



**Local Business Enterprise Advisory Committee (LBEAC)  
February 6, 2025 Meeting Minutes**

1. Call to Order/Introduction

Chair Galarza called the meeting to order at 10:00 a.m.

*Committee Members Present:* Matthew Ajiake, Kyndra Cox, Alaric Degrafinried, Elahe Enssani, Miguel Galarza, Bruce Giron, Tricia Gregory, Kent Lim, Wayne Perry, Todd Senigar, Jae Shin, Tiffany Tatum.

*Committee Members Absent:* Darolyn Davis, Sailaja Kurella, Queena Lu.

*CMD Staff Present:* Regina Chan, Queena Chen, Caitlin Flammer, Ivan Oldenkamp, Stephanie Tang.

*Members of the Public Present:* See Guest Sign-In Sheet posted on LBEAC Meeting page.

2. Welcome and Introduction to Mayor Lurie's Administration, Aly Bonde, Policy Advisor

a. Aly Bonde, Policy Advisor to the Mayor presented the following:

- i. The administration has 5 policy chiefs instead of 1 chief of staff because this will provide more accountability and better access for departments.
- ii. The Mayor intends to treat the fentanyl crisis like the emergency that it is and the new ordinance adheres to that. The goal of the administration is not to circumvent Chapter 14B and LBEs.
- iii. The administration requests feedback from LBEs about the LBE program and the City's contracting process so that it can find legislative fixes.

3. Director's Report – Stephanie Tang, Director of CMD

a. The following updates were provided by Stephanie Tang:

- i. The CMD Annual Report for fiscal years 22-23 and 23-24 have just been published.
- ii. The reporting format was reworked from the ground up to be more actionable. Data from 27 more departments has been included and analyzed versus previous annual reports.
- iii. New maps and charts indicate the districts and zip codes where City contracting dollars are being spent.
- iv. Micro-LBE Set-Aside goals of setting aside at least 50% of eligible projects.
- v. Most LBE awards are in the range of \$5M to \$10M contract value.
- vi. CMD is studying the difference in amounts paid versus amounts awarded to LBEs.

4. Review and approval of the December 5, 2024 LBEAC meeting minutes

a. Kyndra Cox, seconded by Matthew Ajiake, moved to approve the December 5, 2024 LBEAC Meeting Minutes.

- i. Ayes: Ajiake, Cox, Enssani, Galarza, Giron, Gregory, Lim, Senigar, Shin, Tatum.

ii. Abstain: None.

5. Public Comment

- a. Recommendation for the departments: Bring back the departmental contractor liaison meeting that ended during the Covid pandemic. The commenter felt these meetings were more candid and helpful to LBEs.
- b. Comment: LBE firms spend millions of dollars in wages, local spending, and union dues in San Francisco, keeping wages high and the local economy healthy.
- c. Recommendation for CMD's annual reports: Break down professional services and construction services and add in trade package data.
- d. Request to the LBE community: What does the LBE community want to see in outreach events.

6. Adjournment

- a. The meeting was adjourned at 12:01 pm.