



# Committee on Information Technology

## Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

### **Draft Minutes**

#### **Budget and Performance Subcommittee Meeting City and County of San Francisco**

Friday, March 5, 2021

10:00 am – 12:00 pm

Online WebEx event

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#### **Members**

Ken Bukowski – Chair, Deputy City Administrator/CFO, City Administrator's Office

Carrie Bishop – Chief Digital Services Officer, City Administrator's Office

Rachel Cukierman – Deputy Director of Administration and Finance, Assessor-Recorder

Julia Dawson – Deputy Director, Public Works

Sailaja Kurella – Acting Purchaser and Director, Contract Administration

Crispin Hollings – Chief Financial Officer, Sheriff's Department

Andrea Lynn – Analyst, Mayor's Office

Michael Liang – CIO, Public Library

Ian Law – CIO, Airport

Todd Rydstrom – Deputy Controller, Controller's Office

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Matthias Jaime – Director, Committee on Information Technology

#### **1. Call to Order by Chair**

Chair Ken Bukowski called the meeting to order at 10:04 am.

#### **2. Roll call**

Ken Bukowski

Carrie Bishop

Rachel Cukierman

Julia Dawson

Sailaja Kurella

Crispin Hollings

Andrea Lynn

Michael Liang

Ian Law

Todd Rydstrom

Tajel Shah

Matthias Jaime

**COIT Staff**

Emma Fernandez

Julia Chrusciel

**Guests**

Brad Bakier

ChiaYu Ma

John Reinecke

Keith Kawas

Linda Gerull

Rishma Khimji

**3. Approval of Minutes for December 4, 2020**

The minutes were approved unanimously.

**4. Department Updates & Announcements**

The office of the Treasurer-Tax Collector is working with the Sunshine Taskforce and other departments to discuss metadata and public records.

**5. FY 2021-22 and FY 2022-23 Technology Project Overview**

COIT Director Matthias Jaime presented an overview of the budget review process for technology project submissions and the COIT allocation.

**6. Public Comment**

There was no public comment.

**7. Adjournment**

The meeting adjourned at 10:53 am.