



**San Francisco
Department of Public Health**

DHRPSC0006030 : Program and Fiscal Admin Oral Health

Department Project Manager: Maryna Spiegel, Oral Health Program Manager

DPH Division – Section: SFHN/PHD/BHS – Primary Care Dental

Civil Service Commission

March 2, 2026

PSC REQUEST OVERVIEW: PROGRAM AND FISCAL ADMIN ORAL HEALTH

- **Scope of Services:** Contractor will provide Program and Fiscal Administration Services to support program deliverables of the California Department of Health Services (CA DHS) Local Oral Health Programs (LOHP) funding, while providing administrative support for an initiative or program at the Department of Public Health (DPH).
- **Need of Services:** Services are necessary to support program deliverables of the California Department of Health Services (CA DHS) Local Oral Health Programs (LOHP) funding, while providing administrative support for the initiative.
- **Service Delivery Locations:** There is no specific location where the services must be provided.
- **Service Delivery Timeline:** Services need to begin on 7/1/2026 to ensure continuity of programming. The 5 year duration is requested because the services are funded through a limited term grant that is released in 4-5 year grant cycles.
- **Clients to be Served:** Services provided are administrative in nature, and allow the Local Oral Health Program (LOHP) to meet the deliverables of the California Department of Health Services (CA DHS) funding.

WHY THIS PSC SUPPORTS DPH'S MISSION

- **Background and Service History:** The program and fiscal admin for the Local Oral Health Program (LOHP) has been historically performed by a similar contract that terminates on 6/20/2026. Services have already been in place and will be continued once a vendor is selected.
- **Why Contracting is the Right Tool for This Need:** Contracting out the program and fiscal administrative services allows program and city staff to focus on programming over small grant and volunteer stipend monitoring, while providing community-based organizations stipends and support for their work.
- **How This Supports DPH Programs:** DPH is strategically realigning and streamlining its PSC administration to improve tracking and management of PSC authority. As other departments have noted, larger, consolidated PSCs become difficult to monitor over time. This approach allows DPH to maintain clearer oversight and ensure each PSC reflects a more focused and manageable scope of work.
- **PSC Amount:** \$1,153,600
- **PSC Duration:** 7/1/26 – 06/30/31



THANK YOU

