



Committee on Information Technology
Office of the City Administrator
1 South Van Ness, 2nd Floor, San Francisco, CA 94103

Draft Minutes
Committee on Information Technology Meeting

Thursday, February 19, 2026
10:00 am – 12:00 pm
City Hall 305, WebEx Online Event

Members

Carmen Chu, City Administrator, Chair
Mike Makstman, Chief Information Officer, Executive Director, Department of Technology
Nathan Sinclair, Chief Information Security Officer, Department of Technology
Sophia Kittler, Director, Mayor's Office
Rafael Mandelman, President, Board of Supervisors
Angela Calvillo, Clerk, Board of Supervisors
Greg Wagner, Controller, Office of the Controller
Carol Isen, Director, Department of Human Resources
Daniel Tsai, Director, Department of Public Health
Dennis Herrera, General Manager, Public Utilities Commission
Michael Lambert, City Librarian, Public Library
Mary Ellen Carroll, Director, Department of Emergency Management
Mike Nakornkhet, Director, San Francisco International Airport
Julie Kirschbaum, Director, Municipal Transportation Agency
Trent Rhorer, Executive Director, Human Services Agency
Mawuli Tugbenyoh, Executive Director, Human Rights Agency
Mariam Abdel Malek, Public Member
Eric DiIulio, Public Member

1. Call to Order by Chair

Katie Petrucione called the meeting to order at 10:01 AM. Edward McCaffrey provided instruction on how to give public comment and conducted the roll call.

2. Roll Call

Present

Office of the City Administrator
Mayor's Office
President, Board of Supervisors
Clerk, Board of Supervisors
City Chief Information Officer, Department of Technology
Chief Information Security Officer, Department of Technology
Controller's Office
Department of Human Resources
Human Services Agency

Department of Public Health
Public Utilities Commission
Public Library
Department of Emergency Management
San Francisco International Airport
Municipal Transportation Agency
Agency on Human Rights
Mariam Abdel Malek, Public Member

Absent

Eric Diulio, Public Member

COIT Staff

Edward McCaffrey – Director, Committee on Information Technology
Danny Thomas Vang – Policy Analyst, Committee on Information Technology
Damon Daniels – Technology Portfolio Manager, Committee on Information Technology

3. General Public Comment

There was no public comment.

4. Approval of the Meeting Minutes from January 15, 2026 (Action Item)

There was no public comment.

City Chief Information Officer made a motion to approve the minutes.
Mayor's Office seconded the motion.

The motion was approved by the following members.

Office of the City Administrator
Mayor's Office
President, Board of Supervisors
Clerk, Board of Supervisors
City Chief Information Officer, Department of Technology
Chief Information Security Officer, Department of Technology
Controller's Office
Department of Human Resources
Human Services Agency
Department of Public Health
Public Utilities Commission
Public Library
Department of Emergency Management
San Francisco International Airport
Municipal Transportation Agency
Agency on Human Rights
Mariam Abdel Malek, Public Member

5. Data Project Pilot Update – Department of Human Resources (Discussion Item)

Mike Cotter and Syd Heller presented an overview of the City’s Human Resources data modernization initiative, highlighting the collaborative efforts among the Controller’s Office, the Department of Technology, and DataSF to improve how the City manages and utilizes HR data.

Committee members asked whether the system will allow reporting by budgeted divisions versus acting divisions, the associated costs of conducting the work, and the approach to managing historical position data.

The Department of Human Resources clarified that the system has the capability to report at the operational or functional level, that there are usage-based costs associated with running data queries in Snowflake, and that there are plans to incorporate historical data in subsequent phases.

Public commenter asked whether PeopleSoft would continue to serve as the system of record for human resource data.

6. Tech Transformation Update – Department of Technology (Discussion Item)

Zoya Khan from the Department of Technology presented an overview of the technology modernization strategy, highlighting its three strategic pillars and the key initiatives over the next year.

Committee members emphasized that departments have historically assumed technology responsibilities in the absence of centralized leadership and underscored the importance of aligning resources with the strategy’s expectations to support successful execution.

The Department of Technology encouraged departments to provide candid feedback regarding the resourcing, structural supports, and operational considerations required to successfully implement the broader vision within their teams.

Public commenter added that, rather than standardizing on a single system or maintaining a fully fragmented environment, adopting two to three core systems for key departmental functions may represent a practical and balanced approach.

7. Chair Update (Discussion Item)

Katie Petrucione provided an overview of the budget instruction from the Mayor’s Office. Particular review will be placed on technology budget requests related to: (1) on-premise servers; (2) investments in data systems outside of Snowflake; and (3) procurement of websites that are not on SF.gov. As the Budget & Performance Subcommittee contemplates department requests, members will take this guidance into consideration.

There was no public comment.

8. Chief Information Officer Update

Mike Makstman reflected on discussions with departments over the last year emphasizing the desire for reliable and trustworthy enterprise services. He noted plans to provide a comprehensive roadmap outlining the services the Department of Technology can offer.

Committee members highlighted potential risks associated with centralizing core infrastructure, particularly the potential limitations it may place on departments' ability to independently build out sequential verticals. The Department of Technology clarified that analysis must be conducted on a department-by-department basis, given varying operational needs and staffing structures, and welcomed departments to engage directly with their team for further discussion.

The Mayor's Office added that current budgetary pressures and the city's deficit are driving broader consolidation efforts, extending beyond technology to include procurement and human resources.

There was no public comment.

9. Adjournment

The meeting adjourned at 11:43 AM.