consist of seven members who shall be  
22 appointed by the Mayor, ~~pursuant to Section 3.100, for staggered four-year terms~~. Two of the  
23 members shall be appointed from lists of eligibles submitted to the Mayor by the Superior Court.  
24 The Juvenile Probation Department shall be a part of the executive branch.

25 ~~Members may be removed by the Mayor only pursuant to Section 15.105.~~

1 Any member may serve concurrently as a member of the Juvenile Justice Commission  
2 created by state law and as a member of the Juvenile Probation Commission herein created.

3 The Chief Juvenile Probation Officer, assistants, and deputies shall have the powers and  
4 duties conferred upon such Chief Juvenile Probation Officers, assistants, and deputies by state  
5 law; and they shall perform all of the duties prescribed by such laws, and such additional duties  
6 as may be prescribed by ordinances of the Board of Supervisors.

7  
8 **ARTICLE VIII: EDUCATION AND LIBRARIES**

9 **SEC. 8.102. PUBLIC LIBRARIES.**

10 Libraries including the Library Commission and the Library Department shall be a part of  
11 the executive branch.

12 The Commission shall consist of seven members appointed by the Mayor, ~~pursuant to~~  
13 ~~Section 3.100, for four-year terms. Members may be removed by the Mayor.~~

14  
15 **SEC. 8.103. LAW LIBRARY.**

16 ~~The San Francisco Law Library shall be under the management and control of the Board~~  
17 ~~of Trustees, as established by act of the Legislature approved March 9, 1870. The Board shall~~  
18 ~~consist of seven appointive members of the San Francisco bar, and the Mayor, the Presiding~~  
19 ~~Judge and the three judges of the Appellate Department of the Superior Court, ex-officio. All~~  
20 ~~vacancies on the Board shall be filled by the Board.~~

21 ~~Pursuant to state law, the Board shall appoint and at its pleasure may remove a~~  
22 ~~librarian, who shall be its executive officer. The Board shall have complete authority to manage~~  
23 ~~its affairs consistent with this Charter and state law.~~

24 The San Francisco Law Library, as established by act of the Legislature approved March  
25 9, 1870, shall have complete authority to manage its affairs consistent with this Charter and

1 ~~state law. Compensation of Law Library personnel shall be fixed by the executive officer of the~~  
2 ~~Law Library, with approval of the Board of Trustees.~~ Subject to the budgetary and fiscal  
3 provisions of this Charter, the City and County shall continue to fund the salaries for at least the  
4 positions of Librarian, Assistant Librarian, and Bookbinder.

5 The City and County shall provide suitable and sufficient quarters for the Law Library,  
6 fix up and furnish the same, and provide for the supply of necessary light, heat, stationery, and  
7 other conveniences. The Library shall be so located as to be readily accessible to the judges and  
8 officers of the courts.

9 The Clerks of the Superior ~~and Municipal~~ Courts shall collect fees provided for law  
10 libraries by general law and the fees so collected shall be paid monthly to the Treasurer of the  
11 Law Library, and shall constitute a law library fund to be expended by the Trustees in the  
12 purchase of books and periodicals, and in the establishment and maintenance of the Law Library.

13 The judiciary, City, ~~and~~ County and state officials, members of the Bar, and all  
14 inhabitants of the City and County shall have free access, use, and enjoyment of the Law  
15 Library, subject to the rules and regulations of the ~~Trustees~~ Law Library.

16  
17 **ARTICLE VIII: THE MUNICIPAL TRANSPORTATION AGENCY**

18 **SEC. 8A.101. MUNICIPAL TRANSPORTATION AGENCY.**

19 (a) There shall be a Municipal Transportation Agency. The Agency shall include a  
20 Board of Directors and a Director of Transportation. The Agency shall include the Municipal  
21 Railway and the former Department of Parking and Traffic, as well as any other departments,  
22 bureaus, or operating divisions hereafter created or placed under the Agency in this Charter or  
23 by ordinance. ~~There shall also be a Citizens Advisory Committee to assist the Agency.~~

24 (b) ~~The Board of Supervisors shall have the power, by ordinance, to abolish the Taxi~~  
25 ~~Commission created in Section 4.133, and to transfer the powers and duties of that commission~~

1 ~~to the Agency under the direction of the Director of Transportation or his or her designee. In~~  
2 ~~order to fully integrate taxi-related functions into the Agency should such a transfer occur, the~~  
3 The Agency shall have the same exclusive authority over taxi-related functions and taxi-related  
4 fares, fees, charges, budgets, and personnel that it has over the Municipal Railway and parking  
5 and traffic fares, fees, charges, budgets, and personnel. ~~Once adopted, Agency regulations shall~~  
6 ~~thereafter supercede all previously adopted ordinances governing motor vehicles for hire that~~  
7 ~~conflict with or duplicate such regulations.~~

8 ~~(e) Any transfer of functions occurring as a result of the above provisions shall not~~  
9 ~~adversely affect the status, position, compensation, or pension or retirement rights and privileges~~  
10 ~~of any civil service employees who engaged in the performance of a function or duty transferred~~  
11 ~~to another office, agency, or department pursuant to this measure.~~

12 ~~(d)~~ Except as expressly provided in this Article VIII A, the Agency shall comply with  
13 all of the restrictions and requirements imposed by the ordinances of general application of the  
14 City and County, including ordinances prohibiting discrimination of any kind in employment and  
15 contracting, ~~such as Administrative Code Chapters 12B et seq., as amended from time to time.~~  
16 The Agency shall be solely responsible for the administration and enforcement of such  
17 requirements.

18 ~~(e)~~ The Agency may contract with existing City and County departments to carry out  
19 any of its powers and duties. Any such contract shall establish performance standards for the  
20 department providing the services to the Agency, including measurable standards for the quality,  
21 timeliness, and cost of the services provided. All City and County departments must give the  
22 highest priority to the delivery of such services to the Agency.

23 ~~(f)~~ The Agency may not exercise any powers and duties of the Controller or the City  
24 Attorney and shall contract with the Controller and the City Attorney for the exercise of such  
25 powers and duties.

1  
2           **SEC. 8A.102. GOVERNANCE AND DUTIES.**

3           (a) The Agency shall be governed by a board of seven directors appointed by the Mayor,  
4 ~~and confirmed after public hearing by the Board of Supervisors. All initial appointments must be~~  
5 ~~made by the Mayor and submitted to the Board of Supervisors for confirmation no later than~~  
6 ~~February 1, 2000. The Board of Supervisors shall act on those initial appointments no later than~~  
7 ~~March, 1, 2000 or those appointments shall be deemed confirmed.~~

8           At least four of the directors must be regular riders of the Municipal Railway, and must  
9 continue to be regular riders during their terms. The directors must possess significant  
10 knowledge of, or professional experience in, one or more of the fields of government, finance, or  
11 labor relations. At least two of the directors must possess significant knowledge of, or  
12 professional experience in, the field of public transportation. During their terms, all directors  
13 shall be required to ride the Municipal Railway on the average once a week.

14           ~~Directors shall serve four-year terms, provided, however, that two of the initial~~  
15 ~~appointees shall serve for terms ending March 1, 2004, two for terms ending March 1, 2003, two~~  
16 ~~for terms ending March 1, 2002, and one for a term ending March 1, 2001. Initial terms shall be~~  
17 ~~designated by the Mayor. No person may serve more than three terms as a director. A director~~  
18 ~~may be removed only for cause pursuant to Article XV. The directors shall annually elect a~~  
19 ~~chair. The chair shall serve as chair at the pleasure of the directors.~~ Directors shall receive  
20 reasonable compensation for attending meetings of the Agency which shall not exceed the  
21 average of the two highest compensations paid to the members of any board or commission with  
22 authority over a transit system in the nine Bay Area counties.

23           (b) The Agency shall:

24           \* \* \* \*

1           7. Notwithstanding any provision of the ~~San Francisco~~ Municipal Code (except  
2 requirements administered by the Department of Public Works governing excavation, street  
3 design, and official grade) have exclusive authority to adopt regulations that control the flow and  
4 direction of motor vehicle, bicycle, and pedestrian traffic, including regulations that limit the use  
5 of certain streets or traffic lanes to categories of vehicles and that limit the speed of traffic; and to  
6 design, select, locate, install, operate, maintain, and remove all official traffic control devices,  
7 signs, roadway features, and pavement markings that control the flow of traffic with respect to  
8 streets and highways within City jurisdiction, provided that:

9           (i) Notwithstanding the authority established in subsection 7, the Board of  
10 Supervisors may by ordinance establish procedures by which the public may seek Board of  
11 Supervisors review of any Agency decision with regard to the installation or removal of a stop  
12 sign or the creation or elimination of a bicycle lane. In any such review, the Agency's decision  
13 shall stand unless the Board of Supervisors reverses the decision of the Agency not later than 60  
14 days after submission of a request to the Board of Supervisors.

15           ~~—(ii) Nothing in this subsection 7 shall modify the authority of ISCOTT, or any~~  
16 ~~successor body, over the temporary use or occupancy of public streets, or the authority of the~~  
17 ~~Board of Supervisors to hear appeals regarding the temporary use or occupancy of public~~  
18 ~~streets.~~

19           (iii) Nothing in subsection 7 shall modify the power of the Board of Supervisors to  
20 establish civil offenses, infractions, and misdemeanors.

21           ~~(iviii)~~ Notwithstanding the authority established in subsection 7, to the extent state  
22 law contemplates that Agency action authorized by subsection 7 be effectuated by ordinance,  
23 such action shall be effectuated by resolution of the Board of Directors and shall be subject to  
24 referendum in accordance with Article ~~XIV 14~~ of this Charter, and, if a referendum petition  
25

1 contains the requisite number of signatures, the Board of Supervisors shall have the power to  
2 reconsider or repeal the action as provided in Article XIV 14 .

3 \* \* \* \*

4 ~~—10.—Be responsible for chairing the Interdepartmental Staff Committee on Traffic  
5 and Transportation (ISCOTT) or any successor body;~~

6 110. Be responsible for cooperating with and assisting the Police Department in the  
7 promotion of traffic safety; studying and responding to complaints related to street design, traffic  
8 control devices, roadway features, and pavement markings; collecting, compiling, and analyzing  
9 traffic data and traffic accident data and planning improvements to improve the safety of the  
10 City's roadways; and conducting traffic research and planning;

11 ~~121.~~ Have exclusive authority to apply for, accept, and expend state, federal, or  
12 other public or private grant funds for Agency purposes;

13 ~~1312.~~ To the maximum extent permitted by law, with the concurrence of the Board  
14 of Supervisors, and notwithstanding the requirements and limitations of Sections 9.107, 9.108,  
15 and 9.109 of this Charter, have authority without further voter approval to incur debt for Agency  
16 purposes and to issue or cause to be issued bonds, notes, certificates of indebtedness, commercial  
17 paper, financing leases, certificates of participation or any other debt instruments. Upon  
18 recommendation from the Board of Directors, the Board of Supervisors may authorize the  
19 Agency to incur on behalf of the City such debt or other obligations provided: 1) the Controller  
20 first certifies that sufficient unencumbered balances are expected to be available in the proper  
21 fund to meet all payments under such obligations as they become due; and 2) any debt  
22 obligation, if secured, is secured by revenues or assets under the jurisdiction of the Agency; and

23 ~~14.—Have the authority to conduct investigations into any matter within its  
24 jurisdiction through the power of inquiry, including the power to hold public hearings and take  
25 testimony, and to take such action as may be necessary to act upon its findings; and~~

1            ~~1513.~~ Exercise such other powers and duties as shall be prescribed by ordinance of  
2 the Board of Supervisors.

3            ~~(c) The Agency's Board of Directors shall:~~

4            ~~—1. Appoint a Director of Transportation, who shall serve at the pleasure of the~~  
5 ~~Board. The Director of Transportation shall be employed pursuant to an individual contract. His~~  
6 ~~or her compensation shall be comparable to the compensation of the chief executive officers of~~  
7 ~~the public transportation systems in the United States which the Board of Directors, after an~~  
8 ~~independent survey, determine most closely resemble the Agency in size, mission, and~~  
9 ~~complexity. In addition, the Board of Directors shall provide an incentive compensation plan~~  
10 ~~consistent with the requirements of Section 8A.104(k) under which a portion of the Director's~~  
11 ~~compensation is based on achievement of service standards adopted by the Board of Directors.~~

12            ~~—2. Appoint an executive secretary who shall be responsible for administering the~~  
13 ~~affairs of the Board of Directors and who shall serve at the pleasure of the Board.~~

14            ~~—3. In addition to any training that may be required by City, State or federal law,~~  
15 ~~members of the Agency's Board of Directors shall attend a minimum of four hours of training in~~  
16 ~~each calendar year, provided by the City Attorney and the Controller regarding the legal and~~  
17 ~~financial responsibilities of the Board and the Agency.~~

18            (dc) The Director of Transportation shall be employed pursuant to an individual  
19 contract approved by the Mayor. The Director's compensation shall be comparable to the  
20 compensation of the chief executive officers of the public transportation systems in the United  
21 States which the Mayor, after an independent survey, determines most closely resemble the  
22 Agency in size, mission, and complexity. In addition, the contract may provide an incentive  
23 compensation plan consistent with the requirements of Section 8A.104(m) under which a portion  
24 of the Director's compensation is based on achievement of service standards adopted by the  
25 Mayor. The Director of Transportation shall appoint all subordinate personnel of the Agency,

1 including deputy directors. The deputy directors shall serve at the pleasure of the Director of  
2 Transportation.

3 (ed) Upon recommendation of the City Attorney and the approval of the Board of  
4 Directors, the City Attorney may compromise, settle, or dismiss any litigation, legal proceedings,  
5 claims, demands, or grievances which may be pending for or on behalf of, or against the Agency  
6 relative to any matter or property solely under the Agency's jurisdiction. ~~Unlitigated claims or~~  
7 ~~demands against the Agency shall be handled as set forth in Charter Section 6.102.~~ Any  
8 payment pursuant to the compromise, settlement, or dismissal of such litigation, legal  
9 proceedings, claims, demands, or grievances, unless otherwise specified by the Board of  
10 Supervisors, shall be made from the Municipal Transportation Fund.

11 ~~(f) The Agency's Board of Directors, and its individual members, shall deal with~~  
12 ~~administrative matters solely through the Director of Transportation or his or her designees. Any~~  
13 ~~dictation, suggestion, or interference by a director in the administrative affairs of the Agency,~~  
14 ~~other than through the Director of Transportation or his or her designees, shall constitute~~  
15 ~~official misconduct; provided, however, that nothing herein contained shall restrict the Board of~~  
16 ~~Directors' powers of hearing and inquiry as provided in this Section.~~

17 (ge) Notwithstanding any provision of Chapter 6 or 21 of the Administrative Code  
18 establishing any threshold amount for exercise of executive authority to execute contracts, or any  
19 successor provision of the ~~San Francisco~~ Municipal Code, the Agency's Board of Directors may  
20 adopt threshold amounts under which the Director of Transportation and ~~his or her~~ their  
21 designees may approve contracts.

22 (hf) Except as provided in this Article VIII A, including but not limited to the Agency's  
23 budget approval authority in Section 8A.106, the Agency shall be subject to the provisions of  
24 this Charter applicable to boards, commissions, and departments of the City and County,  
25 including Sections 2.114, 3.105, 4.101, 4.101.1, 4.101.5, 4.101.6, 4.102, 4.103, 4.104, 4.113,

1 6.102, 9.118, 16.100, and A8.346. Sections ~~4.102~~, 4.126, and 4.132 shall not be applicable to the  
2 Agency.

3  
4 **SEC. 8A.106. BUDGET.**

5 The Agency shall be subject to the provisions of Article IX of this Charter except:

6 (a) No later than May 1 of each even-numbered year, after professional review, and  
7 public hearing ~~and after receiving the recommendations of the Citizens' Advisory Council~~, the  
8 Agency shall submit its proposed budget with annual appropriation detail in a form approved by  
9 the Controller for each of the next two fiscal years to the Mayor and the Board of Supervisors for  
10 their review and consideration. The Agency shall propose a budget that is balanced without the  
11 need for additional funds over the Base Amount, but may include fare increases and decreases,  
12 and reductions or abandonment of service. The Mayor shall submit the budget to the Board of  
13 Supervisors, without change. Should the Agency request additional general fund support over the  
14 Base Amount, it shall submit an augmentation request for those funds in the standard budget  
15 process and subject to normal budgetary review and amendment under the general provisions of  
16 Article IX.

17 \* \* \* \*

18  
19 **SEC. 8A.107. MUNICIPAL TRANSPORTATION QUALITY REVIEW.**

20 (a) The Agency shall biennially contract with a nationally recognized management or  
21 transportation consulting firm with offices in the City and County for an independent review of  
22 the quality of its operations. The contract shall be competitively bid and approved by the  
23 Controller and Board of Supervisors. The review shall contain:

- 24 1. A detailed analysis of the extent to which the Agency has met the goals,  
25 objectives, and performance standards it is required to adopt under Section 8A.103, and the

1 extent to which the Agency is expected to meet those goals, objectives, and performance  
2 standards in the two fiscal years for which the review is submitted, and independent verification  
3 of the Agency's reported performance under the performance measures adopted pursuant to  
4 Section 4 of this measure; and

5 2. Such recommendations for improvement in the operation of the Agency as the  
6 firm conducting the review deems appropriate.

7 (b) The results of the review shall be presented promptly to ~~the Citizens' Advisory~~  
8 ~~Council, the Agency,~~ the Board of Supervisors, and the Mayor by the reviewing firm; and ~~the~~  
9 ~~Citizens' Advisory Council,~~ the Agency, and the Board of Supervisors shall each promptly hold  
10 at least one public hearing thereon.

11  
12 **SEC. 8A.111. CITIZENS' ADVISORY COUNCIL.**

13 (a) ~~There Agency~~ shall ~~establish~~ be a *Municipal Transportation Agency* Citizens'  
14 Advisory Council of fifteen members which shall consist of one person appointed by each  
15 member of the Board of Supervisors and four members appointed by the Mayor. ~~Each member~~  
16 ~~must be a resident of the City and County. No fewer than ten members of the Council must~~ In  
17 making appointments, appointing authorities shall consider the following desirable  
18 qualifications, among other factors the appointing authorities deem relevant: ~~be being a~~ regular  
19 riders of the Municipal *Railway, Rail-way.* At least two members must use ~~being a user of~~ the  
20 Municipal Railway's paratransit system, and ~~at least three of the members must be senior~~  
21 citizens ~~being~~ over the age of 60. ~~The membership of the Council shall be reflective of the~~  
22 diversity and neighborhoods of the City and County. ~~The Council shall be an Advisory Body.~~ The  
23 Council may provide recommendations to the *Municipal Transportation Agency* with respect to  
24 any matter within the jurisdiction of the Agency and shall be allowed to present reports to the  
25 Agency's ~~board of directors~~ *Board of Directors.* ~~The members of the Council shall be appointed~~

1 ~~to four-year terms and shall serve at the pleasure of their appointing power. Staggered terms for~~  
2 ~~the initial appointees to the Council shall be determined by lot.~~

3 (b) Unless the Agency's Board of Directors by resolution extends the term of the  
4 Council, this Section will expire by operation of law, and the Council shall sunset, on June 1,  
5 2031. In that event and after that date, the City Attorney shall cause this Section to be removed  
6 from the Transportation Code.

7 (c) As set forth in Section 18.116 of this Charter, this Section 8A.111 shall be deemed  
8 enacted into the Transportation Code on January 1, 2027 and the City Attorney shall transfer  
9 this Section to the Transportation Code. Thereafter, the section may be amended or repealed by  
10 resolution as provided in Section 8A.102(b) of this Charter.

11  
12 **SEC. 8A.115. TRANSIT-FIRST POLICY.**

13 (a) The following principles shall constitute the City and County's transit-first policy  
14 and shall be incorporated into the General Plan of the City and County. All officers, ~~boards,~~  
15 ~~e~~Commissions, and departments shall implement these principles in conducting the City and  
16 County's affairs:

17 \* \* \* \*

18  
19 **ARTICLE VIII B: PUBLIC UTILITIES**

20 **SEC. 8B.121. PUBLIC UTILITIES COMMISSION.**

21 \* \* \* \*

22 (c) Except to the extent otherwise provided in this Article VIII B, the Public Utilities  
23 Commission shall be subject to the provisions of Charter ~~s~~Sections 4.101 through 4.104 to the  
24 extent those sections apply to Commissions~~4.100 et seq. generally applicable to boards and~~  
25 ~~commissions of the City and County.~~

1           \* \* \* \*

2  
3           **SEC. 8B.123. PLANNING AND REPORTING.**

4           ~~(A) Planning and Reporting~~

5           The Public Utilities Commission shall annually hold public hearings to review, update,  
6 and adopt:

7           (1) A Long-Term Capital Improvement Program, covering projects during the  
8 next 10-year period; including cost estimates and schedules.

9           (2) A Long-Range Financial Plan, for a 10-year period, including estimates of  
10 operation and maintenance expenses, repair and replacement costs, debt costs, and rate increase  
11 requirements.

12           (3) A Long-Term Strategic Plan, setting forth strategic goals and objectives and  
13 establishing performance standards as appropriate.

14           The Capital Improvement Program and Long-Range Financial Plan shall serve as a basis  
15 and supporting documentation for the Commission's capital budget, the issuance of revenue  
16 bonds, other forms of indebtedness, and execution of governmental loans under this Charter.

17           ~~(B) Citizens' Advisory Committee~~

18           ~~The Board of Supervisors, in consultation with the General Manager of the Public~~  
19 ~~Utilities Commission, shall establish by ordinance a Citizens' Advisory Committee to provide~~  
20 ~~recommendations to the General Manager of the Public Utilities Commission, the Public~~  
21 ~~Utilities Commission and the Board of Supervisors.~~

22  
23           **SEC. 8B.125. RATES.**

24           Notwithstanding Charter sections 2.109, 3.100, and 4.102 or any ordinance (including,  
25 without limitation, provisions in the Administrative Code), the Public Utilities Commission shall

1 set rates, fees, and other charges in connection with providing the utility services under its  
2 jurisdiction, subject to rejection – within 30 days of submission – by resolution of the Board of  
3 Supervisors. If the Board of Supervisors fails to act within 30 days the rates shall become  
4 effective without further action.

5 In setting retail rates, fees, and charges the Commission shall:

6 1. Establish rates, fees, and charges at levels sufficient to improve or maintain  
7 financial condition and bond ratings at or above levels equivalent to highly rated utilities of each  
8 enterprise under its jurisdiction, meet requirements and covenants under all bond resolutions and  
9 indentures, (including, without limitation, increases necessary to pay for the retail water  
10 customers' share of the debt service on bonds and operating expenses of any state financing  
11 authority such as the Regional Water System Financing Authority), and provide sufficient  
12 resources for the continued financial health (including appropriate reserves), operation,  
13 maintenance, and repair of each enterprise, consistent with good utility practice;

14 2. Retain an independent rate consultant to conduct rate and cost of service studies for  
15 each utility at least every five years;

16 3. Set retail rates, fees, and charges based on the cost of service;

17 4. Conduct all studies mandated by applicable state and federal law to consider  
18 implementing connection fees for water and clean water facilities servicing new development;

19 5. Conduct studies of rate-based conservation incentives and/or lifeline rates and  
20 similar rate structures to provide assistance to low income users, and take the results of such  
21 studies into account when establishing rates, fees, and charges, in accordance with applicable  
22 state and federal laws; *and*

23 6. Adopt annually a rolling 5-year forecast of rates, fees and other charges; ~~and~~

24 7. (a) There is hereby established a Public Utilities Commission ~~Eestablish a Rate~~  
25 Fairness ~~Board~~ Council consisting of seven members: the City Administrator or ~~his or her~~ their

1 designee; the Controller or ~~his or her~~ their designee; the Director of the ~~Mayor's~~ Office of Public  
2 Finance or ~~his or her~~ their designee; two residential City retail customers, consisting of one  
3 appointed by the Mayor, and one by the Board of Supervisors; and two City retail business  
4 customers, consisting of a large business customer appointed by the Mayor, and a small business  
5 customer appointed by the Board of Supervisors.

6 (b) The Rate Fairness ~~Board~~ Council shall be an Advisory Body that may:

7 i. Review the five-year rate forecast;

8 ii. Hold one or more public hearings on annual rate recommendations before the  
9 Public Utilities Commission adopts rates;

10 iii. Provide a report and recommendations to the Public Utilities Commission on  
11 the rate proposal; and

12 iv. In connection with periodic rate studies, submit to the Public Utilities  
13 Commission rate policy recommendations for the Commission's consideration, including  
14 recommendations to reallocate costs among various retail utility customer classifications, subject  
15 to any outstanding bond requirements.

16 (c) As set forth in Section 18.116 of this Charter, subsections 7(a) and 7(b) of this  
17 Section 8B.125 shall be deemed enacted into ordinance on January 1, 2027, and the City  
18 Attorney shall transfer those subsections to the Administrative Code. Thereafter, those  
19 subsections may be amended or repealed by ordinance.

20 ~~These provisions shall be effective January 3, 2003 for the setting of retail rates, fees and~~  
21 ~~charges related to the clean water system. If the voters approve bonds for the Public Utilities~~  
22 ~~Commission's Capital Improvement Program at the November 5, 2002 election then the~~  
23 ~~provisions of this section shall take effect on July 2, 2006 for the setting of retail rates, fees and~~  
24 ~~charges related to the water system. If the voters do not approve such bonds then this section will~~  
25 ~~take effect on January 3, 2003.~~

1  
2           **SEC. 8B.126. PERSONNEL AND MERIT SYSTEM.**

3           (a) The General Manager shall be appointed and may be removed by the Mayor~~selected~~  
4 ~~under the provisions of Charter sections 3.100 and 4.102.~~ The General Manager may be  
5 employed under an individual contract approved by the Mayor. ~~His or her~~ The General  
6 Manager's compensation shall be comparable to the compensation of the chief executive officers  
7 of the public water, ~~wastewater~~ sewer, and/or power systems in the United States that the  
8 ~~Commission~~ Mayor, after an independent survey, determines most closely resemble the Public  
9 Utilities Commission in size, mission, and complexity. In addition, the ~~Public Utilities~~  
10 ~~Commission~~ contract may provide an incentive compensation bonus plan for the General  
11 Manager based on performance goals established by the ~~Commission~~ Mayor.

12           (b) The General Manager may negotiate an individual contract with the employee  
13 appointed to perform the duties of general infrastructure management and oversight of the  
14 Capital Improvement Program ~~subject to approval by the Commission and~~ notwithstanding  
15 Charter Section A8.409 et seq.

16           (c) For purposes of approving individual employment contracts under subsections (a)  
17 and (b) of this Section 8B.126, the ~~Public Utilities Commission~~ Mayor and the General  
18 Manager, respectively, may exercise all powers of the City and County, the Board of  
19 Supervisors, the Mayor, and the Director of Human Resources under Article XI of this ~~e~~Charter.  
20 Individual employment contracts shall utilize and shall not alter or interfere with, the Retirement  
21 or Vacation provisions of this Charter or the Health Plans established by the ~~City's~~ Health  
22 Service Board; provided however, that the Public Utilities Commission may contribute toward  
23 defraying the cost of the employee's health premiums and retirement pick-up.

24  
25           **ARTICLE IX: FINANCIAL PROVISIONS**

1           **SEC. 9.105. MODIFICATIONS.**

2           The Board of Supervisors may authorize the Controller, upon the request of the Mayor,  
3 other officials, ~~boards or e~~Commissions of the City and County to transfer previously  
4 appropriated amounts within the same fund within the same governmental unit without approval  
5 of the Board of Supervisors.

6           \* \* \* \*

7  
8           **SEC. 9.113. GENERAL FISCAL PROVISIONS.**

9           \* \* \* \*

10          (b) In the event that funds are not available to meet authorized expenditures, the  
11 Treasurer, upon the recommendation of the Controller, is authorized to transfer monies among  
12 funds held by the Treasurer in the pooled funds of the City and County which are legally  
13 available for such a purpose, except a pension fund. The Treasurer and the Controller shall set  
14 the terms and conditions of the transfer, taking into account the requirements and nature of the  
15 fund from which the transfer was made. All monies transferred pursuant to this Section shall  
16 accrue interest at not less than the then current rate of interest earned by the Treasurer on the  
17 pooled funds of the City and County. In no event shall the Controller or the Treasurer cause any  
18 transfer of monies pursuant to this Section if said transfer would be inconsistent with the terms  
19 and conditions of any outstanding bonded indebtedness of the City and County, including any of  
20 its ~~boards or e~~Commissions.

21          \* \* \* \*

22  
23           **ARTICLE X: PERSONNEL ADMINISTRATION**

24           **SEC. 10.100. CIVIL SERVICE COMMISSION.**

1           There is hereby established a Civil Service Commission which is charged with the duty  
2 of providing qualified persons for appointment to the service of the City and County.

3           The Commission shall consist of five members appointed by the Mayor, ~~pursuant to~~  
4 ~~Section 3.100~~, for six-year terms. ~~Not less than two members of the Commission shall be women.~~  
5 No person may serve as an appointed member of the Civil Service Commission for more than  
6 two terms. A part of a term that exceeds three years shall count as a full term; a part of a term  
7 that is three years or less shall not. The current term of any person serving on the Commission  
8 on January 1, 2027 shall count as a full term if the person serves more than three years of that  
9 term. Terms completed on or before December 31, 2026 shall not count as a term for the  
10 purpose of the lifetime term limit.

11           ~~The persons so appointed~~ Members of the Commission shall, before taking office, make  
12 under oath and file in the office of the County Clerk the following declaration: "I am opposed to  
13 appointments to the public service as a reward for political activity and will execute the office of  
14 Civil Service Commissioner in the spirit of this declaration."

15           A commissioner may be removed only for official misconduct in the manner provided  
16 in Section 15.105(b) ~~upon charges preferred in the same manner as in this Charter provided for~~  
17 ~~elective officers.~~

18           The regular meetings of the Commission shall be open to the public and held at such a  
19 time as will give the general public and employees of the City and County adequate time within  
20 which to appear before the Commission after the regular daily working hours of 8:00 a.m. to  
21 5:00 p.m. Such person or persons shall be given an opportunity to be heard by the Commission  
22 before final action is taken in any case involving such person or persons.

23  
24           **SEC. 10.104. EXCLUSIONS FROM CIVIL SERVICE APPOINTMENT.**  
25

1 All employees of the City and County shall be appointed through competitive  
2 examination unless exempted by this Charter. The following positions shall be exempt from  
3 competitive civil service selection, appointment, and removal procedures, and unless otherwise  
4 stated in the Charter, the person serving in the position shall serve at the pleasure of the  
5 appointing authority:

6 \* \* \* \*

7 3. All members of ~~e~~Commissions and Advisory Bodies; ~~boards and advisory~~  
8 ~~committees~~;

9 4. Not more than one ~~e~~Commission secretary for each ~~e~~Commission ~~or board~~;

10 \* \* \* \*

11  
12 **ARTICLE XII: EMPLOYEE RETIREMENT AND HEALTH SYSTEMS**  
13 **SEC. 12.100. RETIREMENT BOARD.**

14 (a) The Retirement Board shall consist of seven members as follows: one member of the  
15 Board of Supervisors appointed by the President of the Board of Supervisors, three public  
16 members ~~to be~~ appointed by the Mayor ~~pursuant to Section 3.100~~, and three members elected by  
17 the active members and retired persons of the Retirement System from among their number. The  
18 public members appointed by the Mayor shall be experienced in life insurance, actuarial science,  
19 employee pension planning, or investment portfolio management, or hold a degree of doctor of  
20 medicine. There shall not be, at any one time, more than one retired person on the Board. ~~The~~  
21 ~~term of the members, other than the Board of Supervisors member, shall be five years, one term~~  
22 ~~expiring on February 20 of each year. All members other than the Board of Supervisors member~~  
23 ~~shall be subject to terms and term limits established in Section 4.101.6 of this Charter; provided~~  
24 ~~that all members in office on January 1, 2027 may complete their current terms.~~  
25 Notwithstanding Section 4.101(b) of this Charter, tThe three elected members need not be

1 residents of the City and County. ~~Vacancies on the Board shall be filled by the Mayor for the~~  
2 ~~remainder of the unexpired term, except that in the case of elected employee members, a~~  
3 ~~vacancy in an elective office on the Retirement Board~~ shall be filled by a special election within  
4 120 days after the vacancy occurs unless the next regularly scheduled employee member election  
5 is to be held within six months after such vacancy occurred. Elections shall be conducted by the  
6 Director of Elections in a manner prescribed by ordinance. Members who are elected may be  
7 removed only for official misconduct in the manner provided in Section 15.105(b) of this  
8 Charter. For the purposes of such a proceeding only, the Mayor shall have the powers and  
9 duties of the elected member's appointing authority.

10 \* \* \* \*

11  
12 **SEC. 12.200. HEALTH SERVICE BOARD.**

13 There shall be a Health Service Board which shall consist of seven members as follows:  
14 one member of the Board of Supervisors, to be appointed by the President of the Board of  
15 Supervisors; two members appointed by the Mayor ~~pursuant to Section 3.100, one of whom shall~~  
16 ~~be an individual who regularly consults in the health care field, and the other a doctor of~~  
17 ~~medicine~~; one member ~~nominated~~ appointed by the Controller, and three members elected from  
18 the active and retired members of the System from among their number. Elections shall be  
19 conducted by the Director of Elections in a manner prescribed by ordinance. Notwithstanding  
20 Section 4.101(b) of this Charter, eElected members need not reside within the City and County.  
21 In making appointments to the Health Service Board, the Mayor and the Controller shall  
22 consider the following desirable qualifications, among other factors the appointing authorities  
23 deem relevant: regularly consulting in the health care field, and being qualified to practice and  
24 regularly practicing as a doctor of medicine.

1 ~~Not later than April 1, 2013 the Controller shall nominate a candidate for appointment to~~  
2 ~~the Health Services Board for a two-year term commencing on May 15, 2013. The Controller~~  
3 ~~shall transmit a written notice of nomination to the Health Services Board. The Controller's~~  
4 ~~nominee shall be subject to the approval of the Health Services Board. If the Health Services~~  
5 ~~Board fails to calendar the Controller's nomination for consideration at a meeting to occur not~~  
6 ~~later than 60 days after receipt of the Controller's written notice of nomination, the Controller's~~  
7 ~~nominee shall be deemed approved. All subsequent appointments of Controller's nominees shall~~  
8 ~~be for a five-year term and be subject to the same procedure. The Controller's nominee may not~~  
9 ~~vote on his or her successor.~~

10 All members other than the Board of Supervisors member shall be subject to terms and  
11 term limits established in Section 4.101.6 of this Charter, provided that all members in office on  
12 January 1, 2027 may complete their current terms. ~~The terms of Health Service Board members,~~  
13 ~~other than the ex-officio members, shall be five years, and shall expire on May 15 of each year,~~  
14 ~~with the exception that the term of the Board member that begins in May 2011 shall be three (3)~~  
15 ~~years, and shall expire in May 2014, and the term of the Board member that begins in May 2013~~  
16 ~~term shall be two (2) years, and shall expire in May 2015.~~

17 ~~The appointee nominated by the Controller shall succeed the elected member whose term~~  
18 ~~expires at 12:00 noon on May 15, 2013. In the event the elected member whose term expires on~~  
19 ~~May 15, 2013, leaves the Board prior to that date, the Controller shall nominated a successor to~~  
20 ~~fill the unexpired term according to the procedures set forth above.~~

21 ~~A vacancy on the Board appointed by the Mayor shall be filled by the Mayor. A vacancy~~  
22 ~~on the Board of an appointee nominated by the Controller shall be filled for the unexpired term~~  
23 ~~according to the procedures set forth above for Controller's nominees.~~ A vacancy in an elective  
24 office on the Board shall be filled by a special election within 90 days after the vacancy occurs  
25 unless a regular election is to be held within six months after such vacancy shall have occurred.

1 Members who are elected may be removed only for official misconduct in the manner  
2 provided in Section 15.105(b) of this Charter. For the purposes of such a proceeding only, the  
3 Mayor shall have the powers and duties of the elected member's appointing authority.

4 The Health Service Board shall:

5 1. Establish and maintain detailed historical costs for medical and hospital care and  
6 conduct an annual review of such costs;

7 2. Apply benefits without special favor or privilege;

8 3. Put such plans as provided for in Section A8.422 into effect and conduct and  
9 administer the same and contract therefor and use the funds of the System;

10 4. Make rules and regulations for the administration of business of the Health Service  
11 System, the granting of exemptions, and the admission to the System of persons who are thereby  
12 made members, and such other officers and employees as may voluntarily become members with  
13 the approval of the Board; and

14 5. Receive, consider, and, within 60 days after receipt, act upon any matter pertaining  
15 to the policies of, or appeals from, the Health Service System submitted to it in writing by any  
16 member or any person who has contracted to render medical care to the members.

17 ~~Except as otherwise specifically provided, the Health Service Board shall have the~~  
18 ~~powers and duties and shall be subject to the limitations of Charter Sections 4.102, 4.103 and~~  
19 ~~4.104.~~

20 Subject to the requirements of state law and the budgetary and fiscal provisions of the  
21 Charter, the Health Service Board may make provision for ~~heath~~ health or dental benefits for  
22 residents of the City and County of San Francisco as provided in Section A8.421 of this Charter.

23  
24 **SEC. 12.204. RETIREE HEALTH CARE TRUST FUND.**

1 (a) The Retiree Health Care Trust Fund (RHCTF) shall be an irrevocable trust fund  
2 established under Section A8.432 of this Charter, and separate from the Health Service System  
3 trust fund described in Charter Sections 12.203 and A8.428, to provide a funding source to  
4 defray the cost of the City's, and other Participating Employers', obligations to pay for health  
5 coverage for retired persons and their survivors entitled to health coverage under Section  
6 A8.428. RHCTF assets shall be held for the sole and exclusive purpose of providing health  
7 coverage to eligible retired persons and their survivors, and to defray the reasonable expenses of  
8 administering the RHCTF, including but not limited to educational, actuarial, consulting,  
9 administrative support, and accounting expenses associated with the RHCTF. Subject to the  
10 approval of the Board of Supervisors by resolution, the Retiree Health Care Trust Fund Board  
11 (Board) may, upon the adoption of a resolution, authorize specific payments for specific amounts  
12 enumerated in the resolution and shall pay for such administrative costs from the RHCTF.

13 (b) The Board shall govern the RHCTF. The Board shall consist of the following five  
14 trustees: the City Controller, the City Treasurer, and the Executive Director of the San Francisco  
15 Employees' Retirement System, or their respective designees; and two trustees elected from  
16 among active employee and retired members of the City's Health Service System. One of the  
17 elected trustees shall be an active employee member and one shall be a retired member as of the  
18 date of their respective elections. Each elected trustee shall ~~serve for a term of five years.~~ be  
19 subject to terms and term limits established in Section 4.101.6 of this Charter, provided that  
20 members in office on January 1, 2027 may complete their current terms. No person may serve  
21 simultaneously as a trustee on the Board and as an elected or appointed member of the ~~San~~  
22 ~~Francisco Employees' Retirement System~~ Board or the Health Service ~~System~~ Board.

23 (c) Elected trustees may be removed only for official misconduct in the manner provided  
24 in Section 15.105(b) of this Charter. For the purposes of such a proceeding only, the Mayor  
25 shall have the powers and duties of the elected trustee's appointing authority.

1           (d) The Retirement Board shall assume all the powers and duties of the Retiree Health  
2 Care Trust Fund Board, and the Retiree Health Care Trust Fund Board shall terminate, if both  
3 the Retirement Board and the Retiree Health Care Trust Fund Board so decide by a vote of a  
4 majority of each body's members within 60 days of one another, and the Board of Supervisors  
5 affirms that decision by ordinance enacted within 90 days of the decision.

6  
7           **ARTICLE XIII: ELECTIONS**

8           **SEC. 13.103.5. ELECTIONS COMMISSION.**

9           An Elections Commission shall be established to oversee all public federal, state, district  
10 and municipal elections in the City and County. The Commission shall set general policies for  
11 the Department of Elections and shall be responsible for the proper administration of the general  
12 practices of the Department, subject to the budgetary and fiscal provisions of this Charter. These  
13 duties shall include but not be limited to approving written plans prior to each election, submitted  
14 by the Director of Elections, detailing the policies, procedures, and personnel that will be used to  
15 conduct the election as well as an assessment of how well the plan succeeded in carrying out a  
16 free, fair, and functional election.

17           The Commission shall consist of seven members who shall serve five-year terms. No  
18 person appointed as a Commission member may serve as such for more than two successive  
19 five-year terms. A part of a term that exceeds two and a half years shall count as a full term; a  
20 part of a term that is two and a half years or less shall not. Any person appointed as a  
21 Commission member to complete more than two and one-half years of a five-year term shall be  
22 deemed, for the purpose of this section, to have served one full term. No person having served  
23 two successive five-year terms may serve as a Commission member until at least five years after  
24 the expiration of the second successive term in office. Any Commission member who resigns  
25 with less than two and one-half years remaining until the expiration of the term shall be deemed,

1 ~~for the purposes of this section, to have served a full five-year term. Section 4.101.6 of this~~  
2 ~~Charter shall not apply to the Elections Commission.~~

3 The Mayor, the Board of Supervisors, the City Attorney, the Public Defender, the  
4 District Attorney, the Treasurer, and the Board of Education of the San Francisco Unified School  
5 District each shall appoint one member of the Commission. The Mayor's appointment shall not  
6 be subject to rejection by the Board of Supervisors under Charter Section 3.100(18). ~~The~~  
7 ~~member appointed by the Mayor shall have~~ In making appointments to the Commission, the  
8 appointing authorities shall consider the following desirable qualifications, among other factors  
9 the appointing authorities deem relevant: a background in the electoral process. ~~The member~~  
10 ~~appointed by the City Attorney shall have~~ a background in elections law, and. ~~The member~~  
11 ~~appointed by the Treasurer shall have~~ a background in financial management. ~~The members~~  
12 ~~appointed by the District Attorney, Public Defender, the Board of Education of the San~~  
13 ~~Francisco Unified School District, and the Board of Supervisors shall be broadly representative~~  
14 ~~of the general public. In the event a vacancy occurs, the appointing authority who appointed the~~  
15 ~~member vacating the office shall appoint a qualified person to complete the remainder of the~~  
16 ~~term. All members initially appointed to the Election Commission shall take office on the first~~  
17 ~~day of January, 2002.~~

18 ~~The initial terms of Commission members shall expire according to the following~~  
19 ~~guidelines: the term of the members appointed by the Mayor and the Board of Education of the~~  
20 ~~San Francisco Unified School District shall expire on January 1, 2003; the term of the members~~  
21 ~~appointed by the Board of Supervisors and the Treasurer shall expire on January 1 2004; the~~  
22 ~~term of the member appointed by the City Attorney shall expire January 1, 2005; the term of the~~  
23 ~~member appointed by the Public Defender shall expire January 1, 2006; and the term of the~~  
24 ~~member appointed by the District Attorney shall expire January 1, 2007.~~

1 Members of the Commission shall serve without compensation. ~~Members of the~~  
2 ~~Commission shall be officers of the City and County, and may be removed by the appointing~~  
3 ~~authority only pursuant to Section 15.105.~~ During ~~his or her~~their tenure, members and  
4 employees of the Elections Commission are subject to the following restrictions:

5 (a) Restrictions on Holding Office. No member or employee of the Elections  
6 Commission may hold any other City or County office or be an officer of a political party.

7 (b) Restrictions on Employment. No member or employee of the Elections  
8 Commission may be a registered campaign consultant or registered lobbyist, or be employed by  
9 or receive gifts or other compensation from a registered campaign consultant or registered  
10 lobbyist. No member of the Elections Commission may hold any employment with the City and  
11 County and no employee of the Elections Commission may hold any other employment with the  
12 City and County.

13 (c) Restrictions on Political Activities. No member or employee of the Elections  
14 Commission may participate in any campaign supporting or opposing a candidate or ballot  
15 measure that will appear on the San Francisco ballot, other than candidates seeking election to  
16 federal or statewide office. For purposes of this section, participation in a campaign includes but  
17 is not limited to making contributions or soliciting contributions to any committee, including  
18 general purpose committees; publicly endorsing or urging endorsement of any candidate or ballot  
19 measure; or participating in decisions by organizations to participate in a campaign.

20 If a person appointed to the Elections Commission is, at the time of appointment, an  
21 officer or employee, as prohibited by this ~~s~~Section 13.103.5, that person shall be eligible to serve  
22 on the Elections Commission only if ~~he or she~~ they resigns from ~~his or her~~the prohibited office  
23 or employment within ~~thirty~~ 30 days of appointment.

24 \* \* \* \*

1           **SEC. 13.110. ELECTION OF SUPERVISORS.**

2           (a) The members of the board of supervisors shall be elected by district as set forth in  
3 this ~~s~~Section 13.110.

4           \* \* \* \*

5           (d) Within 60 days following publication of the decennial federal census in the year  
6 2000 and every decennial federal census after that, the Director of Elections shall report to the  
7 Board of Supervisors on whether the existing districts continue to meet the requirements of  
8 federal and state law and the criteria for drawing districts lines set in the Charter.

9           The criteria for drawing districts lines are:

10          \* \* \* \*

11          If it is determined that the districts are in compliance with all legal requirements,  
12 including the requirement that they be equal in population, the current districts as drawn will be  
13 valid for the next decade. If it is determined that any of the districts are not in compliance, the  
14 Board of Supervisors by ordinance shall convene and fund a nine-member ~~elections task force~~  
15 Redistricting Board. Three members shall be appointed by the Board of Supervisors, three  
16 members shall be appointed by the Mayor, and three members shall be appointed by ~~the Director~~  
17 ~~of Elections unless an Elections Commission is created in which case the appointments~~  
18 ~~designated to the Director of Elections shall be made by~~ the Elections Commission. The  
19 Mayor's appointments shall not be subject to rejection by the Board of Supervisors under  
20 Charter Section 3.100(18). Task Force The Redistricting Board shall be appointed ~~by January 8,~~  
21 ~~2002 and~~ following the publication of each decennial federal census ~~thereafter, shall be~~  
22 ~~appointed~~ within sixty days after issuance of a report by the Director of Elections to the Board of  
23 Supervisors that the districts are not in compliance, pursuant to this subsection (d). Section  
24 4.101.6 of this Charter shall not apply to the Redistricting Board.

1 ~~Members of the Task Force previously appointed by the Director of Elections shall serve~~  
2 ~~on the Task Force until the Elections Commission, if established, appoints three members to the~~  
3 ~~Task Force, whereupon the terms of the members appointed by the Director of Elections shall~~  
4 ~~expire.~~

5 The Director of Elections shall serve ex officio as a non-voting member of the  
6 Redistricting Board.

7 The ~~task force~~ Redistricting Board shall be responsible for redrawing the district lines in  
8 accordance with the law and the criteria established in this Section 13.110, and shall make such  
9 adjustments as appropriate based on public input at public hearings.

10 The ~~Task Force~~ Redistricting Board shall complete redrawing district lines before the  
11 fifteenth day of April of the year in which the first election using the redrawn lines will be  
12 conducted. The Board of Supervisors may not revise the district boundaries established by the  
13 ~~Task Force~~ Redistricting Board.

14 If the ~~Task Force~~ Redistricting Board determines that the adjusted population data to  
15 which this subsection (d) refers are not available a sufficient period of time before the fifteenth  
16 day of April in order to use the adjusted population data in redrawing the district lines for the  
17 following supervisory election, and the adjusted population data demonstrate more than a five  
18 percent variance from the figures used in redrawing the district lines for ~~the~~ that supervisory  
19 election, the ~~Task Force~~ Redistricting Board shall by the fifteenth day of April immediately  
20 preceding the next supervisory election redraw the district lines for that supervisory election in  
21 accordance with the provisions of this ~~s~~Section 13.110. The procedures for redrawing  
22 supervisory lines following the publication of every subsequent decennial federal census shall  
23 follow the procedures established by this Section 13.110.

24 ~~The City Attorney shall remove the description of district lines found in this subsection~~  
25 ~~from the Charter after the Elections Task Force has completed redrawing the district lines as set~~

1 ~~forth above~~ Following each redrawing of the district lines ~~thereafter~~, the City Attorney shall  
2 cause the redrawn district lines to be published in an appendix to this Charter.

3 \* \* \* \*

4  
5 **ARTICLE XIV: INITIATIVE, REFERENDUM, AND RECALL**

6 **SEC. 14.101. INITIATIVES.**

7 An initiative may be proposed by presenting to the Director of Elections a petition  
8 containing the initiative and signed by voters in a number equal to at least two percent of the  
9 number of registered voters in the City and County. Such initiative shall be submitted to the  
10 voters by the Director of Elections upon certification of the sufficiency of the petition's  
11 signatures.

12 A vote on such initiative shall occur at the next general municipal or statewide election  
13 occurring at any time after 90 days from the date of the certificate of sufficiency executed by the  
14 Director of Elections, unless the Board of Supervisors directs that the initiative be voted upon at  
15 a special municipal election.

16 If the petition containing the initiative is signed by voters in a number equal to at least ten  
17 percent of the votes cast for all candidates for Mayor in the last preceding general municipal  
18 election for Mayor, and contains a request that the initiative be submitted forthwith to voters at a  
19 special municipal election, the Director of Elections shall promptly call such a special municipal  
20 election on the initiative. Such election shall be held not less than 105 nor more than 120 days  
21 from the date of its calling unless it is within 105 days of a general municipal or statewide  
22 election, in which event the initiative shall be submitted at such general municipal or statewide  
23 election.

1 No initiative or declaration of policy approved by the voters shall be subject to veto, or to  
2 amendment or repeal, except by the voters, unless such initiative or declaration of policy shall  
3 otherwise provide.

4  
5 **14.101.1. MODIFICATION OF INITIATIVE ORDINANCES BY THE BOARD OF**  
6 **SUPERVISORS.**

7 *(a) Notwithstanding Section 14.101 , and in addition to any other amendments*  
8 *authorized by Section 14.101, by no later than July 31, 2027, the City shall enact one or more*  
9 *ordinances in accordance with Article II of this Charter to modify the following initiative*  
10 *ordinances in the following ways:*

11 *(1) To eliminate the Advisory Committee of Street Artists and Crafts Examiners of*  
12 *the City and County in Article 24 of the Police Code and establish a new system for the City to*  
13 *receive input on applications from experienced artists or craftspersons.*

14 *(2) To modify Chapter 67, Section 67.30 of the Administrative Code to: (a)*  
15 *remove the requirements that specific organizations must nominate members of the Sunshine*  
16 *Ordinance Task Force and instead provide that the Board of Supervisors will appoint members*  
17 *to the Task Force, taking into account the following desired qualifications for members, among*  
18 *other factors that the Board of Supervisors deem relevant: experience and/or demonstrated*  
19 *interest in the issues of citizen access and participation in local government; journalists from*  
20 *racial/ethnic-minority-owned news organizations, or whose work focuses on issues impacting*  
21 *minority racial or ethnic communities, or who work with a media organization or publication*  
22 *whose target audience is a minority racial or ethnic community; and attorneys; and (b) modify*  
23 *Chapter 67 to establish two-year terms and six-term limits for members of the Task Force.*

24 *(3) To establish a term and term limit in Article 6 of the Health Code for the*  
25 *Ratepayer Representative on the Refuse Rate Board, such that the member may serve no more*

1 than three four-year terms consistent with Section 4.101.6 of this Charter; and to provide that  
2 the Ratepayer Representative may hold over indefinitely at the end of a term until a successor  
3 assumes office or the Ratepayer Representative resigns or is removed by their appointing  
4 authority.

5 (4) To remove the powers and duties of the Small Business Commission in  
6 establishing, reviewing, approving, or regulating the Legacy Business Registry in Administrative  
7 Code, Chapter 2A, Article XVI, and to instead assign those duties to the director of the Office of  
8 Small Business or the director's designee.

9 (5) To rename the Citizens' General Obligation Bond Oversight Committee in  
10 Administrative Code, Chapter 5 as the Citizens General Obligation Bond Oversight Council,  
11 establish that members may serve no more than four three-year terms consistent with Section  
12 4.101.7 of this Charter, and remove seat qualifications such that all seat qualifications described  
13 in Administrative Code, Chapter 5 are desirable but not required.

14 (6) To rename the Sugary Drinks Distributor Tax Advisory Committee in  
15 Administrative Code, Chapter 5 as the Sugary Drinks Distributor Tax Advisory Council,  
16 establish that members may serve no more than four three-year terms consistent with Section  
17 4.101.7 of this Charter, and provide that the Council will sunset when the Sugary Drinks  
18 Distributor Tax expires.

19 (7) To eliminate the Our City Our Home Oversight Committee in Article 28,  
20 Section 2810 of the Business and Tax Regulations Code and Chapter 5 of the Administrative  
21 Code.

22 (b) This Section 14.101.1 shall not be construed to prohibit any additional amendment or  
23 repeal of any initiative ordinance by Board of Supervisors ordinance as specifically authorized  
24 in the initiative ordinance pursuant to Section 14.101.

1           **SEC. 14.103. RECALL.**

2           (a) An elected official of the City and County, the City Administrator, the Controller, or  
3 any member of the ~~Airports Commission~~ the Board of Education, or the governing board of the  
4 Community College District, ~~the Ethics Commission or the Public Utilities Commission~~ may be  
5 recalled by the voters as provided by this Charter and by the laws of the State of California,  
6 except that no recall petitions shall be initiated with respect to any officer who has held office for  
7 less than six months.

8           \* \* \* \*

9  
10           **ARTICLE XV: ETHICS**

11           **SEC. 15.100. ETHICS COMMISSION.**

12           The Ethics Commission shall consist of five members who shall serve six-year terms, ~~;~~  
13 ~~provided that the first five commissioners to be appointed to take office on the first day of~~  
14 ~~February, 2002 shall by lot classify their terms so that the term of one commissioner shall expire~~  
15 ~~at 12:00 o'clock noon on each of the second, third, fourth, fifth and sixth anniversaries of such~~  
16 ~~date, respectively; and, on the expiration of these and successive terms of office, the~~  
17 ~~appointments shall be made for six-year terms.~~

18           The Mayor, the Board of Supervisors, the City Attorney, the District Attorney, and the  
19 Assessor each shall appoint one member of the Commission. The Mayor's appointment shall not  
20 be subject to rejection by the Board of Supervisors under Charter Section 3.100(18). In making  
21 appointments to the Commission, the appointing authorities shall consider the following  
22 desirable qualifications, among other factors the appointing authorities deem relevant: The  
23 member appointed by the Mayor shall have a background in public information and public  
24 meetings, ~~The member appointed by the City Attorney shall have~~ a background in law as it  
25 relates to government ethics, and ~~The member appointed by the Assessor shall have~~ a

1 background in campaign finance. ~~The members appointed by the District Attorney and Board of~~  
2 ~~Supervisors shall be broadly representative of the general public.~~

3 ~~In the event a vacancy occurs, the officer who appointed the member vacating the office~~  
4 ~~shall appoint a qualified person to complete the remainder of the term.~~ Members of the  
5 Commission shall serve without compensation. Members ~~of the Commission shall be officers of~~  
6 ~~the City and County, and~~ may be removed by the appointing authority only pursuant to Section  
7 15.105(b).

8 No person may serve more than one six-year term as a member of the Commission,  
9 provided that persons who serve appointed to fill a vacancy for an unexpired term with less than  
10 three or fewer years of a term remaining or appointed to an initial term of three or fewer years  
11 shall be eligible to be appointed to one additional six-year term. ~~Any term served before the~~  
12 ~~effective date of this Section shall not count toward a member's term limit.~~ Any person who  
13 completes a term in which they have served for more than three years as a Commissioner shall  
14 be eligible for reappointment six years after the expiration of ~~his or her~~ their term. Section  
15 4.101.6 of this Charter shall not apply to the Ethics Commission. Notwithstanding any  
16 ~~provisions of this Section or any other section of the Charter to the contrary, the respective terms~~  
17 ~~of office of the members of the Commission who shall hold office on the first day of February,~~  
18 ~~2002, shall expire at 12 o'clock noon on said date, and the five persons appointed as members of~~  
19 ~~the Commission as provided in this Section shall succeed to said offices on said first day of~~  
20 ~~February, 2002, at 12 o'clock noon; provided that if any appointing authority has not made a~~  
21 ~~new appointment by such date, the sitting member shall continue to serve until replaced the new~~  
22 ~~appointee.~~

23 During ~~his or her~~ their tenure, members and employees of the Ethics Commission are  
24 subject to the following restrictions:  
25

1 (a) Restrictions on Holding Office. No member or employee of the Ethics  
2 Commission may hold any other City or County office or be an officer of a political party.

3 (b) Restrictions on Employment. No member or employee of the Ethics Commission  
4 may be a registered lobbyist or campaign consultant, or be employed by or receive gifts or other  
5 compensation from a registered lobbyist or campaign consultant. No member of the Ethics  
6 Commission may hold employment with the City and County and no employee of the  
7 Commission may hold any other employment with the City and County.

8 (c) Restrictions on Political Activities. No member or employee of the Ethics  
9 Commission may participate in any campaign supporting or opposing a candidate for City  
10 elective office, a City ballot measure, or a City officer running for any elective office. For the  
11 purposes of this *subsection (c)*, participation in a campaign includes but is not limited to making  
12 contributions or soliciting contributions to any committee within the Ethics Commission's  
13 jurisdiction, publicly endorsing or urging endorsement of a candidate or ballot measure, or  
14 participating in decisions by organizations to participate in a campaign.

15 The Commission may subpoena witnesses, compel their attendance and testimony,  
16 administer oaths and affirmations, take evidence and require by subpoena the production of any  
17 books, papers, records or other items material to the performance of the Commission's duties or  
18 exercise of its powers.

19  
20 **SEC. 15.102. RULES AND REGULATIONS; INITIATIVE ORDINANCES.**

21 *(a)* The Commission may adopt, amend, and rescind rules and regulations consistent  
22 with and related to carrying out the purposes and provisions of this Charter and ordinances  
23 related to campaign finances, conflicts of interest, lobbying, campaign consultants, and  
24 governmental ethics and to govern procedures of the Commission. In addition, the Commission  
25 may adopt rules and regulations relating to carrying out the purposes and provisions of

1 ordinances regarding open meetings and public records. The Commission shall transmit to the  
2 Board of Supervisors rules and regulations adopted by the Commission within 24 hours of their  
3 adoption. A rule or regulation adopted by the Commission shall become effective 60 days after  
4 the date of its adoption unless before the expiration of this 60-day period two-thirds of all  
5 members of the Board of Supervisors by motion vote to veto the rule or regulation.

6 (b) The City Attorney shall be the legal advisor of the Commission.

7 (c) Any ordinance which the Board of Supervisors ~~isare~~ empowered to pass relating to  
8 conflicts of interest, campaign finance, lobbying, campaign consultants, or governmental ethics  
9 may be submitted to the electors at the next succeeding general election by the Ethics  
10 Commission following the process in this subsection (c) by a four-fifths vote of all its members.

11 (1) The Commission may approve an initiative ordinance by a four-fifths vote of  
12 all its members no later than 185 days prior to the deadline for the Board of Supervisors to  
13 submit initiative ordinances to the Department of Elections. The Commission shall clearly  
14 identify the specific election at which the Commission intends the initiative ordinance to appear  
15 on the ballot. The Commission shall provide notice to impacted departments at least 30 days  
16 before approving the initiative ordinance.

17 (2) Immediately after approval of the initiative ordinance, the Commission shall  
18 transmit the initiative ordinance to the Clerk of the Board of Supervisors. The Board of  
19 Supervisors may review and act on the initiative ordinance within 90 days of receipt. If the  
20 Board of Supervisors approves the initiative ordinance by a majority vote of all its members, the  
21 initiative ordinance shall appear on the ballot at the specified election. If the Board of  
22 Supervisors rejects the initiative ordinance by a two-thirds vote of all its members, the initiative  
23 ordinance shall not appear on the ballot at the specified election. If the Board of Supervisors  
24 amends the initiative ordinance by a majority vote of all its members, the Clerk of the Board  
25 shall transmit the initiative ordinance to the Ethics Commission for further consideration as

1 described in subsection (c)(3). If the Board of Supervisors takes none of the actions listed in this  
2 subsection (c)(2), then the initiative ordinance shall appear on the ballot at the specified  
3 election.

4 (3) If the Board of Supervisors amends the initiative ordinance as described in  
5 subsection (c)(2), the Commission may review and act on the amended initiative ordinance  
6 within 90 days of the Board of Supervisors' action. If the Ethics Commission approves the  
7 amended initiative ordinance by a majority vote of all its members, the amended initiative  
8 ordinance shall appear on the ballot at the specified election. If the Ethics Commission rejects  
9 the amended initiative ordinance by a majority vote of all its members, neither the initial nor the  
10 amended initiative ordinance shall appear on the ballot at the specified election. If the Ethics  
11 Commission makes additional amendments to the amended initiative ordinance by a four-fifths  
12 vote of all its members and submits the amended initiative ordinance as further amended by the  
13 Commission to the Department of Elections, then the amended initiative ordinance as further  
14 amended by the Commission shall appear on the ballot at the specified election without  
15 additional review or action by the Board of Supervisors. If the Commission takes none of the  
16 actions listed in this subsection (c)(3), then neither the initial nor the amended initiative  
17 ordinance shall appear on the ballot at the specified election.

## 18

### 19 **SEC. 15.105. SUSPENSION AND REMOVAL.**

20 (a) ELECTIVE ~~AND CERTAIN APPOINTED~~ OFFICERS. Any elective officer *in*  
21 ~~Article XIII of this Charter~~ , ~~and any member of the Airport Commission, Asian Art Commission,~~  
22 ~~Civil Service Commission, Commission on the Status of Women, Golden Gate Concourse~~  
23 ~~Authority Board of Directors, Health Commission, Human Services Commission, Juvenile~~  
24 ~~Probation Commission, Municipal Transportation Agency Board of Directors, Port Commission,~~  
25 ~~Public Utilities Commission, Recreation and Park Commission, Fine Arts Museums Board of~~

1 ~~Trustees, War Memorial and Performing Art Center Board of Trustees, Board of Education or~~  
2 ~~Community College Board~~ is subject to suspension and removal for official misconduct as  
3 provided in this subsection (a). Such officer may be suspended by the Mayor and the Mayor  
4 shall appoint a qualified person to discharge the duties of the office during the period of  
5 suspension. Upon such suspension, the Mayor shall immediately notify the Ethics Commission  
6 and Board of Supervisors thereof in writing and the cause thereof, and shall present written  
7 charges against such suspended officer to the Ethics Commission and Board of Supervisors at or  
8 prior to their next regular meetings following such suspension, and shall immediately furnish a  
9 copy of the same to such officer, who shall have the right to appear with counsel and present a  
10 defense before the Ethics Commission ~~in his or her defense~~. The Ethics Commission shall hold a  
11 hearing not less than five days after the filing of written charges. After the hearing, the Ethics  
12 Commission shall transmit the full record of the hearing to the Board of Supervisors with a  
13 recommendation as to whether the charges should be sustained. If, after reviewing the complete  
14 record, the charges are sustained by not less than a three-fourths vote of all members of the  
15 Board of Supervisors, the suspended officer shall be removed from office; if not so sustained, or  
16 if not acted on by the Board of Supervisors within 30 days after the receipt of the record from the  
17 Ethics Commission, the suspended officer shall thereby be reinstated.

18 (b) ~~MEMBERS OF CERTAIN COMMISSIONS~~~~BUILDING INSPECTION~~  
19 ~~COMMISSION, PLANNING COMMISSION, BOARD OF APPEALS, ELECTIONS~~  
20 ~~COMMISSION, ETHICS COMMISSION, SHERIFF'S DEPARTMENT OVERSIGHT BOARD,~~  
21 ~~AND ENTERTAINMENT COMMISSION~~. Members of the Building Inspection Commission, the  
22 Planning Commission, the Board of Appeals, Civil Service Commission, and Ethics Commission,  
23 and elected members of the Retirement Board, Health Service Board, and Retiree Health Care  
24 Trust Fund Board, the Elections Commission, the Ethics Commission, the Sheriff's Department  
25 Oversight Board, and the Entertainment Commission may be suspended and removed pursuant

1 ~~to the provisions of subsection (a) of this section except that the Mayor may initiate removal only~~  
2 ~~of the Mayor's appointees and the appointing authority shall act in place of the Mayor for all~~  
3 ~~other appointees.~~ are subject to suspension and removal for official misconduct as provided in  
4 this subsection (b). Such members may be suspended by the member's appointing authority, and  
5 the appointing authority shall appoint a qualified person to discharge the duties of the office  
6 during the period of suspension. Upon such suspension, the appointing authority shall  
7 immediately notify the Clerk of the Board of Supervisors thereof in writing and the cause thereof,  
8 and shall present written charges against such suspended commissioner to the Board of  
9 Supervisors at or prior to its next regular meeting following such suspension, and shall  
10 immediately furnish a copy of the same to such commissioner, who shall have the right to appear  
11 with counsel and present a defense before the Board of Supervisors. The Board of Supervisors  
12 shall hold a hearing not less than five days after the filing of written charges. If, after reviewing  
13 the hearing, the charges are sustained by not less than a majority vote of all members of the  
14 Board of Supervisors, the suspended commissioner shall be removed from office; if not so  
15 sustained, or if not acted on by the Board of Supervisors within 60 days after the beginning of  
16 the suspension, the suspended commissioner shall thereby be reinstated.

17 (c) REMOVAL FOR CONVICTION OF A FELONY CRIME INVOLVING MORAL  
18 TURPITUDE.

19 (1) Officers Enumerated in Subsections (a) and (b).

20 (A) An appointing authority must immediately remove from office any official  
21 enumerated in subsections (a) or (b) upon:

22 (i) a court's final conviction of that official of a felony crime involving  
23 moral turpitude; and

24 (ii) a determination made by the Ethics Commission, after a hearing, that  
25 the crime for which the official was convicted warrants removal.

1 (B) For the purposes of this subsection (c), the Mayor shall act as the appointing  
2 authority for any elective official.

3 (C) Removal under this subsection (c) is not subject to the procedures in  
4 subsections (a) and (b) of this Section 15.105.

5 (2) Other Officers and Employees.

6 (A) At will appointees. Officers and employees who hold their positions at the  
7 pleasure of their appointing authority must be removed upon:

- 8 (i) a final conviction of a felony crime involving moral turpitude; and
- 9 (ii) a determination made by the Ethics Commission, after a hearing, that  
10 the crime for which the appointee was convicted warrants removal.

11 (B) For cause appointees. Officers and employees who by law may be removed  
12 only for cause must be removed upon:

- 13 (i) a final conviction of a felony crime involving moral turpitude; and
- 14 (ii) a determination made by the Ethics Commission, after a hearing, that  
15 the crime for which the appointee was convicted warrants removal.

16 (3) Penalty for Failure to Remove. Failure to remove an appointee as required under  
17 this subsection (c) shall be official misconduct.

18 (d) DISQUALIFICATION.

19 (1) (A) Any person who has been removed from any federal, state, County or  
20 City office or employment upon a final conviction of a felony crime involving moral turpitude  
21 shall be ineligible for election or appointment to City office or employment for a period of ten  
22 years after removal.

23 (B) Any person removed from any federal, state, County or City office or  
24 employment for official misconduct shall be ineligible for election or appointment to City office  
25 or employment for a period of five years after removal.

1           (2)    (A) Any City department head, Commission, ~~board, commission~~ or other  
2 appointing authority that removes a City officer or employee from office or employment on the  
3 grounds of official misconduct must invoke the disqualification provision in subsection (d)(1)(B)  
4 and provide notice of such disqualification in writing to the City officer or employee.

5                   (B) Upon the request of any former City officer or employee, the Ethics  
6 Commission may, after a public hearing, overturn the application of the disqualification  
7 provision of subsection (d)(1)(B) if: (i) the decision that the former officer or employee engaged  
8 in official misconduct was not made after a hearing by a court, the Board of Supervisors, the  
9 Ethics Commission, an administrative body, an administrative hearing officer, or a labor  
10 arbitrator; and (ii) if the officer or employee does not have the right to appeal their ~~his or her~~  
11 restriction on holding future office or employment to the ~~San Francisco~~ Civil Service  
12 Commission.

13           (e) OFFICIAL MISCONDUCT. Official misconduct means any wrongful behavior by a  
14 public officer in relation to the duties of their ~~his or her~~ office, willful in its character, including  
15 any failure, refusal, or neglect of an officer to perform any duty enjoined on them ~~him or her~~ by  
16 law, or conduct that falls below the standard of decency, good faith, and right action impliedly  
17 required of all public officers and including any violation of a specific conflict of interest or  
18 governmental ethics law. When any City law provides that a violation of the law constitutes or is  
19 deemed official misconduct, the conduct is covered by this definition and may subject the person  
20 to discipline and/or removal from office.

21  
22           **ARTICLE XVI: MISCELLANEOUS PROVISIONS**  
23           **SEC. 16.107. PARK, RECREATION AND OPEN SPACE FUND.**  
24           \* \* \* \*

1 (g) **Use and Allocation of the Fund.** Each year, the Commission shall adopt a budget  
2 for the allocation and expenditure of the Fund in compliance with the budget and fiscal  
3 provisions of the Charter. The annual budget for allocation of the Fund that is adopted by the  
4 Commission and submitted by the Mayor to the Board of Supervisors shall include:

5 \* \* \* \*

6 Prior to the adoption of the annual budget by the Recreation and Park Commission,  
7 the Department, ~~in conjunction with the Parks, Recreation, and Open Space Advisory Committee~~  
8 ~~("Advisory Committee") discussed in subsection (i), below,~~ shall conduct two public hearings in  
9 the evenings or on weekends to permit the public to comment on the Department's full budget  
10 and programming allocations.

11 The Board of Supervisors shall consider and apply the Planning and Reporting  
12 Measures, including equity metrics, required in subsection (h) when reviewing and approving the  
13 Department's budget.

14 (h) **Planning and Reporting Measures.** The Commission shall adopt several long-  
15 term plans that include, but are not limited to, the following:

16 (1) **Metrics.** The Department shall develop, and the Commission shall adopt, a set  
17 of equity metrics to be used to establish a baseline of existing Recreation and Park services and  
18 resources in low-income neighborhoods and disadvantaged communities, compared to services  
19 and resources available in the City as a whole. Following Commission approval, the Department  
20 shall submit its Equity Metrics to the Mayor and the Board of Supervisors.

21 (2) **Strategic Plan.** By February 1, 2017, and every five years thereafter, the  
22 Department shall prepare, for Commission consideration and approval, a five-year Strategic Plan  
23 that establishes or reaffirms the mission, vision, goals, and objectives for the Department. The  
24 Strategic Plan shall include an equity analysis of Recreation and Park services and resources,  
25

1 using the equity metrics adopted under subsection (h)(1), and shall include strategies to mitigate  
2 any equity deficiencies identified in the Plan.

3 The Department shall submit the proposed Strategic Plan to ~~the Parks, Recreation,~~  
4 ~~and Open Space Advisory Committee for its review and comment before submitting the Plan to~~  
5 the Commission for its approval. Following Commission approval of the Strategic Plan, the  
6 Department shall submit the Strategic Plan to the Mayor and the Board of Supervisors. The  
7 Board of Supervisors shall consider and by resolution express its approval or disapproval of the  
8 Plan, but may not modify the Plan. If the Board expresses its disapproval of the Plan or makes  
9 recommendations regarding the Plan to the Department, the Department may modify and  
10 resubmit the Plan.

11 The Department will use the approved Strategic Plan to guide its work over each  
12 five-year period. Every two years after the approval of a Strategic Plan, the Department shall  
13 report to the Commission on the Department's progress under the Plan and, subject to the  
14 Commission's approval, may amend the Plan as appropriate. Following Commission approval of  
15 any amendments to the Strategic Plan, the Department may submit the amended Strategic Plan to  
16 the Mayor and the Board of Supervisors.

17 **(3) Capital Expenditure Plan.** By January 15, 2017 and for each annual or biennial  
18 budgetary cycle thereafter, as determined under Charter Section 9.101, the Department shall  
19 prepare, for Commission consideration and approval, an annual Capital Expenditure Plan that  
20 addresses the development, renovation, replacement, and maintenance of capital assets, and the  
21 acquisition of real property projected during the life of the Department's five-year Strategic Plan.  
22 The Capital Expenditure Plan shall include an equity analysis of Recreation and Park capital  
23 expenditures, using the equity metrics adopted under subsection (h)(1), and shall include  
24 strategies to mitigate any equity deficiencies identified in the Plan. The Capital Expenditure Plan  
25 shall further address irrigation, water conservation, and urban forestry on park lands.

1           The Department shall submit the proposed Capital Expenditure Plan to ~~the Parks,~~  
2 ~~Recreation, and Open Space Advisory Committee for its review and comment before submitting~~  
3 ~~the Plan to~~ the Commission for its approval. Following Commission approval, the Department  
4 shall submit the Capital Expenditure Plan to the Mayor and the Board of Supervisors. The Board  
5 of Supervisors shall consider and by resolution express its approval or disapproval of the Plan,  
6 but may not modify the Plan. If the Board expresses its disapproval of the Plan or makes  
7 recommendations regarding the Plan to the Department, the Department may modify and  
8 resubmit the Plan.

9           The Department shall further cooperate in the development of the City's Capital  
10 Expenditure Plan under Administrative Code Section 3.20, as amended, or any successor  
11 legislation.

12           **(4) Operational Plan.** By February 1, 2017, and for each annual or biennial  
13 budgetary cycle thereafter, as determined under Charter Section 9.101, the Department shall  
14 prepare, for Commission consideration and approval, an Operational Plan. The Department shall  
15 base the Operational Plan on the then-current Strategic Plan, and the Operational Plan shall be in  
16 addition to the Department's budget. The Department shall include in the Operational Plan a  
17 statement of the objectives and initiatives within the Strategic Plan that the Department plans to  
18 undertake and/or accomplish during the next budgetary period, including performance indicators  
19 and targets. The Operational Plan shall include an equity analysis of Recreation and Park  
20 services and resources, using the equity metrics adopted under subsection (h)(1). Each  
21 Operational Plan shall further include an assessment of the Department's progress on the  
22 previous Operational Plan.

23           The Department shall submit the proposed Operational Plan to ~~the Parks,~~  
24 ~~Recreation, and Open Space Advisory Committee for its review and comment before submitting~~  
25

1 ~~the Plan to~~ the Commission for its approval. Following Commission approval, the Department  
2 shall submit the Operational Plan to the Mayor and the Board of Supervisors.

3 The Commission shall establish a community input process, ~~which shall include the~~  
4 ~~Parks, Recreation, and Open Space Advisory Committee discussed in section (i), below,~~ through  
5 which ~~citizens~~ residents of the City and County of San Francisco will provide assistance to the  
6 Commission as it develops criteria and establishes the plans required by this subsection (h). Prior  
7 to the adoption of any Strategic Plan, the Department shall conduct at least five hearings in  
8 locations distributed geographically throughout the City to receive and to consider the public's  
9 comments upon the plan. The Commission shall ensure that at least two of these hearings are  
10 held in the evenings or on weekends for the public's convenience.

11 In the fourth year of each Strategic Plan under subsection (h)(2), the Controller's City  
12 Services Auditor shall conduct a performance audit of the Department to assess the Department's  
13 progress under the Strategic Plan and to inform the development of the Department's next  
14 Strategic Plan. The audit shall include an analysis of the Department's compliance with the  
15 planning and reporting measures in this subsection (h). The costs of the audit may be charged to  
16 the baseline established in subsection (c).

17 If the audit finds that the Department has not complied with the requirements in this  
18 subsection (h), the Board of Supervisors may place up to 5% of the baseline appropriation under  
19 subsection (c) for the next fiscal year on reserve, pending subsequent release of the reserve by  
20 Board action upon finding progress toward these requirements. The preceding sentence is not  
21 intended to modify the Board's authority under the fiscal and budgetary provisions of the  
22 Charter.

23 The Commission may modify any deadlines contained in this subsection (h) by  
24 resolution adopted by a two-thirds vote of its members, and a resolution adopted by the Board of  
25 Supervisors and approved by the Mayor.

1           ~~(i) **Parks, Recreation, and Open Space Advisory Committee.** The Board of~~  
2 ~~Supervisors shall establish, by ordinance, a Parks, Recreation, and Open Space Advisory~~  
3 ~~Committee, such as the committee established in Park Code Section 13.01, as amended, or any~~  
4 ~~successor legislation.~~

5           (ji) **Equity Fund.** The City shall establish an Equity Fund to accept and expend  
6 private gifts, grants, and donations received by the Department and intended to support  
7 initiatives and programs addressing unmet program and capital needs identified in the equity  
8 analyses required under subsection (h).

9           (kj) **Environmental and Design Guidelines.** The Department shall maintain written  
10 environmental and design guidelines for new facilities, parks, and open spaces and the  
11 renovation or rehabilitation of existing facilities, parks, and open spaces.

12           (lk) **Capital Projects.** Notwithstanding ~~the provisions of~~ Section 3.104 of this Charter,  
13 the Commission shall have the authority to prepare and approve the plans, specifications, and  
14 estimates for all contracts and orders, and to award, execute, and manage all contracts and  
15 orders, for capital projects on real property under its jurisdiction or management. Capital projects  
16 supported by the Fund, other than those projects identified by the Department as long-term  
17 projects, must be fully constructed within three years of the initial budget allocation for those  
18 projects. Long-term projects must be fully constructed within five years of the initial budget  
19 allocation. Any exceptions to this provision must be authorized by a two-thirds vote of the  
20 Commission.

21           (ml) In addition to the requirements set forth by this Section 16.107, all expenditures  
22 from the Fund shall be subject to the budget and fiscal provisions of the Charter.

23           (nm) This Section 16.107 shall expire by operation of law at the end of fiscal year  
24 2045-2046 and the City Attorney shall cause it to be removed from ~~future editions of~~ the Charter  
25 unless the Section is extended by the voters.

1  
2           **SEC. 16.108. CHILDREN AND YOUTH FUND.**

3           \* \* \* \*

4           (b) **Fund for Children and Youth Services.** Operative July 1, 2001, there is hereby  
5 established a fund to expand children's services, which shall be called the Children and Youth  
6 Fund ("Fund"). Monies in the Fund shall be expended or used only to provide services for  
7 children and youth as provided in this Section 16.108.

8           \* \* \* \*

9           (f) **Eligible Uses.** The City shall only use monies from the Fund for the following  
10 purposes:

11           \* \* \* \*

12           (2) Funding for the Department of Children, Youth and Their Families ("DCYF")  
13 and the Children, Youth and Their Families ~~Oversight and Advisory Committee~~ Commission  
14 ~~created in Section 16.108-1 ("Oversight and Advisory Committee")~~ or any successor body,  
15 department, or official designated by ordinance to exercise the powers and duties assigned to the  
16 Commission in Sections 16.108 et seq. ("CYF Commission or Successor").

17           \* \* \* \*

18           (i) **Five-Year Planning Cycle.** The City shall appropriate monies from the Fund  
19 according to a five-year planning process. This process is intended to: (1) increase transparency,  
20 accountability, and public engagement; (2) provide time and opportunities for community  
21 participation and planning; (3) ensure program stability; and (4) maximize the effectiveness of  
22 the services funded.

23           (1) **Year 1 – Community Needs Assessment.** During every fifth fiscal year  
24 beginning with Fiscal Year 2015-2016, DCYF shall conduct a Community Needs Assessment  
25 (CNA) to identify services to receive monies from the Fund. The CNA should include qualitative

1 and quantitative data sets collected through interviews, focus groups, surveys, or other outreach  
2 mechanisms to determine service gaps in programming for children, youth, and families. Subject  
3 to the budgetary and fiscal provisions of the Charter, DCYF may contract with consultants and  
4 outside experts for such services as the department may require to prepare the CNA. DCYF shall  
5 undertake a robust community process in every supervisory district, soliciting input from a  
6 diverse cross-section of parents, youth, non-profit organizations, and other key stakeholders to  
7 develop the CNA:

8 (A) DCYF shall develop a plan for how to conduct the CNA. The CNA shall  
9 include an equity analysis of services and resources for parents, children, and youth. DCYF shall  
10 develop a set of equity metrics to be used to establish a baseline of existing services and  
11 resources in low-income neighborhoods and disadvantaged communities, compared to services  
12 and resources available in the City as a whole. The outreach for the CNA shall create  
13 opportunities for parents, youth, nonprofit agencies, and other members of the public, to provide  
14 input. By September 1, DCYF shall provide its plan for conducting the CNA to the ~~Oversight~~  
15 ~~and Advisory Committee~~ CYF Commission or Successor and to the Service Provider ~~Working~~  
16 ~~Group~~ Advisory Council or a successor body, if any, established by ordinance to provide input  
17 from service providers consistent with this Section 16.108 (“Advisory Council or Successor”)  
18 ~~created in Section 16.108-1(e)~~, and the Board of Supervisors. The plan shall be a public  
19 document.

20 (B) By March 1, DCYF shall complete a draft CNA and provide this draft to the  
21 ~~CYF Commission or Successor~~ Oversight and Advisory Committee and the ~~Service Provider~~  
22 ~~Working Group~~ Advisory Council or Successor for review. DCYF shall also provide the draft  
23 CNA to interested City departments, Commissions, and Advisory Bodies, including which may  
24 include but are not limited to, the First Five Children and Families First Commission, the ~~Office~~  
25 ~~of Early Care and Education~~ Department of Early Childhood (or any successor entity), the

1 Recreation and Park Commission, the Health Commission, the Human Services Commission, the  
2 Youth Commission, the Juvenile Probation Commission, the Adult Probation Department, the  
3 Commission on the Status of Women, the Police Commission, the Library Commission, and the  
4 Arts Commission, to the extent each of those departments, Commissions, and Advisory Bodies  
5 continues to exist.

6 (C) By April 1, DCYF shall submit a final version of the CNA to the ~~Oversight~~  
7 ~~and Advisory Committee-CYF Commission or Successor~~ and the Board of Supervisors. The final  
8 version may incorporate any comments or suggestions made by the public or by the agencies that  
9 received copies of the draft CNA.

10 (D) By May 1, the ~~Oversight and Advisory Committee-CYF Commission or~~  
11 ~~Successor~~ shall provide input on, approve or disapprove the CNA. If the ~~Oversight and Advisory~~  
12 ~~Committee-CYF Commission or Successor~~ disapproves the report, DCYF may modify and  
13 resubmit the report.

14 (E) By June 1, the Board of Supervisors shall consider and approve or disapprove,  
15 or modify, the CNA. If the Board disapproves the CNA, DCYF may modify and resubmit the  
16 CNA, provided, however, that the City may not expend monies from the Fund until the Board of  
17 Supervisors has approved the CNA.

18 (2) **Year 2 – Services and Allocation Plan.** During every fifth fiscal year beginning  
19 with Fiscal Year 2016-2017, DCYF shall prepare a Services and Allocation Plan ("SAP") to  
20 determine services eligible to receive monies from the Fund. DCYF shall use the following  
21 process to prepare the SAP:

22 (A) DCYF shall prepare a draft SAP in consultation with interested City  
23 departments, Commissions, and Advisory Bodies, including which may include but are not limited  
24 to, the First Five Children and Families First Commission, the Office of Early Care and  
25 Education Department of Early Childhood (or any successor entity), the Recreation and Park

1 Commission, the Health Commission, the Human Services Commission, the Youth Commission,  
2 the Juvenile Probation Commission, the Adult Probation Department, the Commission on the  
3 Status of Women, the Police Commission, the Library Commission, and the Arts Commission, to  
4 the extent each of those departments, Commissions, and Advisory Bodies continues to exist, as  
5 well as the San Francisco Unified School District, community-based service providers, parents,  
6 children, youth, and other members of the public. The SAP must:

- 7 (i) Demonstrate consistency with the CNA and with Citywide vision and goals  
8 for children and families;
- 9 (ii) Include all services for children and Disconnected Transitional-Aged Youth;
- 10 (iii) Be outcome-oriented and include goals and measurable and verifiable  
11 objectives and outcomes;
- 12 (iv) Include capacity-building and evaluation of services as separate funding  
13 areas;
- 14 (v) State how services will be coordinated and have specific amounts allocated  
15 towards specific goals, service models, populations, and neighborhoods;
- 16 (vi) Include funding for youth-initiated projects totaling at least ~~3~~three percent  
17 of the total proposed expenditures from the Fund for the cycle;
- 18 (vii) Include evaluation data from the previous funding cycle and the details of  
19 the Children and Youth Baseline; and,
- 20 (viii) Incorporate strategies to coordinate and align all services for children  
21 funded by all governmental or private entities and administered by the City, whether or not those  
22 services are eligible to receive monies from the Fund.

23 (B) The SAP shall include an equity analysis of services and resources for parents,  
24 children, and youth. Using the equity metrics developed for preparation of the CNA, the SAP  
25 shall compare proposed new, augmented, and coordinated services and resources for low-income

1 neighborhoods and disadvantaged communities with services and resources available to the City  
2 as a whole.

3 (C) Subject to the budgetary and fiscal provisions of the Charter, DCYF may  
4 contract with consultants and outside experts for such services as the department may require to  
5 prepare the SAP, including the equity analysis of services and resources for parents, children and  
6 youth.

7 (D) By March 1, DCYF shall provide the draft SAP to the ~~Oversight and Advisory~~  
8 ~~Committee-CYF Commission or Successor~~ and the ~~Service Provider Working Group Advisory~~  
9 ~~Council or Successor~~. DCYF shall also provide the draft SAP to the San Francisco Unified  
10 School District and interested City departments, Commissions, and Advisory Bodies, including  
11 which may include but are not limited to, the First Five Children and Families First  
12 Commission, the Office of Early Care and Education Department of Early Childhood (or any  
13 successor entity), the Recreation and Park Commission, the Health Commission, the Human  
14 Services Commission, the Youth Commission, the Juvenile Probation Commission, the Adult  
15 Probation Department, the Commission on the Status of Women, the Police Commission, the  
16 Library Commission, and the Arts Commission, to the extent each of those departments,  
17 Commissions, and Advisory Bodies continues to exist.

18 (E) By April 1, DCYF shall submit a final version of SAP to the ~~Oversight and~~  
19 ~~Advisory Committee-CYF Commission or Successor~~ and the Board of Supervisors. The final  
20 version may incorporate any comments or suggestions made by the public or by the agencies that  
21 received copies of the draft SAP.

22 (F) By May 1, the ~~Oversight and Advisory Committee-CYF Commission or~~  
23 ~~Successor~~ shall approve or disapprove the SAP. If the ~~Oversight and Advisory Committee-CYF~~  
24 ~~Commission or Successor~~ disapproves the SAP, DCYF may modify and resubmit the SAP.

1 (G) By June 1, the Board of Supervisors shall consider and approve or disapprove,  
2 or modify, the SAP. If the Board disapproves the SAP, DCYF may modify and resubmit the  
3 SAP, provided, however, that the City may not expend monies from the Fund until the SAP has  
4 been approved by the Board of Supervisors.

5 (H) During subsequent years of the planning cycle, DCYF, with the approval of  
6 the ~~Oversight and Advisory Committee~~ CYF Commission or Successor and the Board of  
7 Supervisors, may amend the SAP to address emerging needs.

8 (3) **Year 3 – Selection of Contractors.** During every fifth fiscal year beginning  
9 with Fiscal Year 2017-2018, DCYF shall conduct competitive solicitations for services to be  
10 funded from the Fund.

11 (4) **Year 4 – Service Cycle Begins.** Contracts for services shall start on July 1 of  
12 Year 4 of the planning cycle, beginning with Fiscal Year 2018-2019. During subsequent years of  
13 the planning cycle, DCYF, with the approval of the ~~Oversight and Advisory Committee~~ CYF  
14 Commission or Successor, may issue supplemental competitive solicitations to address  
15 amendments to the SAP and emerging needs. All expenditures for services from the Fund shall  
16 be consistent with the most recent CNA and SAP.

17 (5) DCYF may recommend, and the ~~Oversight and Advisory Committee~~ CYF  
18 Commission or Successor and the Board of Supervisors may approve, changes to the due dates  
19 and timelines provided in this subsection (i). The Board of Supervisors shall approve such  
20 changes by ordinance.

21 (j) **Evaluation.** DCYF shall provide for the evaluation on a regular basis of all  
22 services funded through the Fund, and shall prepare on a regular basis an Evaluation and Data  
23 Report for the ~~Oversight and Advisory Committee~~ CYF Commission or Successor. Subject to the  
24 budgetary and fiscal provisions of the Charter, DCYF may contract with consultants and outside  
25

1 experts for such services as the department may require to conduct such evaluations and to  
2 prepare the Evaluation and Data Report.

3 (k) **Selection of Contractors.** The ~~Oversight and Advisory Committee~~ CYF  
4 Commission or Successor shall recommend standards and procedures for the selection of  
5 contractors to be funded from the Fund. It shall be the policy of the City to use competitive  
6 solicitation processes where appropriate and to give priority to the participation of non-profit  
7 agencies.

8 \* \* \* \*

9  
10 **SEC. 16.108-1. CHILDREN, YOUTH AND THEIR FAMILIES ~~OVERSIGHT AND~~**  
11 **~~ADVISORY COMMITTEE~~ COMMISSION.**

12 (a) **Creation.** There shall be a Children, Youth and Their Families ~~Oversight and~~  
13 ~~Advisory Committee~~ Commission ("~~Oversight and Advisory Committee~~" "CYF Commission") to  
14 review the governance and policies of the Department of Children, Youth and Their Families  
15 ("DCYF"), to monitor and participate in the administration of the Children and Youth Fund as  
16 provided in Charter Section 16.108 ("Fund"), and to take steps to ensure that the Fund is  
17 administered in a manner accountable to the community.

18 (b) **Responsibilities.**

19 (1) The ~~Oversight and Advisory Committee~~ CYF Commission shall develop  
20 recommendations for DCYF and the Fund regarding outcomes for children and youth services,  
21 the evaluation of services, common data systems, a process for making funding decisions,  
22 program improvement and capacity-building of service providers, community engagement in  
23 planning and evaluating services, leveraging dollars of the Fund, and the use of the Fund as a  
24 catalyst for innovation. The ~~Oversight and Advisory Committee~~ CYF Commission shall promote  
25 and facilitate transparency in the administration of the Fund.

1 (2) As provided in Charter Section 16.108, the ~~Oversight and Advisory Committee~~  
2 CYF Commission shall review and approve the planning process for the Community Needs  
3 Assessment (“CNA”) and the final CNA, the Services and Allocation Plan, and DCYF's overall  
4 spending plan (including, as separate items, approval of the departmental budget and of DCYF's  
5 proposed grants as a package), and shall review the annual Data and Evaluation Report. Nothing  
6 in this Section shall limit the authority of the Mayor and the Board of Supervisors to propose,  
7 amend, and adopt a budget under Article IX of ~~the~~ this Charter.

8 ~~—(3) The Oversight and Advisory Committee shall participate in the evaluation of the~~  
9 ~~Director of DCYF, assist in recruitment for the Director when the position is vacant, and may~~  
10 ~~recommend candidates to the Mayor.~~

11 (4~~3~~) The ~~Oversight and Advisory Committee~~ CYF Commission shall establish and  
12 maintain a Service Provider ~~Working Group~~ Advisory Council as provided in subsection (e~~d~~).

13 (5~~4~~) The ~~Oversight and Advisory Committee~~ CYF Commission shall meet at least six  
14 times a year.

15 (c) **Composition.** The ~~Oversight and Advisory Committee~~ CYF Commission shall have  
16 eleven members. The Mayor shall appoint six members ~~for Seats 1 through 6. The~~ and the Board  
17 of Supervisors shall appoint five members ~~for Seats 7 through 11. The Mayor and the Board of~~  
18 ~~Supervisors shall appoint the initial members of the Committee by July 1, 2015. The terms of the~~  
19 ~~initial appointees to the Committee shall commence on the date of the first meeting of the~~  
20 ~~Committee, which may occur when at least eight members have been appointed and are present.~~  
21 Notwithstanding Charter Section 4.101.6, members of the CYF Commission shall serve two-year  
22 terms and may serve up to two successive terms. No member having served two successive terms  
23 may serve on the CYF Commission until at least two years after the expiration of the second  
24 successive term in office. A part of a term that exceeds one year shall count as a full term; a part  
25 of a term that is one year or less shall not. The current term of any person serving on the CYF

1 Commission on January 1, 2027 shall count as a full term if the person serves more than one  
2 year of that term. Terms completed on or before December 31, 2026 shall not count as a term  
3 for the purpose of the term limit.

4 ~~(d) **Implementation.** The Board of Supervisors shall further provide by ordinance for~~  
5 ~~the membership, structure, functions, appointment criteria, terms and support of the Oversight~~  
6 ~~and Advisory Committee. The Board of Supervisors shall adopt such legislation to be effective by~~  
7 ~~July 1, 2015.~~

8 (ed) Service Provider ~~Working Group~~ **Advisory Council.**

9 ~~(1) The Oversight and Advisory Committee shall create~~ There shall be a Service  
10 Provider ~~Working Group~~ **Advisory Council** (“~~Working Group~~ **Advisory Council**”) to advise the  
11 Oversight and Advisory Committee **CYF Commission** on funding priorities, policy development,  
12 the planning cycle, evaluation design and plans, and any other issues of concern to the ~~Working~~  
13 ~~Group~~ **Advisory Council** related to the Fund or the responsibilities of DCYF or other departments  
14 receiving monies from the Fund. The ~~Working Group~~ **Advisory Council** shall engage a broad  
15 cross-section of service providers in providing information, education, and consultation to the  
16 Oversight and Advisory Committee **CYF Commission**. The Advisory Council shall be an  
17 **Advisory Body as defined in Article XVII of the Charter.**

18 ~~(2) The Advisory Council shall consist of seven members appointed by the CYF~~  
19 **Commission.** All members of the ~~Working Group~~ **Advisory Council** shall be actively providing  
20 services to children, youth, and their families.

21 ~~(3) The ~~Working Group~~ **Advisory Council** shall be supported by DCYF staff, and~~  
22 shall meet at least four times a year. ~~The Oversight and Advisory Committee shall appoint two~~  
23 ~~initial co-chairs of the Working Group, who shall be responsible for developing the structure of~~  
24 ~~the Working Group and facilitating the meetings. After the terms of the initial co-chairs expire,~~  
25

1 ~~the Working Group shall select its own chairs. The Working Group Advisory Council meetings~~  
2 shall ~~be open and~~ encourage widespread participation in its meetings.

3 (4) Unless the Board of Supervisors by ordinance extends the term of the Advisory  
4 Council, this Section will expire by operation of law, and the Advisory Council shall sunset, on  
5 June 1, 2030. In that event and after that date, the City Attorney shall cause this Section to be  
6 removed from the Administrative Code.

7 (e) As set forth in Section 18.116 of this Charter, this Section 16.108-1 shall be deemed  
8 enacted into ordinance on January 1, 2027, and the City Attorney shall separately transfer  
9 subsections (a) through (c) and subsection (d) to the Administrative Code. Thereafter, those  
10 subsections may be amended or repealed by ordinance.

11  
12 **~~SEC. 16.119. APPENDIX D—BUILDING INSPECTION PROVISIONS.~~**

13 ~~—The following sections from the Charter of 1932, as amended, shall be included in~~  
14 ~~Appendix D with full force and effect, and each shall be designated with a prefix "D":~~

15 ~~3.750--3.750-8~~

16 ~~Department of Building Inspection~~

17 ~~The provisions of Appendix D may be amended only pursuant to the provisions of state~~  
18 ~~law governing charter amendments.~~

19  
20 **~~SEC. 16.127-1. OUR CHILDREN, OUR FAMILIES INITIATIVE AND COUNCIL;~~**

21 **~~PREAMBLE.~~**

22 (a) San Francisco has historically shown great concern and compassion for its most  
23 vulnerable residents – its children. The City and the community have demonstrated this  
24 commitment through the adoption of progressive, innovative, and creative ideals supporting the  
25 well-being of San Francisco's children and families.

1 (b) To continue its legacy as a champion of children, it is imperative for San Francisco  
2 to further invest in the City's children and families.

3 (c) The people of the City and County of San Francisco previously supported the  
4 passage of the unprecedented Children's Amendment in 1991 and 2000 and the Public Education  
5 Enrichment Fund in 2004. While these initiatives dedicated funding to services, the level of  
6 unmet needs in providing critical programming and services still falls short.

7 (d) In order to advance a Citywide vision and long-term set of goals, City leaders,  
8 departments, the San Francisco Unified School District ("SFUSD"), and community partners  
9 must come together to align needs with services, coordinate across agencies, and develop a  
10 strategy.

11 ~~(e) The Our Children, Our Families Council, comprised of department heads from the~~  
12 ~~City and SFUSD, and community stakeholders, will build a platform that will place children and~~  
13 ~~families at the center of every policy decision.~~

14 (f) With the renewal of the Children and Youth Fund and the Public Education  
15 Enrichment Fund in November 2014, the City must seize this opportunity to develop a long-term  
16 Citywide vision, create a set of strategies, coordinate services, and identify shared goals to not  
17 only ensure that all children and families already here are able to thrive, but to encourage other  
18 families to live here.

19 (g) The percentage of children under the age of 18 in San Francisco has steadily  
20 declined. As of 2010, 13.4 percent of the City's total population was under the age of 18, the  
21 lowest percentage of any major city nationwide.

22 (h) Families continue to leave San Francisco, especially those families in the low to  
23 moderate income brackets.

24 (i) San Francisco's children population is declining, with over 10 percent of 1 to 4 year  
25 olds moving out of the City annually and fewer children moving in.

1           (ji) The declining numbers of children and families in the City cost the community  
2 financially as less money is spent on the local economy.

3           (kj) This measure will put in place a collaborative approach around the following points  
4 of unity:

5           (1) Ensuring equity, and giving priority to children and youth with the highest needs;

6           (2) Empowering parents, youth, and community stakeholders by giving them a voice  
7 in the implementation of this Citywide vision; and,

8           (3) Building public trust through transparency and accountability meeting the needs  
9 of children and families.

10          (kk) To further support a coordinated approach to outcomes-based services for children,  
11 youth, Disconnected Transitional-Aged Youth, and families, the Our Children, Our Families  
12 Initiative (“Initiative”) shall be a joint initiative staffed by employees and officers of the City and  
13 SFUSD with the mission to build a public policy platform that will place children and families at  
14 the center of every policy decision. The Initiative will support aligning and coordinating the  
15 development of comprehensive and connected systems, services, policies, and planning  
16 strategies to strengthen the City’s services for children, youth, Disconnected Transitional-Aged  
17 Youth, and families, with the goals of increasing equitable access and enhancing effectiveness.  
18 The Mayor shall lead the Initiative, and shall invite the Superintendent of SFUSD to co-lead the  
19 Initiative with support from SFUSD staff in the Superintendent’s discretion. The Mayor shall  
20 ensure that City departments are convened, coordinated, and engaged as part of the development  
21 of the Children and Families Plan, engaging in a Citywide Community Needs Assessment for  
22 children, youth, and families, and the Outcomes Framework described in Section 16.127-9, as  
23 well as in advancing the goals established in the Plan and Outcomes Framework.

24  
25           ~~**SEC. 16.127-2. OUR CHILDREN, OUR FAMILIES COUNCIL; CREATION.**~~

1 *There shall be an Our Children, Our Families Council ("the Council") to advise the City*  
2 *on the unmet needs, services, and basic needs infrastructure of children and families in San*  
3 *Francisco through the creation of a Children and Families Plan for the City.*

4  
5 **SEC. 16.127-3. ~~OUR CHILDREN, OUR FAMILIES COUNCIL; PURPOSE~~ OF THE**  
6 **CHILDREN AND FAMILIES PLAN.**

7 In order to advance a Citywide vision centered on the needs of children and families, City  
8 leaders and departments, SFUSD, and community partners must come together to coordinate  
9 their efforts across agencies and develop a strategy for achieving shared goals. The purpose of  
10 the Children and Families Plan to be developed by the *Council Initiative* will be to create an  
11 aligned and connected system of programs and services, in order to strengthen the City's ability  
12 to best serve children, youth, and their families, with the specific goals of promoting  
13 coordination among and increased accessibility to such programs and services, and enhancing  
14 their overall effectiveness.

15  
16 **~~SEC. 16.127-4. OUR CHILDREN, OUR FAMILIES COUNCIL; COMPOSITION.~~**

17 *The Mayor shall chair the Council, and shall invite the Superintendent of SFUSD to*  
18 *serve as co-chair of the Council. Other members of the Council shall include the heads of City*  
19 *departments with responsibilities for services to children and families, members of the*  
20 *community, and stakeholders. The Mayor shall also invite the heads of SFUSD divisions*  
21 *identified by the Superintendent to serve as members of the Council.*

22  
23 **SEC. 16.127-5. OUR CHILDREN, OUR FAMILIES PLAN COUNCIL;**  
24 **RESPONSIBILITIES.**

1 (a) In order to ensure that all children in every neighborhood, especially those  
2 neighborhoods with the greatest needs, have access to the resources to achieve, the ~~Council~~  
3 Initiative will be responsible for developing a Citywide vision, Citywide shared priorities,  
4 Citywide program goals, and Citywide best practices for addressing those needs.

5 (b) **The San Francisco Children and Families Plan.** The ~~Council~~ Initiative, with  
6 support from the Department of Children, Youth, and their Families (“DCYF”) ~~and the Initiative~~,  
7 shall craft a San Francisco Children and Families Plan (“the Plan”) and identify relevant goals  
8 and strategies to align and coordinate the services to children and families provided by City  
9 departments, SFUSD, and community partners and to maximize support for children and  
10 families. The Mayor shall invite SFUSD to participate in the planning process for the Plan. The  
11 Plan shall be responsive to the Citywide Community Needs Assessment (“CCNA”) in Section  
12 16.127-9 and consider the following elements:

13 (1) Ease of access for children, youth, and families in receiving services;

14 (2) Educational milestones developed by SFUSD and youth development milestones  
15 developed by DCYF and the ~~Council~~ Initiative;

16 (3) Existing quality of service benchmarks established by City and SFUSD  
17 departments;

18 (4) Framework for a basic needs infrastructure, including, but not limited to,  
19 housing, transit, and job placement resources; and

20 (5) Fairness in prioritizing the delivery of services to the children and families with  
21 the most need.

22 The Plan shall also include an equity analysis of services and resources for children,  
23 youth, and families. The ~~Council~~ Initiative shall develop a set of equity metrics to be used to  
24 compare existing services and resources in low-income and disadvantaged communities with  
25 services and resources available in the City as a whole. The ~~Council~~ Initiative may draw upon

1 metrics used by departments including DCYF, the Department of Early Childhood (or any  
2 successor agency), and SFUSD. Other City departments and ~~e~~Commissions shall provide  
3 information and data to assist ~~the Council~~, the Initiative, and DCYF to draft the Plan. To ensure  
4 the Plan accomplishes its purposes, the Initiative shall ~~propose recommendations and~~ include  
5 accountability measures ~~to include~~ in the Plan on how City departments and ~~e~~Commissions can  
6 streamline processes, reduce duplicative data collection, improve data sharing across City  
7 platforms to simplify the navigation of City services for children, youth, and families, and  
8 establish standardized performance metrics where City departments or ~~e~~Commissions provide  
9 overlapping or shared services to children, youth, and families.

10 (c) No later than May 1, 2016, and every fifth year thereafter, ~~the Council, with support~~  
11 ~~from~~ the Initiative, shall develop and adopt a set of proposed Citywide outcomes for services to  
12 children and families, including an outcomes framework (“Outcomes Framework”) responsive to  
13 the evolving needs of the community. ~~No later than~~ Every fifth year after July 1, 2026~~2016, and~~  
14 ~~every fifth year thereafter~~, the ~~Council~~ Initiative shall prepare and adopt a Children and Families  
15 Plan for the City, which shall include a comprehensive assessment of City policies and programs,  
16 both public and private, addressing the needs of children and families in San Francisco, and  
17 policy-level recommendations for making the City more supportive of children and families. The  
18 ~~Council~~ Initiative shall emphasize solicitation and incorporation of community input in the  
19 development of the ~~initial~~ Plan ~~and subsequent Plans~~.

20 (d) No later than October 1, 2017, and each year thereafter, the Board of Supervisors  
21 shall conduct a noticed public hearing to review the ~~Council’s~~ Initiative’s performance and the  
22 City’s overall progress under the current Plan and to update interested parties on the status of the  
23 next Plan.

24 (e) All City departments that serve children, youth, and families shall consider the Plan  
25 in developing their own strategic plans to make the City more supportive of children and

1 families. The Controller shall provide guidance to City departments about how to incorporate the  
2 findings of the CCNA and the Plan into their proposed budgets under Article IX.

3 ~~(f) **Planning.** Following the adoption of implementing legislation under Section 16.126-~~  
4 ~~71, the Mayor shall appoint members to the Council and the Council shall convene to make~~  
5 ~~initial decisions regarding staffing, organization, and implementation. The Council shall also~~  
6 ~~begin planning for the start of the five-year planning cycle in Fiscal Year 2016-2017. The~~  
7 ~~Council may recommend, and the Board of Supervisors may approve by ordinance, changes to~~  
8 ~~the due dates and timelines provided in this Section 16.127-5.~~

9 **(g) Coordination of Stakeholders.** The *Council Initiative* shall ensure that various  
10 community groups, agencies, and organizations responsible for providing support, including the  
11 City, SFUSD, and community partners, work together in aligned, coherent, and effective ways.

12 **(h) Coordination of Departments.** The *Council Initiative* shall facilitate cooperation  
13 and coordination between relevant departments of the City and SFUSD to maximize alignment  
14 and improve outcomes for children and youth. The *Council Initiative* shall oversee development  
15 and implementation of a data-sharing agreement between SFUSD and relevant City departments.  
16 The *Council Initiative*, in cooperation with the Board of Supervisors, the ~~San Francisco~~ Board of  
17 Education, and community groups, shall work to ensure that funds spent to benefit children and  
18 families are targeted to those most in need of specific services and that the funds are used  
19 strategically to leverage and complement existing and anticipated federal, state, and local  
20 resources.

21 **(i) Continued Autonomy of City and SFUSD.** The *Council Initiative* will be a  
22 ~~policy coordinating body~~ dedicated to improving coordination between the City and its  
23 departments, SFUSD and its departments, and community-based organizations funded by those  
24 agencies. While the *Council Initiative* will make recommendations to the City and SFUSD, the  
25

1 City and SFUSD will each retain its full independence and authority regarding programmatic and  
2 funding decisions.

3 (j) **Evaluation.** Every five years, the Controller shall review the *Council's Initiative's*  
4 operations and the Plan. The Controller shall submit the results of the review to the *Council*  
5 *Initiative*, the Board of Supervisors, and the Board of Education. The *Council Initiative* shall  
6 consider the results of the Controller's review in the preparation of the next Plan. The *Council*  
7 *Initiative* shall also report to the general public on the *Council's Initiative's* efforts and  
8 achievements through the creation of an annual San Francisco Children and Families First  
9 Progress Report. The Progress Report shall provide the results of the efforts of the City, SFUSD,  
10 and the community to serve children and families under the Plan, measured against quantifiable  
11 standards and metrics and in light of the *Council's Initiative's* previously-adopted goals and  
12 priorities.

13  
14 ~~**SEC. 16.127-6. OUR CHILDREN, OUR FAMILIES COUNCIL; STAFFING.**~~

15 ~~—(a) Staffing Support. Subject to the fiscal and budgetary provisions of the Charter, the~~  
16 ~~City shall provide staff to the Council ("Council Staff") for administrative, organizational,~~  
17 ~~policy, and research support. Funding for Council Staff shall come from the General Fund;~~  
18 ~~provided, however, that SFUSD, participating City departments, and members of the public may~~  
19 ~~provide additional support and contributions.~~

20 ~~—(b) Staff Roles and Responsibilities. Subject to the direction of the Council, Council~~  
21 ~~Staff shall:~~

22 ~~—(1) Provide administrative, organizational, policy, planning, and research support~~  
23 ~~to the Council and its outcomes framework;~~

24 ~~—(2) Engage department heads from the City and SFUSD to coordinate the~~  
25 ~~implementation of services;~~

1           —~~(3) Provide support for the Council, including developing a joint data-sharing~~  
2 ~~agreement between the City and SFUSD, monitoring the planning cycle, providing technical~~  
3 ~~support, and developing policy briefs on key issues relevant to implementation of the Plan;~~

4           —~~(4) Support the development of an inventory of all Citywide services for children~~  
5 ~~and youth, including state and federally funded programs; and,~~

6           —~~(5) Support the development of the Children and Families First Progress Report.~~

7           —~~(c) Funding. It shall be the policy of the City to provide sufficient funding and~~  
8 ~~administrative support for the Council and Council Staff to perform these functions. Funding for~~  
9 ~~administrative support for the Council shall come from the General Fund; provided, however,~~  
10 ~~that SFUSD, participating City departments, and members of the public may provide additional~~  
11 ~~support and contributions. Funding for administrative support for the Council shall not be~~  
12 ~~included in the Children and Youth Fund Baseline calculation.~~

13  
14           ~~**SEC. 16.127-7. OUR CHILDREN, OUR FAMILIES COUNCIL;**~~

15           ~~**IMPLEMENTATION.**~~

16           ~~The Board of Supervisors shall further provide by ordinance for the membership,~~  
17 ~~structure, functions, and support of the Council, consistent with the provisions of Sections~~  
18 ~~16.127-1 through 16.127-6.~~

19  
20           ~~**SEC. 16.127-8. ROLE OF THE OUR CHILDREN, OUR FAMILIES INITIATIVE.**~~

21           —~~(a) The Initiative shall provide support for the Council by providing data and~~  
22 ~~information relevant to the Council's decisions, by preparing drafts of the Outcomes Framework~~  
23 ~~and the Plan, by implementing alignment of systems and coordination of services, and by~~  
24 ~~evaluating submissions from City departments and SFUSD under this Section 16.127-8.~~

1           ~~—(b) The Initiative shall ensure that various community groups, agencies, and~~  
2 ~~organizations responsible for providing support, including SFUSD, other government agencies,~~  
3 ~~and community partners, work together in aligned, coherent, and effective ways.~~

4           ~~—(c) The Initiative shall ensure that the City maximizes opportunities to receive~~  
5 ~~available funding for children and youth from the State and Federal governments. As part of~~  
6 ~~their biennial budget submission under Article IX, City departments that provide services to~~  
7 ~~children, youth, and families shall report on any State or Federal funding for which the~~  
8 ~~department has applied or received funding.~~

9           ~~—(d) The Board of Supervisors by ordinance shall designate a department, commission,~~  
10 ~~or other City entity to assume primary responsibility for supporting the Initiative and establish~~  
11 ~~the responsibilities of constituent City departments and commissions within the Initiative.~~  
12 ~~Funding for administrative support for the Initiative shall not be included in the Children and~~  
13 ~~Youth Fund Baseline calculation.~~

14  
15           **SEC. 16.127-9. RESPONSIBILITIES OF THE OUR CHILDREN, OUR FAMILIES**  
16 **INITIATIVE.**

17           **(a) Citywide Community Needs Assessment.** The Initiative shall assist ~~the Department~~  
18 ~~of Children, Youth, and Their Families (“DCYF”)~~ in developing a Citywide Community Needs  
19 Assessment (“CCNA”) for children, youth, and families. The CCNA shall supplement and  
20 expand upon the CNA described in Section 16.108(i)(1), and the Initiative and its constituent  
21 departments, ~~e~~Commissions, and SFUSD shall use the CCNA to develop the San Francisco  
22 Children and Families Plan (the “Plan”) and Outcomes Framework. DCYF shall prepare the  
23 CCNA using the same process and timeline described in Section 16.108(i)(1).

24           **(b) The San Francisco Children and Families Plan and Outcomes Framework.** The  
25 Initiative shall ~~support the Council in~~ crafting the Plan and Outcomes Framework described in

1 Section 16.127-5 and identifying relevant goals and strategies to align and coordinate the  
2 services to children and families provided by City departments, SFUSD, and community  
3 partners, and to maximize support for children and families. The Initiative shall prepare drafts of  
4 the Plan and Outcomes Framework by implementing alignment of systems and coordination of  
5 services, and by evaluating submissions from City departments and SFUSD. Through the  
6 Initiative, the Mayor shall invite SFUSD to participate in the planning process for the Plan and  
7 the Outcomes Framework.

8 (c) The Initiative shall ensure that various community groups, agencies, and  
9 organizations responsible for providing support, including SFUSD, other government agencies,  
10 and community partners, work together in aligned, coherent, and effective ways.

11 (d) The Initiative shall ensure that the City maximizes opportunities to receive available  
12 funding for children and youth from the State and Federal governments. As part of their biennial  
13 budget submissions under Article IX of this Charter, City departments that provide services to  
14 children, youth, and families shall report on any State or Federal funding for which the  
15 department has applied or received funding.

16 (e) The Board of Supervisors by ordinance shall designate a department, Commission,  
17 or other City entity to assume primary responsibility for supporting the Initiative and establish  
18 the responsibilities of constituent City departments and Commissions within the Initiative.  
19 Funding for administrative support for the Initiative shall not be included in the Children and  
20 Youth Fund Baseline calculation.

21  
22 **~~SEC. 16.127-12. TRANSFER OF DUTIES TO INITIATIVE.~~**

23 ~~If, by June 30, 2026, the Council ceases to exist, the Initiative shall assume the Council's~~  
24 ~~responsibilities described in Sections 16.127-1, 16.127-3, 16.127-5, and 16.127-6; provided that~~  
25 ~~if those sections have been removed from the Charter by the voters, the City shall enact an~~

1 ~~ordinance designating the Initiative or a different City entity to assume the Council's~~  
2 ~~responsibilities.~~

3  
4 **SEC. 16.128-1. DIGNITY FUND; PREAMBLE.**

5 (a) There is hereby established a fund, which shall be called the Dignity Fund (“Fund”),  
6 to be administered by the Department of Disability and Aging Services (“DAAS”), or any  
7 successor agency. Monies in the Fund shall be used or expended by DAAS, subject to the  
8 budgetary and fiscal provisions of the Charter, solely to help Seniors and Adults with Disabilities  
9 secure and utilize the services and support necessary to age with dignity in their own homes and  
10 communities. For purposes of Section 16.128-1 through 16.128-12, “Senior” shall mean a person  
11 60 years old or older, and “Adult with a Disability” shall mean a person 18 years old or older  
12 with a disability as defined under the Americans With Disabilities Act.

13 \* \* \* \*

14  
15 **SEC. 16.128-4. ELIGIBLE SERVICES.**

16 The City shall only use monies from the Fund for the following categories of services and  
17 purposes, to benefit Seniors and Adults with Disabilities:

18 \* \* \* \*

19 (h) Funding for the Department of Disability and Aging Services (1) to staff the  
20 ~~Oversight and Advisory Committee created in Section 16.128-11 (“Oversight and Advisory~~  
21 ~~Committee”)~~, Disability and Aging Services Advisory and Oversight Council or any successor  
22 body, department, or official designated by ordinance to provide input and advice regarding the  
23 implementation of the Fund as described in Section 16.128-1 et seq. (“Council or Successor”),  
24 and (2) to support planning and evaluation processes, and facilitate funding allocation;

25 \* \* \* \*

1  
2           **SEC. 16.128-6. PLANNING CYCLE.**

3           (a) The City shall appropriate the additional contributions to the Fund under Section  
4 16.128-3(b) and (d) according to a four-year planning process. This process is intended to: (1)  
5 increase transparency, accountability, and public engagement; (2) provide time and opportunities  
6 for community participation and planning; (3) ensure program stability; and (4) maximize the  
7 effectiveness of the services funded.

8           (b) **Year 1 – Community Needs Assessment.** Beginning in fiscal year 2017-2018 and  
9 during every fourth fiscal year thereafter, DAAS shall conduct a Community Needs Assessment  
10 (CNA) to identify services to receive monies from the Fund. The CNA shall include qualitative  
11 and quantitative data sets collected through interviews, focus groups, surveys, or other outreach  
12 mechanisms to determine service gaps and unmet needs. In conducting the CNA, DAAS shall  
13 also review needs assessments prepared by community and other governmental entities. Subject  
14 to the budgetary and fiscal provisions of the Charter, DAAS may contract with consultants and  
15 outside experts for such services as it may require to prepare the CNA. DAAS shall undertake a  
16 robust community process to solicit input from Seniors and Adults with Disabilities, in  
17 consultation with the Mayor’s Office on Disability or any successor agency.

18           DAAS shall, in consultation with the ~~Oversight and Advisory Committee~~ Council or  
19 Successor, if any, develop a plan for how to conduct the CNA with the ~~Oversight and Advisory~~  
20 ~~Committee~~ Council or Successor. The CNA shall include a gap analysis comparing actual  
21 performance with potential or desired performance and an equity analysis of services and  
22 resources for Seniors, Adults with Disabilities, and their caregivers.

23           DAAS shall develop a set of equity metrics to be used to establish a baseline of existing  
24 services and resources for Seniors and Adults with Disabilities in low-income neighborhoods and  
25 disadvantaged communities, compared to services and resources available in the City as a whole.

1 This equity analysis shall include an examination of eligibility for existing programs and will  
2 seek to provide more services and support for those low and modest income residents who are  
3 not currently eligible for assistance with home and community-based services.

4 The outreach for the CNA shall create opportunities for a robust cross-section of  
5 stakeholders, including Seniors, Adults with Disabilities, their caregivers, nonprofit agencies,  
6 and other members of the public, to provide input. By September 1, DAAS shall provide its plan  
7 for conducting the CNA to the ~~Oversight and Advisory Committee, the Service Provider Working~~  
8 ~~Group created in Section 16.128-11(e),~~ the Disability and Aging Services Commission or any  
9 successor body, department, or official designated by ordinance to carry out the powers and  
10 duties assigned to the Commission in Sections 16.128-1 et seq. (“Commission or Successor”),  
11 ~~and~~ the Board of Supervisors, and the Council or Successor. The plan shall be a public  
12 document.

13 By March 1, DAAS shall complete a draft CNA and provide this draft to the ~~Oversight~~  
14 ~~and Advisory Committee and the Service Provider Working Group~~ Council or Successor for  
15 review. DAAS shall also provide the draft CNA to interested City departments, ~~and~~  
16 ~~e~~Commissions, and Advisory Bodies, including which may include but are not limited to the  
17 ~~Disability and Aging Services Commission~~ Commission or Successor, the Mayor’s Office on  
18 Disability, ~~the Long Term Care Coordinating Council~~, the Human Services Commission, the  
19 Health Commission, the Recreation and Park Commission, the Adult Probation Department, the  
20 Veterans Affairs Council ~~Commission~~, the Commission on the Status of Women, the Police  
21 Commission, the Library Commission, and the Arts Commission, to the extent such departments,  
22 Commissions, and Advisory Bodies continue to exist. The CNA shall include an Executive  
23 Summary and clear description of the categories of services provided and unmet needs to be  
24 addressed.

1 By April 1, DAAS shall submit a final version of the CNA to the *Disability and Aging*  
2 *Services Commission or Successor* and the *DAAS Advisory Council or Successor*. The final  
3 version of the CNA may incorporate any comments or suggestions made by the *Oversight and*  
4 *Advisory Committee Council or Successor*, the public, or the agencies that received copies of the  
5 draft CNA. The *Disability and Aging Services Commission or Successor* and the *Oversight and*  
6 *Advisory Committee Council or Successor* shall ~~hold a joint public hearing to~~ review the CNA.

7 By May 1, the *Disability and Aging Services Commission or Successor* shall provide  
8 input on and approve or disapprove the CNA. If the *Disability and Aging Services Commission*  
9 *or Successor* disapproves the report, DAAS may modify and resubmit the report.

10 By June 1, the Board of Supervisors shall consider and approve or disapprove, or modify,  
11 the CNA. If the Board disapproves the CNA, DAAS may modify and resubmit the CNA,  
12 provided, however, that the City may not expend monies from the Fund until the Board of  
13 Supervisors has approved the CNA.

14 (c) **Year 2 – Services and Allocation Plan.** Beginning in fiscal year 2018-2019 and  
15 during every fourth fiscal year thereafter, DAAS, in consultation with the *Oversight and*  
16 *Advisory Committee Council or Successor*, shall prepare a Services and Allocation Plan (“SAP”)  
17 to determine services that will receive monies from the Fund. All services identified in Section  
18 16.128-4 are potentially eligible to receive funding, but DAAS is not required to classify  
19 allocations according to the service categories in that section. DAAS shall use the following  
20 process to prepare the SAP:

21 (1) DAAS shall disseminate a draft SAP to interested City departments, ~~and~~  
22 ~~e~~Commissions, ~~and Advisory Bodies, including which may include~~ but are not limited to the  
23 *Disability and Aging Services Commission or Successor*, the Mayor’s Office on Disability, ~~the~~  
24 ~~Long Term Care Coordinating Council~~, the Human Services Commission, the Health  
25 Commission, the Recreation and Park Commission, the Adult Probation Department, the

1 Commission on the Status of Women, the Police Commission, the Library Commission, and the  
2 Arts Commission, to the extent such departments, Commissions, and Advisory Bodies continue  
3 to exist. In preparing the draft SAP, DAAS shall confer with the Department of Children, Youth  
4 and Their Families to coordinate funding for services for Transitional-Aged Youth, as defined in  
5 Charter Section 16.108(e), with Disabilities from both the Dignity Fund and the Children and  
6 Youth Fund.

7 \* \* \* \*

8 (4) The Board of Supervisors shall by ordinance outline the timeline for the  
9 development of the Services and Allocation Plan. Prior to completion of the first SAP and while  
10 the first planning cycle is in process, DAAS, in consultation with the ~~Oversight and Advisory~~  
11 ~~Committee~~ Council or Successor, may expend monies from the Fund based on existing needs  
12 assessment analysis.

13 (d) **Years 3 and 4 – Selection of Contractors.** Beginning with Fiscal Years 2019-2020  
14 and 2020-2021 and during every fourth fiscal year thereafter, DAAS shall conduct competitive  
15 solicitations for services to be funded from the Fund. Requests for proposals will be grouped by  
16 issue area and spread out on a schedule known in advance to provide for a smooth and efficient  
17 timeline. The Human Services Agency and the Department of Disability and Aging Services  
18 shall work together and manage resources so that the RFP process will keep to the schedule and  
19 contract awards will be made within a reasonable time.

20 (e) **Years 3 and 4 – Service Cycle Begins.** Contracts for services shall start on July 1,  
21 beginning with Fiscal Year 2019-2020. During subsequent years of the four-year planning cycle  
22 established in this Section 16.128-6, DAAS, with the consultation and input of the ~~Oversight and~~  
23 ~~Advisory Committee~~ Council or Successor, may issue supplemental competitive solicitations to  
24 address amendments to the SAP and emerging needs.

1 (f) DAAS may recommend, and the ~~Oversight and Advisory Committee~~ Council or  
2 Successor and the Board of Supervisors may approve, changes to the due dates and timelines  
3 provided in this Section 16.128-6. The Board of Supervisors shall approve such changes by  
4 ordinance.

5  
6 **SEC. 16.128-7. EVALUATION.**

7 DAAS shall provide for the evaluation on a regular basis of all services funded through  
8 the Fund, and shall prepare on a regular basis an Evaluation and Data Report for the ~~Oversight~~  
9 ~~and Advisory Committee~~ Council or Successor. Subject to the budgetary and fiscal provisions of  
10 the Charter, DAAS may contract with consultants and outside experts for such services as the  
11 Department may require to conduct such evaluations and to prepare the Evaluation and Data  
12 Report. This evaluation process is intended to be reasonable in scope and to build on and  
13 strengthen existing program evaluations.

14  
15 **SEC. 16.128-8. SELECTION OF CONTRACTORS.**

16 The ~~Oversight and Advisory Committee~~ Council or Successor shall recommend  
17 standards and procedures for the selection of contractors to be funded from the Fund. It shall be  
18 the policy of the City to use competitive solicitation processes where appropriate and to give  
19 priority to the participation of non-profit agencies.

20  
21 **SEC. 16.128-11. ADVISORY ~~COMMITTEE~~ COUNCIL.**

22 (a) **Creation.** There shall be a ~~Dignity Fund Oversight and Advisory Committee~~  
23 ~~(“Oversight and Advisory Committee”)~~ Disability and Aging Services Advisory and Oversight  
24 Council (“Council”) to monitor and participate in the administration of the Dignity Fund ~~as~~  
25 ~~provided~~ established in Charter Sections 16.128-1 et seq. (“Fund”), ~~and~~ to take steps to ensure

1 that the Fund is administered in a manner accountable to the community, and to perform the  
2 functions previously served by the Advisory Council to the Disability and Aging Services  
3 Commission as the Area Agency on Aging Advisory Council. The Council shall be an Advisory  
4 Body, except for the authority set forth in Section 16.128-6(f) of the Charter to modify dates and  
5 timelines.

6 (b) **Responsibilities.**

7 (1) The ~~Oversight and Advisory Committee~~ Council shall develop recommendations  
8 for DAAS and the Fund regarding outcomes for services to Seniors and Adults with Disabilities,  
9 the evaluation of services, common data systems, a process for making funding decisions,  
10 program improvement and capacity-building of service providers, community engagement in  
11 planning and evaluating services, leveraging dollars of the Fund, and the use of the Fund as a  
12 catalyst for innovation. The ~~Oversight and Advisory Committee~~ Council shall promote and  
13 facilitate transparency and accountability in the administration of the Fund and in the planning  
14 and allocation process.

15 (2) ~~As provided in Section 16.128-6, the Oversight and Advisory Committee~~ The  
16 Council shall provide input into the planning process for the Community Needs Assessment  
17 (“CNA”) and the final CNA, the Services and Allocation Plan, and the ~~over-all~~ overall spending  
18 plan for the Fund to be presented to the Disability and Aging Services Commission, and shall  
19 review the annual Data and Evaluation Report. Nothing in this Section ~~16.128-11~~ shall limit the  
20 authority of the Mayor and the Board of Supervisors to propose, amend, and adopt a budget  
21 under Article IX of the Charter.

22 ~~—(3) The Oversight and Advisory Committee shall establish and maintain a Service~~  
23 ~~Provider Working Group as provided in subsection (e).~~

24 (3) The Council shall collect all appropriate information in order to provide the  
25 Department of Disability and Aging Services and the Disability and Aging Services Commission

1 with advice in the Department's and Commission's decision-making on the needs, assessments,  
2 priorities, programs, and budgets concerning older San Franciscans.

3 (4) The Disability and Aging Services Commission shall develop and adopt bylaws  
4 for the Council. The bylaws shall specify the role and functions of the Council, number of  
5 members, procedures for selecting members, term of membership, and the frequency of meetings.

6 ~~The Oversight and Advisory Committee~~ Council shall meet at least six ten times a year. The  
7 Council shall be compensated in the same manner as the Commission for the Council meetings  
8 and Commission committee meetings at which they serve.

9 (5) On a regular basis, the Council shall solicit feedback from service providers who  
10 provide services to seniors, adults with disabilities, and their caregivers.

11 (c) **Composition.** ~~The Oversight and Advisory Committee~~ Council shall have 1122  
12 members. The Disability and Aging Services Commission shall appoint two of its own members  
13 to the Council, and shall appoint six additional members. The Board of Supervisors shall  
14 appoint 11 members to the Council, and the Mayor shall appoint 3 members. At least 50% of the  
15 members shall be 60 years old or older. The Council shall include service providers, older  
16 persons with the greatest socio and economic need, people with disabilities, consumers, and  
17 others specified by federal regulation. Appointing authorities shall identify appointees by  
18 consulting with or soliciting input from organizations that represent the disability community,  
19 older adults, and service providers. The Council shall be representative of the geographic and  
20 ethnic populations of the City by districts, which districts shall be determined by the Disability  
21 and Aging Services Commission.

22 ~~The Disability and Aging Services Commission shall appoint two of its members to the~~  
23 ~~Oversight and Advisory Committee. The Advisory Council to the Department of Disability and~~  
24 ~~Aging Services shall appoint three of its members to the Oversight and Advisory Committee. And~~  
25 ~~the Long Term Care Council shall appoint three of its members to the Oversight and Advisory~~

1 ~~Committee. The Mayor shall appoint the remaining three at large members of the Oversight and~~  
2 ~~Advisory Committee, subject to rejection by the Board of Supervisors within 30 days following~~  
3 ~~transmittal of the Notice of Appointment.~~

4 ~~The appointing authorities shall appoint the initial members by February 1, 2017. The~~  
5 ~~terms of the initial appointees to the Committee shall commence on the date of the first meeting~~  
6 ~~of the Committee, which may occur when at least eight members have been appointed and are~~  
7 ~~present.~~

8 ~~(d) **Implementation.** The Board of Supervisors shall further provide by ordinance for~~  
9 ~~the membership, structure, functions, appointment criteria, terms, and administrative and~~  
10 ~~clerical support of the Oversight and Advisory Committee. The Board of Supervisors shall adopt~~  
11 ~~such legislation to be effective by January 1, 2017.~~

12 ~~(e) **Service Provider Working Group.** The Oversight and Advisory Committee shall~~  
13 ~~create a Service Provider Working Group (“Working Group”) to advise the Oversight and~~  
14 ~~Advisory Committee on funding priorities, policy development, the planning cycle, evaluation~~  
15 ~~design and plans, and any other issues of concern to the Working Group related to the Fund or~~  
16 ~~the responsibilities of DAAS or other departments receiving monies from the Fund. The Working~~  
17 ~~Group shall engage a broad cross-section of service providers in providing information,~~  
18 ~~education, and consultation to the Oversight and Advisory Committee. All members of the~~  
19 ~~Working Group shall be actively providing services to Seniors, Adults with Disabilities, and their~~  
20 ~~caregivers. DAAS staff shall provide administrative and clerical support to the Working Group.~~  
21 ~~The Working Group shall meet at least four times a year. The Oversight and Advisory Committee~~  
22 ~~shall appoint two initial co-chairs of the Working Group, who shall be responsible for~~  
23 ~~developing the structure of the Working Group and facilitating the meetings. After the terms of~~  
24 ~~the initial co-chairs expire, the Working Group shall select its own chairs. Working Group~~  
25 ~~meetings shall be open to the public and encourage widespread participation.~~

1           (d) Notwithstanding the provisions of Charter Section 4.101.7 that generally apply to  
2 Advisory Bodies, members of the Council shall be subject to the provisions of Section 4.101.6  
3 regarding terms and term limits.

4           (e) As set forth in Section 18.116 of this Charter, this Section 16.128-11 shall be deemed  
5 enacted into ordinance on January 1, 2027, and the City Attorney shall transfer this Section to  
6 the Administrative Code. Thereafter, the section may be amended or repealed by ordinance. On  
7 that date, the Advisory Council to the Disability and Aging Services Commission shall sunset.

8  
9           **~~SEC. 16.128-13. CONFORMING AMENDMENTS.~~**

10           ~~—(a) The City Attorney shall cause all references in the Municipal Code to the Aging~~  
11 ~~and Adult Services Commission, the Department of Aging and Adult Services, and the Aging and~~  
12 ~~Adult Services Community Living Fund to be amended to refer to the Disability and Aging~~  
13 ~~Services Commission, the Department of Disability and Aging Services, and the Disability and~~  
14 ~~Aging Services Community Living Fund, respectively.~~

15           ~~—(b) Upon completion of the amendments required by subsection (a), the City Attorney~~  
16 ~~shall cause this Section 16.128-13 to be removed from the Charter.~~

17  
18           **SEC. 16.130. PRIVACY FIRST POLICY.**

19           \* \* \* \*

20           (b) All parts of City government, including but not limited to ~~boards, e~~Commissions,  
21 departments, ~~other~~ Advisory Bbodies, and officials, are authorized to implement any or all of  
22 these principles consistent with other provisions of the Charter, including this Section 16.130,  
23 and City law.

24           (c) Notwithstanding subsection (b), and notwithstanding any other provision of the  
25 Charter, the Board of Supervisors shall have authority by ordinance to implement these

1 principles as it deems appropriate. This authority includes imposing requirements that implement  
2 any or all of these principles on any or all City ~~boards~~, ~~e~~Commissions, departments, Advisory  
3 Bodies, other entities, and officials, and on any or all contractors, lessees, grantees, third parties  
4 receiving permits, licenses, or other entitlements, or others, within the jurisdiction of said ~~boards~~,  
5 ~~e~~Commissions, departments, other entities, and officials.

6 \* \* \* \*

7 (h) The principles in subsection (e) underlying the Privacy First Policy are not binding  
8 or self-executing but rather are intended as a guide to City ~~boards~~, ~~e~~Commissions, departments,  
9 ~~other~~ Advisory Bbodies, and officials, and to the Board of Supervisors, when considering the  
10 adoption of privacy-protective laws, regulations, policies, and practices.

11 \* \* \* \*

12  
13 **ARTICLE XVIII: TRANSITION PROVISIONS**

14 **SEC. 18.116. TRANSITION PROVISIONS FOR NOVEMBER 3, 2026 CHARTER**  
15 **AMENDMENT.**

16 (a) On the effective date of this Charter Amendment, Charter Sections 4.107(c) (Human  
17 Rights Commission), 4.111 (Human Services Commission), 4.117 (Entertainment Commission),  
18 4.118(b)-(c) (Commission on the Environment), 4.119 (Commission on the Status of Women),  
19 4.121(b)-(c) (Building Inspection Commission and Access Appeals Subcommittee), 4.122  
20 (Youth Commission), 4.133 (Homelessness Oversight Advisory Board and Continuum of Care  
21 Subcommittee), 4.134 (Small Business Council), 4.135(d) (Historic Preservation Commission),  
22 4.137 (Sheriff's Department Oversight Board), 5.103(b) (Arts Commission), 8B.125(7)(a)-(c)  
23 (Public Utilities Commission Rate Fairness Council), Section 16.108-1 (Children Youth and  
24 Their Families Commission and Service Provider Advisory Council), and Section 16.128-11  
25 (Disability and Aging Services Advisory and Oversight Council), as amended, shall be deemed

1 enacted into ordinance. The City Attorney is directed and authorized to codify Section 4.107(c)  
2 as Administrative Code Section TBD, Section 4.111 as Administrative Code Section TBD,  
3 Section 4.117 as Administrative Code Section TBD, Sections 4.118(b)-(c) as Administrative Code  
4 Section TBD, Section 4.119 as Administrative Code Section TBD, Section 4.120 as  
5 Administrative Code TBD, Sections 4.121(b)-(c) as Administrative Code Section TBD, Section  
6 4.122 as Administrative Code Section TBD, Section 4.133 as Administrative Code Section TBD,  
7 Section 4.134 as Administrative Code Section TBD, Section 4.135(d) as Administrative Code  
8 Section TBD, Section 4.137 as Administrative Code Section TBD, Section 5.103(b) as  
9 Administrative Code Section TBD, Section 8A.111 as Administrative Code Section TBD, Sections  
10 8B.125(7)(a)-(c) as Administrative Code Section TBD, Sections 16.108-1(a)-(c) as  
11 Administrative Code Section TBD, and Section 16.108-1(d) as Administrative Code Section TBD,  
12 Section 16.128-11 replacing the existing text at Administrative Code Section 5.6-4.

13 (b) On the effective date of this Charter Amendment, Charter Section 8A.111 (Municipal  
14 Transportation Agency Citizens' Advisory Council) shall be deemed enacted into the  
15 Transportation Code. The City Attorney is directed and authorized to codify Section 8A.111 in a  
16 new Article 1300 of Division II of the Transportation Code entitled "Municipal Transportation  
17 Agency Citizens' Advisory Council."

18 (c) In recodifying the sections listed in subsections (a) and (b) of this Section 18.116, the  
19 City Attorney shall delete transition language within those sections directing the recodification,  
20 except to the extent that the transition language limits the authority of the Board of Supervisors  
21 to amend or repeal the sections by ordinance, as in Sections 4.111, 4.117, 4.120, 4.121, and  
22 4.137.

23 (d) The City Attorney shall cause references in Appendix A to the terms "board" or  
24 "commission" to conform as appropriate to the defined terms "Commission" or "Advisory  
25 Body" in Article XVII.

1 (e) Notwithstanding anything to the contrary in this Charter, on January 1, 2027, the  
2 Residential Rent Stabilization and Arbitration Board shall continue to have authority to submit  
3 to the Mayor at least three qualified applicants, and if rejected, shall make additional  
4 nominations in the same manner, for the position of Executive Director, subject to appointment  
5 by the Mayor; and may in its sole discretion remove the Executive Director. The Board of  
6 Supervisors may thereafter, by ordinance, modify the appointment and removal process for the  
7 Executive Director to authorize the Mayor to appoint and remove the Executive Director, for as  
8 long as the Residential Rent Stabilization and Arbitration Board continues to exist.

9  
10 **APPENDIX A: EMPLOYMENT PROVISIONS**

11 **A8.343 FINE, SUSPENSION, AND DISMISSAL IN POLICE AND FIRE**

12 **DEPARTMENTS**

13 (a) Members of the uniformed ranks of the fFire or the pPolice dDepartment  
14 ("members") guilty of any offense or violation of the rules and regulations of their respective  
15 departments; shall be ~~liable to be punished~~ subject to discipline by reprimand, ~~or by~~ fine not  
16 exceeding one month's salary for any offense, ~~or by~~ suspension for not to exceed three months,  
17 or ~~by~~ dismissal; from employment. The Fire Chief and the Chief of Police may impose this  
18 discipline on members of their respective departments. ~~after trial and hearing by the~~  
19 commissioners of their respective departments; provided, however, that the chief of each  
20 respective department for disciplinary purposes may suspend such member for a period not to  
21 exceed 10 days for violation of the rules and regulations of his department.

22 (b) Any ~~such~~ member ~~so suspended~~ subject to such discipline by their respective Chief  
23 shall have the right to appeal ~~such suspension~~ to the fFire eCommission or to the pPolice  
24 eCommission, as the case may be, and have a trial ~~and hearing~~ on the discipline (including, if  
25 challenged, on the underlying offense or violation for which discipline was imposed) ~~such~~

1 ~~suspension. The member must file a~~ written notice of appeal ~~must be filed~~ within 10 days after  
2 ~~their respective Chief finally imposes the discipline. such suspension and the hearing of said~~  
3 ~~appeal must be held within 30 days after the filing of said notice of appeal. The applicable~~  
4 ~~Commission shall hold a hearing on the appeal after reasonable notice as to the time and place~~  
5 ~~of the hearing as the Commission may, by rule, prescribe. The member shall be entitled to~~  
6 ~~appear personally and by counsel or other representative and to have a public hearing. The~~  
7 ~~Commission may affirm, reverse, or alter the findings, and affirm, reverse, or reduce the~~  
8 ~~discipline imposed by the Chief. If the eCommission shall reverse or alter reduces the finding~~  
9 ~~of the chief discipline imposed by the Chief, it shall order that the member affected be paid salary~~  
10 ~~for the time of the suspension received or altered reduced, whichever is applicable.~~

11 (c) In the event the eChief should exercise such power of ~~suspension discipline~~, the  
12 member involved shall not be subject to any further ~~disciplinary action discipline~~ for the same  
13 offense; provided, that where the Department of Police Accountability has sustained a complaint  
14 and recommended discipline in excess of a 10-day suspension, the Chief of Police may not  
15 exercise ~~his or her their~~ power of ~~suspension discipline~~ under ~~this section subsection (a)~~ without  
16 first meeting and conferring with the Director of the Department of Police Accountability and  
17 affording the Director an opportunity to verify and file charges with ~~the Police Commission a~~  
18 ~~hearing officer~~ pursuant to Section 4.136 of this Charter. If the Director of the Department of  
19 Police Accountability verifies and files charges, the ~~Police Commission hearing officer~~ shall  
20 conduct a trial ~~and hearing~~ thereon as provided in Section 4.136, and the Chief of Police may not  
21 suspend the member pending the outcome of the ~~Police Commission hearing officer's~~  
22 proceedings on the charges except as provided in Section A8.344 of this Charter.

23 ~~Subject to the foregoing, members of the uniformed ranks of either department shall not~~  
24 ~~be subject to dismissal, nor to punishment for any breach of duty or misconduct, except for~~  
25 ~~cause, nor until after a fair and impartial trial before the commissioners of their respective~~

1 ~~departments, upon a verified complaint filed with such commission setting forth specifically the~~  
2 ~~acts complained of, and after such reasonable notice to them as to time and place of hearings as~~  
3 ~~such commission may, by rule, prescribe. The accused shall be entitled, upon hearing, to appear~~  
4 ~~personally and by counsel; to have a public trial; and to secure and enforce, free of expense, the~~  
5 ~~attendance of all witnesses necessary for his defense.~~

6  
7 **A8.344 TEMPORARY SUSPENSION PENDING ~~COMMISSION~~ HEARING;**  
8 **EXONERATION OF CHARGES**

9 In the circumstances listed in Section A8.341, the ~~e~~Chief of the ~~p~~Police ~~d~~Department  
10 ~~and the chief of the fire department~~ may temporarily suspend a member of the ~~respective~~  
11 department pending a hearing before ~~the police or fire commission~~ a hearing officer on  
12 disciplinary charges against the member filed by the Director of the Department of Police  
13 Accountability under Section 4.136, and the member shall be entitled to a prompt administrative  
14 hearing to determine if ~~he or she~~ they should remain suspended pending the outcome of the  
15 ~~commission~~ hearing officer proceedings. If a member of the uniformed ranks of the ~~p~~Police ~~and~~  
16 ~~fire~~ ~~d~~Departments is suspended by the ~~e~~Chief ~~of the respective department~~ pending hearing  
17 before the ~~police or fire commission~~ hearing officer for charges filed against ~~him~~ them and  
18 subsequently takes a voluntary leave of absence without pay pending ~~his~~ their trial before the  
19 ~~commission~~ hearing officer, and, if after such trial ~~he is~~ they are exonerated of the charges filed  
20 against ~~him~~ them, the ~~commission~~ hearing officer shall order payment of salary to such member  
21 for the time under suspension and may, in the hearing officer's ~~its~~ discretion, order payment of  
22 salary to such member for the time on voluntary leave of absence without pay, and the report of  
23 such suspension and leave of absence without pay shall thereupon be expunged from the record  
24 of service of such member.

1           **A8.346 DISCIPLINARY ACTION AGAINST STRIKING EMPLOYEES OTHER**  
2           **THAN MEMBERS OF POLICE AND FIRE DEPARTMENT**

3           The people of the City and County of San Francisco hereby find that the instigation of or  
4           participation in, strikes against said City and County by any officer or employee of said City and  
5           County constitutes a serious threat to the lives, property, and welfare of the citizens of said City  
6           and County and hereby declare as follows:

7           \* \* \* \*

8           ~~(e) In the event of a strike, or if the Mayor with the concurrence of a majority of the~~  
9           ~~Board of Supervisors determines that a strike is imminent, a special committee shall convene~~  
10           ~~forthwith, which special committee shall consist of the presidents of the airports commission,~~  
11           ~~civil service commission, fire commission, police commission, public transportation commission~~  
12           ~~and public utilities commission. The president of the civil service commission shall serve as~~  
13           ~~chairman of the special committee. Notwithstanding any other provision of law, it shall be the~~  
14           ~~duty of the special committee to dismiss in accordance with the provisions of this section any~~  
15           ~~municipal employee found to be in violation of any provisions of this section. Any person may~~  
16           ~~file with the special committee written charges against a municipal employee or employees in~~  
17           ~~violation of any of the provisions of this section and the special committee shall receive and~~  
18           ~~investigate, without undue delay, and where necessary take appropriate actions regarding any~~  
19           ~~such written charge(s), and forthwith inform that person of its findings and action, or proposed~~  
20           ~~action thereon.~~

21           ~~In the event of a strike or determination of imminent strike as specified above, each~~  
22           ~~appointing officer shall deliver each day no later than 12:00 o'clock noon to the chairman of the~~  
23           ~~special committee a record of the absence of each employee under his or her authority for the~~  
24           ~~prior day and a written report describing incidents of and the participant(s) in violations of this~~  
25

1 ~~section wherever the identity of the participant(s) is known to him or her and the participant(s) is~~  
2 ~~(are) under his or her authority.~~

3 ~~In addition each appointing officer shall provide to the special committee, whenever it~~  
4 ~~has been convened under authority of law, any other information determined by the special~~  
5 ~~committee to be necessary for the discharge of its duties. The failure of an appointing officer to~~  
6 ~~discharge any of the duties imposed upon him or her by this section shall be official misconduct.~~

7 ~~(f) An employee charged by the special committee with a violation of this section shall~~  
8 ~~be notified of the time and place of the hearing on the charges and of the nature of the charges~~  
9 ~~against him or her. Said employee shall be given such other information as is required by due~~  
10 ~~process. Said employee shall respond to said charges by a sworn affidavit, signed by him or her,~~  
11 ~~and by such other information and documentation and in such a manner as is prescribed by the~~  
12 ~~special committee. An employee failing to provide the responses required by this section or in~~  
13 ~~any way failing to comply with the procedural time limitations and information requirements~~  
14 ~~imposed by the special committee shall be immediately suspended and shall not be entitled to a~~  
15 ~~hearing until he or she has fully complied with the aforementioned requirements.~~

16 ~~If the special committee, after a hearing, determines that the charges against the~~  
17 ~~employee are supported by the preponderance of the evidence submitted, said special committee~~  
18 ~~shall dismiss the employee involved and said employee shall not be reinstated or returned to City~~  
19 ~~and County service except as specified in Subsection (d). A dismissal or suspension invoked~~  
20 ~~pursuant to the provisions of this section shall not be appealable to the civil service commission.~~

21 ~~(g) The special committee shall discharge its duties in a timely manner while preserving~~  
22 ~~the due process rights of employees with the objective of obtaining immediate sanctions against~~  
23 ~~striking employees. The willful failure of any member of this special committee faithfully and~~  
24 ~~fully to discharge his or her duties in a timely manner and to accord absolute priority to the~~  
25 ~~performance of those duties shall be deemed official misconduct.~~

1           ~~In the event the special committee determines that it shall be unable to comply with~~  
2           ~~constitutional due process requirements that a timely hearing be provided or that it shall be~~  
3           ~~unable to comply with its obligations fully and in a timely manner to investigate and hear all~~  
4           ~~violations of this section, then the special committee may, subject to the budget and fiscal~~  
5           ~~provisions of the Charter, engage the administrative and clerical personnel, investigators, and~~  
6           ~~one or more hearing officers to conduct hearings hereunder. In conducting hearings, the hearing~~  
7           ~~officers shall have the same powers of inquiry and disposition as the special committee.~~

8           ~~(h) In order to provide for the effective operation of this section in the event of a strike~~  
9           ~~or determination of imminent strike, the president of the civil service commission, not later than~~  
10           ~~30 days after this section becomes effective, shall convene the special committee which shall~~  
11           ~~adopt rules, regulations, and procedures for the investigation, hearing and disposition of all~~  
12           ~~violations of this section.~~

13           (i) In order to bring the provisions of this section to the attention of any person who  
14           may be affected thereby, each municipal employee on the effective date of this section, exclusive  
15           of members of the uniformed forces of the police and fire departments as provided in Section  
16           8.345 hereof, and each person appointed or employed as a municipal employee pursuant to the  
17           civil service provisions of this Charter, exclusive of persons appointed to the entrance positions  
18           in the uniformed forces of the police and fire departments as provided in Section 8.345 hereof,  
19           on or after the effective date of this section shall be furnished a copy of this section and shall  
20           acknowledge such receipt in writing. The signed, written receipt shall be filed in the office of the  
21           civil service commission and maintained therein for the term of his or her employment with the  
22           City and County of San Francisco.

23           (j) The provisions of Sections 3.100 ~~and 3.100-1~~, relating to the emergency powers of  
24           the Mayor, shall not be applicable to the provisions of this section.

1           (~~kg~~) If any clause, sentence, paragraph, subsection, or part of this section shall be  
2 adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect,  
3 impair or invalidate the remainder thereof, but shall be confined in its operation to the clause,  
4 sentence, paragraph, subsection, or part thereof directly involved in the controversy in which  
5 such judgment shall have been rendered.

6  
7           **A8.400 GENERAL RULES FOR ESTABLISHING AND PAYING**  
8 **COMPENSATION**

9           (a) The Board of Supervisors shall have power and it shall be its duty to fix by  
10 ordinance from time to time, as provided in Section A8.401, all salaries, wages, and  
11 compensations of every kind and nature, except pension or retirement allowances, for the  
12 positions, or places of employment, of all officers and employees of all departments, offices,  
13 ~~boards~~ and eCommissions of the City and County in all cases where such compensations are  
14 paid by the City and County.

15           \* \* \* \*

16  
17           **A8.409-1 EMPLOYEES COVERED**

18           These Sections A8.409 through ~~A8.409-6~~ A8.409-5, inclusive, shall apply to all  
19 miscellaneous officers and employees except as set forth in Section A8.590-1 et seq. and  
20 including employees of San Francisco Unified School District and San Francisco Community  
21 College District to the extent authorized by state law. The provisions of Charter sections  
22 A8.400(h), A8.401-1, and A8.407 are hereby repealed and shall be of no further force and effect.  
23 Employee organizations representing employees in classifications covered by section A8.403  
24 and A8.404 of this Charter may elect to include those classifications within the coverage of this  
25 part as a separate bargaining unit, provided however, that the election shall not become effective

1 without the written approval of the Mayor and Board of Supervisors. The election shall be  
2 irrevocable and such employees shall not thereafter be subject to the provisions of section  
3 A8.403 and A8.404.

4 \* \* \* \*

5  
6 ~~**A8.409-6 EMPLOYEE RELATIONS RULES**~~

7 ~~*Within sixty (60) days of adoption of this amendment, the Mayor shall appoint a panel*~~  
8 ~~*which after consultation with all parties of interest, shall review the current employee relations*~~  
9 ~~*ordinance and make recommendations to the Board of Supervisors for such changes as may be*~~  
10 ~~*necessary to effectuate the purposes of this part.*~~

11 ~~*Such changes shall include the creation of an employee relations board. The duties of the*~~  
12 ~~*employee relations board shall include hearing and making determinations concerning unfair*~~  
13 ~~*labor practice charges, disputes regarding representation matters, and unit determinations.*~~

14  
15 **B3.581 POWERS AND DUTIES**

16 The Port Commission shall have all the powers and duties given to ~~boards and~~  
17 Commissions by ~~Section 3.500 of the~~ Sections 4.101 through 4.404 of this Charter and shall have  
18 the power to establish such departments and bureaus as may be necessary or convenient for the  
19 conduct of its affairs. Subject to the terms and conditions of the transfer and any supplemental  
20 agreements relating thereto, the Port Commission shall have the control and management of all  
21 real and personal property transferred under the Statutes 1968, ch. 1333, or otherwise acquired or  
22 purchased with funds under its control or acquired or purchased by it within the scope of its  
23 authority, or otherwise placed under its management, supervision, and control. The property  
24 under the control and management of the Commission shall be known as the port area. The Port  
25 Commission shall have the power and duty to use, conduct, operate, maintain, manage, regulate,

1 and control the port area of San Francisco and to do all things it deems necessary in connection  
2 with the use, conduct, operation, management, maintenance, regulation, improvement, and  
3 control of said port area, or which may further the interests of the port in world trade, including,  
4 without limiting the generality of the foregoing, the exclusive power to perform or accomplish  
5 the following:

6 \* \* \* \*

7 (h) The power to nominate for appointment a Port Director who shall be the chief  
8 executive of the Port Commission and who shall have the management of all the affairs and  
9 activities placed under the jurisdiction of the Commission. The Mayor shall appoint a Port  
10 Director. ~~He~~ The Director shall devote ~~his~~their entire time to the duties of ~~his~~ their office and ~~his~~  
11 their salary shall be fixed by the Commission. ~~He~~ The Director shall hold ~~his~~ their office at the  
12 pleasure of the Commission and shall have the management of said harbor and of all of the  
13 facilities and equipment thereof and all bureaus and departments established for the operation of  
14 said harbor or for the operation of any equipment or facility thereof. Subject to the approval of  
15 the Commission ~~he~~they shall appoint and remove any and all heads of departments or bureaus,  
16 who may not be subject to the civil service provisions of the Charter. ~~He~~ The Director shall  
17 possess the necessary administrative, executive, and technical qualifications necessary to enable  
18 ~~him~~ them to perform the duties of ~~his~~their office. ~~His~~Their compensation shall not exceed  
19 prevailing salaries paid those holding similar positions in comparable maritime employment. The  
20 Commission may confer on ~~him~~the Director such additional powers and authority as it may see  
21 fit;

22 \* \* \* \*

23  
24 ~~**APPENDIX D: BUILDING INSPECTION PROVISIONS**~~  
25 ~~**D3.750 AMENDMENT OF CHARTER PROVISIONS; TRANSITION**~~

1           ~~The amendments of Section 4.121 and of provisions of this Appendix D, adopted at the~~  
2 ~~June 7, 2022 election, shall become operative on July 1, 2023; provided, however, that the new~~  
3 ~~process for nominating and confirming members to the Building Inspection Commission, along~~  
4 ~~with the change in qualifications for members accompanying that new process, as specified in~~  
5 ~~Section 4.121 as amended, shall commence sufficiently in advance of July 1, 2023 such that~~  
6 ~~members may be appointed under the new process and be prepared to assume office on that~~  
7 ~~date.~~

8  
9           ~~**D3.750-1 TERMS OF OFFICE OF BUILDING INSPECTION COMMISSION**~~

10           ~~The terms of office of all members of the Commission who hold office as of July 1, 2023~~  
11 ~~shall expire at noon on that date, at which time the terms of office for members of the~~  
12 ~~Commission appointed pursuant to the new process for nominating and confirming members as~~  
13 ~~referenced in Section D3.750 shall commence. In order to stagger the terms, three members~~  
14 ~~(appointees to Seats 3 and 4, as designated by the Mayor when nominated; and the appointee to~~  
15 ~~Seat 7, as designated by the President of the Board of Supervisors when nominated) shall~~  
16 ~~initially serve one-year terms, and four members (appointees to Seats 1 and 2, as designated by~~  
17 ~~the Mayor when nominated; and appointees to Seats 5 and 6, as designated by the President of~~  
18 ~~the Board of Supervisors when nominated) shall initially serve two-year terms. All subsequent~~  
19 ~~terms of office for all members of the Commission shall be two years.~~

20  
21           ~~**D3.750-2 DIRECTOR OF BUILDING INSPECTION**~~

22           ~~The Director of Building Inspection shall be the department head and appointing officer~~  
23 ~~of the Department of Building Inspection and shall be qualified by either technical training or~~  
24 ~~administrative experience in the enforcement of building and other construction codes. The~~  
25 ~~Director shall serve as the building official of the City and County.~~

1           ~~The Director shall not serve as an officer or member of any standing or ad hoc committee~~  
2 ~~of any building industry or code development or enforcement organization or public agency~~  
3 ~~other than the City and County of San Francisco without the prior approval of the Commission.~~

4  
5           **~~D3.750-3 CODE PUBLICATION~~**

6           ~~The Commission shall have the sole authority to contract for the publication of the San~~  
7 ~~Francisco Housing, Building, Mechanical, Electrical, and Plumbing Codes, and any~~  
8 ~~amendments thereto. Other provisions of this Charter and the Administrative Code~~  
9 ~~notwithstanding, the selection of a publisher shall be based on the lowest retail cost to the public~~  
10 ~~of a complete set of these codes.~~

11  
12           **~~D3.750-4 APPROVAL OF BUDGETS~~**

13           ~~The Director shall submit a proposed department budget for each upcoming fiscal year~~  
14 ~~for approval by the Commission. The proposed budget shall be compiled in such detail as shall~~  
15 ~~be required on uniform blanks furnished by the controller. The Commission must hold at least~~  
16 ~~two public hearings on the respective budget proposal.~~

17           ~~The final budget for the Department of Building Inspection must be approved by a~~  
18 ~~favorable vote of at least five commissioners.~~

19  
20           **~~D3.750-5 TECHNICAL BOARDS AND ADVISORY COMMITTEES~~**

21           ~~The technical boards and advisory committees established in the Building Code by~~  
22 ~~ordinance of the Board of Supervisors shall continue in existence as boards and committees~~  
23 ~~within the Department of Building Inspection. Members of the boards and committees shall be~~  
24 ~~appointed by the commission. Incumbents legally appointed to these respective bodies prior to~~

1 ~~the commission's assumption of management of the department shall serve at the pleasure of the~~  
2 ~~commission.~~

3  
4 **~~D3.750-6 SEVERABILITY~~**

5 ~~If any provision of this section, or its application to any person or circumstance, shall be~~  
6 ~~held invalid or unenforceable, the remainder of this section and its applications shall not be~~  
7 ~~affected; every provision of this section is intended to be severable.~~

8 ~~The Clerk of the Board of Supervisors is hereby authorized to recodify this amendment as~~  
9 ~~may be necessary.~~

10  
11 Section 2. In enacting this Charter amendment, the voters of the City and County intend  
12 to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers,  
13 punctuation marks, or any other constituent parts of the Charter that are explicitly shown in this  
14 Charter amendment as additions or deletions in accordance with the "Note" that appears under  
15 the official title of the Charter amendment.

16  
17 APPROVED AS TO FORM:  
18 DAVID CHIU, City Attorney

19 By: \_\_\_\_\_  
20 JON GIVNER  
21 Deputy City Attorney

22 4906-5240-2565, v. 1  
23  
24  
25

# **ATTACHMENT C**



# CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

DANIEL LURIE  
MAYOR

November 4, 2025

KATE FAVETTI  
PRESIDENT

JAQUELINE P. MINOR  
VICE PRESIDENT

VITUS LEUNG  
COMMISSIONER

ADAM WOOD  
COMMISSIONER

Members of the Commission Streamlining Task Force  
City Hall, 1 Dr. Carlton B Goodlett Place  
San Francisco CA 94102  
[CommissionStreamlining@sfgov.org](mailto:CommissionStreamlining@sfgov.org)

**RE: Response to Proposed Changes by the Commission Streamlining Task Force issued by memo October 24, 2025.**

Dear Commission Streamlining Task Force Members and Staff:

We thank the members of the Task Force and staff for your hard work on this complex issue that affects every corner of San Francisco and for the opportunity to respond to the proposals presented in Item 7 City Employment and Benefits Bodies: Civil Service Commission on your November 5, 2025 Agenda.

OATH OF OFFICE

San Francisco Charter Section 10.101 currently states:

**"I am opposed to appointments to the public service as a reward for political activity and will execute the office of civil service commissioner in the spirit of this declaration."**

This oath governs, directs and drives the Commission's Charter mandated duty to provide qualified persons for appointment to the service of the City and County of San Francisco through policy, rulemaking and oversight authority over the core functions of the merit system, in addition to elected official salary setting authority, and provides insulation from political interference.

This unique oath taken upon appointment by Civil Service Commissioners in addition to the standard oath taken by officers of the City and County of San Francisco, was placed in the San Francisco Charter by vote of the electorate and **reaffirmed time and time again by the electorate** of the City and County of San Francisco. As provided in section 10.103 of the San Francisco Charter, the Human Resources Director takes the same oath of office.

SANDRA ENG  
EXECUTIVE OFFICER

**Response: The oath should remain in the Charter.**

TERMINATION FOR CAUSE AND TERM LIMITS

The current requirement in **Charter Section 10.100: “A commissioner may be removed only upon charges preferred in the same manner as in this Charter provided for elected officers.”**

For cause termination and 6-year terms are important protections against political interference and ensuring the independence of the Commission and Commissioners. The Commissioners’ appointments should not be at-will as this runs counter to the charter established mechanisms for checks and balances e.g., inspections and audits by Commission staff, including positions designated as exempt from the merit system; salary setting for elected officials; and appeals to the Commission of many decisions made by the Human Resources Director. For cause termination also ensures continuity of leadership for the Commission and protects commissioners from newly elected mayors asking for the resignation of commissioners or terminating commissioners.

**Response: We oppose the proposal changing Commissioner appointments to “at will” and concur with the staff recommendation that the “for cause” termination requirement be maintained. We agree with proposal that 6-year terms be retained.**

In response to the Task Force proposal on term limits, the Task Force may want to consider adding some flexibility to address unforeseen circumstances.

NOMINATION OF THE HUMAN RESOURCES DIRECTOR

Equally significant is the selection of one of the most important positions in the City and County: the office of **Human Resources Director** whose incumbent **implements and enforces the Rules, policies and procedures of the merit system**. The Civil Service Commission as an independent body currently provides qualified candidates for consideration by the mayor who may accept or reject these candidates AND request additional candidates. Having only a consultative role assigned to the Civil Service Commission jeopardizes the very independence of the merit system.

**Response: The Civil Service Commission should retain its authority to provide independent analysis of Human Resources Director candidate qualifications and nomination to the mayor and retain this authority in the Charter.**

QUALIFICATIONS

Although Charter Section 4.101c which states that unless otherwise provided in the Charter, Commission be broadly representative of communities of interest, neighborhoods, and the diversity in ethnicity, race, age, and sexual orientation of the city and county and have

representation of both sexes, and now covers the intent contained in Charter Section 10.100, having the Charter requirement that two members be women has over the years guaranteed that women were well represented.

**Response: Concur with proposal that Charter Section 4.101c supersedes the current requirement.**

#### REQUIREMENTS AROUND MEETING OPERATIONS

A core San Francisco value is openness and transparency which is reflected in the Charter provision that the regular meetings of the Civil Service Commission shall remain open to the public and held at such time as it will give the general public and employees of the city and county adequate time within to appear before the Commission after regular daily working hours of 8:00 AM to 5:00 PM. Such person or persons shall be given an opportunity to be heard by the Commission before final action is taken in any case involving such person or persons. This provision has been utilized by appellants and members of the public to have their cases heard at times that do not conflict with working hours.

**Response: This provision should be retained in the Charter to prevent negative impact on employees, appellants as well as members of the public and guarantee an opportunity to be heard.**

#### CHARTER AUTHORITY

Voters of the City and County have since 1900 voted repeatedly to have an independent Civil Service Commission and merit system contained within the Charter. To remove these provisions flies in the face of a long-established voter directive for an independent, non-political merit system and core San Francisco values.

**Response: The provisions contained in Charter Section X must remain in the San Francisco Charter.**

Sincerely,

CIVIL SERVICE COMMISSION



KATE FAVETTI  
President

# **ATTACHMENT D**



## Draft Minutes

Regular Meeting of the  
Commission Streamlining Task Force  
City and County of San Francisco

**Daniel Lurie**  
Mayor

**Wednesday, November 5, 2025**  
**1:00 pm**

City Hall, Room 263  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Meeting will also be broadcast online and remote public comment will be available via WebEx event. To view the online presentation, join the meeting using the link <https://tinyurl.com/3hcwdkcp> and password PropE. Members of the public may use email address [CommissionStreamlining@sfgov.org](mailto:CommissionStreamlining@sfgov.org) to join the WebEx meeting if needed. To join by phone, dial 415-655-0001 and enter access code (webinar ID) 2664 365 2923 followed by ##. See page 3 for additional remote public comment instructions. It is possible that the Task Force may experience technical challenges that interfere with the ability of members of the public to participate in the meeting remotely. If that happens, the Task Force will attempt to correct the problem but may continue with the hearing as long as people attending in-person are able to observe and offer public comment.

### Agenda

---

#### 1. Call to Order

Chair Harrington called the meeting to order at 1:01 pm.

#### 2. Roll Call

|                          |   |
|--------------------------|---|
| Ed Harrington, Chair     | seat 4 - Board of Supervisors designee (public sector labor representative) |
| Andrea Bruss, Vice Chair | seat 3 - City Attorney's designee   |
| Sophie Hayward           | seat 1 - City Administrator's designee                                      |
| Natasha Mihal            | seat 2 - Controller's designee  |
| Sophia Kittler           | seat 5 - Mayor's designee (expert in open and accountable government)       |

Hannah Kohanzadeh, the clerk, called roll. With five members present, a quorum was established.

#### 3. Announcements (Informational Item)

The meeting was held in hybrid format, with participation available both in person and via WebEx. Technical instructions for public participation via WebEx were provided.

#### 4. Approve [Minutes – October 15, 2025](#) meeting (Action Item)

No public comment was received.

Sophie Hayward motioned to approve the October 15, 2025 minutes as drafted by staff. The motion was seconded by Sophia Kittler and passed unanimously by voice vote.

## 5. General City Administration (Action Item)

*Materials:* [presentation](#) and [memo](#)

After confirming that remote participants could hear her presentation despite not being able to hear previous Task Force discussion, Project Director Rachel Alonso proceeded presenting recommendations for nine bodies: State Legislation Committee, Committee on Information Technology (COIT), Assessment Appeals Board (AAB), Law Library Board of Trustees, City Hall Preservation Advisory Committee, Commission on Animal Control and Welfare, Refuse Rate Board, Sweat Free Procurement Advisory Group (SPAG), and Commission Streamlining Task Force. See the detailed staff recommendation for each body in the [General Administration and Finance Bodies Memo](#).

Public comment was received by 26 speakers while staff addressed technical issues with remote access:

- Jill Rowe, President of the Law Library Board of Trustees (LLBT), advocated against eliminating the LLBT. Ms. Rowe noted that the staff recommendation could impact the Law Library funding mechanisms.
- Diane Rodriguez, Director of the Law Library, spoke in support of the LLBT. Ms. Rodriguez noted that the San Francisco Law Library was the first established in the state and the other law libraries in California are modeled after it. Ms. Rodriguez stated that thousands of members of the public use the Law Library to research their own defense.
- Andrea Woods, Asst. Director of the Law Library, spoke in support of the LLBT and shared the benefits of the numerous free resources offered at the Law Library.
- Lester spoke in support of SPAG.
- Julie Fisher, member of SPAG, spoke in support of keeping SPAG as is.
- Mike Casey, President of the San Francisco Labor Council and organizer with Unite Here, spoke in support of SPAG.
- Sallie Stevens, former Chair of the Commission on Animal Control and Welfare (CACW), spoke in support of the Commission on Animal Control and Welfare, noting the work the body has done to ensure the voices of animal rights advocates are heard in the City.
- Adam Wood, delegate to the San Francisco Labor Council from the Firefighters Union, spoke in support of SPAG. Mr. Wood noted concerns that it is becoming more difficult to identify where a garment has come from and to ensure it was made in a safe and humane facility and that as tariffs make it more expensive to produce garments, producers may look to cut corners wherever possible.
- Curtis Lamore, organizer for SEIU 2015, spoke in support of SPAG and noted that the Board of Supervisors already decided to keep the body.
- David Emanuel spoke in support of the CACW. Mr. Emanuel noted the volume of public correspondence in support of the body. He also stated the Commission took a leadership role in addressing the recent San Francisco Zoo challenges.
- Michael Angelo Torres, Chair of the Commission on Animal Control and Welfare, spoke in support of the CACW. Mr. Torres noted the Commission performs different functions than the department of Animal Control and Welfare.
- Marie Collins, runs a cat rescue organization in San Francisco, spoke in support of CACW. Ms. Collins noted that the Commission provides a forum for public engagement that the Department of Animal Care and Control does not provide.

- Elpha Branit, former Animal Control and Welfare volunteer, spoke in support of CACW.
- Nadine Nay, a native San Franciscan, spoke in support of the LLBT, SPAG, and CACW.
- Alexandra “Sasha” Porshnikoff, student representative of the USF Animal Legal Defense Fund, spoke in support of CACW. She noted CACW takes initiative to lead discussion on interagency policies regarding animals.
- Patricia Briggs, a 64 year resident of the City, spoke in support of CACW.
- Irina Ozernoy, Vice Chair of the Commission on Animal Control and Welfare, spoke in support of CACW. Ms. Ozernoy noted the Commissioners and volunteers are unpaid and put in many hours of work that the Department of Animal Care and Control could not absorb.
- Art Crisico spoke in support of SPAG. He noted that SPAG reflects the City’s awakening to the importance of fair trade and a commitment to respect people globally.
- Kristin Hardy, SEIU 1021 Regional Vice President, spoke in support SPAG and noted that the Board of Supervisors already approved keeping the body. Ms. Hardy also expressed support for CACW and the LLBT.
- Kim Tavaglione, Executive Director of the San Francisco Labor Council, expressed dismay in the lack of public engagement in the Task Force’s process. She spoke in support of SPAG.
- Evelyn Correal, on the executive board of SEIU 1021, spoke in support of SPAG and noted that uniforms protect employees from germs and the harmful environments their work puts them in.
- Calvin Yen, Legislative Aide to Sup. Chan, read a letter on her behalf to the Task Force in support of SPAG. The letter noted that the Task Force previously deferred action on SPAG to await the Board of Supervisors’ action on the body and that the Board of Supervisors passed legislation to keep SPAG.
- Patrick Monette-Shaw provided comment and submitted the following written summary:
  - The Staff recommendation memo acknowledges on page 70 that this Commission Streamlining Task Force does not align with three of you “Advisory Committee” template components, including not in alignment with the term length, term limits, and establishing authority requirements you have been forcing all other “*advisory bodies*” to “*align*” with. ***Are we to believe that your medicine for others isn’t good enough medicine for yourselves?***

In the event your own Task Force evades actually being sunsetted, you should set term lengths and term limits now, such that the Streamlining Task Force members will **not** serve longer than your standard 12-year maximum length of service if this body is extended. ***Do this while the iron is hot.***

There’s no valid reason to **not** move this Task Force into the Administrative Code, particularly since you are not a governance commission in need of City Charter protections. Fully align with your own template!

- Brenda Barrows, SEIU 1021 member and employee of Zuckerberg San Francisco General Hospital, advocated to keep all bodies as they are.
- Claudia Vetesi, Trustee of the Law Library Board of Trustees, expressed support for keeping the LLBT in the Charter.
- Bill Hale expressed support for the CACW. He noted the body provides the City with a fair and balanced forum to discuss animal control and welfare policy.

During public comment, Chair Harrington noted that Chief Assistant City Attorney Jon Givner held a different interpretation of the impacts of the staff recommendations on the LLB Board. Mr. Givner and Ms. Rowe agreed to discuss the details together. The Task Force corrected the Webex technical difficulties during the public comment period.

#### State Legislation Committee (SLC)

Despite her belief that staff working groups should not be codified, Vice Chair Bruss was willing to retain SLC in the Administrative Code given its role coordinating across departments to put forth a unified City position on state policy proposals. Ms. Kittler asked Mr. Givner whether or how the City could advance coordinated policy positions if SLC were removed from code. Mr. Givner explained that the Mayor would have the discretion to take positions on policy unless directed otherwise by the Board of Supervisors.

Vice Chair Bruss motioned to keep the SLC and apply the staff recommendations – including applying neither a sunset date nor term lengths or limits, since the body is made up of City staff. Ms. Kittler seconded the motion. The motion passed unanimously by voice vote.

#### Committee on Information Technology (COIT)

Vice Chair Bruss motioned to keep COIT. Ms. Hayward seconded the motion. The motion passed unanimously by voice vote. Later in the meeting, Ms. Kittler asked to revisit at a later date whether the two public seats were necessary.

#### Assessment Appeals Board (AAB)

Chair Harrington asked about the number of members on the AAB. Alistair Gibson, AAB Administrator, provided a brief overview of the board structure and noted that each of the three boards is allowed to have up to eight seats, with five alternates and three regular members. Mr. Gibson stated that 18 of the 24 allowed seats are filled and noted that the AAB is working to fill the vacant seats. Ms. Kittler questioned if AAB members can be reappointed. Mr. Gibson affirmed that members can be reappointed, though they may not want to be. Chair Harrington noted that the volume of work is demanding.

Ms. Kittler motioned to keep the AAB as is. Ms. Mihal seconded the motion. The motion passed unanimously by voice vote.

#### Law Library Board of Trustees (LLB Board)

Chair Harrington asked Mr. Givner for legal input. Mr. Givner shared that he had spoken with LLBT President Jill Rowe, and they agreed the Board is not legally required to be in the Charter. However, they plan to continue discussions before the Task Force makes final decisions. He clarified that while the Task Force may recommend removing the Board of Trustees from the Charter, it does not have authority to eliminate the Law Library or its funding, and such matters would need to be taken up with the Board of Supervisors.

Chair Harrington asked whether state law requires a law library and a board of trustees. Mr. Givner confirmed that it does. Chair Harrington clarified that the City must retain a LLBT, but the question before the Task Force is whether it should remain in the Charter. Mr. Givner responded that because LLBT is required by state law, it can continue to exist without being codified locally.

Ms. Mihal asked if there were other examples of state-required bodies and how the Task Force addressed their establishing authority. Ms. Alonso noted that all other bodies the Task Force had discussed were local bodies required to be operated by cities or counties, whereas the LLBT is a state body that is not operated by the City.

Ms. Kittler motioned to remove the LLBT from the Charter. Vice Chair Bruss seconded the motion. The motion passed unanimously by voice vote.

#### City Hall Preservation Advisory Committee (CHPAC)

Ms. Hayward noted City Hall's beauty and appreciated the work of CHPAC. She stated that currently the Historic Preservation Commission (HPC) sufficiently tends to City Hall's preservation and noted the Task Force's decision to maintain HPC in the Charter. Chair Harrington acknowledged the tremendous amount of work CHPAC did for City Hall after the 1989 Loma Prieta earthquake and noted that the need for the body has lessened over time. Ms. Hayward motioned to eliminate CHAPC. Ms. Mihal seconded the motion. The motion passed unanimously by voice vote.

#### Commission on Animal Control and Welfare (CACW)

Chair Harrington noted that the Task Force received more public comment about CACW than any other body. He stated his preference to keep CACW since the Department of Animal Care and Control (ACC) is not set up to receive public comment or engage on policy. He also noted that the body costs virtually no money and that there is a passionate and engaged constituency. Vice Chair Bruss noted that many departments and bodies intersect with animal care so CACW is not the only forum to raise concerns about the topic. She questioned whether every issue requires a dedicated public body.

Ms. Hayward agreed with Vice Chair Bruss and highlighted the public comment noting that CACW acts as place for policy dialogue, such as the no-kill shelter policy. She acknowledged that animal issues can be addressed through other venues, including the Board of Supervisors, and suggested that if CACW is retained, it should follow the advisory committee template.

Chair Harrington asked for clarification on the seat qualifications revision recommendation. Ms. Alonso stated that the veterinarian seat would be desirable rather than mandatory. Chair Harrington acknowledged that CACW is one of the few bodies that publishes a regular quarterly report – and without any City staff – which he found impressive. Ms. Mihal recommended that the Task Force consider changing CACW's name.

Ms. Kittler raised concerns about voting consistency, noting that the Task Force has eliminated other single-issue bodies. Chair Harrington agreed that most retained advisory bodies provide general input to departments but noted that some, like the Youth Commission, advise the Mayor and Board directly. Ms. Mihal added that advisory bodies are meant to provide expert community input on specific topics, not necessarily tied to a single department. Ms. Kittler questioned whether CACW serves as a forum for constructive feedback or primarily critiques City policy. Ms. Hayward noted that CACW highlights cross-departmental issues that might otherwise be overlooked.

Chair Harrington moved to keep CACW, change its name, align the body with the advisory template, alter the seat qualifications to make it desirable to have a veterinarian, and to modify the quarterly reporting requirement. Ms. Mihal seconded the motion. The motion unanimously passed by voice vote.

### Refuse Rate Board (RRB)

Vice Chair Bruss recommended keeping the relatively new body as is and supported staff's proposal to add term lengths corresponding to a single rate-setting cycle and adding a three-term limit for the public member.

Chair Harrington stated that rate-setting cycles are irregular and suggested using fixed year terms instead. Jay Liao, Refuse Rate Administrator, confirmed that rate periods typically span two to five years and may be reopened. He emphasized the importance of member continuity due to the technical nature of the work and offered to provide a recommendation on appropriate term length. Chair Harrington and Vice Chair Bruss supported a four-year term length with a three-term limit.

Vice Chair Bruss motioned to keep RRB, move it from the Health to the Administrative Code, keep three members, keep the three-way split appointment structure, add a four-year term length, and add a three-term limit for the public member. Ms. Kittler seconded the motion. The motion passed unanimously by voice vote.

### Sweatfree Procurement Advisory Group (SPAG)

Chair Harrington thanked Supervisor Connie Chan for submitting a letter and clarified that the Task Force had deferred action on SPAG pending Board of Supervisors legislation. Ms. Alonso explained that while the original draft of President Mandelman's procurement legislation would have eliminated SPAG, the final version did not. Because SPAG has no sunset date, it remains in effect unless repealed by future action.

Ms. Mihal stated that SPAG must be evaluated under Proposition E and that staff applied the advisory template to assess whether its work remains necessary. She noted that SPAG helped implement the policy requiring the City to procure uniforms from sweatfree facilities, and that those standards are currently being met.

Ms. Hayward acknowledged SPAG's role in making San Francisco a leader in ethical procurement and clarified that the Sweatfree Ordinance remains in effect. She confirmed that staff at the Office of Labor Standards Enforcement and the Office of Contract Administration are committed to enforcing sweatfree standards.

Vice Chair Bruss supported retaining SPAG, noting the Board of Supervisors had recently voted to preserve the body and encouraging the Mayor and Board of Supervisors to fill vacancies. Ms. Kittler asked about the reason for SPAG's designation as borderline inactive. Ms. Alonso confirmed that the body was considered borderline inactive due to its vacancy rate and meeting frequency. Ms. Kittler noted that if the Board of Supervisors has not appointed more members to the body, their vote to continue the body's existence seems like an insincere commitment.

Chair Harrington motioned to keep SPAG. Ms. Mihal seconded the motion. The motion passed with two votes in opposition (Ms. Kittler and Ms. Hayward).

Chair Harrington motioned to adopt staff recommendations to align the body with the advisory template. Ms. Mihal seconded the motion. The motion passed unanimously by voice vote.

### Commission Streamlining Task Force (CSTF)

Chair Harrington noted that the Task must consider its own future and acknowledged there were no staff-recommended changes, as the body is set to sunset in January 2027. Ms. Alonso and Ms. Mihal confirmed that the sunset date is in the Charter, and any extension would require voter approval in November 2026.

Ms. Kittler suggested considering a recurring version of CSTF to periodically review public bodies, especially inactive ones. She requested that staff explore how often the body might reconvene and recommended placing any future version in the Administrative Code rather than the Charter. Ms. Hayward asked whether other jurisdictions conduct similar reviews. Chair Harrington noted that SPUR will soon release a report recommending cyclical Charter reviews and suggested the Task Force include a similar recommendation.

Ms. Mihal supported the idea of periodic review but expressed caution about extending CTSF in its current form. She favored including the concept in the final report, with implementation details to be determined later. Vice Chair Bruss was open to further discussion at a future meeting and noted that any Administrative Code change could happen later and need not be decided now.

Ms. Kittler asked what special powers CSTF holds under the Charter. Ms. Alonso explained that CSTF can introduce ordinances that automatically take effect unless vetoed by a supermajority of the Board of Supervisors. If the body were moved to the Administrative Code, it could not retain such power.

Vice Chair Bruss requested deferring the decision to allow staff time to research models from other jurisdictions, determine an appropriate review frequency, and draft possible language. The Task Force agreed to defer action.

## **6. Public Integrity Bodies (Action Item)**

*Materials: [presentation](#) and [memo](#)*

Ms. Alonso presented the staff recommendations for two bodies: the Ethics Commission and Sunshine Ordinance Task Force. See the detailed staff recommendation for each body in the [General Administration and Finance Bodies Memo](#). Chair Harrington requested clarification on how the Ethics Commission's ability to place measures on the ballot might be modified; Ms. Alonso stated that it could be eliminated entirely.

Public comment was received by 10 speakers:

- Matthew Latakey, an advocate for government transparency and public record laws, thanked the Task Force and staff for their work on this process. Mr. Latakey expressed opposition to adding a three-year sunset date to the Sunshine Ordinance Task Force (SOTF).
- Lila LaHood, Executive Director of the San Francisco Public Press, spoke as a member of SOTF and the Chair of the Compliance and Amendments Committee of SOTF. Ms. LaHood spoke in favor of SOTF. She called out the public correspondence submitted by SOTF Chair Matthew Yankee, raising that SOTF took issue with the notion to make SOTF an advisory body and to add a sunset date.
- Richard Knee, former SOTF member and journalist, spoke in favor of SOTF. Mr. Knee opposed making SOTF an advisory body and changing the membership qualification requirements.

- Jennifer Esteen, a nurse employed by the City for over 15 years, spoke in favor of keeping SOTF as it is.
- Patrick Ford, Executive Director of the Ethics Commission, thanked the Task Force and staff for their work on this process. Mr. Ford requested the Task Force not make the Ethics Commissioners serve at will for fear of disrupting their independence if they hear cases regarding their appointing authority. He also spoke in favor of retaining the body’s ability to place measures directly on the ballot.
- Patrick Monette- Shaw provided comment and submitted the following written summary: This Task Force shouldn’t eliminate the Ethics Commission’s ability to place measures on the ballot for voters to consider. It’s an important tool for voters to enact reform laws without interference by City Hall and the Board of Supervisors!

Voters deserve to retain their right to recall elected officials, **AND** appointees those elected officials appoint to Boards and Commissions!

You should grant an exception for removal of Ethics Commission members by retaining “*for-cause only*” removal as you have for other bodies, expand their term limits, and retain the Commission’s current ability to place measures directly onto the ballot.

Don’t apply “*Advisory Committee*” template component criteria to SOTF, a Regulatory body! As you have for other bodies the Streamlining Task Force has granted, you should allow the SOTF to keep their seat-level membership qualifications.

- Brenda Barrows spoke in favor of retaining the Ethics Commission and SOTF. Ms. Barrows noted that all government operations should be accessible to the public.
- Laura Stein, current SOTF member, spoke in favor of the SOTF noting that the body is the correct body to handle the Sunshine Ordinance implementation. Ms. Stein also expressed an openness to expanding the membership requirements.
- Sheryl Lorkin, SEIU 1021 member, opposed the staff recommendations to the Ethics Commissions. She stated the City should be strengthening ethics oversight rather than tarnishing it.
- Matthew Yankee, Chair of SOTF, reiterated his comments submitted to the Task Force as public correspondence. Mr. Yankee opposed adding a sunset date to the body and make the body an advisory body. He also encouraged the Task Force to have better consistency when placing term lengths and term limits on bodies in general.

Chair Harrington asked Ms. LaHood for her opinion on changing SOTF’s seat-specific qualifications to general qualifications applicable to the full body. Ms. LaHood responded that she was neutral on the change but emphasized that the qualifications are important. Chair Harrington then asked Mr. Yankee for his perspective. Mr. Yankee stated that the current seat-specific qualifications have not posed a challenge in recruiting members and noted that the only current vacancy is for the seat with the least restrictive requirements.

### Ethics Commission

Ms. Kittler stated her general agreement with many of the public commenters that the Ethics Commission should be as insulated from political influence as possible so at will removal of commissioners would be problematic. However, she disagreed that the Ethics Commission should be

able to place measures directly on the ballot and wondered how other jurisdictions handled the matter. Ms. Alonso responded that staff could research and share findings at a future meeting.

Ms. Mihal asked whether only the Mayor and Board of Supervisors can submit ballot measures or whether departments may do so directly. Mr. Givner clarified that only the Mayor and the Board of Supervisors can formally submit measures, though departments commonly work with them to do so. Ms. Mihal noted that the Ethics Commission can place measures directly on the ballot without Board of Supervisors review, which limits opportunities for public scrutiny.

She also confirmed with staff that the Ethics Commission consists of five members, each appointed by a different elected official, and that commissioners may only be removed only for official misconduct or through a voter recall. Chair Ed Harrington asked about the removal process. Mr. Givner explained that an appointing authority initiates the process by filing written charges, which suspends the commissioner. The Ethics Commission then holds an evidentiary hearing, after which the Board of Supervisors may remove a commissioner with a 9-vote supermajority.

Ms. Mihal raised concerns about the circularity of the process: Ethics commissioners are appointed by an elected official, difficult to remove, empowered to place measures on the ballot, and responsible for appointing their department head. She questioned whether any elements of this structure should be adjusted and voiced opposition to the Commission's ability to place measures directly on the ballot without broader public review.

Vice Chair Bruss acknowledged the importance of preserving the Commission's independence but echoed concerns about the high thresholds for removal, noting that the official misconduct standard can make it difficult to remove commissioners even when it is clear that they are unfit to serve. She expressed discomfort with the Ethics Commission being responsible for overseeing its own removal hearings and requested assistance from Mr. Ford in exploring alternative removal mechanisms. She also supported requiring Ethics Commission ballot measures to go through the Board of Supervisors for broader engagement.

Chair Harrington agreed that commissioners should not serve at will and noted that their independence of shields appointing authorities from political pressure. However, he expressed concern that the public tends to trust Ethics Commission ballot measures without fully understanding them, and supported efforts to increase public engagement in the process.

Ms. Hayward thanked staff for their recommendation and acknowledged the difficulty of applying a template-based approach to a unique body like the Ethics Commission. She supported maintaining its independence and, while skeptical that allowing at-will removal would lead to abuse due to the diversity of appointing authorities, still favored a high bar for removal. She shared concern about the Commission overseeing its own misconduct process and noted that a recent ballot measure introduced by the Commission lacked early input from City staff input, creating implementation challenges after voter approval.

Vice Chair Bruss recommended deferring decisions on the Ethics Commission until staff could conduct further research. Ms. Alonso confirmed that findings would be presented at a meeting in December.

### Sunshine Ordinance Task Force (SOTF)

Ms. Alonso clarified that staff did not recommend making SOTF an advisory body, despite using the advisory template to suggest structural changes. She confirmed that no recommendations would alter SOTF's existing powers or functions.

Vice Chair Bruss emphasized SOTF's important role and opposed combining it with the Ethics Commission, as considered but not recommended by staff. She expressed concern that current seat-specific qualifications and external nominations requirements limit the pool of candidates. She recommended removing nominations, making qualifications desirable at the body level, and adopting cumulative term limits. Ms. Mihal asked whether removing nominations would increase workload for the Board of Supervisors, and Vice Chair Bruss responded that vacancies would be filled through the usual Rules Committee process. Ms. Kittler supported term limits but did not believe a sunset date was necessary. Chair Harrington agreed.

Vice Chair Bruss moved to keep SOTF, remove external nominations, apply qualifications at the body level, set a six-term limit, and not add a sunset date. Ms. Kittler seconded the motion. The motion passed unanimously by voice vote.

## **7. City Employment and Benefits Bodies (Action Item)**

*Materials: [presentation](#) and [memo](#)*

Ms. Alonso presented the staff recommendations for five bodies: Civil Service Commission, Special Strike Committee, Health Services Board, Retirement Board, and Retiree Health Care Trust Fund Board. See the detailed staff recommendation for each body in the [General Administration and Finance Bodies Memo](#).

Public comment was received by 19 speakers:

- Kate Favetti, President of the Civil Services Commission (CSC), spoke on behalf of the body. She advocated for the CSC to remain in the Charter and for the oath to be kept. She opposed changing commission appointments to be at will because it would run counter to the Charter's goal to have checks and balances and commissioner independence. She also opposed removing CSC's ability to nominate candidates for the Director of Human Resources, citing that it would open the position up to political interference. Ms. Favetti supported staff recommendations regarding Charter Sec. 4.101(c), implementing six-year terms and the ability to fire the Human Resources Director with a supermajority.
- Adam Wood, the most recent appointment to CSC, echoed Ms. Favetti's comments. He noted the importance of listening to and being receptive to public comment altering his voting decision which could be negatively impacted if serving at will. He raised concerns that the cumulative effect of the staff recommendations would adversely impact the body's ability to serve as a meaningful check and balance in City government.
- Sandra Eng, Executive Officer of CSC with over 20 years of service to the body, advocated for the CSC to retain its oath of independence. Ms. Eng stated CSC was created by the voters.
- Adrienne Mao, City employee and member of IFPTE Local 21, spoke on her own behalf. She advocated for the CSC. She opposed staff recommendations to make commissioners serve at will and to increase the mayor's authority. She noted the importance of CSC to be able to support the City's employees. She supported CSC's ability to provide input on hiring the Director of Human Resources and to retain the commissioners' oath.

- Felix Carballo, City employee and IFTPE Local 21 Chapter President, voiced opposition to the staff recommended changes citing that they open opportunities for political interference.
- Kristin Hardy, Regional Vice President for SEIU 1021, native San Franciscan, and Dept. of Public Health employee, spoke in favor of retaining the CSC’s commissioner oath. She opposed the recommendation to remove the seats designated for women.
- Jennifer Esteen, a nurse employed by the City, opposed the staff recommendation to remove the designated seats for women on CSC. Ms. Esteen supported retaining the CSC commissioner oath. She also supported the CSC’s role in nominating the Director of Human Resources.
- David Kenam, representative of SEIU 1021, supported Ms. Favetti’s comments. He noted the timing of the Task Force’s deliberation was poor given that the federal administration is dismantling many merit-based processes. He strongly opposed the removing the designated seats for women.
- Merric Fittrow, a Human Resources Agency employee, was struck that the City may be undergoing similar changes to those he saw in the southern legislative bodies he used to work at. He expressed alarm at changing commissioner service to be at will for the CSC.
- Jessie Stinton, SEIU 1021 member and a Human Resources Agency employee, spoke in favor of the CSC and echoed Ms. Favetti’s comments.
- A speaker spoke in favor of retaining the CSC commissioner oath.
- Kim Tavaglione, Executive Director of the San Francisco Labor Council, stated that the CSC staff recommendation was low quality. Ms. Tavaglione stressed the importance of the CSC in maintaining the City’s merit-based workforce.
- Joe Duncan, nurse at the Dept. of Public Health, cited concerns about increasing political interference by adopting the staff recommendations for the CSC. He opposed removing the designated seats for women on CSC.
- Jegy Sering, staff of SEIU 1021, opposed removing authority for the CSC to recommend candidates for the Director of Human Services. He also opposed making the commissioners serve at will and removing the designated seats for women.
- A speaker urged the Task Force not to make CSC commissioners serve at will.
- Brenda Barrows, a City employee for over 40 years, expressed support for CSC as is. Rather than curtailing some of CSC’s powers, she advocated for the CSC’s powers to be expanded. She noted the CSC supports Black and other minority City employees. She expressed concerns that some of the actions the City is taking have the same end results of those taken by the federal administration.
- Patrick Monette- Shaw provided comment and submitted the following written summary:  
In your rush to “*streamline*” the City Charter, why is this Streamlining Task Force debating whether to keep 1,656 unlawful words about the so-called “*Strike Committee*” in the City Charter? California’s Public Employment Relations Board (PERB) determined City Charter §A8.346 is unlawful, and ordered the City and County of San Francisco to cease and desist from maintaining and enforcing it.

Completely remove the Strike Committee from the Charter!

It’s unacceptable making Health Service Board member qualifications “*desirable*” rather than mandatory.

For San Francisco Employees' Retirement Board, you shouldn't decide how to remove the three Board members elected by City employees/retirees if they engage in "*serious misconduct*" unless you decide how the Mayor's three appointees and Board of Supervisors one appointee, (a sitting Supervisor), will be removed for similar "*serious misconduct*."

City retirees and employees demand you make **no** changes to either the Health Services Board or to the Retirement Board!

- Sheryl Thornton, a Dept. of Public Health employee, expressed support for CSC and advocated for the City to strengthen rather than weaken the body.
- Naj Daniels supported Ms. Favetti's and Mr. Wood's comments regarding CSC and thanked them for their service for the body.

During public comment, Chair Harrington asked Ms. Favetti why, unlike other positions the Mayor nominates and Board of Supervisors approves (the Controller and City Administrator), the Mayor must select the Director of Human Resources from a list of candidates rather than appoint freely. Ms. Favetti explained that a rule dating back to 1900 requires the Director of Human Resources to be qualified to uphold the merit system and prevent political interference. She clarified that the CSC does not appoint the Director but provides a list of qualified candidates for the Mayor to nominate. Although the selection process occurs in closed session, she noted it includes opportunities for public comment, promoting transparency and engagement.

#### Civil Service Commission (CSC)

Chair Harrington expressed strong support for the CSC and the merit-based civil service system. He agreed with public commenters that CSC commissioners should not serve at will and saw no reason to remove the oath requirement. He supported adding term limits and asked Ms. Favetti whether a two-term limit was appropriate. Ms. Favetti agreed and suggested including language to allow limited term extensions, such as six months, in cases where multiple terms expire simultaneously and it could be difficult to meet quorum.

Chair Harrington also asked about CSC's ability to hold meetings outside normal business hours. Ms. Favetti confirmed that the Commission has discretion to do so in response to public requests. She further noted that while the requirement to include two women on the commission has been valuable, it is superseded by broader diversity requirements in Charter Section 4.101(c).

Ms. Mihal observed that for other bodies where members serve at will, shorter term lengths have typically been applied. If CSC members are not at-will, she was uncertain whether a "for cause" or official misconduct removal standard would be more appropriate. She confirmed that only the Controller, City Administrator, Director of Human Resources, and the Director of the Department of Police Accountability require Board of Supervisors confirmation.

Vice Chair Bruss agreed with Chair Harrington and thanked Ms. Favetti for her active participation. She supported applying a 12-year cumulative term limit and acknowledged the need to address term expiration timing. She moved to adopt a two-term limit and to remove the seat-specific requirement for two women, relying instead on existing Charter provisions promoting diversity. Chair Harrington seconded the motion. The vote passed unanimously by voice vote.

The Task Force took a brief recess.

#### Special Strike Committee (SSC)

Chair Harrington asked Mr. Givner if the SSC was illegal. Mr. Givner confirmed that it was rendered illegal after the California Public Employment Relations Board (PERB) struck down the strike provision from the Charter. The City appealed the decision in court, the court upheld PERB's decision, and there are no further appeals possible. He noted the language remains in the Charter because the City cannot remove the language without voter approval. Mr. Givner stated that the City Attorney's Office is considering recommending language to the Board of Supervisors to allow the City Attorney to remove language when there has been a court decision invalidating parts of the Charter. Mr. Givner noted the Task Force could also propose that in their report as well.

Chair Harrington motioned to eliminate SSC and to recommend to the Board of Supervisors that they enable the City Attorney to remove Charter language rendered illegal by court decisions. Ms. Mihal seconded the motion. The motion carried 4-0.

#### Health Services Board (HSB)

Ms. Kittler asked whether the Controller's appointee to HSB requires HSB approval. Chair Harrington confirmed this is correct. Ms. Kittler also inquired about the recommendation regarding the removal of elected members for official misconduct. Mr. Givner explained that while the Mayor can initiate official misconduct proceedings for City elected officials, there is currently no removal process for elected HSB members. Ms. Mihal agreed that the Task Force should consider adding such a provision.

Ms. Kittler asked why HSB should retain authority to hire and fire its Executive Director. Rey Guillen, Executive Director of the Health Service System, responded that the Board's structure is designed to ensure political insulation and collective decision-making on benefits. He emphasized that the Executive Director's independence helps staff implement HSB's policies effectively. Mr. Guillen added that the rates set by the HSB must be approved by the Board of Supervisors, which is another check.

Ms. Kittler questioned the need for insulating the HSB Executive Director, suggesting that rationale could apply to any commission. Chair Harrington responded that HSB is distinct due to its broad membership, with appointments made by the Mayor, Controller, Board of Supervisors, and three elected members from the health system membership at-large. This structure, he argued, makes it essential that the Executive Director report directly to the Board.

Ms. Kittler made a motion to keep HSB and adopt all staff recommendations, except for allowing the Board to retain sole authority over hiring and firing its Executive Director. Ms. Hayward seconded. The motion carried 4-0.

Chair Harrington then moved to allow HSB to retain that hiring and firing authority. Ms. Mihal seconded. The motion carried 4-0.

#### Retirement Board

Ms. Kittler moved to adopt staff recommendations. Ms. Mihal seconded. The motion carried 4-0.

### Retiree Health Care Trust Fund Board (RHCTFB)

Ms. Kittler asked why RHCTFB and the Retirement Board are separate bodies. Chair Harrington and Ms. Mihal explained that RHCTFB was formed when the City began requiring employee contributions to fund retiree health benefits, following new accounting standards requiring governments to plan for these long-term obligations.

Ms. Kittler questioned why the two boards needed to have different investment strategies. Ms. Alonso responded that the boards have different missions, which drive different strategies, and combining them would create administrative challenges, including the need for RHCTFB to function as a subcommittee. She added that staff workload would remain the same regardless of structure.

Ms. Kittler moved to adopt the staff recommendation with one change: to move RHCTFB from the Charter into the Administrative Code. Chair Harrington supported the motion, provided there was no legal reason the body needed to remain in the Charter. Mr. Givner explained that while Charter placement allows for split appointments and elected appointments, the same structure could be preserved through Charter language even if the body were moved to the Administrative Code.

Ms. Alonso reminded the Task Force that staff suggested language could be added to allow the Retirement Board and RHCTFB to combine in the future, if they decide to do so.

Ms. Hayward seconded Ms. Kittler's motion. The motion passed 4-0.

## **8. Elections Bodies (Action Item)**

*Materials: [presentation](#) and [memo](#)*

Project Director Rachel Alonso presented the staff recommendations for three elections-related bodies: the Elections Commission, the Ballot Simplification Committee, and the Elections Task Force (commonly referred to as the Redistricting Task Force).

For the Elections Commission, Ms. Alonso explained that the only proposed alignment to the governance template was to change the commissioner removal process to allow for at-will removal. She acknowledged the importance of political insulation for this body but noted that the broad appointment structure already provides some protection.

For the Elections Task Force, Ms. Alonso acknowledged past controversy surrounding the body and noted that while some administrative improvements could be made, broader structural reforms should be addressed through a separate redistricting reform process. She emphasized the need for a formal administrative plan to ensure adequate funding, staffing, and interdepartmental support for future redistricting cycles.

Public comment was received from one speaker:

- Patrick Monette-Shaw provided comment and submitted the following written summary:  
Most changes to the *Elections Task Force* (a.k.a. *Redistricting Task Force*) should be part of a more comprehensive redistricting reform process, **which exceeds the scope of this Commission Streamlining Task Force.**

The *Redistricting Task Force* shouldn't be forced to “*align*” to the Streamlining Task Force's “*Advisory Committee*” template. Because the Elections Task Force plays a critical role in local elections, it should retain its current term lengths, remain in the Charter, and have no sunset date.

However, you should change the *Redistricting Task Force's* member removal component to “*for-cause removal*” only, precisely to help protect against undue influence by their appointing authorities and undue political influences.

The Staff Discussion memo noted that the Elections Task Force reported in 2022 it “*witnessed unprecedented assaults on its independence by political actors,*” and its members were pressured to cast specific votes to appease their appointing authorities.

This isn't rocket science. Do this today!

### Elections Commission

Chair Harrington opened the Task Force discussion by providing historical context for the Elections Commission, describing past issues with the Elections Department when it was under the City Administrator and the reforms that led to the creation of the Commission. He emphasized the importance of maintaining the Commission's current structure to preserve the integrity of elections.

Sophia Kittler moved to adopt the staff recommendations for the Elections Commission and keep it in the Charter. Chair Harrington seconded the motion. Sophie Hayward expressed support for keeping the structure as designed. The motion passed unanimously by voice vote.

### Ballot Simplification Committee

Task Force members expressed strong support for the Ballot Simplification Committee. Ms. Hayward praised the committee's work and noted its value as a civic education tool. Natasha Mihal and Chair Harrington echoed her sentiments, with the latter noting that the long-serving chair has played a key role in maintaining the committee's effectiveness.

Ms. Kittler proposed eliminating the nominating requirements for specific seats, suggesting that the qualifications could be met by a broader pool of candidates. Ms. Alonso reviewed the current nomination structure, and Task Force members discussed the challenges of filling seats under the current process. Ms. Hayward suggested deferring the decision to allow staff to consult with the committee and return with proposed changes to the nomination and qualification requirements.

Ms. Kittler moved to direct staff to return with revised language aimed at simplifying the seat qualifications and nomination process. Ms. Mihal seconded the motion, and it passed unanimously by voice vote.

### Elections (Redistricting) Task Force

Angela Calvillo, the Clerk of the Board of Supervisors (BOS), addressed the Commission Streamlining Task Force regarding the Elections Task Force. She emphasized the importance of establishing clear duties, timelines, and administrative support well in advance of each redistricting cycle. She noted that the BOS Clerk's Office had provided clerking and funding support for the most recent cycle but

expressed concern about the appropriateness of the Clerk’s Office continuing in that role. She recommended that the City consider alternative staffing arrangements and begin planning earlier in the process. In addition, though the body was established in the Charter, she noted that it would be appropriate for the specifics of the body to remain in the Administrative Code.

Task Force members discussed the need for a more structured and better-resourced redistricting process. Chief Assistant City Attorney Jon Givner surmised that many such changes could likely be achieved through a Board of Supervisors ordinance rather than a Charter amendment.

Chair Harrington moved to adopt the staff recommendation to retain the Redistricting Task Force in the Charter with no changes to its structure. Ms. Kittler seconded the motion, and it passed unanimously by voice vote.

## 9. Capital Projects and Infrastructure Bodies (Action Item)

*Materials: [presentation](#) and [memo](#)*

Project Director Rachel Alonso introduced the item and presented staff recommendations for four bodies related to capital projects and infrastructure: the Capital Planning Committee, the Enhanced Infrastructure Financing District Public Financing Authority No. 1 (EIFD PFA), the Citizens’ General Obligation Bond Oversight Committee (GOBOC), and the Municipal Transportation Agency Bond Oversight Committee (SFMTA BOC).

She noted that these bodies are structurally unique, so staff selected the most appropriate governance or advisory templates for comparison. For the Capital Planning Committee, staff recommended retaining the body due to its formal role in capital planning and budgeting.

For GOBOC, staff recommended keeping the body but suggested several changes to improve functionality and reduce vacancies. Staff also noted that GOBOC plays an important role in building public trust regarding general obligation bonds.

Finally, for the SFMTA BOC, Ms. Alonso clarified that the Task Force does not have authority to make changes directly, as the body was created by the MTA Board. However, the Task Force could recommend that the MTA Board eliminate the body or merge its functions with GOBOC. Staff noted that the body has overlapping responsibilities with GOBOC and has limited activity due to the infrequent issuance of revenue bonds by SFMTA.

Public comment was received from two speakers:

- Patrick Monette-Shaw provided comment and submitted the following written summary:

The Board of Supervisors approved appointment of Benjamin Tingle, to C-GOBOC’s, Seat 3, on October 21, 2025. C-GOBOC appears to now have only two vacancies, at a rate of 22%, and isn’t “borderline inactive.”

The Staff recommends the Streamlining Task Force should also consider converting C-GOBOC’s seat-level requirements into merely “*desirable*” qualifications, to broaden the applicant pool and give appointing authorities greater flexibility in filling vacancies. Citizen oversight isn’t about providing appointing authorities with greater flexibility, which may well

lead to just more corruption in City government. The qualifications for appointment to the C-GOBOC should **not** be changed, just to offer the appointing authorities *carte blanche* “flexibility.”

Indeed, the Streamlining Task Force has broken its own rules and granted exceptions to **not** sunset other advisory bodies housed in the Administrative Code. This Task Force should issue an additional sunset date **EXEMPTION** for C-GOBOC!

Leave C-GOBOC exactly as it currently is!

- Will Fox, a current GOBOC member and former civil grand juror, expressed appreciation for the Task Force’s work. He opposed combining GOBOC with the SFMTA BOC, stating that such a merger would be misaligned with GOBOC’s scope. He supported reducing the number of seats to address the body’s vacancy issues.

### Capital Planning Committee

Natasha Mihal noted a disconnect between the City’s capital planning and oversight functions and suggested referencing this issue in the final report as a future consideration. Ms. Kittler moved to retain the body as-is. Sophie Hayward seconded the motion. The motion passed unanimously by voice vote.

### Enhanced Infrastructure Financing District Public Financing Authority No. 1 (EIFD PFA)

For the EIFD PFA, Ms. Hayward moved to retain the body and align it with all staff recommendations. Ms. Mihal seconded the motion, and it passed unanimously by voice vote.

### Citizens’ General Obligation Bond Oversight (GOBOC)

Chair Harrington described GOBOC’s origins and its role in ensuring accountability for general obligation bond spending. He noted that GOBOC has the authority to delay future bond issuances if departments fail to comply with oversight expectations. He acknowledged the body’s past success in compelling departments to improve reporting practices but also noted ongoing challenges in filling seats.

Ms. Kittler questioned whether the Office of Public Finance (OPF) already tracks the relevant financial information. Ms. Mihal clarified that while OPF does track and report on overall bond spending, GOBOC focuses on broader issues of scope, schedule, and budget for capital projects, which are more difficult to monitor. Ms. Kittler expressed concern that the body may not be meeting its stated purposes and suggested she would be inclined to eliminate it if not for the potential risk it could pose to future bond passage. She ultimately supported retaining the body with modifications.

Ms. Mihal emphasized the importance of oversight when the City is spending billions of dollars and supported maintaining GOBOC’s role. The Task Force discussed the challenges of seat-specific requirements and the potential benefits of converting them to body-level qualifications. Ms. Mihal noted that some qualifications, such as construction management, are important but difficult to fill. Chair Harrington added that the distribution of appointment responsibilities can make it awkward for certain appointing authorities to fill specialized roles when qualifications are body-level.

Ms. Kittler moved to retain GOBOC without a sunset date, impose four-term limits, and otherwise align it with the staff recommendations. Ms. Mihal seconded the motion. The motion passed unanimously by voice vote.

### SFMTA Bond Oversight Committee

Finally, the Task Force discussed the SFMTA Bond Oversight Committee. Ms. Hayward asked whether there was any risk in removing the committee. Ms. Kittler responded that it oversees revenue bonds, which differ from general obligation bonds, and noted that SFMTA has issued few revenue bonds in recent years. Task Force members agreed that the body no longer adds value and that if its elimination would jeopardize anything for the MTA, the MTA Board could choose not to act on the Task Force's elimination recommendation.

Ms. Kittler moved to recommend that the MTA Board of Directors eliminate the body. Chair Harrington seconded the motion. The motion passed unanimously by voice vote.

As a closing note, Ms. Kittler raised a potential future issue regarding the Committee on Information Technology (COIT), which is currently classified as a staff working group but includes two public members. She suggested the Task Force revisit whether those public seats are necessary at a future meeting.

## **10. Future Agenda Topics (Discussion Item)**

Project Director Rachel Alonso provided an overview of the updated decision calendar and outlined the anticipated structure of upcoming meetings. She noted that the November 19 meeting would focus on operational improvements and deferred decisions. While few decisions had been formally deferred, staff had identified clarifying questions and missed items that would be addressed.

Ms. Alonso explained that both the November 19 and December 3 meetings would include "consistency checks" during which the Task Force would review decisions by body type to identify patterns and validate or revise exceptions. Due to the volume of work, the draft report would no longer be presented on December 3 as originally planned. Instead, the draft report would be presented at a second meeting in December, with a second draft expected in January.

She noted that the Task Force would need to finalize the date and location for the second December meeting and consider holding it in the community. Options discussed included December 12, 17, or 18, with a potential 4:00 p.m. start time to accommodate public participation. Staff would also revisit the timing of the first January meeting and consider moving it out by one week to allow more preparation time.

Chief Assistant City Attorney Jon Givner added that he would begin previewing Charter sections on December 3 and would provide draft legislative language on a rolling basis, with a fuller draft available in January.

Ms. Alonso confirmed that staff would research offsite location availability for a potential community meeting and return to the Task Force with options. She also confirmed that the upcoming consistency checks would allow for revisiting any public body, and that staff would work to clearly communicate this to the public through updated graphics and messaging. Chair Harrington emphasized the importance of public communication, particularly around why specific bodies were being revisited and what portions of earlier decisions were being reopened.

Public comment was received from one speaker:

- Patrick Monette-Shaw strongly opposed presenting the draft report at a remote or off-site location, citing ongoing connectivity issues and accessibility concerns. He urged the Task Force to present the draft report at City Hall to ensure access for people with disabilities and avoid excluding members of the public.

The item concluded with a summary of next steps: staff would identify viable dates and locations for the second December meeting, confirm whether one or two community meetings would be held, and ensure that the public is informed about the potential for any public body to be discussed during consistency checks.

## 11. General Public Comment

One member of the public provided comment during the general public comment period:

- Patrick Monette-Shaw provided comment and submitted the following written summary:  
In response to public records requests, the public learned Task Force Member Andrea Bruss landed her golden parachute as a 0932 Manager IV in the City Attorney’s Office (CAO) on 1/4/2025 so she meets the “*seat qualification*” to qualify for Streamlining Task Force membership. Andrea isn’t in an attorney job classification and is paid \$237,000 as the CAO’s Director of Government Legal Reform.

Which suddenly-needed “*reforms*” is Bruss paid for working on?

This raises a troubling question of whether it is a conflict of interest for Bruss to have that job title, and at the same time be a member of the Streamlining Task Force.

There have been no previous City Attorney employees with a working job titled of “*Director of Government Legal Reform.*” That raises the question of whether the job was created just for Bruss.

Bruss should resign from this Streamlining Task Force over potential conflicts of interest!

## 12. Adjournment

Chair Harrington adjourned the meeting at 7:08 p.m.

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Minutes prepared by Hannah Kohanzadeh, Principal Project Analyst and Chelsea Hall, Senior Project Analyst.